

National classifications of community services

**Version 2.0
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The Australian Institute of Health and Welfare is Australia's national health and welfare statistics and information agency. The Institute's mission is to improve the health and well-being of Australians by informing community discussion and decision making through national leadership in developing and providing health and welfare statistics and information.

National classifications of community services

Version 2.0

**Service activities
Service delivery settings**

Australian Institute of Health and Welfare
Canberra

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Foreword

The Australian Institute of Health and Welfare is pleased to produce this second version of the National Classifications of Community Services, which is designed to assist in the collection of quality data that is nationally consistent across community services.

Version 2 of the classifications was funded by the Community Services Ministers' Advisory Council and produced under the direction of the National Community Services Information Management Group. This version has been refined and enhanced following a consultative process undertaken by the National Community Services Data Committee. All Australian community services departments, the Australian Bureau of Statistics, the Australian Institute of Health and Welfare and representatives from non-government community services organisations have cooperated in the development and production of these classifications.

The revised classifications are comprised of two parts: service activities and service delivery settings. The changes make this a more relevant document for the activities that community services provide. They also provide for the collection of more accurate information than previously possible.

Progress was made in the area of cross-classifying national data sets such as those emerging from the Commonwealth State Territory Disability Agreement, the Supported Accommodation Assistance Program, and Home and Community Care program with the national classification name and code. These classifications have been alphabetically indexed.

This work is still in progress and the users of these classifications are invited to contribute to future versions.

Jim Davidson

Chair

National Community Services Information Management Group

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The publication of these National Classifications of Community Services is a result of contributions made by all members of the National Community Services Data Committee and representatives of expert groups involved in community services information development. This includes National Community Services Information Management Group Working Groups (Aged Care Data Advisory Group, Children's Services Data Working Group, Juvenile Justice Working Group and the National Child Protection and Support Services Data Working Group), the Disability Data Reference and Advisory Group and the Supported Accommodation Assistance Program Data Reference Advisory Committee.

At the Institute, Joe Christensen supervised the project, Ian Lester managed the consultations and undertook most of the development work, Geraldine Gorham assisted in research and development and Tanya Wordsworth and Robyn Kingham Edwards brought the project to completion, finalising the redevelopment and overseeing the production and editing stages. A number of staff in the Welfare Division of the Australian Institute of Health and Welfare with expertise in specific areas of community services provided valuable comments that contributed greatly to the final publication of these classifications. Tracie Hogan managed this collaborative input from the Welfare Division.

The *National Classifications of Community Services* Version 1 was based on extensive work undertaken by the Victorian Department of Human Services into information needs, the classifications covering community services activities, target groups and service delivery settings. Version 2 is a further refinement and development of the valuable work previously published in Version 1.

All Australian community services departments, the Australian Bureau of Statistics, the Australian Institute of Health and Welfare, and representatives of the non-government sector have cooperated in the production of these classifications. Their input has been invaluable.

Abbreviations

ABS	Australian Bureau of Statistics
AIDS	auto immune deficiency syndrome
ANZSIC	Australian and New Zealand Standard Industrial Classification
CPC	Central Product Classifications
CSTDA	Commonwealth–State/Territory Disability Agreement
GPC	Government Purpose Classifications
HACC	Home and Community Care
HIV	Human Immunodeficiency Virus
ISO/IEC	International Organization for Standardization/International Electrotechnical Commission
NCCS	National Classifications of Community Services
NCSDC	National Community Services Data Committee
NCSDD	<i>National Community Services Data Dictionary</i>
NCSIMG	National Community Services Information Management Group
NMDS	National Minimum Data Set
PCAI	Personal Care Assessment Instrument
RCI	Residential Classification Instrument
RCS	Resident Classification Scale
SAAP	Supported Accommodation Assistance Program
SAAP ADC	Supported Accommodation Assistance Program Administrative Data Collection
SAAP CCC	Supported Accommodation Assistance Program Casual Client Collection
SAAP NDC	Supported Accommodation Assistance Program National Data Collection
SAAP UDC	Supported Accommodation Assistance Program Unmet Demand Collection

1 Introduction

The primary objective of this publication is to provide a basis for consistent classification, across a diverse range of service types, of the delivery of community services in terms of the activities provided to clients, and the setting in which such services are delivered. The classifications have been designed to provide a stable national framework that is consistent with the reporting needs of service providers, jurisdictions and national program managers. Hence they can be used to meet information needs at different levels, as they can be used by an individual service provider as part of their own service/client record-keeping systems, through to meeting requirements for national data collection, analysis and reporting.

The document has been structured to provide clear guidelines for the use of the classifications. It is an improvement on the previous version as it provides more comprehensive coverage of community services activities, and service delivery settings information.

The classifications can be used to describe organisations or specific service delivery events. Furthermore, they can be used to describe the primary activity of an organisation or a service delivery event, or all service activities undertaken by an organisation or during a service delivery event. The way the classifications are applied and the level of detail depend on the data requirements from within and external to community services organisations.

Version 2 of the *National Classifications of Community Services* aims to minimise the amount of data collection required and is constructed so that the finer levels of subdivision of data used administratively can be mapped to the national standard classifications. This is intended to achieve consistency, comparability and economy of effort in developing quality information. Conversely, where classification detail is derived from other national standard classifications it is mappable back to the original.

The classifications can be used in many different ways in community services data collections. For example, they can be used as a basis for collection of data about the numbers of clients receiving particular types of assistance, and how much of this was provided in a residential or community setting. This information can assist in addressing issues such as responsiveness to consumer needs, rationalisation and integration of service delivery mechanisms. The service activity and service delivery setting classifications describe the 'what' and 'where' of community services delivery.

2 Scope of the National classifications of community services

2.1 Coverage

The classifications cover the broad range of community services administered or funded by government community services agencies and/or provided by non-government organisations. The activities classification measures activities in the form of service inputs and throughput. Delivery setting provides additional information about input and throughput. This information may in turn be used to measure outputs or products, however the classifications have not been designed according to outputs or products. The measurement of these would best be made through the use of the Government Purpose Classification and the Central Product Classification.

The activities classification includes virtually all activities classified to the 'Community Services' sub-division in the Australia New Zealand Standard Industrial Classification (ANZSIC), while some activities classified in ANZSIC to industries other than 'Community Services' are included (for example, aged care homes, accommodation assistance, corrective and employment services).

The classifications exclude acute health care activities, which are classified to the 'Health' subdivision in ANZSIC for example, those activities provided by hospitals, alcohol and drug treatment centres psychiatric institutions and other health care establishments whose primary service activity involves the stabilisation and management of people with acute health care problems together with accommodation.

The classifications include services such as aged care homes and residential palliative care establishments that provide longer term health care in conjunction with accommodation and other types of support such as assistance with day-to-day living tasks and assistance towards independent living.

They also include short-term housing assistance such as crisis and transitional accommodation (for example, assistance by services funded under the Supported Accommodation Assistance Program) and services that assist people to find suitable independent living arrangements. However, they exclude long-term housing assistance such as public housing.

The classifications exclude income support services such as Centrelink pensions, benefits and rental assistance, although they include services that provide financial assistance and relief to people in crisis (for example, emergency relief). The provision of concessions other than those provided through Australia's taxation system is included, for example, concessions provided by State/Territory or local government agencies, however taxation concessions are excluded.

2.2 Describing community services

The NCCS does not intend to describe the full complexity of the provision of community services. It does, however, attempt to classify at a very basic level what government policy is trying to achieve by describing **what** services are provided, **where** they are provided and to **whom** they may be targeted and delivered. For example the Home and Community Care program intends to provide services for 'frail older persons and younger persons with disabilities and their carers living in the community'. This implies that we can identify 'frail', 'older' and 'younger persons', 'people with a disability', 'carers' and persons 'living in the community'. It also implies that we can identify not only the people to whom services are delivered, but also the potential population to whom these services are targeted. Consistency in how these concepts are recorded within the population as a whole (for example, census data and other national surveys) and within and across community services data collections is necessary to provide this very fundamental description of community services.

2.3 Changes from Version 1

This is the second version of the National Classifications of Community Services. This version describes two areas of community services: service activities, and service delivery settings. This publication is an updated and enhanced form of Version 1.

The review leading to this 2002 edition of the NCCS was commissioned by the National Community Services Information Management Group. It was intended to enhance the usefulness of the classifications in providing a consistent basis for national reporting, particularly across different programs and across the different jurisdictions. In addition, the national classifications are constructed within a framework consistent with other relevant national and international classifications.

As a result of the consultative process undertaken prior to the publication of this document some major changes have been made. *The National Classifications of Community Services* Version 1¹ was published by the Australian Institute of Health and Welfare in 1997 and comprised classifications of:

- service activities;
- target groups; and
- service delivery settings.

Extensive consultations confirmed that the activities and setting classifications received widespread use, and should be retained in a similar form to Version 1. There was also interest in retaining the target group classification, but users identified a need for some restructuring to eliminate ambiguities that arose in coding. Thus, while the target group classification has been deleted from this version, a

¹ Australian Institute of Health and Welfare 1997. National Classifications of Community Services Version 1.0. AIHW Cat. no. HWI 7. Canberra: Australian Institute of Health and Welfare.

discussion of the relevance of target group to the remaining classifications is included in the introduction.

Another change involved matching the national classifications with data items from some minimum data sets in use in community services. The national classifications that have been matched are Home and Community Care (HACC), Commonwealth-State/Territory Disability Agreement (CSTDA), and Supported Accommodation Assistance Program (SAAP).

In addition to these changes, all the national classification codes have been changed and updated to clearly differentiate between levels of activities undertaken by community services. In order to ease transition from old codes to the new codes explanatory tables are included in each section.

Each of the classifications is complete and can be used independently. In this edition, the service activities classification is covered in Part A; and the service delivery setting is covered in Part B. While each may be used separately, they may also be used in conjunction to provide a more detailed composite description of services and where they were delivered.

As well as structuring the classifications for consistency, the coding frames have been improved by distinguishing each of the classifications with their own codes to produce unique alphanumeric identifiers for each class. The level and coverage of classes is determined by the experience of the intervening years and advice from users of NCCS Version 1.

2.4 Relationships to other classifications

Program-specific data collections

Comparisons of categories used in program-specific data collections for the Commonwealth-State/Territory Disability Agreement National Minimum Data Set (CSTDA NMDS) the Home and Community Care National Minimum Data Set (HACC NMDS), and the Supported Accommodation Assistance Program (SAAP) Data Set are set out in appendixes at the end of the document.

Other classifications

A mapping of the NCCS Version 2 activities classification to the Australian Bureau of Statistics (ABS) industry classification the Australian and New Zealand Standard Industrial Classification (ANZSIC) appears in [Appendix A5](#).

Note that each of these classifications has a different conceptual basis. The classification of community services activities seeks to categorise individual service activities, whereas the ABS ANZSIC seeks to identify groupings of businesses whose predominant activity (measured in terms of output or employment) is similar.

This classification of community services activities includes virtually all activities classified to the 'Community Services' sub division in ANZSIC, while some activities

classified in ANZSIC to industries other than 'Community Services' are included in NCCS Version 2 (for example, aged care homes).

A correspondence between the NCCS Version 2 activities classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC) is set out in [Appendix A6](#).

The National Classifications of Community Services are designed to more clearly define community services activities, but they are not designed to measure the purpose or product of community services delivery. The purpose or product should be classified using the provisional CPC and/or the GPC.

It should be noted that a number of categories in the NCCS Version 2 activities classification are mappable to different areas of the GPC. For example, because counselling activities may be provided in a number of different community services program delivery contexts such as family support, vocational rehabilitation and employment, aged care counselling can be classified to different areas of the GPC. There are fifteen major groups in the GPC. The major groups that correspond with the NCCS Version 2 are public order and safety, education, health, social security and welfare, and housing and community amenities.

Integration issues

The above comparisons of national standards will assist in the ongoing process of facilitating national and cross-program consistency in classification and data reporting.

It is envisaged that future editions will move to integrate classifications for all community-based services, whether welfare, housing or health.

National Community Services Data Dictionary Version 2 (NCSDD)

The National Classifications of Community Services have important links with the NCSDD Version 2.

The NCCS Version 2 provides the data domains for the following data elements in NCSDD:

Service activity: NCSDD Version 2, pp. 184–5, ID=000538 (Assistance type); pp. 172–3, ID=00601 (Assistance type received); and pp. 123–4, ID=000603 (Service types available).

Target group: NCSDD Version 2, p. 151, ID=000537.

Service delivery setting: NCSDD Version 2, p.135–6, ID=000539.

The NCSDD contains many data elements that describe various attributes used in the NCCS Version 1 target group classification, such as demographic information and tenure.

3 The classifications

3.1 Rationale for the structure of the classifications

Each classification has a hierarchical structure which at its broadest level specifies broad groupings that are readily identifiable or that people usually identify with, and at its finest level enables coding of specific instances. Hence the following structure:

Section > Group > Class > subclass >[sub-subclass]>>>>[individual case]

In terms of the classifications in this publication, the finest subdivision is termed a *class*. Finer subdivisions may be necessary or appropriate for local or agency use. While these will represent local data needs, it is important for aggregate reporting that subclasses are mappable to the class level of the national classification.

There are some differences in the construction of the different classifications, because of differences in the underlying concepts. The classification of service delivery settings (Part B) follows a simple hierarchical model quite closely. The classification of service activities is explained in detail in Part A of the classifications.

3.2 The concept of *service*

The expected result of using a set of national classifications of community services is to facilitate the collection of information on services provided. The provision of services is the process taken to utilise resources to respond to a *need*. It is what happens between assigning resources for community services and the resources being consumed.

Thus,

Service
A process² of assistance in response to a need.

² This requires some qualification, because it is normal practice in community services to include the value of goods as well as services when the assistance includes the provision of financial or material support.

The process that constitutes a *service* can be visualised as going from provider to recipient in a context dependent on characteristics of both (Figure 1).

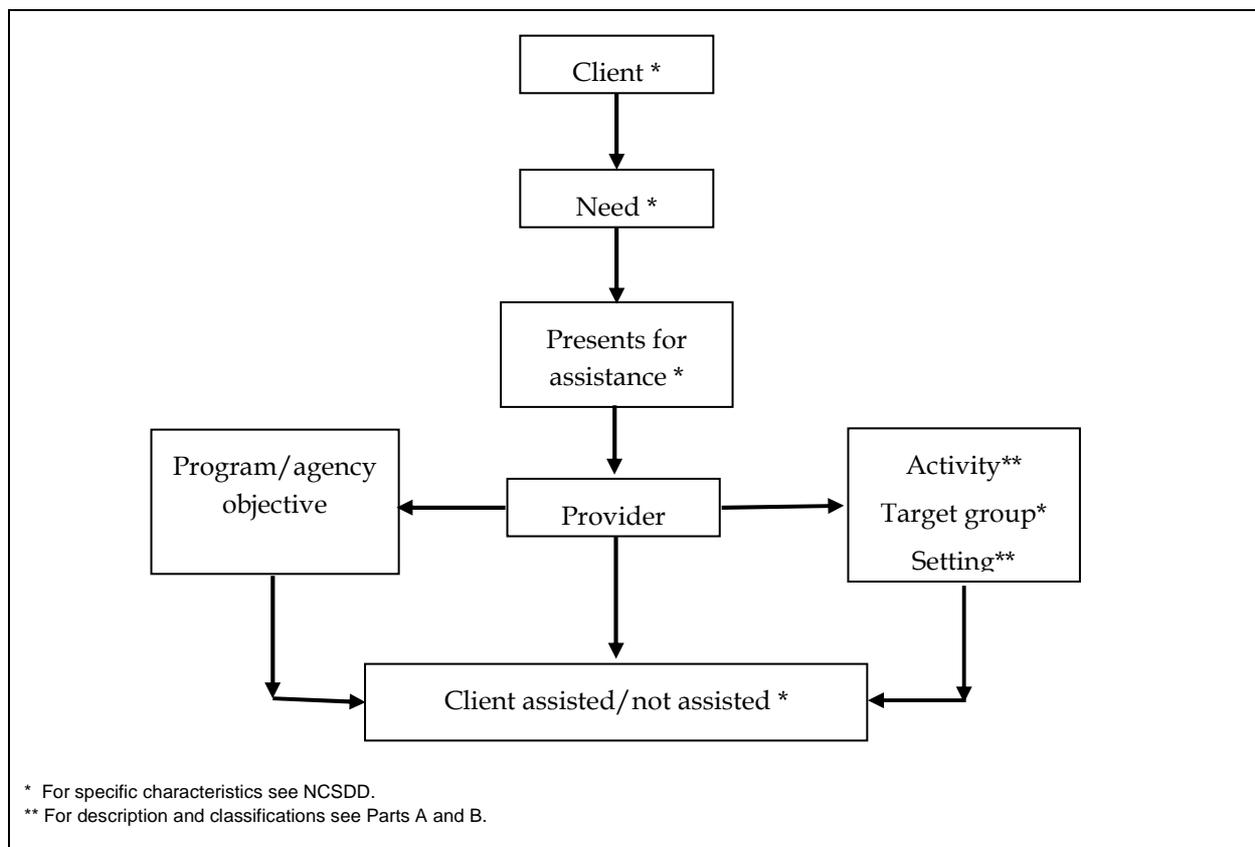


Figure 1: Service – a process of assistance in response to a need

Figure 1 shows the process of providing assistance in response to a need. The client experiences an episode or episodes of need that can be assisted by a particular community services organisation. A provider (or providers) develops an activity or series of activities in response to the need for assistance initiated by the client or clients while operating within the context of its objectives. The client presents to the appropriate agency/organisation in order to obtain assistance. The service provider has a set of criteria that determines the individual’s eligibility for assistance. Certain characteristics of the recipient (client) should match those of the target group determined by the provider objectives. These criteria are related to client characteristics and whether or not these characteristics fall within the boundaries of the target group.

Detailed descriptions of target groups can be made utilising the NCSDD Version 2 and applying the particular characteristics in relation to the activity provided. The appropriate service is provided for the client in need according to the organisation’s objectives. The physical setting in which the activities of assistance take place will also depend on the nature of both the provider and recipient. Activity and setting are

described in detail in the following classifications, followed by a discussion on target groups.

Attributes of service

Service activity

A service involves a provider undertaking the process of assistance, and a recipient receiving this assistance. The provider undertakes a number of actions whose purpose is to further the process of assistance in response to the need. These actions are *service activities*.

Service activities are components of the process of assistance: activities in the context of services. One or more service activities may be required to provide a service.

Furthermore, it may be possible to break a particular service activity into smaller components. This is the basis of a classification hierarchy to describe types of service activity.

In relation to classifying the attributes of service, it is important to distinguish between the concepts of service and service activity. First, there is some point beyond which it is not necessary or feasible to divide activities into components. Second, it is possible to aggregate basic components into larger pieces of the process of assistance. If we take ‘domestic assistance’ as an example of a service activity, this could comprise as components activities such as cleaning, ironing, washing, cooking and shopping. Or we may consider the service activity to be ‘supporting independent living at home’ that would include component activities such as personal assistance, domestic assistance and home maintenance.

Thus we can say that a service activity is part or all of the process of assistance required to provide a service and can make up part or all of the process of assistance for different services without changing type.

A service, in contrast, is described not only by its component activities, but also by its *target group* and usually by the *setting* in which it is delivered.

<p>Service activity A discrete component of the process of assistance in the context of providing a service.</p>

Application

The principal use of the classification is the **coding** of **primary** activities provided by an individual organisation or service provision location. The classification is not designed for use in the coding of an organisation’s ancillary activities. However, the term ‘primary activity’ should not be considered a catch-all for organisations delivering a variety of services activities (such as Sydney City Mission), nor should it be applied to integrated services (such as Community Aged Care Packages), where each service activity should be coded separately.

A service activity may be an individual action or a group of individual actions. Each activity should be distinguishable from other activities, and should be important enough in terms of client assistance to be separately identified.

A primary activity is a discrete, core activity that addresses a specific need and which seeks to achieve an outcome. For example, the primary activity of Meals on Wheels is the provision of healthy meals that are delivered to the client's home in order to assist in maintaining independence in the home. An organisation may provide more than one primary activity. For example the primary activity of Meals on Wheels is easy to classify as *A01.4.06 Food service*. However other services are also conducted concurrently. The activity of providing companionship is carried out as a component part of the overall service of delivering meals (the primary activity), while fund-raising activities may be incidental to or support the primary activity. Such activities are therefore regarded as ancillary to the primary activity. In this example, the fund-raising activity should be coded to the primary activity, that is, food services, and not to other classifications. Similarly, general administrative functions associated with the primary activity may also be coded to the primary activity.

For example, the provision of domestic assistance (a primary activity) may entail some incidental provision of information, and also some administration. However, the information provision and administration activities should not be coded as primary activities in their own right, but should be considered part of the primary activity of domestic assistance and coded accordingly. The coding of all activities, primary and ancillary, would not only be laborious but would not yield useful information about how clients are assisted. It may be used to classify service type, that is the main service activity of an individual organisation or location, although it is not specifically designed for this purpose.

The most common use for the classification is to apply it to distinct core types of activity undertaken by an organisation, that is, those that fall within the purpose of an organisation and/or are types of assistance that an organisation is specifically funded to do. Nevertheless, the classification is not based on this usage and can be used to describe any service activity, core or ancillary.

When applied to core assistance, ancillary service activities should be included within the associated core activity. For example, counselling provided as part of the provision of crisis accommodation should be classified as 'crisis accommodation', not under 'information advice and referral'. This usage conforms with that applied in the 1999–2000 Community Services Economic Activity Survey³.

3.3 The concept of *setting*

The attribute of an agency (an organisational unit or sub-unit) relevant to a particular service is the *setting* in which it is delivered. The physical setting may influence the effectiveness of service delivery. Service delivery setting is defined in the NCSDD Version 2:

³ Australian Bureau of Statistics. Economic Activity Survey 1999–2000. (questionnaire)

Service delivery setting

The type of physical setting in which a service is provided to a client, irrespective of whether or not this is the same as the usual location of the service providing—agency.⁴

Service delivery setting is divided into 4 sections. Section 1, Independent living, community and other settings, is divided into 3 groups. Group 1.1 classifies a number of types of independent living situations such as private dwellings and living informally (living in squats or living rough). Group 1.2 of this section shows the community settings in which these services are provided and Group 1.3 describes electronic settings in which clients receive assistance such as telephone or on the internet.

Section 2, Supported independent living, provides information on the various types of supported accommodation settings where a provider supports the client to live independently in accommodation owned by the provider.

Section 3, Residential care, describes the settings where services are provided to those in need of higher levels of support. This includes residential settings where the client no longer lives in a household environment.

Section 4, Commercial, industrial or other settings, classifies settings where community services are provided to people in a commercial or industrial setting. It is closer in nature to Section 1 than Sections 2 and 3.

Application

The principal use of the classification is the **coding** of settings in which organisations provide services. A service delivery setting may be a private home, a park or a telephone, wherever the activity is provided to the client.

A service setting is where a core activity that addresses a specific need occurs. For example, the setting of Meals on Wheels is the provision of healthy meals that are delivered to the client's home in order to assist in maintaining independence in the home. In this case the setting for this community service would be one of the classes in *S1.1 Independent living*.

The provision of domestic assistance is conducted in a client's home, so this would be coded as *S1.1.01 Owner/purchaser/renter occupied dwelling*.

Counselling can be provided in many of the settings described in the classifications. The ability to differentiate where the counselling took place is one of the benefits of the settings classifications.

⁴ National Community Services Data Dictionary Version 2.0, pp. 135-6.

3.4 The concept of *target group*

Within the context of a service, the intended recipients are those in need of the assistance the service provides and we designate this the target group. The concept of target group depends on matching the objectives of the program or agency that originates the service and the characteristics of individuals or groups. Target group is defined in the NCSDD Version 2 in terms of a group of people with one or more particular characteristics that ‘a community services program/service seeks to assist’.⁵ This is related to the concept of client, which is a party eligible to receive services directly or indirectly.⁶ Hence the concepts of client and target group are linked by the idea of eligibility, and generally clients would be expected to be a subset of the target group. Eligibility itself is a formal recognition of need. Note that specifying a target group requires information about program or agency objectives, and these must be matched with the characteristics of those in need of the assistance that is intended to fulfil those objectives.

Target group
Groups of people with a characteristic or set of characteristics that a particular program/service provider seeks to assist.

Target group generally defines intended clients. It may relate to a very broad grouping or to a very discrete grouping. The definition of a target group may be found in the terms of legislation, needs, presenting problems, circumstances, socio-demographic or geographic characteristics. The details of target group may differ from eligibility criteria. Clients of a program may be individuals, families, households, and other groups of people or organisations. For example, while aged care programs are primarily targeted at the aged, they may have additional targeting criteria that seek to ensure equity of service availability for financially or otherwise disadvantaged persons. The main problem with target group classification was that it didn’t classify additional targeting criteria, which can be highly specific for individual services. It is not feasible to incorporate all of these characteristics in a single, useable classification.

Preparatory work for Version 2 of the classifications revealed that the target group section had not been widely utilised. Users stated that a major difficulty with Version 1 was that it was possible to classify any one group in more than one way, and that choosing a single class did not always provide a sufficient description. The instructions for applying a target group classification specified that only two or three classifications should be used. When more than two or three classifications could be applied to a target group, the primary characteristics were to be classified in order to reduce the number of classifications.

It has become apparent during consultations that while there is interest in having the capability to classify target group, this is of lesser importance than the capability to

⁵ National Community Services Data Dictionary Version 2.0, p. 150.

