



Specialist Homelessness Services Collection e-Newsletter for homelessness agencies

2 August 2021



Cut-off date for 2020-21 12-month data

The cut-off date for agencies to load extracts for inclusion in the 12-month Statistical Summaries is **Monday, 9 August 2021**. Please ensure all extracts for the period July 2020 to June 2021 are uploaded and submitted to Validata™ by this date for inclusion in the 12-month Statistical Summary reports.

If you have any queries or require assistance, please contact the SHS Hotline by emailing homelessness@aihw.gov.au or phone 1800 627 191 (opt. 2).



Validata™ is ready to receive July extracts

If your June extract has been submitted to Validata™, you can now upload your July 2021 extract. Please remember to **submit** your extract once it has been validated and has 0 critical errors.



Celebrating 10 years of the SHS data collection

Ten years ago, SHS agencies were preparing to generate their very first extract for the SHS Collection. The collection commenced on 1 July 2011 to provide a more comprehensive picture of homelessness, introducing a monthly collection cycle, client-based reporting and collecting information on children as clients in their own right for the first time.

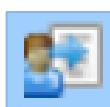
The success of this collection would not be possible without your hard work, and the AIHW would like to take this opportunity to thank you for your continued commitment to providing high quality homelessness data. The SHS Hotline would also like to celebrate the wonderful relationships we have enjoyed with our service providers over the past 10 years and look forward to many more.



Recording 'Reasons for seeking assistance' for children

It is important that 'Reasons for seeking assistance' is answered from the perspective of the individual, rather than the family as a whole. This is particularly important for children, as many of the responses are not appropriate for young children, for example, 'Unemployment' or 'Financial difficulties'.

In SHIP, client information can be copied from the Presenting Unit Head's record onto the records of other members of the presenting unit, using the copy-over button, as shown below.



If this function is used it is important to check children’s information to ensure inappropriate ‘Reasons for seeking assistance’ are not recorded for children.

If a child is a client only because they receive the same services as their parent/guardian, for example accommodation, then record ‘Other’ and specify ‘With parent’.



SHS webinar training

Register for a webinar now by selecting the registration links in the table below. Webinar invitations will be sent **after** the ‘Register by’ date.

	Webinar date	Register by	What is covered?	Who should attend?
Validata™ Webinar Register here	16 September 2:00 to 3:00pm AEST	9 September	Basic functions within Validata™ including uploading and submitting extracts, viewing reports & user admin	All Validata™ users
Basic Register here	24 August 2:00 to 4:00pm AEST	17 August	Opening a client support period, SHSC concepts and definitions	Staff new to agency, staff not able to attend face to face training, new to CMS
	28 September 2:00 to 4:00pm AEST	21 September		
Advanced Register here	25 August 2:00 to 4:00pm AEST	17 August	SHIP administrative functions	Managers or coordinators with basic SHIP experience
	29 September 2:00 to 4:00pm AEST	21 September	SHIP case management functions	Managers or anyone responsible for SHS reporting



Links to training resources and SHS reports

SHS concepts and basic data entry e-Learning modules can be found [here](#).

Additional e-Learning modules and resources can be found on the [AIHW website](#).

SHS Annual Report 2019-20 can be found [here](#).

Fact sheets and Infographics for your state or territory can be found [here](#).

