



## Specialist Homelessness Services Collection e-Newsletter for homelessness agencies

3 April 2023



### Validata™ is ready to receive March 2023 extracts

If your February 2023 extract has been submitted to Validata™, you can now upload and submit your March 2023 extract. Please remember to submit your extract once it has been validated and contains zero critical errors.



### Cut-off date for 2022-23 9-month data

The cut-off date for agencies to load extracts for inclusion in the 9-month Statistical Summaries is Monday, 8 May 2023. All data for the period July 2022 – March 2023 must be uploaded and submitted to Validata™ by this date.

If you have any queries or require assistance, please contact the SHS Hotline by emailing your query to [homelessness@aihw.gov.au](mailto:homelessness@aihw.gov.au), or calling 1800 627 191 (opt 2).



### Data quality concerns - age of client

Analysis of the SHSC data has shown that there are some responses to questions that do not seem appropriate given the age of the client. For example, Government pensions are not generally available for young children, nor would young children normally be provided with 'employment assistance' or 'pregnancy assistance'.

If your client management system allows you to copy over parent's information to children, please be careful that all the information copied over is appropriate for the child. Please check the child's information and, as necessary, amend it to ensure it accurately reflects the child's situation.



### SHIP Workgroup Coordinators

It is recommended that each SHIP workgroup has a minimum of two Coordinators. The Coordinator role can:

- Perform user management functions, such as:
  - Add/Edit/Remove users
  - Unblock and reset passwords
  - Review User Review dates
- Validate, Withdraw and Extract Monthly SHIP extracts.

Having more than one Coordinator ensures these important functions can still be undertaken when one of the Coordinators is on leave.



## SHS webinar training



Register for a webinar now by selecting the registration links in the table below. Webinar invitations will be sent **after** the 'Register by' date.

	Webinar date	Register by	What is covered?	Who should attend?
<b>Basic</b> Register <a href="#">here</a>	<b>18 April</b> 2:00 to 4:00pm AEST	11 April	Opening a client support period, SHSC concepts and definitions	Staff new to agency, staff requiring refresher training
	<b>30 May</b> 2:00 to 4:00pm AEST	23 May		
<b>Advanced</b> Register <a href="#">here</a>	<b>19 April</b> 2:00 to 4:00pm AEST	11 April	SHIP case management functions	Staff new to agency. Managers or coordinators with basic SHIP experience.
	<b>31 May</b> 2:00 to 4:00pm AEST	23 May	SHIP Reports	Managers or anyone responsible for SHS reporting
<b>Validata™ Webinar</b> Register <a href="#">here</a>	<b>20 June</b> 2:00 to 3:00pm AEST	13 June	Basic functions within Validata™ including uploading and submitting extracts, viewing reports & user admin	All Validata™ users

## Links to training resources and reports



SHS concepts and basic data entry e-Learning modules can be found [here](#).

Additional e-Learning modules and resources can be found on the [AIHW website](#).

SHS Annual Report 2021-22 can be found [here](#).

Fact sheets and Infographics for your state or territory can be found [here](#).



## Excerpt from Specialist Homelessness Services annual report 2021–22- [link](#)

### Key findings: Children on a care and protection order, 2021-22