⁶ Ibid, p.204.

classify service delivery activities and service delivery settings. Furthermore, the measurement of targeting criteria is multifaceted and complex. There are competing requirements for description of targeting details in terms of both community services programs and individual service facilities.

Most government-funded programs have a clearly stated target group, making it difficult to separate the activity from the target group. While it is important to identify target groups, an artificial division was created when target groups were separated from programs.

However, there is a need to recognise the unmet demand and unexpected beneficiaries of particular community services that are not covered in the description of target group when it is associated with programs. This information can be captured through collecting such data using characteristics of clients as they are listed in the NCSDD.

Therefore a decision was taken to remove the 'target group' classification from the NCCS Version 2 and to use the relevant data items from the NCSDD for the purpose of describing target groups.

4 Future development of the classifications

NCSDC welcomes feedback from users about the usefulness of Version 2. There is potential in future editions to extend the coverage more generically to community services. This is apparent when we try to define boundaries, for example, between 'community services' and 'community health' or between short-term, transitional and long-term housing assistance. New ways of providing 'transitional accommodation' blur the distinction between short-term and long-term housing assistance; and the separation between community services and community health differs between jurisdictions, and has some overlap, for example HACC program related services, and alcohol and other drug services all of which may be considered to be within the scope of community services.

The coding of service activities in the section on residential care and supported accommodation is problematic with setting and target group concepts being difficult to separate out. Setting is inherent in provision of residential services and therefore further work needs to clarify and separate these concepts. In addition, the level of care provided is also built in to the classification where it could be argued that it could be better served by using the 'resident classification scale' as an adjunct to the service activity classification, in much the same way that target group can be classified using a variety of data elements from the NCSDD.

There are specific examples of blurred boundaries, for example, the HACC program which covers both health and welfare services; the provision of housing, community services and community health services, often by the same personnel and at the same location in small or remote communities; and the problems in distinguishing community mental health support from disability support for some conditions.

5 Using the classifications to describe community services

The classifications may be used independently, and for a variety of purposes, for example, to describe what could be done, demand for services, types of agencies operating, or options for delivering services. Nevertheless, probably the most valuable use of the classifications is to use them together to describe programs or services in a consistent, comparable way. This can lead to better understanding of what is and can be done, information exchange between agencies to achieve best practice, and opportunities for identifying need and filling gaps in service provision. This section gives examples of individuals receiving a community service and how the three attributes of service can be coded using the classifications in this publication.

Meals on Wheels

An older woman, aged 87, is living independently in her own home and is receiving Meals on Wheels. A government program designed to assist frail older people funds the agency delivering the service. The activity is the delivery of prepared meals (food services). The setting is the person’s own home. The target group through the use of the NCSDD can be described using people characteristics such as age (as shown in Example 1 below). To see if the service recipient belongs to the program’s target groups the agency needs to know the age of the service recipient. Other information about target group can be obtained according to the agency requirements.

Example 1: Meals on Wheels

	Activity	Setting	Target group/ NCSDD Version 2 reference
NCCS V2 classification	A01.4.06 Food service	S1.1.01 Owner/purchaser/renter occupied dwelling	ID No. 000503 Age

Community Aged Care Package

Using the example above, the woman is receiving Meals on Wheels in addition to other services as part of a Community Aged Care Package. Other activities include domestic assistance, home maintenance and personal care.

Example 2: Community Aged Care Package services

	Activity	Setting	Target Group/ NCSDD Version 2 reference
NCCS V2 classification	A01.4.06 Food service	S1.1.01 Owner/purchaser/renter occupied dwelling	ID No. 000503 Age
NCCS V2 classification	A01.4.02 Domestic assistance	S1.1.01 Owner/purchaser/renter occupied dwelling	ID No. 000503 Age

Example 2 (cont.): Community Aged Care Package services

	Activity	Setting	Target group/ NCSDD Version 2 reference
NCCS V2 classification	A01.4.03 Home maintenance	S1.1.01 Owner/purchaser/renter occupied dwelling	ID No. 000503 Age
NCCS V2 classification	A01.4.01 Personal assistance	S1.1.01 Owner/purchaser/renter occupied dwelling	ID No. 000503 Age

Childcare

A child, aged two, is in childcare for 48 weeks per year for two full days and two half days a week.

Example 3: Childcare

	Activity	Setting	Target group/ NCSDD V2 reference
NCCS V2 classification	A02.1.01 Long day care	S1.2.01 Non-residential centre based community services setting	ID No. 000503 Age

Youth/homeless services

A young adult, aged 19, has left home after family issues could not be resolved. The person has a history of being subjected to sexual abuse and has not been able to get a job. The person presents to a SAAP service for provision of crisis accommodation, where a case management plan is discussed and agreed upon providing a range of services, including immediate accommodation, job search, arrangements for longer term accommodation, and counselling.

Example 4: Youth/homeless services

	Activity	Setting	Target group / NCSDD Version 2 reference
NCCS V2 classification	A05.4.02 Crisis accommodation	S2.1.03 Short-term crisis or emergency accommodation facility	ID=000514 Date of birth ID=000575 Homelessness ID=000522 Household type
	A03.2.01 Job search skills development	S1.2.01 Non-residential-centre based community services setting	ID=000514 Date of birth ID=000526 Labour force status
	A01.2.06 Incest/sexual abuse counselling	S1.2.01 Non-residential-centre based community services setting	ID=000514 Date of birth
	A01.1.05 Housing/tenancy information, advice and referral	S1.2.10 Drop-in-centre	
	A01.1.06 General service availability information, advice and referral	S1.2.10 Drop-in-centre	

Employment and migrant services

A middle-aged woman is seeking employment. She is concerned that she hasn't been in the workforce since leaving her homeland in India, and that her English skills are not very good.

Example 5: Employment and migrant services

	Activity	Setting	Target Group/ NCSDD V2 reference
NCCS V2 classification	A03.1.01 Pre-vocational training (e.g. literacy program).	S1.2.04 Educational or research setting	ID=000518 Family type ID=000511 Country of birth ID=000528 Main language other than English spoken ID=000583 Proficiency in spoken English
	A03.2.01 Job search skills development	S1.2.01 Non-residential-centre based community services setting	ID=000511 Country of birth ID=000514 Date of birth ID=000535 Sex
	A03.2.02 Employment placement and support	S1.2.01 Non-residential-centre based community services setting	ID=000511 Country of birth

Part A
National community services
activities classification

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Guide to use

Purpose

The purpose of the activities classification is to provide a basis for consistent classification of the diverse range of services provided by organisations in the community services sector. The principal areas of use of the activities classification are:

- describing what services are available from individual organisations and their locations (for example, in recording information service directories maintained by individual organisations and/or community services program administrators);
- the recording, collection and provision of information about what types of assistance have been provided to clients (for example, administrative information kept by organisations in program-specific data collections, or in general surveys of the community services sector.)

The national classification of community services activities incorporates categories at **section**, **group** and **class** level. Its adoption for agency-specific and program reporting use is supported and encouraged by the NCSIMG. Version 1 of the classifications (National Classifications of Community Services Version 1) was published by AIHW in 1997 and included a classification of service activities

Scope

The classification seeks to cover the full range of activities of organisations in the community services sector. It necessarily includes a number of service activities that may also be provided by other sectors, for example, Some accommodation assistance and health service activities are included.

Services in other sectors covered in this edition include:

- residential aged care services and residential palliative care establishments that provide longer term health care in conjunction with accommodation and other types of support;
- support and assistance with day-to-day living tasks and assistance towards independent living;
- short-term housing assistance such as crisis and transitional accommodation, for example, assistance by services funded under the SAAP and
- services that assist people to find suitable independent living arrangements.

Coverage in this edition excludes:

- acute health care services (such as those provided by hospitals, alcohol and drug treatment centres, psychiatric institutions and other health care establishments) whose primary service activity involves the stabilisation and management of people with acute health care problems together with accommodation;
- long-term housing assistance such as public housing;
- income support services such as Centrelink pensions, benefits and rental assistance, although it includes services that provide financial assistance and relief to people in crisis (for example, emergency relief) concessions other than those provided through Australia's taxation system; so, concessions such as those on standard charges for transport fares, water and energy, or municipal rates provided by State/Territory or local government agencies are included, but taxation concessions are excluded.

Application

The principal use of the classification is the **coding** of **primary** activities provided by an individual organisation or service provision location. The classification is not designed for use in the coding of an organisation's ancillary activities.

A service activity may be an individual action or a group of individual actions. Each activity should be distinguishable from other activities, and should be important enough in terms of client assistance to be separately identified.

A primary activity is a discrete, core activity that addresses a specific need and which seeks to achieve an outcome. For example, the primary activity of Meals on Wheels is the provision of healthy meals that are delivered to the client's home in order to assist in maintaining independence in the home. An organisation may provide more than one primary activity. For example, the primary activity of Meals on Wheels is easy to classify as *A01.4.06 Food service*. However, other services are also conducted concurrently. The activity of providing companionship is carried out as a component part of the overall service of delivering meals (the primary activity), while fund-raising activities may be incidental to or support the primary activity. Such activities are therefore regarded as ancillary to the primary activity. In this example, the fund-raising activity should be coded to the primary activity – food services – and not to other classifications. Similarly, general administrative functions associated with the primary activity may also be coded to the primary activity.

For example, the provision of domestic assistance (a primary activity) may entail some incidental provision of information, and also some administration. However, the information provision and administration activities should not be coded as primary activities in their own right, but should be considered part of the primary activity of domestic assistance and coded accordingly. The coding of all activities primary and ancillary would not only be laborious but would not yield useful information about how clients are assisted. It may be used to classify service type that is, the main service activity of an individual organisation or location, although it is not specifically designed for this purpose.

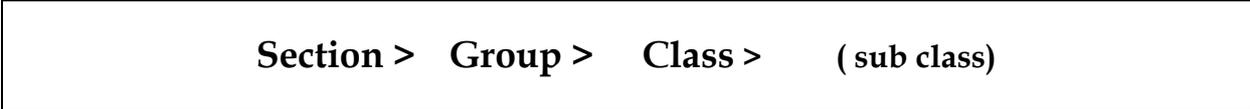
The most common use for the classification is to apply it to distinct core types of activity undertaken by an organisation, that is, those that fall within the purpose of an organisation and/or are types of assistance that an organisation is specifically funded to do. Nevertheless, the classification is not based on this usage and can be used to describe any service activity, core or ancillary.

When applied to core assistance, ancillary service activities should be included within the associated core activity. For example, counselling provided as part of the provision of crisis accommodation should be classified as ‘crisis accommodation’, not under ‘information advice and referral’. This usage conforms with that applied in the 1999–2000 Community Services Economic Activity Survey⁷.

Structure

The structure of the classification is designed so that each activity is mutually exclusive and exhaustive from all other activities, and can be added together to obtain an exhaustive, unduplicated list of activities. To achieve this, the following classification hierarchy has been adopted.

Classification hierarchy



Any individual activity record can only be classified in one way, and every individual record can be assigned and accounted for (most coding frameworks include a ‘not elsewhere classified’ category to allow for this). Where finer subdivisions than class level are used for specific or local use, these should be mutually exclusive, exhaustive and mappable to the class level of the national classification.

The classification has been designed to enable the finest level of desegregation needed for most purposes, including national statistics. Individual organisations or locations may need more detail for their own specific purposes. In these cases, they may wish to add an extra level of detail to the classification structure such as the activity type ‘personal assistance’. This level of classification is sufficient for the purposes of a national classification. However, in order to have the appropriate match of staff expertise available the service provider will need to divide personal assistance into a number of categories or subclasses, for example, hair care as opposed to showering and dressing. The finest level category for the national classification should be determined on practical grounds, such as general program reporting needs.

⁷ Australian Bureau of Statistics. Economic Activity Survey 1999–2000. (questionnaire)

Coding structure

The classification hierarchy has an alphanumeric 6 digit coding structure. The services activities classification carries an 'A' prefix to distinguish it from other classifications. For example:

A01 (Personal and social support) >
 A01.1 (Information, advice and referral) >
 A01.1.01 (Interpretation/translation) >
 (sub class...).

A01 Personal and social support

This section comprises activities that provide support for personal or social functioning in daily life. Such activities promote the development of personal skills for successful functioning as individuals, family members and members of the wider community.

Personal and social support includes the provision of information, advice and referral, personal advocacy, counselling, domestic assistance and personal assistance. The purpose of such support may be to enable individuals to live and function in their own homes or normal places of residence (where this is an independent residence).

This section consists of the following groups of activities:

- A01.1 Information, advice and referral
- A01.2 Personal support
- A01.3 Community living support
- A01.4 Daily living support
- A01.9 Other personal and social support

A01.1 Information, advice and referral

This group covers activities that provide information, advice and referral to support personal or social functioning and/or to facilitate access to and use of community services and resources.

Advice differs from information in that it suggests or recommends particular courses of action. Both information and advice infer that it is up to the recipient to follow up. A referral is where action is taken to contact another service provider and arrange an appointment or interview.

General exclusions

- Provision of information with the aim of reaching a community or community group – code under [A07.2](#) *Community/group development and support*
- Activities intended to reach service providers – code under [A07.1](#) *Service support and development*

Classes

A01.1.01	Interpretation/translation
A01.1.02	Consumer and legal information, advice and referral
A01.1.03	Financial advice, information and referral
A01.1.04	Adoptions/origins information, advice and referral
A01.1.05	Housing/tenancy information, advice and referral
A01.1.06	General service availability information, advice and referral
A01.1.99	Information, advice and referral not elsewhere classified

Coding guide

A01.1.01 Interpretation/translation

Provision of information, advice and referral and assistance in English and/or languages other than English. The purpose of such activities may be to enable access to, or facilitate use of, community services and resources, where there are barriers to such resources due to different languages being spoken by different parties or for people who by reason of their disabilities are unable to access information provided in a print medium.

Include

- Migrant interpretation/translation
- Disability print materials/braille
- Alternative formats of communication
- Telephone typewriter (TTY)

Coding of activities in program-specific collections

- CSTDA see code [6.05](#) in [Table A3](#)
- SAAP see code [20](#) in [Table A5](#)

A01.1.02 Consumer and legal information, advice and referral

Provision of information, advice and referral about legal matters and consumer issues and rights.

Exclude

- Provision of court and parole board advice, that is, court attendance/support. Code in group [A06.2](#) *Court and parole board advice*.

Coding of activities in program-specific collections

- SAAP NDC see code [25](#) in [Table A5](#)
- CSTDA see code [6.01](#) in [Table A3](#)

Where assistance is known to be primarily in the form of court support/attendance, code as [A06.2.01](#) *Court advice and advocacy*.

A01.1.03 Financial advice, information and referral

Provision of information, advice, counselling or referral about the planning and management of financial resources (for example, in relation to household budgets).

Include

- Financial counselling

Coding of activities in program-specific collections

- SAAP NDC see code [7](#) in [Table A5](#)

A01.1.04 Adoptions/origins information, advice and referral

Provision of information, advice and referral about, and assistance to establish contact with, an adopted person aged 18 years or older and/or members of their birth or adoptive family.

Include

- Activities carried out by a private adoption agency

Exclude

- Adoption placement by a State/Territory government agency. Code as [A02.3.02](#) *Adoption placement and post-placement supervision*.

A01.1.05 Housing/tenancy information, advice and referral

Provision of information, advice and referral about available housing options and tenancy rights.

Exclude

- Information, advice or referral in conjunction with the provision of accommodation placement or support. Code to the appropriate class in section [A05 Residential care and supported accommodation](#).

Coding of activities in program-specific collections

- SAAP NDC see codes [39](#), [42](#) and [43](#) in [Table A5](#)
- SAAP UDC see code [2](#) in [Table A7](#)

A01.1.06 General service availability information, advice and referral

Provision of information, advice or referral in relation to any specific services available to the general public and/or to specific groups, and not covered by classes A01.1.01–A01.1.05.

Coding of activities in program-specific collections

- CSTDA see code [6.02](#) and [6.03](#) in [Table A3](#)
- SAAP NDC see [Table A5](#)
- SAAP NDC see [Table A6](#)
- SAAP UDC see code [3](#) in [Table A7](#)
- SAAP CCC see code [2](#) in [Table A7](#)

A01.1.99 Information, advice and referral not elsewhere classified

This class is used for information, advice or referral activities, which are:

- not specifically covered by classes A01.1.01–A01.1.06
- not sufficiently detailed or where the type is unknown.

Coding of activities in program-specific collections

- CSTDA see code [2.07](#) in [Table A3](#)
- SAAP ADC see code [5](#) in [Table A4](#)
- SAAP NDC see code [27](#) in [Table A5](#)
- SAAP NDC see codes [15](#) and [999](#) in [Table A6](#)
- SAAP UDC and SAAP CCC see code [1](#) in [Table A7](#)

Use this code *only* if the activity is known to be primarily information, referral for individuals and families. If the activity is known to be primarily community-based, code to [A07.2.02 Community/community centre based development and support](#). If the activity is known to be primarily social/personal development for individuals or groups, or if further detail is not known, code to [A01.3.01 Social and personal development](#).

A01.2 Personal support

This group covers activities that provide support for successful functioning as an individual or as a family member.

Classes

A01.2.01	Individual advocacy
A01.2.02	Needs assessment and management of case/service plans
A01.2.03	Mutual support and self-help
A01.2.04	Grief counselling
A01.2.05	Incest/sexual abuse counselling
A01.2.06	Domestic violence counselling
A01.2.07	Crisis counselling
A01.2.08	Counselling, other
A01.2.99	Personal support activities not elsewhere classified

Coding guide

A01.2.01 Individual advocacy

Activities aimed at enabling access to services or entitlements by providing an advocate to speak for and negotiate on behalf of service users, and or enabling self advocacy.

Coding of activities in program-specific collections

- CSTDA see code [6.01](#) in [Table A3](#)
- CSTDA see code [6.03](#) in [Table A3](#)
- SAAP NDC see codes [30](#), [37](#) and [38](#) in [Table A5](#)
- SAAP NDC see code [18](#) in [Table A6](#)

Use this code *unless* the activity is *known* to be primarily community group/citizen/system advocacy, in which case, code to [A07.3.02](#) *Social action and group advocacy*.

A01.2.02 Needs assessment and management of case/service plans

Activities of assessment of service needs, development and monitoring of service plans, ongoing case management and coordination of voluntary, individualised service packages, and professional support in accessing and using general community services.

- Activities of aged care assessment team
- Early intervention casework

- Case management planning

Excludes

- Detailed professional case management of specific activities such as vocational rehabilitation. Code as [A03.2.04](#) *Vocational rehabilitation*.
- Coordinated domiciliary care packages. Code as [A01.4.99](#) *Daily living support not elsewhere classified*.

Coding of activities in program-specific collections

- HACC see codes [10](#), [11](#) and [12](#) in [Table A2](#)
- CSTDA see code [2.06](#) in [Table A3](#)

A01.2.03 Mutual support and self help

Activities that facilitate and coordinate groups to exchange information and experiences and provide activities to meet common needs, and/or provide social, therapeutic and practical support.

Coding of activities in program-specific collections

- CSTDA see code [6.04](#) in [Table A3](#)

A01.2.04 Grief counselling

Activities that help persons experiencing grief to assess their circumstances and relationships, and to make choices, decisions and plans for the future. Refers to one-to-one discussion sessions with the client, dealing with loss or grief.

A01.2.05 Incest/sexual abuse counselling

Activities that help victims of incest/sexual abuse to assess their circumstances and relationships, and to make choices, decisions and plans for the future. Refers to one-to-one discussion sessions with the client, usually provided on more than one occasion, dealing with incest or sexual abuse.

Include

- Rape crisis centre

Coding of activities in program-specific collections

- SAAP NDC see code [8](#) in [Table A5](#)
- SAAP NDC see code [2](#) in [Table A6](#)

A01.2.06 Domestic violence counselling

Activities that help victims of domestic violence to assess their circumstances and relationships, and to make choices, decisions and plans for the future. Refers to one-

to-one discussion sessions with the client, usually provided on more than one occasion, focused around domestic violence.

Coding of activities in program-specific collections

- SAAP NDC see code [9](#) in [Table A5](#)

A01.2.07 Crisis counselling

Activities that help victims experiencing some form of crisis to assess their circumstances and relationships, and to make choices, decisions and plans for the future. Help is provided by discussions with trained counsellors.

Include

- Kids' Help Line
- Lifeline

A01.2.08 Counselling, other

Activities that help service users to assess their circumstances and relationships, and to make choices, decisions and plans for the future. Help is provided by discussions with trained counsellors in individual and group sessions.

This class is used where the activities of counselling apply to a range of circumstances or cover a combination of types specified in classes A01.2.04–A02.1.07 or specific types of counselling not covered by classes A01.2.04–A01.2.07.

Include

- Gambling counselling
- Post-traumatic stress counselling

Exclude

- Financial counselling. Code as [A01.1.03](#) *Financial advice, information and referral*.

Coding of activities in program-specific collections

- SAAP NDC see code [20](#) in [Table A6](#)
- CSTDA see code [2.04](#) in [Table A3](#)
- SAAP NDC see codes [11](#) and [36](#) in [Table A5](#)
- SAAP UDC see code [10](#) in [Table A7](#)
- SAAP CCC see code [3](#) in [Table A7](#)

Use this code *only* if the activity is known to be primarily counselling. If it is known to be primarily an allied health intervention, code as [A01.4.07](#) *Allied health/paramedical care*. Otherwise, code to [A01.9.99](#) *Other personal and social support*.

A01.2.99 Personal support activities not elsewhere classified

This class is used for personal activities that are:

- not specifically covered by classes A01.1.01–A01.1.08
- not sufficiently detailed or where the type is unknown.

Coding of activities in program-specific collections

- HACC see code [18](#) in [Table A2](#)
- SAAP NDC see code [1](#) in [Table A6](#)

If the mode of help can be assigned to a more specific class, use the appropriate code; otherwise, use this general code.

A01.3 Community living support

This group covers service activities that support or develop the capacity for independent living and/or social interaction within the community through the provision of opportunities for learning, developing and maintaining personal and social survival skills. Activities are generally structured and provided through group sessions and drop-in support facilities.

Classes

A01.3.01	Social and personal development
A01.3.02	Recreation/leisure
A01.3.03	Living skills development
A01.3.04	Provision of personal hygiene facilities
A01.3.05	Community transport
A01.3.06	Community placement
A01.3.99	Community living support activities not elsewhere classified

Coding guide

A01.3.01 Social and personal development

Activities that promote personal and social development and a sense of belonging in the community. These may be provided as structured classes or group activities on various aspects of personal development.

Include

- Stress management training
- Communications skills training
- Youth activity group

Exclude

- Educational courses aimed at the community or concerning issues of interest to the community. Code to [A07.2.01](#) *Community education*.

Use this code *unless* the activity is known to be primarily information/referral for individuals and families (code as [A01.1.99](#) *Information, advice and referral not elsewhere classified*) or the activity is known to be primarily community-based (code to [A07.2.02](#) *Community/community centre-based development and support*).

A01.3.02 Recreation/leisure

Provision of club activities, excursions, recreational camping, other holidays, and structured craft and hobby courses, for the purpose of supporting personal and social functioning.

Include

- Senior citizens centre activities
- Day service post-school options for school leavers with moderate to high support needs
- Meals provided at centres where the primary activity is recreational

Exclude

- Educational courses concerning issues of interest to a community and/or aimed at the community. Code under group [A07.2](#) *Community/group development and support*.

Coding of activities in program-specific collections

- CSTDA see codes [3.01](#) and [3.02](#) in [Table A3](#)
- SAAP NDC see code [23](#) in [Table A5](#)
- SAAP NDC see code [13](#) in [Table A6](#)

Use this code *only* if the post-school options activity is known to be primarily recreation or leisure. Otherwise code as [A01.3.03](#) *Living skills development*.

A01.3.03 Living skills development

Provision of practical assistance and structured activities to develop or support the capacity for independent living, social interaction and the use of community facilities (for example, public transport and recreation, banking and shopping facilities). Activities included in this class generally entail more intensive support than those of group [A01.2](#) *Personal support*.

Include

- Day care centre for people with disabilities
- Adult training centre
- Meals provided at centres where the primary activity is assistance with living skills

Exclude

- Activities without a primary focus on development. Code as [A01.3.02](#) *Recreation/leisure*.

Coding of activities in program-specific collections

- HACC see code [6](#) in [Table A2](#)
- CSTDA see codes [3.01](#) and [3.03](#) in [Table A3](#)
- SAAP NDC see code [14](#) in [Table A5](#)

- SAAP NDC see code [17](#) in [Table A6](#)

Use this code *unless* the post-school options activity is known to be primarily recreation or leisure (code as [A01.3.02](#) *Recreation/leisure*).

A01.3.04 Provision of personal hygiene facilities

Activities that are designed to help in the maintenance of personal and social survival skills through the provision of facilities such as places for general meeting/social support, showers, mail pick-ups and notice boards.

Include

- Community/neighbourhood drop in centres

Coding of activities in program-specific collections

- SAAP ADC see code [3](#) in [Table A4](#)
- SAAP NDC see code [22](#) in [Table A5](#)
- SAAP NDC see code [12](#) in [Table A6](#)
- SAAP UDC see code [7](#) in [Table A7](#)
- SAAP CCC see code [7](#) in [Table A7](#)

A01.3.05 Community transport

Provision of transport for general community use (as distinct from special transport for individuals) in accessing community facilities or participating in community activities.

Include

- Community bus operated free of charge by a local government authority

Exclude

- Transport provided on an individual basis, for example, escorting an individual to day care or to a job interview. Code as [A01.4.05](#) *Social support, escorting, visiting and personal transport*.

A01.3.06 Community placement

Activities that assist people who are disadvantaged (in terms of their capacity for independent living) in gaining access to suitable community housing arrangements and to other appropriate community resources and services that will help maintain them in such accommodation.

Include

- Assistance in obtaining suitable accommodation and support
- Placement/outreach support for women and children leaving women's refuges
- Adolescent community placement

Exclude

- Placement of children in substitute care in a household/ family setting (that is, the placement of a child in a private household for the purpose of safe custody until such time as protective issues are addressed by statutory authorities). Code as [A02.4.02](#) *Out of home care placement and post-placement supervision*.
- Provision of actual accommodation combined with assistance to subsequently obtain suitable accommodation in the community. Code to the predominant activity under [A05.4](#) *Transitional and crisis accommodation*.
- Support towards obtaining suitable accommodation, such as counselling (code as [A01.2.08](#) *Counselling, other*) or housing information/ advice generally (code as [A01.1.05](#) *Housing/tenancy information, advice and referral*)
- Provision of accommodation for children whose families face a crisis situation and the provision of transitional accommodation (that is, accommodation for children who will eventually be cared for by their own families, or by alternative long-term caregivers). Code as [A02.4.02](#) *Out of home care placement and post-placement supervision*.
- Activities involving the operation of accommodation facilities such as retirement villages and self-care units. Code as [A05.1.99](#) *Residential care and supported accommodation for aged persons not elsewhere classified*.

A01.3.99 Community living support activities not elsewhere classified

Use this class for community living support activities that are:

- not specifically covered by classes A01.3.01–A01.3.06
- not sufficiently detailed or where the type is unknown.

Coding of activities in program-specific collections

- CSTDA see code [2.07](#) in [Table A3](#)
- SAAP NDC see codes [17](#), [18](#) and [19](#) in [Table A5](#)
- SAAP NDC see code [10](#) in [Table A6](#)

A01.4 Daily living support

This group covers activities that provide support for personal or social functioning in daily life. The purpose of these activities is generally to enable recipients to live and function in their own homes or normal places of residence (where this is an independent living setting). Such activities include assistance with personal tasks, (for example, showering, dressing and grooming) and domestic tasks (for example, washing, cooking, cleaning, shopping, gardening) and companionship.

The classification has not been developed to code activities directly related to acute health care, such as 'hospital in the home'. Nevertheless, such activities can be included under code [A01.4.99](#) *Daily living support not elsewhere classified*, if necessary.

Classes

A01.4.01	Personal assistance
A01.4.02	Domestic assistance
A01.4.03	Home maintenance
A01.4.04	Community nursing care
A01.4.05	Social support, escorting, visiting and personal transport
A01.4.06	Food service
A01.4.07	Allied health/paramedical care
A01.4.99	Daily living support not elsewhere classified

Coding guide

A01.4.01 Personal assistance

Activities such as assistance with dressing, showering and grooming.

Include

- Attendant care: an attendant assists people with daily activities that they are unable to complete for themselves because of physical, intellectual or any other disability. The service is provided to people to assist them to live in the community, and to live on their own.

Coding of activities in program-specific collections

- HACC see code [5](#) in [Table A2](#)
- CSTDA see code [1.05](#) in [Table A3](#)

Use this code *only* if the activity is known to be primarily personal assistance. If the activity is primarily domestic assistance, code as [A01.4.02](#) *Domestic assistance*. If assistance covers a range of types and there is no predominant activity, or if details are not known/not specified, code as [A01.4.99](#) *Daily living support not elsewhere*

classified. If provided as part of residential support, code under the appropriate class in [A05 Residential care and supported accommodation](#).

A01.4.02 Domestic assistance

Activities such as assistance with cleaning, washing, ironing, cooking and assistance with tasks outside the home, such as shopping.

Coding of activities in program-specific collections

- HACC see codes [1](#) and [16](#) in [Table A2](#)
- CSTDA see code [1.05](#) in [Table A3](#)

Use this code only if the activity is known to be primarily domestic assistance. If the activity is primarily personal assistance, code as [A01.4.01 Personal assistance](#). If assistance covers a range of types and there is no predominant activity, or if details are not known or not specified, code as [A01.4.99 Daily living support not elsewhere classified](#). If provided as part of residential support, code under the appropriate class in [A05 Residential care and supported accommodation](#).

A01.4.03 Home maintenance

Activities of maintenance and repair of homes, gardens and yards, to keep them in a safe and habitable condition.

Include

- Alterations/modifications to facilitate access/mobility

Exclude

Provision of special equipment, (for example, wheelchairs) and materials to people with disabilities to enhance their ability to function in the community. Code as [A04.2.01 Special equipment and materials](#).

Coding of activities in program-specific collections

- HACC see codes [13](#) and [14](#) in [Table A2](#)

A01.4.04 Community nursing care

Provision of personal care, health care, treatment and supervision in the home of the recipient, in relation to non-acute or post-acute health problems.

The purpose of non-residential nursing care services may be to facilitate stabilisation and assist with health management or to enable recipients to live in their own homes.

Include

- Non-residential nursing care services.

Exclude

- Nursing care provided in conjunction with accommodation and other types of support, the purpose of which may be to provide ongoing or long-term nursing care. Code under section [A05 Residential care and supported accommodation](#).

Coding of activities in program-specific collections

- HACC see code [3](#) in [Table A2](#)

A01.4.05 Social support, escorting, visiting and personal transport

Provision of social support, companionship and reassurance of safety to people living at home and in need of support, escorting or other special transport provision to enable them to access community services and facilities.

Include

- Telephone contacts
- Transport provided on an individual basis, for example, escorting an individual to day care or to a job interview

Coding of activities in program-specific collections

- HACC see codes [2](#) and [17](#) in [Table A2](#)
- CSTDA see code [1.06](#) in [Table A3](#)
- SAAP NDC see code [24](#) in [Table A5](#)
- SAAP NDC see code [14](#) in [Table A6](#)
- SAAP UDC see code [6](#) in [Table A7](#)
- SAAP CCC see code [6](#) in [Table A7](#)

Use this code *only* if the activity is known to be primarily social support. Otherwise code as [A01.4.99 Daily living support not elsewhere classified](#).

A01.4.06 Food service

Delivery of meals, food shopping and preparation, and advice provided to the place of residence for people unable to provide adequate meals for themselves.

Include

- Activities associated with Meals on Wheels
- Meals provided at roadside spots and other community locations

Exclude

- Meals provided at centres. Code as the primary activity, that is, [A01.3.02 Recreation/leisure](#) or [A01.3.03 Living skills development](#).
- Provision of meals on an emergency basis. Code as [A04.2.03 Food provision](#).

Coding of activities in program-specific collections

- HACC see codes [7](#) and [8](#) in [Table A2](#)

A01.4.07 Allied health/paramedical care

Provision of allied health care such as therapy support for individuals, early childhood intervention and drug/alcohol support or intervention of an allied health or paramedical nature.

Include

- Speech pathology, physiotherapy and orthotics
- Early childhood intervention
- Consultancy to other professionals

Coding of activities in program-specific collections

- HACC see code [4](#) in [Table A2](#)
- CSTDA see codes [2.01](#), [2.02](#) and [2.03](#) in [Table A3](#)
- SAAP NDC see codes [12](#), [16](#), [33](#) and [34](#) in [Table A5](#)

Use this code *only* if the activity is known to be primarily an allied health intervention. If it is known to be primarily counselling, code as [A01.2.08](#) *Counselling, other*. Otherwise, code to [A01.9.99](#) *Other personal and social support*. For medical intervention (for example, psychiatrist) or where the type of intervention is unknown or unclear, code as [A01.4.99](#) *Daily living support not elsewhere classified*.

A01.4.99 Daily living support not elsewhere classified

This class is used for daily living support activities that are:

- not specifically covered by classes A01.4.01–A01.4.08
- CSTDA-funded regional resource and support teams
- not sufficiently detailed or where the type is unknown

Coding of activities in program-specific collections

- CSTDA see codes [1.05](#), [1.06](#) and [2.05](#) in [Table A3](#)
- SAAP NDC see codes [13](#), [26](#) and [16](#) in [Table A5](#)
- SAAP NDC see code [19](#) in [Table A6](#)

Use this code if details of assistance are not known/not specified. Use this code *unless* the activity is known to be primarily personal assistance (code as [A01.4.01](#) *Personal assistance*) or primarily domestic assistance (code as [A01.4.02](#) *Domestic assistance*).

Use this code when the activity is known to be primarily a medical intervention, (for example, psychiatrist) or where the type of intervention is unknown or unclear.

Where the activity is identified as an allied health intervention (for example, psychologist) code as [A01.4.07](#) *Allied health/paramedical care*.

Use this code *unless* the activity is known to be primarily an allied health intervention (code as [A01.4.07](#) *Allied health/paramedical care*) or primarily counselling (code as [A01.2.08](#) *Counselling, other*).

Use this code *unless* the activity is known to be primarily social support, in which case use [A01.4.05](#) *Social support, escorting, visiting and personal transport*.

A01.9 Other personal and social support

This group covers personal and social support activities which cannot be assigned to a specific group within section A01, either because:

- the activity types are specified but do not fit within any of groups A01.1–A01.4, or
- the activity type is not known/not specified.

Do not code to this group if the activity can be assigned to a '99' class within another group.

This group is comprised of a single class.

A01.9.99 Other personal and social support

Coding of activities in program-specific collections

- SAAP NDC see code [12](#) in [Table A5](#)
- SAAP ADC see codes [7](#) and [8](#) in [Table A4](#)
- SAAP UDC see code [999](#) in [Table A7](#)
- SAAP CCC see code [8](#) in [Table A7](#)

A02 Support for children, families and carers

The provision of care, educational, developmental and recreational activities for children usually between the ages of 0 and 12 years by paid workers. Child care enables parents to participate in employment, education and training, community activities, and personal activities. Child care and preschool are also important in supporting children's social, physical, emotional and intellectual development.

This section consists of the following groups of activities:

- A02.1 Child care and preschool
- A02.2 Child protection
- A02.3 Adoption
- A02.4 Out of home care
- A02.5 Family and child assistance
- A02.6 Carer support
- A02.9 Support for children, families and carers generally

A02.1 Child care and preschool

The provision of care, educational, developmental and recreational activities for children usually between the ages of 0 and 12 years by paid workers. Child care enables parents to participate in employment, education and training, community activities, and personal activities. Child care and preschool are also important in supporting children's social, physical, emotional and intellectual development.

General exclusions

- Baby sitting
- Primary school attendance

Classes

A02.1.01	Long day care
A02.1.02	Preschool
A02.1.03	Occasional care
A02.1.04	Outside school hours care
A02.1.99	Child care and preschool not elsewhere classified

Coding guide

A02.1.01 Long day care

The provision of care and developmental activities primarily for children under school age open for at least 8 hours a day, on normal working days, at least 48 weeks of the year.

Include

- Long day care centre
- Family day care
- 'In-home' care

Exclude

Day care centre for severely disabled people. Code as [A01.3.03](#) *Living skills development*.

A02.1.02 Preschool

The provision of educational and developmental services by an appropriately qualified teacher, to children in the year (or, in some jurisdictions, two years) before they begin full-time primary education.

A02.1.03 Occasional care

The provision of care and developmental activities for children primarily under school age on a non-regular basis, normally for short periods of time.

Include

- Adjunct care
- Occasional day care
- Care facilities at sporting venues, shopping centres or medical centres

A02.1.04 Outside school hours care

The provision of care and recreational activities for children attending primary school and out of school hours care. Includes 'before/after school care' and 'vacation care'. 'Before/after school care' is provided on school days at times when school is not in session (that is, before school, after school and 'pupil-free' days). 'Vacation care' is provided during school vacation periods.

A02.1.99 Child care and preschool not elsewhere classified

This class is used for activities that are:

- not specifically covered by classes A02.1.01–A02.1.05
- not sufficiently detailed or where the type is unknown
- (the activity type is) not known/not specified

Coding of activities in program-specific collections

- SAAP NDC see code [3](#) in [Table A6](#)

A02.2 Child protection

Activities that seek to protect children from child abuse and neglect or harm, through statutory intervention and support for families. Activities include the investigation of child abuse and neglect or harm and case management of children who were found to have been abused or neglected or harmed.

Classes

A02.2.01	Protective investigation
A02.2.02	Protective case management
A02.2.03	Intensive family support
A02.2.99	Child protection not elsewhere classified

Coding guide

A02.2.01 Protective investigation

Activities that involve responding to and investigating reports or notifications of child abuse or neglect or harm to a child. Includes gathering of information and interviewing of family members.

Include

- Post-investigation intervention to provide protection

A02.2.02 Protective case management

The provision of case management of children in need of statutory protection. Includes applying to the court for a care and protection order, the supervision of children on care and protection orders, and the placement and management of children in out of home care.

Include

- Removal to alternative care
- Application for a child protection order to the Children's Court
- Out of home care management: provision of statutory case management of out of home placement and support by professional welfare staff. Daily care activities may be formally contracted to a non-government organisation

A02.2.03 Intensive family support

Activities that seek to prevent the separation of families where there are child protection concerns or seek to reunify families where separation has already occurred. Activities focus on improving family functioning and are generally intensive and short term in nature.

A02.2.99 Child protection activities not elsewhere classified

Use this class for child protection activities that are:

- not specifically covered by classes A02.2.01–A02.2.02 or where the type is unknown.

A02.3 Adoption

Activities that arrange for the placement of children, who for various reasons cannot live with their birth parents, with adoptive parents.

Classes

- A02.3.01 Assessment of adoptive parents
- A02.3.02 Adoption placement and post-placement supervision
- A02.3.99 Adoption activities not elsewhere classified

Coding guide

A02.3.01 Assessment of adoptive parents

Activities that seek to assess the eligibility and suitability of people to become adoptive parents. This includes consideration of the personal characteristics of the applicants and their ability to provide a secure and beneficial environment for a child.

A02.3.02 Adoption placement and post-placement supervision

Activities that arrange for the placement of children with adoptive parents and follow up on the outcomes of these placements.

Include

- Pre-adoptive care

A02.3.99 Adoption activities not elsewhere classified

Use this class for adoption activities that are:

- not specifically covered by classes A02.3.01–A02.3.02 or where the type is unknown
- not sufficiently detailed or where the type is unknown

A02.4 Out of home care

Out of home care is one of a range of a services provided to children who are in need of care and protection, and their families. This type of service assists and supports children and young people in a variety of care arrangements other than with their parents. These arrangements include foster care, placements with relatives or kin, and residential care. In most cases, children in out of home care will also be on a care and protection order of some kind.⁸

Classes

- A02.4.01 Assessment of substitute carers
- A02.4.02 Out of home care placement and post-placement supervision
- A02.4.99 Out of home care not elsewhere classified

Coding guide

A02.4.01 Assessment of substitute carers

Activities that seek to assess the eligibility and suitability of people to become substitute/foster carers. This includes consideration of the personal characteristics of the applicants and their ability to provide a secure and beneficial environment for a child.

A02.4.02 Out of home care placement and post-placement supervision

Activities that place children in out of home care including foster care, placements with relatives or kin, and residential care and the follow up on the outcomes of these placements. Care is provided to a child by one or more adults who act as substitute parents.

Include

- Temporary/emergency foster care placement.
- Pre-adoptive care.

Exclude

- Adoption placement. Code as [A02.3.02](#) *Adoption placement and post-placement supervision*.

⁸AIHW 2002. Child Protection Australia 2000–01, p. 37.

A02.4.99 Out of home care not elsewhere classified

Use this class for out of home care for children that is:

- not specifically covered by classes A02.4.01 or A02.4.02
- not sufficiently detailed or where the type is unknown.

A02.5 Family and child assistance

Classes

- A02.5.01 Family therapy and mediation
- A02.5.02 Development of family/household management skills
- A02.5.03 Playgroups and toy libraries
- A02.5.99 Family support not elsewhere classified

Coding guide

A02.5.01 Family therapy and mediation

Family therapy and mediation refers to discussion sessions or support dealing with family and relationship problems or issues.

Include

- Therapeutic work that does not form part of an integrated explicit program

Coding of activities in program-specific collections

- CSTDA see code [2.04](#) in [Table A3](#)
- SAAP NDC see code [10](#) in [Table A5](#)

A02.5.02 Development of family/household management skills

Activities that re-establish and maintain minimum levels of family, household and child rearing management skills. The aims of these activities may include preventing child and family entry to the formal statutory protection system, facilitating early home release of children from out of home accommodation or providing alternative options to removal of a child from home after a court protective hearing.

Include

- Parenting education
- Parenting line
- Family help line
- Parenting skills courses

A02.5.03 Playgroups and toy libraries

Playgroups are designed to bring together, on a regular basis, groups of children under school age with their parents or carers for informal or semi-structured sessions. Playgroups are generally run by parents, and are organised in different ways according to community needs.

Toy libraries provide a toy lending service for families with young children. Some toy libraries lend to other child care and preschool centres such as family day care homes, child care centres and preschools. Advice is given on the developmental stage suitability of the toys and games provided for the children.

A02.5.99 Family and child support not elsewhere classified

Use this class for family support activities that are:

- not specifically covered by classes A02.4.01 or A02.4.02 or where the type is unknown.

A02.6 Carer support

Carer support refers to assistance received by a carer from a substitute carer who provides supervision and assistance to their care recipient in their absence.

Classes

- A02.6.01 Respite care
- A02.6.99 Carer support not elsewhere classified

Coding guide

A02.6.01 Respite care

Respite care refers to assistance received by a carer from a substitute carer who provides supervision and assistance to their care recipient in their absence.

A person providing respite care (that is, substitute carer) may assist with other activities as part of substituting for the usual carer.⁹

Coding of activities in program-specific collections

- CSTDA see codes [4.01](#), [4.02](#), [4.03](#), [4.04](#) and [4.05](#) in [Table A3](#)
- HACC see code [9](#) in [Table A2](#)

A02.6.99 Carer support not elsewhere classified

Use this class for carer support that are:

- not sufficiently detailed or where the type is unknown.

⁹ HACC Data Dictionary Version 1.0, Primary type of assistance received.

A02.9 Support for children, families and carers generally

This group covers personal and social support activities that cannot be assigned to a specific group within section A02, either because:

- the activity types are specified but do not fit within any of groups A02.1–A02.6, or
- the activity type is not known/not specified.

Do not code to this group if the activity can be assigned to a '99' class within another group.

This group is comprised of a single class.

A02.9.99 Support for children, families and carers not elsewhere classified

Use this class for support for children, families and carers that are:

- not sufficiently detailed or where the type is unknown.

A03 Training, vocational rehabilitation and employment

Activities that assist people who are disadvantaged in the labour market by providing training, job search skills, help in finding work, placement and support in open employment or, where appropriate, supported employment.

General exclusions

- Health rehabilitative activities aimed at improvement in functional capacity, retraining in lost skills and/or change in psychosocial adaptation

This section consists of the following groups of activities:

- A03.1 Pre-vocational/vocational training
- A03.2 Employment, job placement and support
- A03.9 Training, vocational rehabilitation and employment generally

A03.1 Pre-vocational/vocational training

Activities that provide preparation for training and training for employment.

Classes

- A03.1.01 Pre-vocational training
- A03.1.02 Vocational/on-the-job training
- A03.1.99 Pre vocational/vocational training not elsewhere classified

Coding guide

A03.1.01 Pre-vocational training

Provision of basic preparation for vocational training or employment.

Include

- Programs of literacy and numeracy skills, and English as a second language

A03.1.02 Vocational/on-the-job training

Provision of preparation for specific types of employment through time-limited instruction in the performance of specific skills and/or provision of opportunities for the execution of designated tasks.

Exclude

- Training activities provided in conjunction with employment placement activities. Code as [A03.2.02](#) *Employment placement and support*.

A03.1.99 Pre–vocational/vocational training not elsewhere classified

Use this class for pre-vocational/vocational training activities that are:

- not specifically covered by classes A03.1.01 or A03.1.02 or where the type is unknown.

A03.2 Employment, job placement and support

Activities involving the provision of assistance in finding work, employment placement and support, supported employment and vocational rehabilitation.

Classes

A03.2.01	Job search skills development
A03.2.02	Employment placement and support
A03.2.03	Supported employment
A03.2.04	Vocational rehabilitation
A03.2.99	Employment, job placement and support activities not elsewhere classified

Coding guide

A03.2.01 Job search skills development

Provision of assistance in acquiring basic skills for obtaining employment.

Include

- Résumé preparation
- Dress and personal appearance
- Writing applications
- Job interview skills and techniques

Exclude

- Searching for job opportunities
- Counselling applicants
- Negotiating with employers

A03.2.02 Employment placement and support

Provision of assistance in obtaining and retaining paid employment in the open labour market, generally with full award wages and conditions. Support is provided as long as is required. It is usually more intense in the initial period in conjunction with on-the-job training, after which it becomes a lower level of maintenance support.

Include

- Searching for job opportunities
- Counselling applicants
- Negotiating with employers

- Training activities provided in conjunction with employment placement activities

Coding of activities in program-specific collections

- CSTDA see code [5.01](#) in [Table A3](#)
- SAAP NDC see code [5](#) in [Table A5](#)

A03.2.03 Supported employment

As for [A03.2.02](#) *Employment placement and support* except that employment is supported; that is, paid employment is provided in conjunction with ongoing or permanent support.

Coding of activities in program-specific collections

- CSTDA see code [5.02](#) in [Table A3](#)

A03.2.04 Vocational rehabilitation

Case management of activities to assist people with a disability to develop skills for employment and personal independence.

Include

- Detailed professional case management of specific activities such as vocational rehabilitation

A03.2.99 Employment, job placement and support activities not elsewhere classified

Use this class for employment, job placement and support activities that are not specifically covered by classes A03.2.01–A03.2.04

- not sufficiently detailed or where the type is unknown.

Coding of activities in program-specific collections

- CSTDA see code [5.03](#) in [Table A3](#)

A03.9 Training, vocational rehabilitation and employment generally

This group covers training, vocational rehabilitation and employment activities that cannot be assigned to a specific group within section A03, either because:

- the activity types are specified but do not fit within groups A03.1–A03.2, or
- the activity type is not known/not specified.

Do not code to this group if the activity can be assigned to a '99' class within another group.

This group is comprised of a single class.

A03.9.99 Training, vocational rehabilitation and employment not elsewhere classified

Use this class for training, vocational rehabilitation and employment services that are:

not sufficiently detailed or where the type is unknown.

A04 Financial and material assistance

Activities that are designed to enhance personal functioning and to facilitate access to community services through the provision of emergency, or immediate, financial assistance and material goods.

General exclusions

- Income support provided by Centrelink, such as pensions and benefits, and concessions through the taxation system

This section consists of the following groups of activities:

- A04.1 Financial assistance
- A04.2 Material assistance
- A04.9 Financial and material assistance generally

A04.1 Financial assistance

Activities that provide financial aid on a temporary emergency basis to meet particular needs in times of crisis or disaster.

General exclusions

- Financial assistance to supplement other sources of income, such as social security benefits, unemployment benefits, child care rebates and Medicare

Classes

A04.1.01	Financial relief
A04.1.02	Emergency financial assistance for accommodation
A04.1.99	Financial assistance not elsewhere classified

Coding guide

A04.1.01 Financial relief

Provision on an emergency basis of cash grants and financial subsidies for costs associated with food, clothing, medicine, education, books, travel and utilities.

Coding of activities in program-specific collections

- SAAP NDC see codes [6](#) in [Table A5](#)

Use this code *only* when the activity is known to be primarily providing money for purposes other than accommodation. If the activity is known to be primarily financial assistance for accommodation, code as [A04.1.02](#) *Emergency financial assistance for accommodation*, or if the money is for several purposes, code to [A04.1.99](#) *Financial assistance not elsewhere classified*. If the activity is known primarily to be non-monetary assistance, code as [A04.2.99](#) *Material assistance not elsewhere classified*. If the type of assistance covers both monetary and non-monetary assistance and no type predominates, or type of assistance is not known in sufficient detail, code as [A04.9.99](#) *Financial and material assistance not elsewhere classified*.

A04.1.02 Emergency financial assistance for accommodation

Provision of financial assistance to enable recipients to obtain emergency temporary shelter in hotels, motels, or other forms of accommodation. It includes short-term emergency rental and private board subsidies, and assistance with the costs of moving into rental housing.

Exclude

- Centrelink rent assistance

Coding of activities in program-specific collections

- SAAP NDC see code [6](#) in [Table A5](#)

Use this code *only* when the activity is known to be primarily providing money for accommodation, (for example, rent, bond). If the activity is known to be primarily financial assistance for other purposes, code as [A04.1.01](#) *Financial relief*, or if the money is for several purposes, code to [A04.1.99](#) *Financial assistance not elsewhere classified*. If the activity is known primarily to be non-monetary assistance, code as [A04.2.99](#) *Material assistance not elsewhere classified*. If the type of assistance covers both monetary and non-monetary assistance and no type predominates, or type of assistance is not known in sufficient detail, code as [A04.9.99](#) *Financial and material assistance not elsewhere classified*.

A04.1.99 Financial assistance not elsewhere classified

Use this class for financial assistance activities that are:

- not specifically covered by classes A04.1.01 or A04.1.02
- not sufficiently detailed or where the type is unknown.

A04.2 Material assistance

Activities that provide equipment, clothing and household items, ready-to-eat meals and transport to meet particular needs in times of crisis or disaster.

Classes

A04.2.01	Special equipment and materials
A04.2.02	Household goods, clothing and furniture
A04.2.03	Food provision
A04.2.04	Concessions
A04.2.99	Material assistance not elsewhere classified

Coding guide

A04.2.01 Special equipment and materials

Provision of special equipment and materials to enhance the ability of individuals to function in the community.

Include

- Providing assistance for wheelchairs, household and vehicle modifications and cash grants to purchase such equipment or carry out such modifications

Coding of activities in program-specific collections

- HACC see codes [9.5.5-7](#) and [15](#) in [Table A2](#)

A04.2.02 Household goods, clothing and furniture

Provision of household goods, clothing and furniture.

A04.2.03 Food provision

Provision of ready-to-eat meals, food hampers, parcels and vouchers to people in crisis or in emergencies.

Include

- Provision of meals on an emergency basis

Exclude

- Provision of food as part of another type of support, for example, the provision of food to children in foster care Code to the appropriate primary activity type.
- Delivering ready-to-eat meals to a person's home. Code as [A01.4.06](#) *Food services*.

Coding of activities in program-specific collections

- SAAP NDC see code [21](#) in [Table A5](#)
- SAAP NDC see code [11](#) in [Table A6](#)
- SAAP UDC see code [4](#) in [Table A7](#)
- SAAP CCC see code [4](#) in [Table A7](#)

A04.2.04 Concessions

Provision of reductions in the costs of services or charges to eligible people in recognition of disadvantages they face, including concessions on standard charges for municipal rates, transport fares, water and energy.

A04.2.99 Material assistance not elsewhere classified

Use this class for material assistance activities that are:

- not specifically covered by classes A04.2.01–A04.2.04
- not sufficiently detailed or where the type is unknown.

Coding of activities in program-specific collections

- SAAP NDC see codes [6](#) and [29](#) in [Table A5](#)

Use this code *only* when the activity is known primarily to be non-monetary assistance. If the activity is known to be primarily providing money for purposes other than accommodation, code as [A04.1.01](#) *Financial relief*. If the activity is known to be primarily financial assistance for accommodation, code as [A04.1.02](#) *Emergency financial assistance for accommodation*, or if the money is for several purposes, code to [A04.1.99](#) *Financial assistance not elsewhere classified*. If the type of assistance covers both monetary and non-monetary assistance and no type predominates, or type of assistance is not known in sufficient detail, code as [A04.9.99](#) *Financial and material assistance not elsewhere classified*.

A04.9 Financial and material assistance generally

This group covers financial and material assistance activities that cannot be assigned to a specific group within section A04, either because:

- the activity types are specified but do not fit within groups A04.1–A04.2, or
- the activity type is not known/not specified.

Do not code to this group if the activity can be assigned to a ‘99’ class within another group.

This group is comprised of a single class.

A04.9.99 Financial and material assistance not elsewhere classified

Coding of activities in program-specific collections

- SAAP NDC see code [6](#) and [28](#) in [Table A5](#)
- SAAP NDC see code [16](#) in [Table A6](#)
- SAAP UDC see code [5](#) in [Table A7](#)
- SAAP CCC see code [5](#) in [Table A7](#)

Use this code *unless* the activity is known to be primarily non-monetary assistance (code as [A04.2.99](#) *Material assistance not elsewhere classified*), if the activity is known to be primarily monetary assistance (code to group [A04.1](#) *Financial assistance*)

A05 Residential care and supported accommodation

Activities provided in special-purpose residential facilities, accommodation in conjunction with other types of support, such as assistance with necessary day-to-day living tasks and intensive forms of care such as nursing care.

This section consists of the following groups of activities:

- A05.1 Residential care and supported accommodation for aged persons
- A05.2 Residential care and supported accommodation for people with disabilities
- A05.3 Residential rehabilitation services
- A05.4 Transitional and crisis accommodation
- A05.9 Residential care and supported accommodation services generally

A05.1 Residential care and supported accommodation for aged persons

Activities that provide accommodation, often on a long-term basis, at a special-purpose facility in conjunction with other types of support. The nature of the other types of support is such that live-in, rostered or visiting persons assist with necessary day-to-day living tasks (which the intended users cannot do themselves, or can only do with help), provide intensive forms of care (for example, nursing care) and provide assistance towards independent living (for example, legal assistance, retrieval of personal belongings, advocacy and counselling).

Resident Classification Scale (RCS) The RCS is a nationally consistent instrument which assesses a care recipient's care needs. This scale has 8 classification levels ranging from low care (RCS 8) to high care (RCS 1), with each level having a specified subsidy level which is paid to the provider for providing the required care to the care recipient. The RCS was introduced with the amalgamation of hostels and nursing homes into one system of care on 1 October 1997, replacing the RCI (nursing homes) and the PCAI (hostels).¹⁰

Classes

- | | |
|----------|--|
| A05.1.01 | High level care |
| A05.1.02 | Low level care |
| A05.1.99 | Residential care and supported accommodation for aged persons not elsewhere classified |

Coding guide

A05.1.01 High level care

Provision of accommodation, personal care, health care, treatment and supervision at a special-purpose residential facility. The purpose of such activities may be to provide ongoing or long-term nursing care as well as accommodation.

A high care resident is one who is assigned to classification levels 1–4 using the RCS. The level of care required is broadly equivalent to the nursing home care provided under the previous system of residential care.¹¹

Include

- Residential high level care.

¹⁰ Australian Institute of Health and Welfare (AIHW) 2001. Residential Aged Care in Australia 1999–00: A Statistical Overview. AIHW cat. no. AGE 19. Canberra: AIHW, p. 91 (Aged Care Statistics Series no. 9).

¹¹ Ibid., p. 90.

- Residential respite high level care: provision of accommodation and other support with a high level of support needs at a special-purpose facility to enable regular carers of older people to have a period of relief or respite. Residential respite care activities include the provision of accommodation and meals, and assistance with dressing, showering, grooming and eating.
- Residential palliative care: provision of health treatment, supervision and support in a residential facility, which is aimed at maintaining or improving the comfort of a patient who is, or who would otherwise be, in pain or distress. This includes hospice care.

General exclusions

Where the primary activity involves the stabilisation and management of people with acute health problems together with the provision of accommodation, such as hospitals, alcohol and drug treatment centres, and other health care establishments.

- Psychiatric hospital care

Exclude

- Respite care (code as [A02.6.01](#) *Respite care*)

A05.1.02 Low level care

Provision of accommodation, personal care, health care, treatment and supervision at a low level of support. The level of support needs provided is less intense than high level care (A05.1.01).

Include

- Low care residents – a low care resident is one who is assigned to classification levels 5–8 using the RCS. The level of care required is broadly equivalent to the hostel level of care provided under the previous system of residential care.¹²
- Alternative Living Service houses and villa and centre type
- Residential support institutions for people with disabilities requiring a low level of care
- Residential respite care facility
- Respite, low care, provided in a residential aged care home

A05.1.99 Residential care and supported accommodation for aged persons not elsewhere classified

Use this class for special-purpose residential care and supported accommodation activities that are:

¹² Australian Institute of Health and Welfare (AIHW) 2001. Residential Aged Care in Australia 1999–00: A Statistical Overview. AIHW cat. no. AGE 19. Canberra: AIHW, p. 90 (Aged Care Statistics Series no. 9).

- not specifically covered by classes A05.1.01–A05.1.02
- not sufficiently detailed or where the type is unknown.

Include

- Campus homes.

A05.2 Residential care and supported accommodation for people with disabilities

Classes

- A05.2.01 Group homes and other small community-based cared accommodation
- A05.2.02 Larger residential accommodation for people with disabilities
- A05.2.03 Alternative family placement
- A05.2.99 Residential care and supported accommodation for people with disabilities not elsewhere classified

Coding guide

A05.2.01 Group homes and other small community-based cared accommodation

Group homes provide a combined accommodation and community-based residential support to people in a residential setting. Usually no more than six service users are located in any one house, although this can vary. Group homes are usually staffed 24 hours a day.

Include

- Group homes for people with disabilities.

Coding of activities in program-specific collections

- CSTDA see code [1.04](#) in [Table A3](#)

A05.2.02 Larger residential accommodation for people with disabilities

Larger residential accommodation services are usually located on large parcels of land and provide 24-hour residential support in a congregate or cluster setting of seven or more beds. In some cases it can be greater than 20 beds. In some cases a range of residential and vocational/day services, and/or respite services are provided on the one site.

Include

- Large residential/institutions (>20 people)
- Small residential/institutions (7–20 people)
- Hostels: hostels provide residential support in a congregate setting of usually less than 20 beds, and may or may not provide 24-hour residential support. Many are situated in an institutional setting and also have respite beds included on the premises. In contrast to residential/institutions, hostels usually do not provide and/or facilitate access to segregated specialist services.

Coding of activities in program-specific collections

- CSTDA see code [1.03](#) in [Table A3](#)

A05.2.03 Alternative family placement

Placements of a person with a disability, with an alternative family who will provide care and support. Includes shared-care arrangements and host family placements.

Coding of activities in program-specific collections

- CSTDA see code [1.07](#) in [Table A3](#)

A05.2.99 Residential care and supported accommodation for people with disabilities not elsewhere classified

Use this class for residential care and supported accommodation for children that are:

- not specifically covered by classes A05.2.01 and A05.2.02
- not sufficiently detailed or where the type is unknown.

A05.3 Residential rehabilitation services

Classes

- A05.3.01 Residential rehabilitation for people with disabilities
- A05.3.99 Residential rehabilitation services not elsewhere classified

Coding guide

A05.3.01 Residential rehabilitation for people with disabilities

Provision of structured residential programs involving specific rehabilitation goals for people with a disability.

A05.3.99 Residential rehabilitation services not elsewhere classified

Use this class for residential care and supported accommodation for people with disabilities that are:

- not specifically covered by class A05.3.01.
- not sufficiently detailed or where the type is unknown.

A05.4 Transitional and crisis accommodation

Activities that provide short-term accommodation for people who are homeless, in a crisis situation or in a difficult home environment, who require temporary substitutive care until they are in a position to return home or to establish a new household. Accommodation may be provided in conjunction with other types of support such as assistance towards attaining independent living (for example, legal assistance, retrieval of personal belongings, advocacy and counselling).

Classes

- A05.4.01 Transitional accommodation
- A05.4.02 Crisis accommodation
- A05.4.99 Transitional and crisis accommodation not elsewhere classified

Coding guide

A05.4.01 Transitional accommodation

Provision of supported accommodation for transitional purposes. The transition may be towards independent living or towards returning home. The accommodation is generally more stable and provided for longer than crisis accommodation (that is, six months to two years).

Include

- Supported accommodation for pregnant young women.
- Halfway housing for people returning to the community from a psychiatric hospital
- Sydney City Mission medium-term house

Coding of activities in program-specific collections

- SAAP ADC see code [2](#) in [Table A4](#)
- SAAP NDC see code [83](#) in [Table A5](#)

Exclude

- Placements in family/household settings. Code as [A02.4.02](#) *Out of home care placement and post-placement supervision*.

A05.4.02 Crisis accommodation

Provision of accommodation in an emergency or crisis situation. This type of support may include intensive support generally provided for periods of less than three months. The main characteristics of this type of supported accommodation which

distinguish it from transitional accommodation are that it is immediate and short term.

Include

- Women’s refuge
- Youth refuge
- Shelter for homeless people
- Sydney City Mission crisis accommodation facility

Coding of activities in program-specific collections

- SAAP ADC see code [1](#) in [Table A5](#)
- SAAP NDC see code [43](#) in [Table A5](#)

Exclude

- Emergency foster care placement in private household. Code as [A02.4.02](#) *Out of home care placement and post-placement supervision.*

A05.4.99 Transitional and crisis accommodation not elsewhere classified

Use this class for accommodation support activities that are:

- not specifically covered by classes A05.4.01–A05.4.03
- not sufficiently detailed or where the type is unknown.

Coding of activities in program-specific collections

- CSTDA see code [1.08](#) in [Table A3](#)

A05.9 Residential care and supported accommodation services generally

This group covers residential care and supported accommodation services that cannot be assigned to a specific group within section AO5, either because:

- the activity types are specified but do not fit within groups A05.1-A05.4, or
- the activity type is not known/not specified.

Do not code to this group if the activity can be assigned to a '99' class within another group.

This group is comprised of a single class.

A05.9.99 Residential care and supported accommodation services not elsewhere classified

Coding of activities in program-specific collections

- SAAP NDC see code [42](#) in [Table A5](#)

A06 Corrective services

Activities that involve correctional and rehabilitative supervision and protection of public safety, through corrective arrangements and advice to courts and parole boards, in relation to young people and people with intellectual and psychiatric disabilities on court orders.

General exclusion

- Corrective services activities for adults other than those with a psychiatric illness or intellectual disability are excluded from the scope of this classification.

This section consists of the following groups of activities:

A06.1	Correctional and rehabilitative supervision
A06.2	Court and parole board advice
A06.9	Corrective services generally

A06.1 Correctional and rehabilitative supervision

Activities that provide statutory supervision, mandatory attendance and treatment, and corrective/rehabilitative detention.

Classes

A06.1.01	Corrective supervision
A06.1.02	Attendance and treatment
A06.1.03	Corrective/secure detention
A06.1.99	Correctional and rehabilitative supervision not elsewhere classified

Coding guide

A06.1.01 Corrective supervision

Provision of formal supervision by statutory and/or authorised officers in compliance with court supervision or probation orders.

A06.1.02 Attendance and treatment

Provision of a defined amount of mandatory, structured, rehabilitative activities, and/or a defined period of mandatory treatment, as an alternative to detention.

A06.1.03 Corrective/secure detention

Provision of custodial living arrangements, rehabilitative activities and secure living units.

A06.1.99 Correctional and rehabilitative supervision not elsewhere classified

Use this class for correctional and rehabilitative supervision activities that are:

- not specifically covered by classes A06.1.01–A06.1.03
- not sufficiently detailed or where the type is unknown.

A06.2 Court and parole board advice

Activities that provide professional advice in relation to children and young people, and adults with psychiatric conditions or intellectual disability at the official request of courts and parole boards.

Classes

- A06.2.01 Court advice and advocacy
- A06.2.02 Parole board advice
- A06.2.99 Court and parole board advice not elsewhere classified

Coding guide

A06.2.01 Court advice and advocacy

Provision of pre-sentence and pre-placement assessments, reports, advice and advocacy.

Coding of activities in program-specific collections

- SAAP NDC see code [25](#) in [Table A5](#)

Where assistance is *not* in the form of court support/attendance, code as [A01.1.02 Consumer and legal information, advice and referral](#).

A06.2.02 Parole board advice

Provision of assessments and advice to parole boards in regard to adolescents and psychiatrically ill or disabled adults under consideration for parole.

A06.2.99 Court and parole board advice not elsewhere classified

Use this class for court and parole board advice activities that are:

- not specifically covered by classes A06.2.01-A06.2.02
- not sufficiently detailed or where the type is unknown.

A06.9 Corrective services generally

This group covers corrective services activities that cannot be assigned to a specific group within section A06, either because

- the activity types are specified but do not fit within groups A06.1–A06.2, or
- the activity type is not known/ not specified.

Do not code to this group if the activity can be assigned to a '99' class within another group.

This group is comprised of a single class.

A06.9.99 Corrective services activities not elsewhere classified

Use this class for corrective services that are:

- not sufficiently detailed or where the type is unknown.

A07 Service and community development and support

Activities that provide support aimed at articulating and promoting improved social policies; promoting greater public awareness of social issues; developing and supporting local community-based activities, special interest and cultural groups; and developing and facilitating the delivery of quality community services. Activities include the development of public policy submissions, social planning and social action, the provision of expert advice, coordination, training, volunteer development and management support to the management, staff or volunteers of service providers.

This section consists of the following groups of activities:

- A07.1 Service support and development
- A07.2 Community/group development and support
- A07.3 Social planning, social action and group advocacy
- A07.9 Service and community development and support generally

A07.1 Service support and development

Activities aimed at developing and facilitating improved quality of community services provided to clients and/or the efficiency, effectiveness and cost effectiveness of service provision.

Classes

A07.1.01	Advice and consultancy on service networks
A07.1.02	Coordination/network development
A07.1.03	Provision of training and training resources
A07.1.04	Volunteer resource development and placement
A07.1.05	Management consultancy/advice
A07.1.99	Service support and development not elsewhere classified

Coding guide

A07.1.01 Advice and consultancy on service networks

Provision of technical and other specialist advice to other agencies on matters such as buildings, equipment, service evaluation techniques and program development strategies.

Coding of activities in program-specific collections

- CSTDA see code [7.02](#) in [Table A3](#)

A07.1.02 Coordination/network development

Assistance with coordinating activities, minimising duplication, and sharing specialist knowledge.

Include

- Coordination of disaster recovery planning
- Activities of coordinating bodies and statewide peak organisations

Coding of activities in program-specific collections

- CSTDA see code [7.02](#) in [Table A3](#)

A07.1.03 Provision of training and training resources

Provision of professional and para-professional training to other organisations, funding for training places and assistance such as 'back fill' (that is, providing temporary staff to replace staff undergoing training)

Exclude

- Internal training activities, such as those provided by a service provider for its own staff or by a government agency for its own staff

Coding of activities in program-specific collections

CSTDA see code [7.02](#) in [Table A3](#)

A07.1.04 Volunteer resource development and placement

Provision of volunteers with knowledge about the roles, functions, activities and policies of a range of non-government organisations, with training in discharging their duties and responsibilities as volunteers, and with referrals to registered service providers.

Include

Community Link and Network services, recruitment, training, supervision and support of volunteers who go into homes to offer friendship, support and advice regarding daily living matters especially with regard to raising and caring for children

Exclude

- A service provider's development of its own volunteers (code to the appropriate activity type carried out by the service provider)

A07.1.05 Management consultancy/advice

Provision of advice to other organisations on matters such as legal incorporation, management structures, financial management and accountability, staff management and strategic planning.

Exclude

- Internal consultancy/advisory activities, such as legal services; personnel management areas of government agencies

A07.1.99 Service support and development not elsewhere classified

Use this class for service support and development activities that are:

- not specifically covered by classes A07.1.01–A07.1.05
- not sufficiently detailed or where the type is unknown.

Coding of activities in program-specific collections

- SAAP ADC see code [6](#) in [Table A4](#)

A07.2 Community/group development and support

Activities relating to the promotion of greater public awareness of social issues, and to the development and support of local community centre based activities, special interest groups and cultural groups. Such activities aim to enhance the capacity of individuals/groups for participation, independence and interdependence within their community and for improving the social/physical environment of their community or community of interest.

Classes

A07.2.01	Community education
A07.2.02	Community/community centre-based development and support
A07.2.03	Cultural group development
A07.2.99	Community/group development and support not elsewhere classified

Coding guide

A07.2.01 Community education

Promotion of greater public awareness about social issues (for example, problems such as child abuse and neglect; community services) through the provision of information.

Include

- Broadcasts by specialist community radio stations
- Newsletter distributions
- Media campaigns
- Educational courses aimed at the community or concerning issues of interest to the community

Exclude

- Non-specialist media activities

A07.2.02 Community/community centre-based development and support

Provision of a wide range of coordinated groups and activities focused on enhancing simultaneously the personal and community support and development capacities of people living within a defined geographical community.

Include

- Neighbourhood houses coordination
- Playgroup association field officer's work

- Community action on local issues

Coding of activities in program-specific collections

- CSTDA see code [2.07](#) in [Table A3](#)

Use this code *only* if the activity is known to be primarily community based. If the activity is known to be primarily information/referral for individuals and families code to [A01.1.99](#) *Information, advise and referral not elsewhere classified*. If the activity is known to be primarily social/personal development for individuals or groups, or if further detail is not known, code to [A01.3.01](#) *Social and personal development*.

A07.2.03 Cultural group development

Activities that seek to enhance the cultural identity of particular communities (for example, Koori or non-English-speaking background communities), through such projects as community days, history projects and the promotion of cultural relevance in mainstream services.

A07.2.99 Community/group development and support not elsewhere classified

Use this class for community/group development and support activities that are:

- providing information with the aim of reaching a community or community group
- not specifically covered by classes A07.2.01–A07.2.03
- not sufficiently detailed or where the type is unknown.

A07.3 Social planning, social action and group advocacy

Classes

A07.3.01	Social planning and policy development
A07.3.02	Social action and group advocacy
A07.3.03	Welfare fundraising
A07.3.99	Social planning, social action and group advocacy not elsewhere classified

Coding guide

A07.3.01 Social planning and policy development

Activities that aim to develop policies, programs and plans for the delivery of community services. Includes systematic investigation of existing programs and services, gathering of information from field expertise and experience, and publicising and applying information gained.

Include

- Social planning and research activities of consumer or service provider organisations or individual service providers

A07.3.02 Social action and group advocacy

Activities that aim to change or maintain existing social policies and programs by taking community action on, and lobbying appropriate organisations about, social policy issues of relevance to the general public or to specific groups.

Include

- Social action activities of peak consumer or service provider organisations

Exclude

- Individual advocacy (code as [A01.2.01](#) *Individual Advocacy*)
- Cultural group development (code as [A07.2.03](#) *Cultural group development*)
- Community action on local issues (code as [A07.2.02](#) *Community/community centre based development and support*)

Coding of activities in program-specific collections

- CSTDA see codes [6.01](#) and [6.03](#) in [Table A3](#)
- CSTDA see code [7.03](#) in [Table A3](#)

Use this code *unless* the activity is known to be primarily directed to individuals and families (code to [A01.2.01](#) *Individual Advocacy*).

A07.3.03 Welfare fundraising

Activities that raise funds specifically for use in the delivery of community services.

Exclude

- Activities that raise funds for other purposes such as health services, operational costs of religious organisations; overseas aid organisations

A07.3.99 Social planning, social action and group advocacy not elsewhere classified

Use this class for social planning, social action and group advocacy activities that are:

- not specifically covered by classes A07.3.01–A07.3.03
- not sufficiently detailed or where the type is unknown.

Coding of activities in program-specific collections

CSTDA see code [7.01](#) in [Table A3](#)

A07.9 Service and community development and support generally

This group covers community/group development and support activities that cannot be assigned to a specific group within section A07, either because:

- the activity types are specified but do not fit within any of groups A07.1–A07.3, or
- the activity type is not known/not specified.

Do not code to this group if the activity can be assigned to a '99' class within another group.

This group is comprised of a single class.

A07.9.99 Service and community development and support not elsewhere classified

Use this class for service and community development and support activities that are:

- not sufficiently detailed or where the type is unknown.

A08 Other community services activities

This section is reserved for activities that cannot be assigned to one of the sections A01–A07 either because:

- the activity types are specified but do not fit within any of sections A01–A07, or
- the activity type is not known/ not specified.

Do not code to this group if the activity can be assigned to a ‘9’ group within another section.

A08.1 Other community services activities

This group is comprised of a single class.

A08.1.99 Other community services activities not elsewhere classified

Use this class for other community services activities that are:

- not sufficiently detailed or where the type is unknown.

National Community Services Data Dictionary

An important function of this classification is to provide a detailed range of allowed values for grouping data (the data domain) for three data elements defined in NCSDD:

- Assistance type, (pp. 184–5), ID=000538
Definition: ‘The type of assistance provided by a community service agency in response to a client’s request for assistance or a contact or referral event. The types of service(s) or support should be classified in terms of [service] activities and should relate to a particular service event or service episode’.
- Assistance type requested, (pp. 175–6), ID=000601
Definition: ‘The type(s) of assistance that a person or persons may request from a community services agency’.
- Service types available, (pp. 124–5), ID=000603
Definition: ‘The type(s) of services that a community services agency is usually able to offer or provide to persons’.

The classification of service activity is founded on the concept that:

Service activity
Is a discrete component of the process of assistance
in the context of providing a service.

National Community Services Information Model

‘Service activity’ as used here is consistent with the entity subtype ACTIVITY of the entity SERVICE of the National Community Services Information Model.

Part B

National community services delivery settings classification

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Guide to use

Purpose

The purpose of the settings classification is to provide a basis for consistent classification of the diverse range of settings in which services are provided by organisations in the community services sector. The principal areas of use of the settings classification are:

- to describe the setting(s) in which services are provided, to describe the contexts in which programs/agencies deliver services;
- the recording, collection and provision of information about the settings in which assistance has been provided to clients (for example, administrative information kept by organisations in program-specific data collections, or in general surveys of the community services sector).

While this classification can be used in its own right to classify services delivery settings, it is expected that it will have much greater utility when used in conjunction with the other classifications and/or information about actual client numbers and their socio-demographic characteristics.

The national standard classification of service settings incorporates categories at **section**, **group** and **class** level. Its adoption for agency-specific and program reporting use is supported and encouraged by the National Community Services Information Management Group.

Scope

These classifications are organised to reflect the priority placed by service providers on assisting clients in maintaining their independence in the community.

Figure 2 shows the four sections of this classification. Section 1 of the setting classification provides information about independent living and community and electronic settings. All settings in this section are non-institutional and they form a major section of the setting classification. Group 1 classifies a number of types of independent living situations such as private dwellings and living informally (living in squats or living rough). Group 2 of this section shows the community settings in which these services are provided and Group 3 describes electronic settings in which clients receive assistance such as telephone or on the internet.

Section 2 provides information on the various types of supported accommodation settings where a provider supports the client to live independently in accommodation owned by the provider.

Section 3 describes the settings where services are provided to those in need of higher levels of support. This includes residential settings where the client no longer lives in a household environment.

Section 4 classifies settings where community services are provided to people in a commercial or industrial setting. It is closer in nature to Section 1 than Sections 2 and 3.

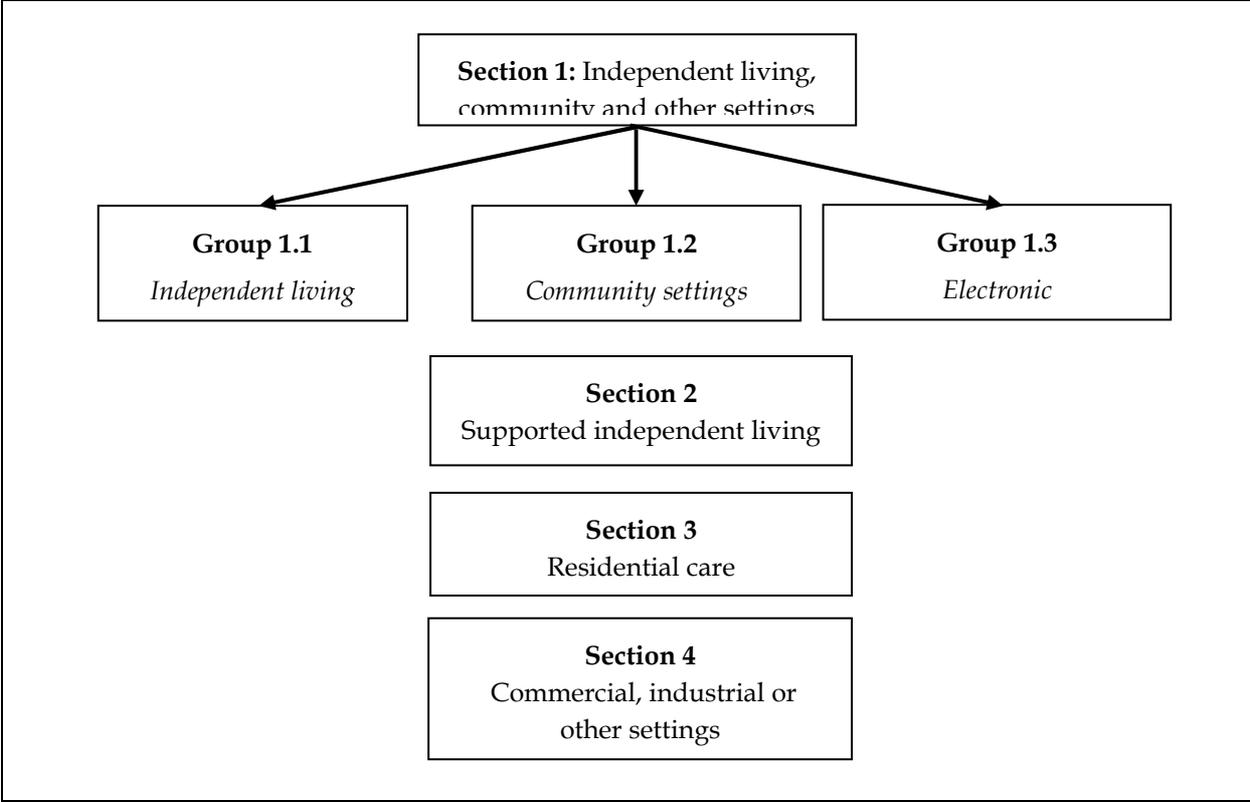


Figure 2: Diagrammatic representation of the community services settings classifications

Main changes from Version 1

The changes from Version 1 include updating of terms to reflect current usage, and greater attention to areas of more recently expanded policy focus such as supported independent living and residential care. Section 1 has been revised and now combines independent and community-based settings; in the previous edition these were two separate sections. Details of the changes are in [Table B1](#).

Community services are increasingly providing activities to clients in the community and not in institutions. For this reason the classifications have been adjusted to reflect the move away from institutionalisation, and to enable users to classify and analyse the mix of services provided by community services providers to clients in the varied settings such as independent living setting, supported accommodation and residential care.

Coverage additional to Version 1 in this edition includes:

- settings such as residential care facilities that provide longer term care in conjunction with accommodation and other types of support;
- settings where assistance is provided with day-to-day living tasks and assistance towards independent living;

- short-term housing assistance settings such as crisis and transitional accommodation.

Application

The principal use of the setting classification is to **code** the locations where community services are provided. A service delivery setting may be a private home, a park or a telephone wherever the activity is provided to the client.

A community service setting is where a core activity that addresses a specific need occurs. For example the setting of Meals on Wheels is the provision of healthy meals that are delivered to the client's home in order to assist in maintaining independence in the home. In this case the setting for this community service would be one of the classes in *S1.1 Independent living*.

The provision of domestic assistance is conducted in a client's home, so this would be coded as *S1.1.01 Owner/purchaser/renter occupied dwelling*.

Counselling can be provided in many of the settings described in the classification. The ability to differentiate where the counselling took place is one of the benefits of the settings classification.

Structure

Development of national classifications of community services commenced in 1993 and proceeded in consultation with representatives of Australian community services departments, the ABS, the AIHW and the non-government sector. Version 1 of the classifications (*National Classifications of Community Services Version 1.0*) was published by AIHW in 1997 and included a classification of service delivery settings which specified the data domain¹³ for the data element¹⁴ *Type of service delivery setting (ID 000539)* specified in the *National Community Services Data Dictionary Version 1.0 (NCSDDv1)*¹⁵.

National Community Services Data Dictionary

This revised classification is aligned with relevant revisions in *the National Community Services Data Dictionary Version 2.0 (NCSDD)*¹⁶, published in 2000, and has the additional aim of providing a stable national framework that at the same time can be

¹³ The data domain is the range of allowed values for describing a data element. The formal ISO/IEC 11179 definition can be found in the *National Community Services Data Dictionary Version 2.0*, Appendix 4, pp. 244–6.

¹⁴ A data element is the description of a unit of data that can be collected, for example 'Date of birth'. The formal ISO/IEC 11179 definition can be found in the *National Community Services Data Dictionary Version 2.0*, Appendix 4, pp. 244–6.

¹⁵ Australian Institute of Health and Welfare 1998. *National Community Services Data Dictionary Version 1.0*. AIHW Cat. No. HWI 13. Canberra: AIHW, p. 3–103.

¹⁶ Australian Institute of Health and Welfare 2000. *National Community Services Data Dictionary Version 2.0*. AIHW Cat. No. HWI 27. Canberra: AIHW.

consistent with the reporting needs of service providers, jurisdictions and national program managers.

The service delivery settings classification now provides the data domain for the revised data element *service delivery setting* defined in the NCSDD (ID=000539, pp. 135-6) as:

Service delivery setting

Is the type of physical setting in which a service is provided to a client, irrespective of whether or not this is the same as the usual location of the service providing agency.¹⁷

National Community Services Information Model

In terms of the National Community Services Information Model Version 1.0, SERVICE DELIVERY SETTING is an entity subtype of SETTING, which is in turn a subtype of the entity LOCATION.

Correspondence with related classifications

While the National Community Services Information Management Group (NCSIMG) supports the use of the national standard classifications, it also recognises that implementation will take some time. As an aid to improving consistency across the sector, the relationships with classifications currently in use for the following national data sets are included here:

- Home and Community Care (HACC)
- Commonwealth State/Territory Disability Agreement (CSTDA)
- Supported Accommodation Assistance Program (SAAP).

Classification hierarchy

(Section) > Group > Class > (sub-class)

The adoption of the national standard classification of service delivery settings for agency-specific and program reporting use is supported and encouraged by the NCSIMG. It incorporates categories at group and class level only. As indicated, in discussing the place of SERVICE DELIVERY SETTING in the National Community Services Information Model, it is a subtype of SETTING, an entity subtype of LOCATION. Thus in theoretical terms, *service delivery setting* could be considered as a section-level category of a classification of location types. As it is not intended to consider other types of settings or location, only the classification of service delivery settings is developed here.

At each level of the hierarchy, the classification is designed to be mutually exclusive and exhaustive. That is, any individual setting can only be classified in one way, and

¹⁷ National Community Services Data Dictionary Version 2.0, pp. 135-6.

every individual record can be assigned and accounted for. The coding framework allows for general and 'not elsewhere classified' categories to allow for this. Where finer sub-divisions than class level are used for specific or local use, these should be mutually exclusive, exhaustive and mappable to the class level of the national standard classification.

Guide to coding of community service settings

The classification hierarchy has an alphanumeric six digit coding structure. The service delivery setting classification carries an 'S' prefix to distinguish it from other classifications (for example, service activity). For example:

S1 Independent living and community setting >

S1.1.01 Owner/purchaser/renter occupied dwelling >

(sub-class)

S1 Independent living, community and other settings

This section covers independent living settings accommodation where the program/agency delivers the service to the client in their private accommodations. Community, electronic and other settings are also covered in this section where the program/agency delivers the service in a setting other than the client's accommodation.

Coding of settings in program-specific collections

- HACC MDS see code [3.1.5-1>1](#) in [Table B2](#)
- SAAP MDS see code [5.8>17](#) in [Table B4](#)

This section consists of the following groups of settings:

- S1.1 Independent living
- S1.2 Community settings
- S1.3 Electronic settings
- S1.9 Independent living, community and other settings generally

S1.1 Independent living

Classes

S1.1.01	Owner/purchaser/renter occupied dwelling
S1.1.02	Unsupported independent living facility
S1.1.03	Private home of the service provider
S1.1.04	Informal housing
S1.1.05	Non-dwelling/living rough
S1.1.99	Independent living not elsewhere classified

Coding guide

S1.1.01 Owner/purchaser/renter occupied dwelling

The service delivery setting is the private home of a client which conforms to the following *tenure types* (*National Community Services Data Dictionary Version 2: Tenure type, ID=000596, pp. 64–66*).

- Owner:
 - fully owned
 - being purchased/with mortgage
- Renter:
 - public housing
 - community housing
 - private housing
- Rent free:
 - life tenure scheme
 - shared equity or rent/buy scheme

This class is also consistent with the ABS dwelling type '*Occupied private dwelling*' *2001 Census Dictionary, ABS, cat. no. 2901.0*.

Include

- Dwellings in a public housing estate or manufactured home estate
- Caravans
- Mobile homes, including those that are permanently located on site
- Cabins
- Other permanent structures located in caravan parks
- Dwellings at marinas, houseboats

- Self-care accommodation for the retired or aged (these are often occupied under a life tenure scheme)

Exclude

- Settings where the tenure is informal/makeshift/improvised dwellings. Code as [S1.1.04](#) *Informal housing*.
- Settings where the client would be considered to be homeless or 'living rough'. Codes as [S1.1.05](#) *Non-dwelling/living rough*.

Coding of settings in program-specific collections

- HACC MDS see [3.1.5-2>1](#) and related codes in [Table B2](#)
- CSTDA MDS see code [9>1](#) in [Table B3](#)
- SAAP MDS see code [5.8>8](#) and related codes in [Table B4](#)

S1.1.02 Unsupported independent living facility

Residence of the client living independently in a dwelling that is owned/provided by another party. May include dwellings of clients receiving support services only if these are provided independently of the accommodation.

Include

Hotel, motel, youth hostel, backpackers hostel

The following types of non-private dwellings are classified in the *ABS 2001 Census Dictionary* (cat. no. 2901.0):

- nurses quarters
- staff quarters (for example, defence base, work living quarters)
- boarding house, private hotel
- boarding school
- residential college, hall of residence
- convent, monastery.

Exclude

- Settings where support services are provided in conjunction with the accommodation. Code as [S3.1.99](#) *Residential care setting not elsewhere classified* or [S3.1.02](#) *Special-purpose residential facility*.

Coding of settings in program-specific collections

- HACC MDS see code [3.1.5-2>6](#) in [Table B2](#)
- CSTDA MDS see codes [9>2](#), [9>5](#) and [9>6](#) in [Table B3](#)
- SAAP MDS see code [5.8>13](#) in [Table B4](#)

S1.1.03 Private home of the service provider

The independent residential home of a service provider in which a service is offered or provided.

Include

- Residential homes of carers who provide foster care, family day care, family-based respite care, adolescent community placement, and reception and permanent care

S1.1.04 Informal housing

Residence which is a property occupied by individuals or groups outside legal tenure arrangements, improvised and makeshift dwellings.

Include

- Squat
- Tent, humpy

Exclude

- Park, bench, street or other setting where the client would be considered homeless. Code as [S1.1.05](#) *Non-dwelling/rough living*.

Coding of settings in program-specific collections

- SAAP MDS see codes [5.8>16](#) and in [Table B4](#)

S1.1.05 Non-dwelling/living rough

Park, bench, street or other setting where the client would be considered to be 'living rough' or homeless.

Include

Outreach services to people living 'on the streets'

Exclude

- Improvised/makeshift housing, tents, humpies, squats. Code as [S1.1.04](#) *Informal housing*.

S1.1.99 Independent living setting not elsewhere classified

Coding of settings in program-specific collections

- HACC MDS see code [3.1.5-2>12](#) in [Table B2](#)
- CSTDA MDS see code [9>11](#) in [Table B3](#)

S1.2 Community settings

Classes

S1.2.01	Non-residential centre-based community services setting
S1.2.02	Non-residential medical and/or allied health care setting
S1.2.03	Community-based health setting
S1.2.04	Educational or research setting
S1.2.05	Judicial setting (other than custodial establishment)
S1.2.06	Community-wide setting
S1.2.07	Service provider/ shopfront location other than centre-based facility
S1.2.08	Mobile service delivery setting
S1.2.09	General community infrastructure facility
S1.2.10	Drop-in centre
S1.2.11	No specific physical location
S1.2.99	Community settings not elsewhere classified

S1.2.01 Non-residential centre-based community services setting

Include

- Aboriginal cooperatives
- Child care centres
- Community centres
- Day centres
- Domestic violence and incest resource centres
- Early intervention centres
- Family support centres
- Homeless persons support centres
- Juvenile justice units
- Kindergartens or preschool centres
- Multipurpose (community services) centres
- Neighbourhood houses
- Senior citizens centres
- Vocational rehabilitation centres

S1.2.02 Non-residential medical and/or allied health care setting

Include

- Aboriginal medical centres
- Allied health centres
- Blood donation centres
- Breast screening centres
- Dental clinics or surgeries
- General medical centres
- HIV or AIDS clinics
- Rehabilitation centres
- Sexual health clinics
- Specialist medical centres
- Clinics or practices
- Free-standing day procedure centres or facilities

S1.2.03 Community-based health setting

Non-residential centre-based establishments designed to provide a range of community-based health services. These may include centres that provide a number of health services, such as community health centres, and centres developed to target community health care at specific population groups.

Include

- Centres against sexual assault
- Community health centres
- Drug and alcohol centres
- Family planning centres
- Maternal and child health centres
- Migrant women's health centres
- Multipurpose (health) services
- Rural health service facilities
- Women's health centres

S1.2.04 Educational or research setting

Establishments whose primary purpose is to educate or train people or to conduct research.

Include

- Primary and secondary schools
- Technical and Further Education establishments
- Training centres/colleges
- Universities, health promotion program conducted by a university
- English as a second language course centres
- Research establishments, health research program conducted by a research institute

S1.2.05 Judicial setting (other than custodial establishment)

State or Federal government establishments that provide legal judicial hearings for children, families, adults and organisations in law courts and administrative appeals tribunals.

Include

- Children's courts
- Family courts
- Criminal and civil courts (adults)
- County courts
- Magistrates courts
- Supreme courts
- Administrative appeals tribunals
- Mediation centres

S1.2.06 Community-wide setting

This class should be used where 'service delivery' is to the community as a whole.

Include

- Community education and awareness programs
- 'Quit smoking'
- Senior citizens week
- Food and nutrition advisory programs
- Disabled persons access programs
- Migrant access programs
- Health promotion activities delivered in the form of print and/or electronic media or public discussion groups

S1.2.07 Service provider/shopfront location other than centre-based facility

Include

- Pharmacies
- Commonwealth or State department offices
- Local government offices
- Legal aid services; counselling or advocacy services; information/advisory services such as private adoption agency
- Consumers advice bureau
- Migrant interpreter service
- Charitable organisations

S1.2.08 Mobile service delivery setting

Include

- Ambulances
- Emergency treatments at site of accident/injury or adverse health event
- Mobile support vans
- Mobile service delivery to rural areas

S1.2.09 General community infrastructure facility

Include

- Libraries
- Community centres or halls
- Cultural or arts centres
- Leisure/sport/recreation centres or facilities
- Streets, highways or parks

S1.2.10 Drop-in centre

Locations that provide assistance in the maintenance of personal and social survival skills through the provision of facilities such as places for general meeting/social support, showers, mail pick-ups and notice boards.

S1.2.11 No specific physical location

This class should be used where there is no specific physical location, but the program/agency uses more than one mode of service delivery, or the setting cannot be assigned to any other classes.

S1.2.99 Community setting not elsewhere classified

S1.3 Electronic settings

Classes

S1.3.01	Telephone
S1.3.02	Internet/e-mail
S1.3.03	Information kiosk
S1.3.04	Video and compact disc
S1.3.99	Electronic setting not elsewhere classified

S1.3.01 Telephone

Telephone counselling services, Lifeline, Kids' Help Line

S1.3.02 Internet/e-mail

Services provided through the use of the Internet and/or e-mail.

Include

- Internet counselling/information

S1.3.03 Information kiosk

Community service information provided at an information kiosk.

S1.3.04 Video and compact disc

Services and information provided through the use of video and compact disc.

S1.3.99 Electronic setting not elsewhere classified

S1.9 Independent living, community and other settings generally

S1.9.99 Independent living, community and other settings not elsewhere classified

Coding of settings in program-specific collections

- CSTDA MDS see code [9>12](#) in [Table B3](#)
- SAAP MDS see code [5.8>7](#) in [Table B4](#)

S2 Supported independent living

This group comprises service delivery settings where the facility is owned or provided by a service provider who also provides other support to attain independent living by the staff, volunteers or other occupants. The support can be on a live-in, roster or visiting basis.

Classes

S2.1.01	Supported independent residential facility
S2.1.02	Supported accommodation facility
S2.1.03	Short-term crisis or emergency accommodation facility
S2.1.04	Transitional accommodation facility
S2.1.99	Supported independent living not elsewhere classified

Class coding information

S2.1.01 Supported independent residential facility

A facility owned or provided by a service provider and supported in some way with staff or volunteers; and private dwellings (including apartments, flats or units) where support is provided by an unpaid carer who also lives in the dwelling (code as [S1.1.03](#) *Private home of the service provider*).

Include

- Group houses with support provided on a live-in or rostered basis; group homes for people with disabilities
- Family group homes – residential unit or home in which paid caregivers reside on premises and care for four to five children, generally ranging in age from 5 to 14 years. Children can be siblings or from different families in an average suburban house under the care of a live-in house parent (child-care worker) and partner
- Cluster apartments where the support worker lives on site
- Lead tenant settings where a group of clients share accommodation with live-in support
- Community residential and care units

Coding of settings in program-specific collections

- HACC MDS see code [3.1.5-2>8](#) in [Table B2](#)
- CSTDA MDS see code [9>3](#), [9>4](#) and [9>8](#) in [Table B3](#)

S2.1.02 Supported accommodation facility

An accommodation facility that provides board or lodging for a number of clients. Residents are generally responsible for their own provisions, but may be provided with domestic assistance. Support services are usually provided on a 24-hour basis by rostered care workers.

Include

- Special-purpose hostels for young people
- Hostels for people with disabilities

Exclude

- Group homes for people with disabilities. Code as [S2.1.01](#) *Supported independent residential facility*.

Coding of settings in program-specific collections

- HACC MDS see code [3.1.5-2>10](#) and related codes in [Table B2](#)
- SAAP MDS see code [5.8>3](#) in [Table B4](#)

S2.1.03 Short-term crisis or emergency accommodation facility

Settings in which clients in a crisis or emergency receive immediate and/or short-term accommodation and support at a facility designed specifically for these purposes.

Include

- Emergency houses
- Night shelters (even when used for long-term accommodation)
- Refuges
- Women's shelters
- Assessment and intervention centres for families
- Secure welfare units for young people at risk of harm
- Reception coordination units

Coding of settings in program-specific collections

- HACC MDS see code [3.1.5-2>7](#) in [Table B2](#)
- CSTDA MDS see code [9>10](#) in [Table B3](#)
- SAAP MDS see code [5.8>1](#) in [Table B4](#)

S2.1.04 Transitional accommodation facility

A special-purpose facility providing accommodation and support as part of the transition between a supported living environment and independent living.

Include

- Halfway houses

Coding of settings in program-specific collections

- HACC MDS see code [3.1.5-2>7](#) in [Table B2](#)

S2.1.99 Supported independent living, not elsewhere classified**Coding of settings in program-specific collections**

- HACC MDS see codes [3.1.5-2>19](#) and [3.1.5-2>99](#) in [Table B2](#)

S3 Residential care

This section describes settings in which persons receive care in a health care facility as either an admitted or non-admitted patient, secure detention centre for person on remand, in the custody of the relevant State or Territory authority for correctional services, or in police detention. Also covered in this section are residential facilities providing personal care, regular basic nursing care and health care to chronically ill, frail, disabled or convalescent people or hospital in-patients with an age-related illness or condition.

Classes

S3.1.01	Hospital
S3.1.02	Special-purpose residential facility
S3.1.03	Community care unit
S3.1.04	Custodial setting
S3.1.99	Residential care setting not elsewhere classified

Coding guide

S3.1.01 Hospital

Settings in which persons receive care in a health care facility as either an admitted or non-admitted patient.

Include

- Outpatients departments
- Clinics at hospitals
- Accident or emergency services at a hospital department
- Hospital that is either a health care facility established under Commonwealth, State or Territory legislation as a public hospital and authorised to provide treatment and/or care to patients, or is a private hospital
- Satellite units managed and staffed by the hospital
- Dental hospitals
- Drug and alcohol hospitals
- Psychiatric hospitals
- Forensic psychiatric hospitals
- General public hospitals
- Extended care hospitals
- Early parenting centres
- Geriatric hospitals

- Rehabilitation hospitals
- Obstetric hospitals
- Day surgery centres
- Australian Defence Force hospitals that provide occasional emergency support for the civilian community

Exclude

- Palliative care at a person's home. Code under [S1](#) *Independent living, community and other settings*.
- Hospice. Code as [S3.1.02](#) *Special-purpose residential facility*
- 'Hospital in the home' care. Code under [S1](#) *Independent living, community and other settings*

Coding of settings in program-specific collections

- HACC MDS see code [9.5.8-3>15](#) in [Table B2](#)
- CSTDA MDS see code [9>9](#) in [Table B3](#)
- SAAP MDS see code [18](#) in [Table B4](#)

S3.1.02 Special-purpose residential facility

A residential facility providing personal care, regular basic nursing care and health care to chronically ill, frail, disabled or convalescent people or hospital in-patients with an age-related illness or condition.

Include

- Residential aged care service
- Residential support institutions for people with a disability
- Hospices
- Step down or rehabilitation services
- Alcohol and other drug rehabilitation service

Coding of settings in program-specific collections

- HACC MDS see code [3.1.5-2>10](#) in [Table B2](#)
- CSTDA MDS see code [9>7](#) in [Table B3](#)

S3.1.03 Community care unit

A temporary accommodation unit providing support, non-acute care and other services to people with particular personal or social difficulties.

Include

- Psychiatric care units for people with severe mental illness or severe psychosocial disability

- Drug and alcohol residential centres

Coding of settings in program-specific collections

- HACC MDS see code [3.1.5-2>11](#) in [Table B2](#)
- SAAP MDS see code [5.8>18](#) in [Table B4](#)

S3.1.04 Custodial setting

Secure detention centre for persons on remand, in the custody of the relevant State or Territory authority for correctional services, or in police detention.

Include

- Juvenile justice centres
- Secure living units for persons with disabilities in the criminal justice system
- Prisons
- Remand centres
- Police cells

Coding of settings in program-specific collections

- SAAP MDS see code [5.8>19](#) in [Table B4](#)

S3.1.99 Residential care setting not elsewhere classified

Coding of settings in program-specific collections

- CSTDA MDS see code [9>12](#) in [Table B3](#)
- SAAP MDS see codes [5.8>20](#) and [5.8>22](#) in [Table B4](#)

S4 Commercial, industrial or other setting

This group comprises non-residential, centre-based settings that offer general or specialist services to clients, patients or the general public. They include establishments that focus on general community use.

This group comprises settings in which a service or function is provided to or from a commercial or industrial establishment, for example, a health inspection function carried out at a shop, or a biochemical test carried out in a laboratory.

Classes

- S4.1.01 Wholesale or retail outlet
- S4.1.02 Manufacturing establishment
- S4.1.03 Entertainment facility
- S4.1.04 Commercial accommodation facility
- S4.1.05 Commercial or industrial setting not elsewhere classified

Coding guide

S4.1.01 Wholesale or retail outlet

Settings in which an inspectorial function is carried out in a commercial shopfront or retail outlet. It includes branches of an organisation and offices set up in shopfronts.

Include

- Commercial shops
- Wholesale establishments
- Retail shops
- Other outlets (including markets)

S4.1.02 Manufacturing establishment

Settings in which a service is provided by a manufacturing establishment or where a manufacturing establishment receives a service, such as an inspectorial function.

Include

- Laboratories
- Factories

S4.1.03 Entertainment facility

Services to or from an entertainment facility and which are not specifically included in the other classes in this section.

Include

- Clubs
- Bars
- Restaurants
- Entertainment venues

S4.1.04 Commercial accommodation facility

This class covers **non-permanent** residence.

Include

- Hotels; **except** where the setting is the permanent place of residence – Code as [S1.1.02](#) *Unsupported independent living facility*.
- Motels; **except** where the setting is the permanent place of residence – Code as [S1.1.02](#) *Unsupported independent living facility*.
- Caravan parks; **except** where the setting is the permanent place of residence – Code as [S1.1.01](#) *Owner/purchaser/renter occupied dwelling*.
- Recreational camp sites; **except** where the setting is the permanent place of residence – Code as [S1.1.04](#) *Informal housing*.

S4.1.05 Commercial or industrial setting not elsewhere classified

Include

- Farms
- Mines
- Quarries

S5 Setting generally

This section is reserved for settings which cannot be assigned to one of the sections S1-S4 either because:

- The setting are specified but do not fit within any of sections S1-S4.
- The setting is not known/not specified.

Do not code to this group if the setting can be assigned to a '99' group within another section

S5.1.99 Other setting not elsewhere classified

Appendixes to part A

Appendix A1 Correspondence with the National Classification of Service Activities Version 1

Table A1: Correspondence table with the National Classification of Service Activities version 1 (new→old)

Code	NCCS V2 name	NCCS V1 code	NCCS V1 name
A01	Personal and social support	1	Personal and social support
A01.1	Information, advice and referral	11	Information, advice and referral
A01.1.01	Interpretation/translation	111	Interpretation/translation
A01.1.02	Consumer and legal information, advice and referral	112	Consumer and legal information, advice and referral
A01.1.03	Financial advice, information and referral	113	Financial information, advice and referral
A01.1.04	Adoptions/origins information, advice and referral	114	Adoptions/origins information, advice and referral
A01.1.05	Housing/tenancy information, advice and referral	115	Housing/tenancy information, advice and referral
A01.1.06	General service availability information, advice and referral	116	General service availability information, advice and referral
A01.1.99	Information, advice and referral not elsewhere classified	119	Information, advice and referral not elsewhere classified.
A01.2	Personal support	12	Individual and family support
A01.2.01	Individual advocacy	121	Individual advocacy
A01.2.02	Needs assessment and management of case/service plans	123	Needs assessment and management of case/service plans
A01.2.03	Mutual support and self-help	125	Mutual support and self-help
A01.2.04	Grief counselling	122	Counselling
A01.2.05	Incest/sexual abuse counselling	122	Counselling
A01.2.06	Domestic violence counselling	122	Counselling
A01.2.07	Crisis counselling	122	Counselling
A01.2.08	Counselling, other	122	Counselling
A01.2.99	Personal support activities not elsewhere classified	129	Individual and family support n.e.c.
A01.3	Community living support	13	Independent and community living support
A01.3.01	Social and personal development	131	Social and personal development
A01.3.02	Recreation/leisure	132	Recreation/leisure activities
A01.3.03	Living skills development	133	Independent and community living skills development
A01.3.04	Provision of personal hygiene facilities	134	Drop-in social support
A01.3.05	Community transport	135	Community transport
A01.3.06	Community placement	511	Accommodation placement and support

(continued)

Table A1 (cont.): Correspondence table with the National Classification of Service Activities version 1 (new→old)

Code	NCCS V2 name	NCCS V1 code	NCCS V1 name
A01.3.99	Community living support activities not elsewhere classified	139	Independent and community living support n.e.c.
A01.4	Daily living support	14	Domiciliary support
A01.4.01	Personal assistance	141	Personal assistance
A01.4.02	Domestic assistance	142	Domestic assistance
A01.4.03	Home maintenance	143	Home maintenance
A01.4.04	Community nursing care	145	Domiciliary nursing care
A01.4.05	Social support, escorting, visiting and personal transport	146	Social support, escorting, visiting and personal transport
A01.4.06	Food service	147	Food services
A01.4.07	Allied health/paramedical care		
A01.4.99	Daily living support not elsewhere classified	148 149	Coordinated home care services Domiciliary support n.e.c.
A01.9	Other personal and social support	19	Personal and social support n.e.c.
A01.9.99	Other personal and social support		
A02	Support for children, families and carers	2	Child care and preschools
A02.1	Child care and preschool	21/22	Child care/ Preschools
A02.1.01	Long day care	211 212	Centre-based day care Family day care
A02.1.02	Preschool	22	Preschools
A02.1.03	Occasional care	213	Occasional child care
A02.1.04	Outside school hours care	214 215	Before and after school hours care Vacation care
A02.1.99	Child care and preschool not elsewhere classified	219	Child care n.e.c.
A02.2	Child protection	6	Protective services
A02.2.01	Protection investigation	611	Protective investigation
A02.2.02	Protective case management	613	Statutory guardianship management
A02.2.03	Intensive family support	619	Statutory protection and placement n.e.c.
A02.2.99	Child protection activities not elsewhere classified	619	Statutory protection and placement n.e.c.
A02.3	Adoption		
A02.3.01	Assessment of adoptive parents		
A02.3.02	Adoption placement and post-placement supervision	613	Statutory guardianship management
A02.3.99	Adoption activities not elsewhere classified		
A02.4	Out of home care		
A02.4.01	Assessment of substitute carers		
A02.4.02	Out of home care placement and post-placement supervision	521 524	Foster care placement Placement with family/private household
A02.4.99	Out of home care not elsewhere classified		

(continued)

Table A1 (cont.): Correspondence table with the National Classification of Service Activities version 1 (new→old)

Code	NCCS V2 name	NCCS V1 code	NCCS V1 name
A02.5	Family and child assistance		
A02.5.01	Family therapy and mediation	122	Counselling
A02.5.02	Development of family/household management skills	124	Development of family/household management skills
A02.5.03	Playgroups and toy libraries		
A02.5.99	Family and child assistance not elsewhere classified		
A02.6	Carer support		
A02.6.01	Respite care	144 532	In-home respite care Residential respite care
A02.6.99	Carer support not elsewhere classified		
A03	Training, vocational rehabilitation and employment	3	Training, vocational rehabilitation and employment
A03.1	Pre-vocational/vocational training	31	Pre-vocational/vocational training
A03.1.01	Pre-vocational training	311	Pre-vocational training
A03.1.02	Vocational/on the job training	312	Vocational/on the job training
A03.1.99	Pre- /vocational training not elsewhere classified	319	Pre-vocational/vocational training n.e.c.
A03.2	Employment, job placement and support	32	Employment, job placement and support
A03.2.01	Job search skills development	321	Job search skills development
A03.2.02	Employment placement and support	322	Employment placement and support
A03.2.03	Supported employment	323	Supported employment
A03.2.04	Vocational rehabilitation	324	Vocational rehabilitation
A03.2.99	Employment, job placement and support activities not elsewhere classified	329	Employment, job placement and support n.e.c.
A03.9	Training, vocational rehabilitation and employment generally	39	Training, vocational rehabilitation and employment n.e.c.
A03.9.99	Training, vocational rehabilitation and employment not elsewhere classified		Training, vocational rehabilitation and employment n.e.c. (no class code)
A04	Financial and material assistance	4	Financial and material assistance
A04.1	Financial assistance	41	Financial assistance
A04.1.01	Financial relief	411	Financial relief
A04.1.02	Emergency financial assistance for accommodation	412	Emergency financial assistance for accommodation
A04.1.99	Financial assistance not elsewhere classified	419	Emergency financial assistance n.e.c.
A04.02	Material assistance	42	Material assistance
A04.2.01	Special equipment and materials	421	Special equipment and materials
A04.2.02	Household goods, clothing and furniture	422	Household goods, clothing and furniture
A04.2.03	Food provision	423	Food provision
A04.2.04	Concessions	424	Concessions
A04.2.99	Material assistance not elsewhere classified	429	Material assistance n.e.c.

(continued)

Table A1 (cont.): Correspondence table with the National Classification of Service Activities version 1 (new→old)

Code	NCCS V2 name	NCCS V1 code	NCCS V1 name
A04.9	Financial and material assistance generally	49	Financial and material assistance n.e.c.
A04.9.99	Financial and material assistance not elsewhere classified	49	Financial and material assistance n.e.c (no class code)
A05	Residential care and supported accommodation	5	Residential care and accommodation support
A05.1	Residential care and supported accommodation for aged persons	51	Accommodation placement and support (part)
		53	Residential care services
A05.1.01	High level care	531	Nursing home, hostel and other purpose built residential care (part)
A05.1.02	Low level care	531	Nursing home, hostel and other purpose built residential care (part)
A05.1.99	Residential care and supported accommodation for aged persons not elsewhere classified	539	Residential care services n.e.c. (part)
A05.2	Residential care and support accommodation for people with disabilities	51	Accommodation placement and support
		53	Residential care services
A05.2.01	Group homes and other small community-based cared accommodation	525	Group homes
A05.2.02	Larger residential accommodation for people with disabilities	535	Other special purpose residential facilities
A05.2.03	Alternative family placement	529	Supported accommodation n.e.c.(part)
A05.2.99	Residential care and supported accommodation for people with disabilities not elsewhere classified	59	Residential care and supported accommodation not elsewhere classified (part)
A05.3	Residential rehabilitation services	51	Accommodation placement and support
		53	Residential care services
A05.3.01	Residential rehabilitation for people with disabilities	534	Residential rehabilitation
A05.3.99	Residential rehabilitation services not elsewhere classified	534	Residential rehabilitation
A05.4	Transitional and crisis accommodation	52	Supported accommodation
A05.4.01	Transitional accommodation	522	Transitional accommodation
A05.4.02	Crisis accommodation	523	Crisis accommodation
A05.4.99	Transitional and crisis accommodation not elsewhere classified	529	Supported accommodation n.e.c.
A05.9	Residential care and supported accommodation services generally	59	Residential care and accommodation support n.e.c. (part)
A05.9.99	Residential care and supported accommodation services not elsewhere classified	59	Residential care and accommodation support n.e.c. (no class code)
A06	Corrective services	7	Corrective services
A06.1	Correctional and rehabilitative supervision	71	Correctional and rehabilitative supervision
A06.1.01	Corrective supervision	711	Corrective supervision
A06.1.02	Attendance and treatment	712	Attendance and treatment
A06.1.03	Corrective/secure detention	713	Corrective/secure detention

(continued)

Table A1 (cont.): Correspondence table with the National Classification of Service Activities version 1 (new→old)

Code	NCCS V2 name	NCCS V1 code	NCCS V1 name
A06.1.99	Correctional and rehabilitative supervision not elsewhere classified	719	Correctional and rehabilitative supervision n.e.c.
A06.2	<i>Court and parole board advice</i>	72	<i>Court and parole board advice</i>
A06.2.01	Court advice and advocacy	721	Court advice and advocacy
A06.2.02	Parole board advice	722	Parole board advice
A06.2.99	Court and parole board advice not elsewhere classified	729	Court and parole board advice n.e.c.
A06.9	<i>Corrective services generally</i>	79	<i>Corrective services n.e.c.</i>
A06.9.99	Corrective services activities not elsewhere classified	79	<i>Corrective services n.e.c.</i>
A07	<i>Service and community development and support</i>	8	<i>Policy, community and service development and support</i>
A07.1	<i>Service support and development</i>	81	<i>Service support and development</i>
A07.1.01	Advice and consultancy on service networks	811	Advice and consultancy on service networks
A07.1.02	Coordination/network development	812	Coordination/network development
A07.1.03	Provision of training and training resources	813	Provision of training and training resources
A07.1.04	Volunteer resource development and placement	814	Volunteer resource development and placement
A07.1.05	Management consultancy/advice	815	Management consultancy/advisory services
A07.1.99	Service support and development not elsewhere classified	819	Service support and development n.e.c.
A07.2	<i>Community/group development and support</i>	82	<i>Community/group development and support</i>
A07.2.01	Community education	821	Community education
A07.2.02	Community/community centre-based development and support	822	Community/community centre-based development and support
A07.2.03	Cultural group development	823	Cultural group development
A07.2.99	Community/group development and support not elsewhere classified	829	Community/group development and support n.e.c.
A07.3	<i>Social planning, social action and group advocacy</i>	83	<i>Social planning, social action and group advocacy</i>
A07.3.01	Social planning and policy development	831	Social planning and policy development
A07.3.02	Social action and group advocacy	832	Social action and group advocacy
A07.3.03	Welfare fundraising	833	Welfare fund raising
A07.3.99	Social planning, social action and group advocacy not elsewhere classified	839	Social planning, social action and group advocacy n.e.c.
A07.9	<i>Service and community development and support generally</i>	89	<i>Policy, community and service development and support n.e.c.</i>
A07.9.99	Service and community development and support not elsewhere classified	89	<i>Policy, community and service development and support n.e.c.</i>
A08	<i>Other community services activities</i>	9	<i>Other community services</i>
A08.9	<i>Other community services activities`</i>	91	<i>Other community services</i>
A08.9.99	Other community services activities n.e.c.	91	<i>Other community services</i>

Appendix A2 Home and Community Care (HACC)

The Home and Community Care Program is a national program whose National Minimum Data Set is based on data definitions of the HACC Data Dictionary Version 1.0, many of which are common to the National Community Services Data Dictionary. This classification is related to the data domains for:

- Primary type of assistance received (HACC Data Dictionary Version 1.0, 9.5.5-2, pp. 90-97):
'The primary type of assistance that the person receives from the agency during a service delivery event.'
- Assistance with goods and equipment received (HACC Data Dictionary Version 1.0, 9.5.5-7, pp. 107-8, 135-6):
'The goods or equipment provided to the person (by purchase or loan) on a HACC service event.'

The relationship is summarised in Table A2, and direction on coding to national classes is included in the coding guide in the *Coding of activities in program-specific collections*. The 'goods and equipment' item lists about 50 different forms of assistance, but these should all be coded to [A04.2.99](#) *Material assistance not elsewhere classified*.

Table A2: HACC service activities and the National Classification of Service Activities

HACC code	HACC name	NCCS V2 code	NCCS V2 name
9.5.5-2	<i>Primary type of assistance received</i>		
1	Domestic assistance	A01.4.02	Domestic assistance
2	Social support	A01.4.05	Social support, escorting, visiting and personal transport
3	Nursing care	A01.4.04	Community nursing care
4	Allied health care	A01.4.07	Allied health/paramedical care
5	Personal care	A01.4.01	Personal assistance
6	Centre-based day care	A01.3.03	Living skills development
7	Meals	A01.4.06	Food service
8	Other food services	A01.4.06	Food service
9	Respite care	A02.6.01	Respite care
10	Assessment	A01.2.02	Needs assessment and management of case/service plans
11	Case management	A01.2.02	Needs assessment and management of case/service plans
12	Case planning/review and coordination	A01.2.02	Needs assessment and management of case/service plans
13	Home maintenance	A01.4.03	Home maintenance
14	Home modification	A01.4.03	Home maintenance
15	Provision of goods and equipment	A04.2.01	Special equipment and materials
16	Formal linen service	A01.4.02	Domestic assistance

(continued)

Table A2. (cont.): HACC service activities and the National Classification of Service Activities

HACC code	HACC name	NCCS V2 code	NCCS V2 name
17	Transport	A01.4.05	Social support, escorting, visiting and personal transport
18	Counselling/support, information, advocacy	A01.2.99	Personal support activities not elsewhere classified
9.5.5-7	<i>Assistance with goods and equipment received</i>	A04.2.01	Special equipment and materials

Appendix A3 Commonwealth State/Territory Disability Agreement (CSTDA)

The CSTDA National Minimum Data Set includes a range of service types that correspond to service activities within the National Classification. These were revised in 2001. The relationship is summarised in Table A3, and more detailed information appears in the *Coding of activities in program-specific collections*.

Table A3: CSTDA service types and the National Classification of Service Activities

CSTDA code	CSTDA service type	NCCS V2 code	NCCS V2 name
1.01	Large residential (>20 people)/24-hour care	A05.2.02	Larger residential accommodation for people with disabilities
1.02	Small residential (7–20 people)/24-hour care	A05.2.01	Group homes and other small community-based cared accommodation
1.03	Hostels/generally not 24-hour care	A05.2.02	Larger residential accommodation for people with disabilities
1.04	Group homes (<7 people)	A05.2.01	Group homes and other small community-based cared accommodation
1.05	Attendant care/personal care		
	If primarily personal assistance	A01.4.01	Personal assistance
	If primarily domestic assistance	A01.4.02	Domestic assistance
	If neither predominates and/or there are other support activities	A01.4.99	Daily living support not elsewhere classified
	If provided in conjunction with residential support	A05	Residential care and supported accommodation
	<i>If detail not known/not clear</i>	A01.4.99	<i>Daily living support not elsewhere classified</i>
1.06	In-home accommodation support		
	If a coordinated care program to support independent living, or activities similar to 1.05	A01.4.99	Daily living support not elsewhere classified
	If primarily social support	A01.4.05	Social support, escorting, visiting and personal transport
	<i>If detail not known/not clear</i>	A01.4.99	<i>Daily living support not elsewhere classified</i>
1.07	Alternative family placement	A05.2.03	Alternative family placement
1.08	Other accommodation support	A05.4.99	Transitional and crisis accommodation not elsewhere classified
2.01	Therapy support for individuals	A01.4.07	Allied health/paramedical care
2.02	Early childhood intervention	A01.4.07	Allied health/paramedical care
2.03	Behaviour/specialist intervention	A01.4.07	Allied health/paramedical care
2.04	Counselling (individual/family/group)	A01.2.08	Counselling, other
2.04	Counselling (individual/family/group)	A02.5.01	Family therapy and mediation
2.05	Regional resource and support teams	A01.4.99	Daily living support not elsewhere classified
2.06	Case management local coordination and development		
	Case management and brokerage	A01.2.02	Needs assessment and management of case/service plans

(continued)

Table A3 (cont.): CSTDA service types and the National Classification of Service Activities

CSTDA code	CSTDA service type	NCCS V2 code	NCCS V2 name
2.07	Other community support	A01.3.99	Community living support activities not elsewhere classified
	If primarily community	A07.2.02	Community/community centre-based development and support
	If primarily information/referral for individuals and families	A01.1.99	Information, advice and referral not elsewhere classified
	If primarily social/personal development	A01.3.01	Social and personal development
	<i>If detail not known/not clear</i>	A01.3.01	Social and personal development
3.01	Learning and life skills development	A01.3.03	Living skills development
	If post-school options, may be	A01.3.02	Recreation/leisure
	<i>If detail not known/not clear</i>	A01.3.03	Living skills development
3.02	Recreation/holiday programs	A01.3.02	Recreation/leisure
3.03	Other community access	A01.3.03	Living skills development
4.01	Own home respite	A02.6.01	Respite care
4.02	Centre-based respite/respite homes	A02.6.01	Respite care
4.03	Host family respite/peer support respite	A02.6.01	Respite care
4.04	Flexible/combo respite	A02.6.01	Respite care
4.05	Other respite	A02.6.01	Respite care
5.01	Open employment	A03.2.02	Employment placement and support
5.02	Supported employment	A03.2.03	Supported employment
5.03	Open and supported employment	A03.2.99	Employment, job placement and support activities not elsewhere classified
6.01	Advocacy		
	If individual advocacy	A01.2.01	Individual advocacy
	If group/citizen/system advocacy	A07.3.02	Social action and group advocacy
	<i>If detail not known/not clear</i>	A01.2.01	Individual advocacy
6.02	Information/referral	A01.1.06	General service availability information, advice and referral
6.03	Combined information/advocacy	A01.1.06	General service availability information, advice and referral
		A01.2.01	Individual advocacy
		A07.3.02	Social action and group advocacy
6.04	Mutual support/self-help groups	A01.2.03	Mutual support and self-help
6.05	Print disability/alternative forms of communication	A01.1.01	Interpretation/translation
7.01	Research and evaluation	A07.3.99	Social planning, social action and group advocacy not elsewhere classified
7.02	Training and development	A07.1.01	Advice and consultancy on service networks
		A07.1.02	Coordination/network development
		A07.1.03	Provision of training and training resources
7.03	Peak bodies	A07.3.02	Social action and group advocacy
7.04	Other	n/a	

Appendix A4 Supported Accommodation Assistance Program (SAAP)

SAAP agencies provide supported accommodation and other assistance to clients. The SAAP data references are the SAAP National Data Collection Data Dictionary Version 2.0 (November 2001) and the SAAP National Data Collection Collectors Manual (July 2001). The key item that relates to the purpose of the national classification is the service delivery model from the Administrative Data Collection. However, service activities are also covered in the National Data Collection, the Unmet Demand Collection and the Casual Client Collection.

Note: except for the Administrative Data Collection, which is intended to indicate the predominant activity, the classifications of the other SAAP items considered here are collected on a multiple response basis.

SAAP Administrative Data Collection

The relevant data item is:

- Service delivery model (Data Dictionary Version 2.0, A4.1, p. 70):
'The predominant mode or manner in which a service is provided by an agency, or the broad category for which the agency is funded.'

Table A4 matches the SAAP classification scheme to the NCCS Version 2.

Table A4: SAAP service delivery model (A4.1) classification and the National Classification of Service Activities

SAAP code	SAAP class name	NCCS V2 code	NCCS V2 name
1	Crisis/short-term accommodation and support	A05.4.02	Crisis accommodation
2	Medium/long-term accommodation and support	A05.4.01	Transitional accommodation
3	Day support	A01.3.04	Provision of personal hygiene facilities
4	Outreach support	A01.3.06	Community placement
5	Telephone information/referral	A01.1.99	Information, advice and referral not elsewhere classified
6	Agency support	A07.1.99	Service support and development not elsewhere classified
7	Multiple	A01.9.99	Other personal and social support
8	Other	A01.9.99	Other personal and social support

Source: SAAP National Data Collection Data Dictionary Version 2.0, November 2001.

SAAP National Data Collection

The questions in the data collection relating to type of service activity ask about provision of accommodation and about other kinds of support with possible responses being *needed/provided/referral arranged/not provided or referred*. Thus activities are identified in terms of provision or referral and can be matched to relevant codes. Equivalent items are collected for the ongoing collection for high-volume agencies.

The data items are:

- need for specialist services identified/referral made (Data Dictionary 2.0, C7.3, pp. 49–50/HV7.1, p. 63):
'Identification of a client's need for specialist services, which cannot be met by the SAAP agency providing support and whether an appropriate referral has been made.'
- assistance provided (Data Dictionary Version 2.0, C8.3, p. 55/HV8.1, p. 63):
'Assistance and/or advocacy provided directly to the client by the agency.'

These data items share the same classification scheme. Table A5 shows the matching codes of the classification.

Table A5: SAAP assistance provided (C8.3/HV8.1) and referral made (C7.3/HV7.1) classification matched to the National Classification of Service Activities

SAAP class	SAAP class name	SAAP C8.3 (assistance)	SAAP C7.3 (referral)
		<i>NCCS V2 service activity classification code</i>	
5	Employment and training assistance	A03.2.02	A01.1.06
6	Financial assistance/material aid		
	If known to be monetary assistance for accommodation	A04.1.02	A01.1.03
	If known to be monetary assistance for other purposes	A04.1.01	A01.1.03
	If known to be monetary assistance for accommodation and other	A04.1.99	A01.1.03
	If known to be non-monetary assistance	A04.2.99	A01.1.03
	If both monetary and non-monetary, or not known	A04.9.99	A01.1.03
7	Financial counselling and support	A01.1.03	A01.1.03
8	Incest/sexual assault counselling and support	A01.2.05	A01.1.06
9	Domestic violence counselling and support	A01.2.06	A01.1.06
10	Family/relationship counselling and support	A02.5.01	A01.1.06
11	Emotional support/other counselling	A01.2.08	A01.1.06
12	Psychological services		
	If allied health intervention	A01.4.07	A01.1.06
	If counselling	A01.2.08	A01.1.06
	Other, or if details not known/not clear	A01.9.99	A01.1.06
13	Psychiatric services	A01.4.99	A01.1.06
14	Living skills/personal development	A01.3.03	A01.1.06

(continued)

Table A5 (cont.): SAAP assistance provided (C8.3/HV8.1) and referral made (C7.3/HV7.1) classification matched to the National Classification of Service Activities

SAAP class	SAAP class name	SAAP C8.3 (assistance)	SAAP C7.3 (referral)
		<i>NCCS V2 service activity classification code</i>	
16	Drug/alcohol support or intervention		A01.1.06
	If allied health intervention	A01.4.07	A01.1.06
	If counselling	A01.2.08	A01.1.06
	Other, or if details not known/not clear	A01.4.99	A01.1.06
17	Physical disability services	A01.3.99	A01.1.06
18	Intellectual disability services	A01.3.99	A01.1.06
19	Culturally appropriate support	A01.3.99	A01.1.06
20	Interpreter services	A01.1.01	A01.1.06
21	Meals	A04.2.03	A01.1.06
22	Laundry/shower facilities	A01.3.04	A01.1.06
23	Recreation	A01.3.02	A01.1.06
24	Transport	A01.4.05	A01.1.06
25	Assistance with legal issues/court support		
	If court support/attendance	A06.2.01	} A01.1.02
	Other legal assistance/support, or if type unknown/not clear	A01.1.02	
26	Health/medical services	A01.4.99	A01.1.06
27	Advice/information	A01.1.99	A01.1.99
28	Brokerage services	A04.9.99	A01.1.06
29	Retrieval/storage/removal of personal belongings	A04.2.99	A01.1.06
30	Advocacy/liaison on behalf of the client	A01.2.01	A01.1.06
33	Pregnancy	A01.4.07	A01.1.06
34	Family planning support	A01.4.07	A01.1.06
36	Assistance with problem gambling	A01.2.08	A01.1.06
37	Assistance to obtain/maintain benefit/pension/other government allowance	A01.2.01	A01.1.06
38	Assistance with immigration issues	A01.2.01	A01.1.06
39	Assistance to obtain/maintain short-term accommodation	A05.4.01	A01.1.05
42	Assistance to obtain/maintain independent housing	A05.9.99	A01.1.05
43	SAAP/Crisis Accommodation Program (CAP) accommodation	A05.4.02	A01.1.05
999	Other (please specify)	n/a	A01.1.99

Source: SAAP National Data Collection Data Dictionary November 2001 July 1999; SAAP National Data Collection Collectors' Manual July 2001.

Two similarly defined data items have a different classification scheme. These are:

- Need for specialist services identified/referral made for accompanying child(ren) (Data Dictionary Version 2.0, C7.4, p. 51):

'Assistance needed by/referrals made for (or on behalf of) an accompanying child(ren). An accompanying child is under 18 years of age, has a parent/guardian who is a SAAP client, and can accompany their parent/guardian, or be assisted at any time during their

parent's/guardian's support period' (SAAP National Data Collection Agency Collectors Manual, July 2001, p. 1-1).

- assistance provided to accompanying child(ren) (Data Dictionary 2.0, C8.4, p. 56):
'Assistance provided to an accompanying child(ren). An accompanying child is a dependant of a client who resides with, or is accommodated with, the client during the period s/he receives support'.

This classification scheme is based on the Data Dictionary, but extended in the 2001 Collectors Manual to cover several classes of the classification for C7.3/C8.3.¹⁸ Table A6 shows the matching codes of the classification.

Table A6: SAAP assistance provided (C8.4) and referral made (C7.4) for accompanying children classification matched to the National Classification of Service Activities

SAAP class	SAAP class name	SAAP C8.4 (assistance)	SAAP C7.4 (referral)
		<i>NCCS V2 service activity classification code</i>	
1	Help with behavioural problems	A01.2.99	A01.1.06
2	Sexual/physical abuse counselling	A01.2.05	A01.1.06
3	Child care	A02.1.99	A01.1.06
4	Liaison with kindergarten/school	A01.2.01	A01.1.06
5	Access arrangements	A02.2.99	A01.1.06
10	Culturally sensitive services	A01.3.99	A01.1.06
11	Meals	A04.2.03	A01.1.06
12	Shower/hygiene support	A01.3.04	A01.1.06
13	Recreation	A01.3.02	A01.1.06
14	Transport	A01.4.05	A01.1.06
15	Advice/information	A01.1.99	A01.1.99
16	Brokerage services	A04.9.99	A01.1.06
17	Skills education	A01.3.03	A01.1.06
18	Advocacy on behalf of the child	A01.2.01	A01.1.06
19	Health/medical services	A01.4.99	A01.1.06
20	General/counselling services	A01.2.08	A01.1.06
998	Other (please specify)		
999	Other (please specify)	A01.1.99	A01.1.99

Source: SAAP National Data Collection Data Dictionary November 2001; SAAP National Data Collection Collectors' Manual July 2001.

¹⁸ SAAP National Data Collection Collectors Manual July 2001, pp. 5-45- 5-47.

SAAP Unmet Demand Collection and Casual Client Collection

Some service activities are carried out and classified within both of these data collections. The data items are:

- (unmet demand) one-off assistance provided (Data Dictionary 2.0, UD7.1, p. 94):
'The type(s) of one off assistance provided directly by the agency to the person making an unsuccessful request of support or supported accommodation'.
- (casual client) one-off assistance provided (Data Dictionary 2.0, CC4.1, p. 102):
'The type(s) of one off assistance provided directly to the casual client or family group by the agency.'

The classifications of activity types are slightly different. They are matched to the classification in Table A7.

Table A7: SAAP classifications for one-off assistance provided (Unmet Demand, UD7.1; Casual Client, CC4.1) matched to the National Classification of Service Activities

Refers to SAAP Item	SAAP code	SAAP class name	NCCS V2 code	NCCS V2 name
UD7.1 CC4.1	1 1	Information Information	A01.1.99 A01.1.99	Information, advice and referral not elsewhere classified Information, advice and referral not elsewhere classified
UD7.1	2	Referral for accommodation	A01.1.05	Housing/tenancy information, advice and referral
UD7.1 CC4.1	3 2	Referral for other non-accommodation support service Referral arranged	A01.1.06 A01.1.06	General service availability information, advice and referral General service availability information, advice and referral
UD7.1 CC4.1	10 3	Emotional support/counselling Emotional support	A01.2.08 A01.2.08	Counselling, other Counselling, other
UD7.1 CC4.1	4 4	Meals Meals	A04.2.03 A04.2.03	Food provision Food provision
UD7.1 CC4.1	5 5	Financial assistance/material aid Financial assistance/material aid	A04.9.99 A04.9.99	Financial and material assistance not elsewhere classified Financial and material assistance not elsewhere classified
UD7.1 CC4.1	6 6	Transport Transport	A01.4.05 A01.4.05	Social support, escorting, visiting and personal transport Social support, escorting, visiting and personal transport
UD7.1 CC4.1	7 7	Laundry/shower facilities Laundry/shower facilities	A01.3.04 A01.3.04	Provision of personal hygiene facilities Provision of personal hygiene facilities
UD7.1 CC4.1	999 8	Other (please specify) Other	A01.9.99 A01.9.99	Other personal and social support Other personal and social support

Source: SAAP National Data Collection Data Dictionary November 2001; SAAP National Data Collection Collectors' Manual July 2001.

Appendix A5 Correspondence between the Community Services Activities Classification and ANZSIC.

Table A8: Correspondence table between the Community Services Activities Classification and the Australian and New Zealand Standard Industrial Classification (ANZSIC)

NCCS V2 code	NCCS V2 name	ANZSIC
<u>A01</u> Personal and social support		
<u>A01.1</u>	<i>Information, advice and referral</i>	
A01.1.01	Interpretation/translation	Class 8729 (part) Non-residential care services not elsewhere classified. (Division O Health and community services)
A01.1.02	Consumer and legal information, advice and referral	Class 7841 (part) Legal services (Division L Property and business services)
A01.1.03	Financial advice, information and referral	Class 8729 (part) Non-residential care services n.e.c.
A01.1.04	Adoptions/origins information, advice and referral	Class 8729 (part) Non-residential care services n.e.c.
A01.1.05	Housing/tenancy information, advice and referral	Class 8729 (part) Non residential care services n.e.c. (Division O Health and community services) Class 8112 (part) State Government administration (Division M Government administration and defence)
A01.1.06	General service availability information, advice and referral	Class 8729 (part) Non-residential care services n.e.c.
A01.1.99	Information, advice and referral not elsewhere classified	Class 8729 (part) Non-residential care services n.e.c.
<u>A01.2</u>	<i>Personal support</i>	
A01.2.01	Individual advocacy	Class 8729 (part) Non-residential care services n.e.c.
A01.2.02	Needs assessment and management of case/service plans	Class 8729 (part) Non-residential care services n.e.c.
A01.2.03	Mutual support and self-help	Class 8729 (part) Non-residential care services n.e.c.
A01.2.04	Grief counselling	Class 8729 (part) Non-residential care services n.e.c.
A01.2.05	Incest/sexual abuse counselling	
A01.2.06	Domestic violence counselling	
A01.2.08	Crisis counselling	
A01.2.08	Counselling, other	
A01.2.99	Personal support activities not elsewhere classified	Class 8729 (part) Non-residential care services n.e.c.
<u>A01.3</u>	<i>Community living support</i>	
A01.3.01	Social and personal development	Class 8729 (part) Non-residential care services n.e.c. (Division O Health and community services)
A01.3.02	Recreation/leisure	Class 9330 (part) Other recreation services (Division P Cultural and recreational services) Class 8729 (part) Non-residential care services n.e.c.
A01.3.03	Living skills development	Class 8729 (part) Non-residential care services n.e.c.
A01.3.04	Provision of personal hygiene facilities	Class 8729 (part) Non-residential care services n.e.c.

(continued)

Table A8 (cont.): Correspondence table between the Community Services Activities Classification and the Australian and New Zealand Standard Industrial Classification (ANZSIC)

NCCS V2 code	NCCS V2 name	ANZSIC
A01.3.05	Community transport	Class 8729 (part) Non-residential care services n.e.c. Class 6123 (part) Taxi and other road passenger transport (Division I Transport and storage)
A01.3.06	Community placement	Class 8729 (part) Non-residential care services n.e.c.
A01.3.99	Community living support activities not elsewhere classified	Class 8729 (part) Non-residential care services n.e.c.
A01.4	<i>Daily living support</i>	
A01.4.01	Personal assistance	Class 8729 (part) Non-residential care services n.e.c.
A01.4.02	Domestic assistance	Class 8729 (part) Non-residential care services n.e.c.
A01.4.03	Home maintenance	Class 8729 (part) Non-residential care services n.e.c.
A01.4.04	Community nursing care	Class 8639 (part) Health services n.e.c. (Division O Health and community services) Class 8634 (part) Community health centres (Division O Health and community services)
A01.4.05	Social support, escorting, visiting and personal transport	Class 8729 (part) Non-residential care services n.e.c. (Division O Health and community services)
A01.4.06	Food service	Class 8729 (part) Non-residential care services n.e.c.
A01.4.07	Allied health/paramedical care	Class 8729 (part) Non-residential care services n.e.c.
A01.4.99	Daily living support not elsewhere classified	Class 8729 (part) Non-residential care services n.e.c.
A01.9	<i>Other personal and social support</i>	Class 8729 (part) Non residential care services n.e.c.
A02 Support for children, families and carers		
A02.1	<i>Child care and preschool</i>	
A02.1.01	Long day care	Class 8710 (part) Child care services (Division O Health and community services)
A02.1.02	Preschool	Class 8410 (part) Preschool education (Division N Education)
A02.1.03	Occasional care	Class 9529 (part) Personal services n.e.c. (Division Q Personal and other services)
A02.1.04	Outside school hours care	Class 8710 (part) Child care services (Division O Health and community services) Class 9529 (part) Personal services n.e.c. (Division Q Personal and other services)
A02.1.99	Child care and preschool not elsewhere classified	Class 8710 (part) Child care services
A02.2	<i>Child protection</i>	
A02.2.01	Protective investigation	Class 8729 (part) Non-residential care services n.e.c. (Division O Health and community services)
A02.2.02	Protective case management	Class 8729 (part) Non-residential care services n.e.c.
A02.2.03	Intensive family support	Class 8729 (part) Non-residential care services n.e.c.
A02.2.99	Child protection activities not elsewhere classified	Class 8729 (part) Non-residential care services n.e.c.
A02.3	<i>Adoption</i>	Class 8729 (part) Non-residential care services n.e.c.
A02.3.01	Assessment of adoptive parents	Class 8729 (part) Non-residential care services n.e.c.

Table A8 (cont.): Correspondence table between the Community Services Activities Classification and the Australian and New Zealand Standard Industrial Classification (ANZSIC)

NCCS V2 code	NCCS V2 name	ANZSIC
A02.3.02	Adoption placement and post-placement supervision	Class 8729 (part) Non-residential care services n.e.c.
A02.3.99	Adoption activities not elsewhere classified	Class 8729 (part) Non-residential care services n.e.c.
A02.4	<i>Out of home care</i>	
A02.4.01	Assessment of substitute carers	Class 8729 (part) Non-residential care services n.e.c.
A02.4.02	Out of home care placement and post-placement supervision	Class 8729 (part) Non-residential care services n.e.c.
A02.4.99	Out of home care not elsewhere classified	Class 8729 (part) Non-residential care services n.e.c.
A02.5	<i>Family and child assistance</i>	
A02.5.01	Family therapy and mediation	
A02.5.02	Development of family/household management skills	Class 8729 (part) Non-residential care services n.e.c.
A02.5.03	Playgroups and toy libraries	
A02.5.99	Family support not elsewhere classified	
A02.6	<i>Carer support</i>	
A02.6.01	Respite care	Class 8729 (part) Non-residential care services n.e.c.
A02.6.99	Carer support not elsewhere classified	
A03 Training vocation rehabilitation and employment		
A03.1	<i>Pre-vocational/vocational training</i>	
A03.1.01	Pre-vocational training	Class 8440 (part) Other education (Division N Education) Class 8729 (part) Non residential care services n.e.c. (Division O Health and community services)
A03.1.02	Vocational/on the job training	Class 8424 (part) Special school education (Division N Education) Class 8431 (part) Higher education (Division N Education) Class 8432 (part) Technical and further education (Division N Education) Class 8440 (part) Other education Class 8729 (part) Non-residential care services n.e.c.
A03.1.99	Pre-vocational/vocational training not elsewhere classified	Class 8440 (part) Other education
A03.2	<i>Employment, job placement and support</i>	
A03.2.01	Job search skills development	Class 8440 (part) Other education
A03.2.02	Employment placement and support	Class 7861 (part) Employment placement services (Division L Property and business services)
A03.2.03	Supported employment	Class 7867 (part) Contract packing services n.e.c. (Division L Property and business services) Class 8729 (part) Non-residential care services n.e.c. (Division O Health and community services) Various classes (part) (Division C Manufacturing)
A03.2.04	Vocational rehabilitation	Class 8634 (part) Community health centres (Division O Health and community services) Class 8729 (part) Non-residential care services n.e.c.
A03.2.99	Employment, job placement and support activities not elsewhere classified	Class 7861 (part) Employment placement services (Division L Property and business services)

(continued)

Table A8 (cont.): Correspondence table between the Community Services Activities Classification and the Australian and New Zealand Standard Industrial Classification (ANZSIC)

NCCS V2 code	NCCS V2 name	ANZSIC
A03.9	<i>Training, vocational rehabilitation and employment generally</i>	Class 8440 (part) Other education (Division N Education) Class 7861 (part) Employment placement services (Division L Property and business services)
A04 Financial and material assistance		
A04.1	<i>Financial assistance</i>	
A04.1.01	Financial relief	Class 8729 (part) Non-residential care services n.e.c. (Division O Health and community services)
A04.1.02	Emergency financial assistance for accommodation	Class 8729 (part) Non-residential care services n.e.c.
A04.1.99	Financial assistance not elsewhere classified	Class 8729 (part) Non-residential care services n.e.c.
A04.2	<i>Material assistance</i>	
A04.2.01	Special equipment and materials	Class 8729 (part) Non-residential care services n.e.c.
A04.2.02	Household goods, clothing and furniture	Class 8729 (part) Non-residential care services n.e.c.
A04.2.03	Food provision	Class 8729 (part) Non-residential care services n.e.c.
A04.2.04	Concessions	Class 8112 (part) State government administration Class 8113 (part) Local government administration
A04.02.99	Material assistance not elsewhere classified	Class 8729 (part) Non-residential care services n.e.c.
A04.9	<i>Financial and material assistance generally</i>	Class 8729 (part) Non-residential care services n.e.c.
A05 Residential care and supported accommodation		
A05.1	<i>Residential care and supported accommodation for aged persons</i>	
A05.1.01	High level care	Class 8613 (part) Nursing homes (Division O Health and community services)
A05.1.02	Low level care	Class 8613 (part) Nursing homes (Division O Health and community services)
A05.1.99	Residential care and supported accommodation for aged persons not elsewhere classified	Class 8722 (part) Residential care services n.e.c. (Division O Health and community services)
A05.2	<i>Residential care and supported accommodation for people with disabilities</i>	
A05.2.01	Group homes and other small community-based cared accommodation	Class 8722 (part) Residential care services n.e.c.
A05.2.02	Larger residential accommodation for people with disabilities	Class 8722 (part) Residential care services n.e.c.
A05.2.03	Alternative family placement	Class 8722 (part) Residential care services n.e.c.
A05.2.99	Residential care and supported accommodation for people with disabilities not elsewhere classified	Class 8722 (part) Residential care services n.e.c.
A05.3	<i>Residential rehabilitation services</i>	
A05.3.01	Residential rehabilitation for people with disabilities	Class 8722 (part) Residential care services n.e.c.
A05.3.99	Residential rehabilitation services not elsewhere classified	Class 8722 (part) Residential care services n.e.c.

(continued)

Table A8 (cont.): Correspondence table between the Community Services Activities Classification and the Australian and New Zealand Standard Industrial Classification (ANZSIC)

NCCS V2 code	NCCS V2 name	ANZSIC
A05.4	<i>Transitional and crisis accommodation support</i>	
A05.4.01	Transitional accommodation	Class 8722 (part) Residential care services n.e.c. (Division O Health and community services)
A05.4.02	Crisis accommodation	Class 8722 (part) Residential care services n.e.c.
A05.4.99	Transitional and crisis accommodation support not elsewhere classified	Class 8722 (part) Residential care services n.e.c.
A05.9	Residential care and supported accommodation services generally	Class 8722 (part) Residential care services n.e.c. Class 8729 (part) Non-residential care services n.e.c.
A06 Corrective services activities		
A06.1	<i>Correctional and rehabilitative supervision</i>	
A06.1.01	Corrective supervision	Class 8729 (part) Non-residential care services n.e.c. (Division O Health and community services)
A06.1.02	Attendance and treatment	Class 8729 (part) Non-residential care services n.e.c.
A06.1.03	Corrective/secure detention	Class 8722 (part) Residential care services n.e.c. (Division O Health and community services)
A06.1.99	Correctional and rehabilitative supervision not elsewhere classified	Class 8729 (part) Non-residential care services n.e.c.
A06.2	<i>Court and parole board advice</i>	
A06.2.01	Court advice and advocacy	Class 8729 (part) Non-residential care services n.e.c.
A06.2.02	Parole board advice	Class 8729 (part) Non-residential care services n.e.c.
A06.2.99	Court and parole board advice not elsewhere classified	Class 8729 (part) Non-residential care services n.e.c.
A06.9	Corrective services activities generally	Class 8729 (part) Non-residential care services n.e.c.
A07 Service and community development and support		
A07.1	<i>Service support and development</i>	
A07.1.01	Advice and consultancy on service networks	Class 7855 (part) Business management services (Division L Property and business services) Other classes (part) Subdivision 78 Business services (Division L Property and business services)
A07.1.02	Coordination/network development	Class 8111 (part) Central Government administration (Division M Government administration and defence) Class 8112 (part) State Government administration (Division M Government administration and defence) Class 8113 (part) Local Government administration (Division M Government administration and defence) Class 9629 (part) Interest groups n.e.c. (Division Q Personal and other services)
A07.1.03	Provision of training and training resources	Class 8440 (part) Other education (Division N Education)
A07.1.04	Volunteer resource development and placement	Class 8729 (part) Non residential care services n.e.c. (Division O Health and community services)
A07.1.05	Management consultancy/advice	Class 7855 (part) Business management services (Division L Property and business services)

(continued)

Table A8 (cont.): Correspondence table between the Community Services Activities Classification and the Australian and New Zealand Standard Industrial Classification (ANZSIC)

NCCS V2 code	NCCS V2 name	ANZSIC
A07.1.99	Service support and development not elsewhere classified	Class 8440 (part) Other education (Division N Education) Class 8729 (part) Non residential care services n.e.c. Class 7855 (part) Business management services
A07.2	Community/group development and support	
A07.2.01	Community education	Class 9629 (part) Interest groups n.e.c. (Division Q Personal and other services) Class 8111 (part) Central government administration (Division M Government administration and defence) Class 8112 (part) State government administration (Division M Government administration and defence) Class 8113 (part) Local government administration (Division M Government administration and defence)
A07.2.02	Community/community centre-based development and support	Class 9629 (part) Interest groups n.e.c. (Division Q Personal and other services)
A07.2.03	Cultural group development	Class 9629 (part) Interest groups n.e.c.
A07.2.99	Community/group development and support not elsewhere classified	Class 9629 (part) Interest groups n.e.c.
A07.3	Social planning, social action and group advocacy	
A07.3.01	Social planning and policy development	Class 8111 (part) Central government administration (Division M Government administration and defence) Class 8112 (part) State government administration (Division M Government administration and defence) Class 8113 (part) Local government administration (Division M Government administration and defence)
A07.3.02	Social action and group advocacy	Class 9629 (part) Interest groups n.e.c.
A07.3.03	Welfare fundraising	Class 8729 (part) Non-residential care services n.e.c.
A07.3.99	Social planning, social action and group advocacy not elsewhere classified	Class 8111 (part) Central government administration Class 8112 (part) State government administration Class 8113 (part) Local government administration Class 8729 (part) Non-residential care services n.e.c.
A07.9	Service and community development and support generally	Class 8111 (part) Central government administration (Division M Government administration and defence) Class 8112 (part) State government administration (Division M Government administration and defence) Class 8113 (part) Local government administration (Division M Government administration and defence) Class 8729 (part) Non-residential care services n.e.c. (Division O Health and community services)
A08	Other community services activities	
A08.1	Other community services activities	Class 8729 (part) Non-residential care services n.e.c. Class 8722 (part) Residential care services n.e.c. (Division O Health and community services)

Appendix A6 Correspondence between the community services activities classification and the CPC and GPC

Correspondence between the community services activities classification, the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC) are shown in Table A9.

Users are encouraged to comment on any issues for future classification development that might arise out of comparisons between the different classifications.

Table A9: Correspondence Tables between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
<u>A01</u> Personal and social support			
<u>A01.1</u>	<i>Information, advice and referral</i>		
<u>A01.1.01</u>	Interpretation/translation	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c.
<u>A01.1.02</u>	Consumer and legal information, advice and referral	Class 861 (part) Legal services Sub class 95992 (part) Special group advocacy services Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c.
<u>A01.1.03</u>	Financial advice, information and referral	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c.
<u>A01.1.04</u>	Adoptions/origins information, advice and referral	Sub class 93322 (part) Guidance and counselling services n.e.c. related to children	Sub group 2621 (part) Family and child welfare services
<u>A01.1.05</u>	Housing/tenancy information, advice and referral	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 91119 (part) Other administrative services of the government n.e.c.	Sub group 2621 (part) Family and child welfare services
<u>A01.1.06</u>	General service availability information, advice and referral	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2629 (part) Welfare services n.e.c.
<u>A01.1.99</u>	Information, advice and referral not elsewhere classified	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c.

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
A01.2	Personal support		
A01.2.01	Individual advocacy	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c.
A01.2.02	Needs assessment and management of case/service plans	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2621 (part) Family and child welfare services Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A01.2.03	Mutual support and self-help	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A01.2.04	Grief counselling	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2541 (part) Community health services (excluding community mental health)
A01.2.05	Incest/sexual abuse counselling	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2621 (part) Family and child welfare services
A01.2.06	Domestic violence counselling	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2629 (part) Welfare services n.e.c.
A01.2.07	Crisis counselling	Sub class 93329 (part) Other social services without accommodation	Sub group 2621 (part) Family and child welfare services
A01.2.08	Counselling, other	Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c.
A01.2.99	Personal support activities not elsewhere classified	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2439 (part) Other education not definable by level Sub group 2621 (part) Family and child welfare services Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A01.3	Community living support		
A01.3.01	Social and personal development	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2432 (part) Special education Sub group 2439 (part) Other education not definable by level Sub group 2621 (part) Family and child welfare services Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS2 code	NCCS V2 name	CPC(a)	GPC
A01.3.02	Recreation/leisure	Sub class 96499 (part) Other recreational services n.e.c. Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2439 (part) Other education not definable by level Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability
A01.3.03	Living skills development	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2432 (part) Special education Sub group 2439 (part) Other education not definable by level Sub group 2621 (part) Family and child welfare services Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A01.3.04	Provision of personal hygiene facilities	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2621 (part) Family and child welfare services Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A01.3.05	Community transport	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation Class 7122 (part) Other non-scheduled passenger transportation	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability
A01.3.06	Community placement	Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2621 (part) Family and child welfare services Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
A01.3.99	Community living support activities not elsewhere classified	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2432 (part) Special education Sub group 2439 (part) Other education not definable by level Sub group 2621 (part) Family and child welfare services Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability
A01.4	Daily living support		
A01.4.01	Personal assistance	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A01.4.02	Domestic assistance	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A01.4.03	Home maintenance	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A01.4.04	Community nursing care	Sub class 93191 (part) Deliveries and related services, nursing services, physiotherapeutic and para medical services	Sub group 2541 (part) Community health services (excluding community mental health) Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A01.4.05	Social support, escorting, visiting and personal transport	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability
A01.4.06	Food service	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
A01.4.07	Allied health/paramedical care		
A01.4.99	Daily living support not elsewhere classified	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability
A01.9	Other personal and social support		
A01.9.99	Other personal and social support	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	
A02 Support for children, families and carers			
A02.1	Child care and preschool		
A02.1.01	Long day care	Sub class 93321 (part) Child day care services including day care services for the handicapped Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 97090 (part) Other services n.e.c.	Sub group 2621 (part) Family and child welfare services
A02.1.02	Preschool	Sub class 92110 (part) Preschool education services	Sub group 2431 Preschool education
A02.1.03	Occasional care	Sub class 93321 (part) Child day care services including day care services for the handicapped Sub class 97090 (part) Other services n.e.c. Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2621 (part) Family and child welfare services
A02.1.04	Outside school hours care	Sub class 93321 (part) Child day care services including day care services for the handicapped	Sub group 2621 (part) Family and child welfare services
A02.1.99	Child care and preschool not elsewhere classified	Sub class 93321 (part) Child day care services including day care services for the handicapped	Sub group 2621 (part) Family and child welfare services
A02.2	Child protection		
A02.2.01	Protective investigation	Sub class 93322 (part) Guidance and counselling services n.e.c. related to children	Sub group 2621 (part) Family and child welfare services
A02.2.02	Protective case management	Sub class 93322 (part) Guidance and counselling services n.e.c. related to children	Sub group 2621 (part) Family and child welfare services
A02.2.03	Intensive family support	Sub class 93322 (part) Guidance and counselling services n.e.c. related to children	Sub group 2621 (part) Family and child welfare services

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
A02.2.99	Child protection activities not elsewhere classified	Sub class 93322 (part) Guidance and counselling services n.e.c. related to children	Sub group 2621 (part) Family and child welfare services Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A02.3	<i>Adoption</i>		Sub group 2621 (part) Family and child welfare services
A02.3.01	Assessment of adoptive parents		Sub group 2621 (part) Family and child welfare services
A02.3.02	Adoption placement and post placement supervision		Sub group 2621 (part) Family and child welfare services
A02.3.99	Adoption activities not elsewhere classified		Sub group 2621 (part) Family and child welfare services
A02.4	<i>Out of home care</i>		Sub group 2621 (part) Family and child welfare services
A02.4.01	Assessment of substitute carers		Sub group 2621 (part) Family and child welfare services
A02.4.02	Out of home care placement and post placement supervision		Sub group 2621 (part) Family and child welfare services
A02.4.99	Out of home care not elsewhere classified		Sub group 2621 (part) Family and child welfare services
A02.5	<i>Family and child assistance</i>		Sub group 2621 (part) Family and child welfare services
A02.5.01	Family therapy and mediation	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2541 (part) Community health services (excluding community mental health) Sub group 2621 (part) Family and child welfare services Sub group 2629 (part) Welfare services n.e.c.
A02.5.02	Development of family/household management skills	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2439 (part) Other education not definable by level Sub group 2541 (part) Community health services (excluding community mental health) Sub group 2621 (part) Family and child welfare services Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A02.5.03	Playgroups and toy libraries		

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
A02.6	Carer support		
A02.6.01	Respite care	Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A02.6.99	Carer support not elsewhere classified		
A02.9	Support for children, families and carers generally	Sub class 93321 (part) Child day care services including day care services for the handicapped Sub class 92110 (part) Preschool education services	
A03 Training, vocational rehabilitation and employment			
A03.1	Pre-vocational/vocational training		
A03.1.01	Pre-vocational training	Sub class 92900 (part) Other education services Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2623 (part) Welfare services for people with a disability
A03.1.02	Vocational/on the job training	Class 922 (part) Secondary education services Class 923 (part) Higher education services Class 924 (part) Adult education services n.e.c. Class 929 (part) Other education services n.e.c. Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2623 (part) Welfare services for people with a disability
A03.1.99	Pre-vocational/vocational training not elsewhere classified	Sub class 92400 (part) Adult education services n.e.c. Sub class 92900 (part) Other education services	

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
<u>A03.2</u>	<i>Employment, job placement and support</i>		
<u>A03.2.01</u>	Job search skills development	Sub class 92400 (part) Adult education services n.e.c. Sub class 92900 (part) Other education services Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2623 (part) Welfare services for people with a disability
<u>A03.2.02</u>	Employment placement and support	Class 872 (part) Placement and supply services of personnel	Sub group 2623 (part) Welfare services for people with a disability
<u>A03.2.03</u>	Supported employment	Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2623 (part) Welfare services for people with a disability
<u>A03.2.04</u>	Vocational rehabilitation	Sub class 93199 (part) Other human health services n.e.c. Sub class 93329 (part) Other social services without accommodation	Sub group 2623 (part) Welfare services for people with a disability
<u>A03.2.99</u>	Employment, job placement and support activities not elsewhere classified	Class 872 (part) Placement and supply services of personnel	
<u>A03.9</u>	<i>Training, vocational rehabilitation and employment</i>	Sub class 92400 (part) Adult education services n.e.c. Sub class 92900 (part) Other education services Sub class 87202 (part) Placement services of office support personnel and other workers	
<u>A04</u> Financial and material assistance			
<u>A04.1</u>	<i>Financial assistance</i>		
<u>A04.1.01</u>	Financial relief	Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
A04.1.02	Emergency financial assistance for accommodation	Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A04.1.99	Financial assistance not elsewhere classified	Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A04.02	Material assistance		
A04.2.01	Special equipment and materials	Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A04.2.02	Household goods, clothing and furniture	Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A04.2.03	Food provision	Sub class 93323 (part) Welfare services not delivered through residential institutions Sub class 93329 (part) Other social services without accommodation	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A04.2.04	Concessions	Sub class 91123 (part) Administrative housing and community amenity services	Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability Sub group 2629 (part) Welfare services n.e.c.
A04.2.99	Material assistance not elsewhere classified	Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
A04.9	Financial and material assistance generally	Sub class 93329 (part) Other social services without accommodation Sub class 93323 (part) Welfare services not delivered through residential institutions	
A05 residential care and supported accommodation			
A05.1	Residential care and supported accommodation for aged persons		
A05.1.01	High level care	Sub class 93193 (part) Residential health facilities services other than hospital services	Sub group 2520 (part) Mental health institutions Sub group 2530 Nursing homes for the aged Sub group 2623 (part) Welfare services for people with a disability
A05.1.02	Low level care	Sub class 93193 (part) Residential health facilities services other than hospital services	Sub group 2621 (part) Family and child welfare services Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability
A05.1.99	Residential care and supported accommodation for aged persons not elsewhere classified	Sub class 93193 (part) Residential health facilities services other than hospital services	Sub group 2621 (part) Family and child welfare services Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability
A05.2	Residential care and supported accommodation for people with disabilities		
A05.2.01	Group homes and other small community-based cared accommodation	Sub class 93319 (part) Other social services with accommodation Sub class 93312 (part) Welfare services delivered through residential institutions to children and other clients	Sub group 2621 (part) Family and child welfare services Sub group 2629 (part) Welfare services n.e.c.
A05.2.02	Larger residential accommodation for people with disabilities	Sub class 93319 (part) Other social services with accommodation Sub class 93312 (part) Welfare services delivered through residential institutions to children and other clients	Sub group 2621 (part) Family and child welfare services Sub group 2629 (part) Welfare services n.e.c.
A05.2.03	Alternative family placement	Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c.
A05.2.99	Residential care and supported accommodation for people with disabilities not elsewhere classified.	Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c.

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
A05.3	Residential rehabilitation services		
A05.3.01	Residential rehabilitation for people with disabilities	Sub class 93311 (part) Welfare services delivered through residential institutions to old persons and the handicapped Sub class 93319 (part) Other social services with accommodation	Sub group 2519 (part) Acute care institutions Sub group 2623 (part) Welfare services for people with a disability
A05.3.99	Residential rehabilitation services not elsewhere classified	Sub class 93319 (part) Other social services with accommodation	Sub group 2621 (part) Family and child welfare services Sub group 2622 (part) Welfare services for the aged Sub group 2623 (part) Welfare services for people with a disability
A05.4	Transitional and crisis accommodation		
A05.4.01	Transitional accommodation	Sub class 93319 (part) Other social services with accommodation Sub class 93312 (part) Welfare services delivered through residential institutions to children and other clients	Sub group 2621 (part) Family and child welfare services Sub group 2629 (part) Welfare services n.e.c.
A05.4.02	Crisis accommodation	Sub class 93319 (part) Other social services with accommodation Sub class 93312 (part) Welfare services delivered through residential institutions to children and other clients	Sub group 2621 (part) Family and child welfare services Sub group 2629 (part) Welfare services n.e.c.
A05.4.99	Transitional and crisis accommodation not elsewhere classified	Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c.
A06 Corrective services			
A06.1	Correctional and rehabilitative supervision		
A06.1.01	Corrective supervision	Sub class 93322 (part) Guidance and counselling services n.e.c. related to children	Sub group 2331 (part) Juvenile corrective services Sub group 2339 (part) Prisons and other corrective services
A06.1.02	Attendance and treatment	Sub class 93322 (part) Guidance and counselling services n.e.c. related to children	Sub group 2331 (part) Juvenile corrective services Sub group 2339 (part) Prisons and other corrective services
A06.1.03	Corrective/secure detention	Sub class 93319 (part) Other social services with accommodation	Sub group 2331 (part) Juvenile corrective services Sub group 2339 (part) Prisons and other corrective services
A06.1.99	Correctional and rehabilitative supervision not elsewhere classified	Sub class 93329 (part) Other social services without accommodation	Sub group 2331 (part) Juvenile corrective services Sub group 2339 (part) Prisons and other corrective services

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
A06.2	<i>Court and parole board advice</i>		
A06.2.01	Court advice and advocacy	Sub class 93329 (part) Other social services without accommodation	Sub group 2331 (part) Juvenile corrective services Sub group 2339 (part) Prisons and other corrective services
A06.2.02	Parole board advice	Sub class 93329 (part) Other social services without accommodation	Sub group 2331 (part) Juvenile corrective services Sub group 2339 (part) Prisons and other corrective services
A06.2.99	Court and parole board advice not elsewhere classified	Sub class 93329 (part) Other social services without accommodation	Sub group 2331 (part) Juvenile corrective services Sub group 2339 (part) Prisons and other corrective services
A6.9	<i>Corrective services activities generally</i>	Sub class 93329 (part) Other social services without accommodation	Sub group 2331 (part) Juvenile corrective services Sub group 2339 (part) Prisons and other corrective services
A07 Service and community development and support			
A07.1	<i>Service support and development</i>		
A07.1.01	Advice and consultancy on service networks	Sub class 86721 (part) Advisory and consultative engineering services Class 8650 (part) Management consulting services	Sub group 2629 (part) Welfare services n.e.c.
A07.1.02	Coordination/network development	Class 9112 (part) Administrative services of agencies that provide educational, health care, cultural and other social services excluding social security services Class 9599 (part) Services furnished by other membership organisations n.e.c.	Sub group 2629 (part) Welfare services n.e.c.
A07.1.03	Provision of training and training resources	Sub class 92900 (part) Other education services	Sub group 2629 (part) Welfare services n.e.c.
A07.1.04	Volunteer resource development and placement	Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c.
A07.1.05	Management consultancy/advice	Class 8650 (part) Management consulting services	Sub group 2629 (part) Welfare services n.e.c.
A07.1.99	Service support and development not elsewhere classified	Sub class 92900 (part) Other education services Sub class 93329 (part) Other social services without accommodation Class 8650 (part) Management consulting services	Sub group 2629 (part) Welfare services n.e.c.

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
A07.2	Community/group development and support		
A07.2.01	Community education	Class 9599 (part) Services furnished by other membership organisations n.e.c. Class 9112 (part) Administrative services of agencies that provide educational, health care, cultural and other social services excluding social security services	Sub group 2439 (part) Other education not definable by level Sub group 2621 (part) Family and child welfare services Sub group 2629 (part) Welfare services n.e.c.
A07.2.02	Community/community centre-based development and support	Class 9599 (part) Services furnished by other membership organisations n.e.c.	Sub group 2621 (part) Family and child welfare services Sub group 2712 (part) Aboriginal community development Sub group 2719 (part) Other community development
A07.2.03	Cultural group development	Class 9599 (part) Services furnished by other membership organisations n.e.c.	Sub group 2629 (part) Welfare services n.e.c. Sub group 2712 (part) Aboriginal community development
A07.2.99	Community/group development and support not elsewhere classified	Class 9599 (part) Services furnished by other membership organisations n.e.c.	Sub group 2629 (part) Welfare services n.e.c. Sub group 2712 (part) Aboriginal community development Sub group 2719 (part) Other community development
A07.3	Social planning, social action and group advocacy		
A07.3.01	Social planning and policy development	Class 9112 (part) Administrative services of agencies that provide educational, health care, cultural and other social services excluding social security services	Sub group 2629 (part) Welfare services n.e.c. Sub group 2719 (part) Other community development
A07.3.02	Social action and group advocacy	Class 9599 (part) Services furnished by other membership organisations n.e.c.	Sub group 2629 (part) Welfare services n.e.c.
A07.3.03	Welfare fundraising	Sub class 93329 (part) Other social services without accommodation	
A07.3.99	Social planning, social action and group advocacy not elsewhere classified	Sub class 91113 (part) Overall economic and social planning and statistical services Sub class 91114 (part) Government services to fundamental research Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c. Sub group 2719 (part) Other community development

(continued)

Table A9 (cont.): Correspondence table between the Community Services Activities Classification and the provisional Central Product Classification (CPC) and the Government Purpose Classification (GPC)

NCCS V2 code	NCCS V2 name	CPC(a)	GPC
<u>A07.9</u>	<i>Service and community development and support generally</i>	Sub class 91113 (part) Overall economic and social planning and statistical services Sub class 91114 (part) Government services to fundamental research Sub class 91119 (part) Other administrative services of the government n.e.c. Sub class 93329 (part) Other social services without accommodation	Sub group 2629 (part) Welfare services n.e.c. Sub group 2719 (part) Other community development
<u>A08</u> Other community services activities			
<u>A08.1</u>	<i>Other community services activities</i>	Sub class 93329 (part) Other social services without accommodation Sub class 95999 (part) Other services furnished by membership organisations n.e.c. Sub class 93319 (part) Other social services with accommodation	

n.e.c. not elsewhere classified

(a) CPC classes and Sub classes correspond to CPC divisions as follows:

Beginning with number: CPC division

Appendixes to part B

Appendix B1 Correspondence with the national classification of service delivery settings version 1

Table B1: Correspondence table with the classes of the National Classification of Service Delivery Settings version 1 (new→old)

NCCS V2 Code	NCCS V2 name	NCCS V1 code	NCCS V1 name
S1	Independent living, community and other settings.	1 3	Independent living setting General community setting
S1.1	Independent living		
S1.1.01	Owner/purchaser/renter occupied dwelling	101	Owner-occupied or rental housing
S1.1.02	Unsupported independent living facility	102	Other dwelling
S1.1.03	Private home of the service provider	201	Private home of the service provider
S1.1.04	Informal housing	103	Informal housing
S1.1.05	Non-dwelling/living rough	104	Non-dwelling
S1.1.99	Independent living not elsewhere classified	109	Other and unspecified
S1.2	Community settings		
S1.2.01	Non-residential centre-based community services setting	501	Centre-based community services setting (excluding centre-based accommodation/care)
S1.2.02	Non-residential medical and/or allied health care setting	502	Non-residential medical and/or allied health care setting
S1.2.03	Community-based health setting	503	Community-based health setting
S1.2.04	Educational or research setting	504	Educational or research setting
S1.2.05	Judicial setting (other than custodial establishment)	505	Judicial setting (other than custodial establishment)
S1.2.06	Community-wide setting	301	Community-wide setting
S1.2.07	Service provider/shopfront location other than centre-based facility	302	Service provider/shopfront location (other than centre-based facility)
S1.2.08	Mobile service delivery setting	303	Services delivered to clients irrespective of physical location (part)
S1.2.09	General community infrastructure facility	305	General community infrastructure facility
S1.2.10	Drop-in centre	509	Other and unspecified
S1.2.11	No specific physical location	303	Services delivered to clients irrespective of physical location (part)
S1.2.99	Community setting not elsewhere classified	509	Other and unspecified
S1.3	Electronic settings		
S1.3.01	Telephone	303	Services delivered to clients irrespective of physical location
S1.3.02	Internet/e-mail		
S1.3.03	Information kiosk		
S1.3.04	Video and compact disc		

(continued)

Table B1: (cont.): Correspondence table with the classes of the National Classification of Service Delivery Settings version 1 (new→old)

NCCS V2 Code	NCCS V2 name	NCCS V1 code	NCCS V1 name
S1.3.99	Electronic setting not elsewhere classified		
S1.9	Independent living, community and other setting, generally		
S1.9.99	<i>Independent living, community and other setting, not elsewhere classified</i>	309	Other and unspecified
S2	Supported independent living	2	Supported household or accommodation setting
S2.1.01	Supported independent residential facility	204	Supported independent living facility
S2.1.02	Supported accommodation facility	205	Supported accommodation facility
S2.1.03	Short-term crisis or emergency accommodation facility	202	Short-term crisis or emergency accommodation facility
S2.1.04	Transitional accommodation facility	203	Transitional accommodation facility
S2.1.99	Supported independent living, not elsewhere classified	209	Other and unspecified
S3	Residential care	4	Residential centre-based care setting
S3.1.01	Hospital	401	Hospital
S3.1.02	Special-purpose residential facility	402	Special-purpose residential facility
S3.1.03	Community care unit	403	Community care unit
S3.1.04	Custodial setting	404	Custodial setting
S3.1.99	Residential care not elsewhere classified	409	Other and unspecified
S4	Commercial, industrial or other setting	5 6 7	Non-residential centre-based care setting Commercial or industrial setting Other and unspecified settings
S4.1.01	Wholesale or retail outlet	601	Wholesale or retail outlet
S4.1.02	Manufacturing establishment	602	Manufacturing establishment
S4.1.03	Entertainment facility	603	Entertainment facility
S4.1.04	Commercial accommodation facility	604	Commercial accommodation facility
S4.1.99	Commercial, industrial setting or other setting not elsewhere classified	605 609	Other Unspecified
S5	Setting generally		
S5.1.99	Setting not elsewhere classified		

Appendix B2 HACC MDS mapped with NCCS.

Table B2: HACC MDS mapped with NCCS

MDS code	HACC MDS	NCCS V2 code	NCCS V2 delivery setting		
3.1.5-1 > 1	Living arrangements > Lives alone	S1	Independent living, community and other settings		
3.1.5-1 > 2	Living arrangements > Lives with family				
3.1.5-1 > 3	Living arrangements > Lives with others				
3.1.5-1 > 9	Living arrangements > Not stated/inadequately described				
3.1.5-2 > 1	Accommodation setting > Private residence – owned/purchasing	S1.1.01	Owner/purchaser/renter occupied dwelling		
3.1.5-2 > 2	Accommodation setting > Private residence – private rental				
3.1.5-2 > 3	Accommodation setting > Private residence – public rental				
3.1.5-2 > 4	Accommodation setting > Private residence – mobile home				
3.1.5-2 > 5	Accommodation setting > Independent living unit within a retirement village				
3.1.5-2 > 13	Accommodation setting > Private residence rented from Aboriginal community				
9.5.8-3 > 1	Accommodation setting after cessation of services > Private residence – owned/purchasing				
9.5.8-3 > 2	Accommodation setting after cessation of services > Private residence – private rental				
9.5.8-3 > 3	Accommodation setting after cessation of services > Private residence – public rental				
9.5.8-3 > 4	Accommodation setting after cessation of services > Private residence – mobile home				
9.5.8-3 > 5	Accommodation setting after cessation of services > Independent living unit within a retirement village				
9.5.8-3 > 13	Accommodation setting after cessation of services > Private residence rented from Aboriginal community				
3.1.5-2 > 6	Accommodation setting > Boarding house/private hotel			S1.1.02	Unsupported independent living facility
9.5.8-3 > 6	Accommodation setting after cessation of services > Boarding house/private hotel				
3.1.5-2 > 12	Accommodation setting > Public place/temporary shelter	S1.1.99	Independent living not elsewhere classified		
3.1.5-2 > 14	Accommodation setting > Temporary shelter within an Aboriginal community				
9.5.8-3 > 12	Accommodation setting after cessation of services > Public place/temporary shelter				
9.5.8-3 > 14	Accommodation setting after cessation of services > Temporary shelter within an Aboriginal community				
3.1.5-2 > 7	Accommodation setting > Short-term crisis, emergency or transitional accommodation facility (e.g. night shelters, refuges, hostels for the homeless, halfway houses)	S2.1.03	Short-term crisis or emergency accommodation facility		

(continued)

Table B2 (cont.): HACC MDS mapped with NCCS

MDS code	HACC MDS	NCCS V2 code	NCCS V2 delivery setting
9.5.8-3 > 7	Accommodation setting after cessation of services > Short term crisis, emergency or transitional accommodation facility (e.g. night shelters, refuges, hostels for the homeless, halfway houses)		
3.1.5-2 > 7	Accommodation setting > Short term crisis, emergency or transitional accommodation facility (e.g. night shelters, refuges, hostels for the homeless, halfway houses)	S2.1.04	Transitional accommodation facility
9.5.8-3 > 7	Accommodation setting after cessation of services > Short term crisis, emergency or transitional accommodation facility (e.g. night shelters, refuges, hostels for the homeless, halfway houses)		
3.1.5-2 > 8	Accommodation setting > Domestic scale supported living facility (e.g.. Group home for people with a disability)	S2.1.01	Supported independent residential facility
9.5.8-3 > 8	Accommodation setting after cessation of services > Domestic scale supported living facility (e.g.. Group home for people with a disability)		
3.1.5-2 > 10	Accommodation setting > Residential aged care facility (nursing home or aged care hostel)		
3.1.5-2 > 9	Accommodation setting > Supported accommodation facility (e.g.. Hostels for people with disabilities, supported residential services or facilities Vic or SA)	S2.1.02	Supported accommodation facility
9.5.8-3 > 9	Accommodation setting after cessation of services > Supported accommodation facility (e.g.. Hostels for people with disabilities, supported residential services or facilities Vic or SA)		
9.5.8-3 > 10	Accommodation setting after cessation of services > Residential aged care facility (nursing home or aged care hostel)		
9.5.8-3 > 15	Accommodation setting after cessation of services > Hospital	S3.1.01	Hospital
9.5.8-3 > 17	Accommodation setting after cessation of services > Palliative care facility/hospice		
3.1.5-2 > 10	Accommodation setting.> Residential aged care facility (nursing home or aged care hostel)	S3.1.02	Special purpose residential facility
9.5.8-3 > 10	Accommodation setting after cessation of services > Residential aged care facility (nursing home or aged care hostel)		
3.1.5-2 > 11	Accommodation setting > Psychiatric/mental health community care facility	S3.1.03	Community care unit
9.5.8-3 > 11	Accommodation setting after cessation of services > Psychiatric/mental health community care facility		
9.5.8-3 > 16	Accommodation setting after cessation of services > Extended care/rehabilitation facility		
3.1.5-2 > 19	Accommodation setting > Other	S2.1.99	Supported independent living, not elsewhere classified.

(continued)

Table B2 (cont.): HACCS MDS mapped with NCCS

MDS code	HACC MDS	NCCS V2 code	NCCS V2 delivery setting
3.1.5-2 > 99	Accommodation setting > Not stated/inadequately described	S2.1.99	Supported independent living, not elsewhere classified.
9.5.8-3 > 18	Accommodation setting after cessation of services > Not applicable – client died		
9.5.8-3 > 19	Accommodation setting after cessation of services > Other		
9.5.8-3 > 20	Accommodation setting after cessation of services > Not known		
9.5.8-3 > 99	Accommodation setting after cessation of services > Not stated/inadequately described		

Appendix B3 CSTDA MDS and the NCCS codes

Table B3: CSTDA MDS and the NCCS codes

CSTDA code	CSTDA MDS	NCCS V2 code	NCCS V2 delivery setting
9>1	Private residence	S1.1.01	Owner/purchaser/renter occupied dwelling
9>2	Residence within an Aboriginal Community	S1.1.02	Unsupported independent living facility
9>5	Boarding house/private hotel		
9>6	Independent living unit within a retirement village		
9>11	Public place/temporary shelter	S1.1.05	Non-dwelling/living rough
9>10	Short-term crisis, emergency or transitional accommodation facility	S2.1.03	Short term crisis or emergency accommodation facility
9>3	Domestic-scale supported living facility	S2.1.01	Supported independent residential facility
9>4	Supported accommodation facility		
9>8	Psychiatric/mental health community care facility		
9>9	Hospital	S3.1.01	Hospital
9>7	Residential aged care facility	S3.1.02	Special purpose residential facility
9>12	Other	S3.1.99	Residential care not elsewhere classified
9>12	Other	S1.9.99	Independent living, community and other setting, not elsewhere classified

Appendix B4 SAAP MDS and NCCS

Table B4: SAAP MDS and NCCS

SAAP code	SAAP MDS	NCCS V2 code	NCCS V2 delivery setting
C5.8 > 8	Individual client circumstances – Type of housing/accommodation > Living rent free in house or flat	S1.1.01	Owner/purchaser/renter occupied dwelling
C5.8 > 9	Individual client circumstances – Type of housing/accommodation > Renting independently in the private rental market		
C5.8 > 10	Individual client circumstances – Type of housing/accommodation > Renting a public housing dwelling		
C5.8 > 11	Individual client circumstances – Type of housing/accommodation > Renting community housing		
C5.8 > 12	Individual client circumstances – Type of housing/accommodation > Renting a Caravan		
C5.8 > 15	Individual client circumstances – Type of housing/accommodation > Purchasing or living in own home		
C5.8 > 13	Individual client circumstances – Type of housing/accommodation > Rooming house/hostel/hotel	S1.1.02	Unsupported independent living facility
C5.8 > 14	Individual client circumstances – Type of housing/accommodation > Boarding in a private home		
C5.8 > 16	Individual client circumstances – Type of housing/accommodation > Living in car/tent/park/street/squat	S1.1.04	Informal housing (part)
C5.8 > 17	Individual client circumstances – Type of housing/accommodation > Other non-SAAP accommodation	S1	Independent living, community and other settings
C5.8 > 1	Individual client circumstances – Type of housing/accommodation > Crisis/Short-term accommodation	S2.1.03	Short-term crisis or emergency accommodation facility
C5.8 > 2	Individual client circumstances – Type of housing/accommodation > Medium/long-term accommodation		
C5.8 > 3	Individual client circumstances – Type of housing/accommodation > Hostel	S2.1.02	Supported accommodation facility
C5.8 > 4	Individual client circumstances – Type of housing/accommodation > Motel/Hotel	S2	Supported independent living
C5.8 > 5	Individual client circumstances – Type of housing/accommodation > Community placement		
C5.8 > 6	Individual client circumstances – Type of housing/accommodation > Other SAAP/CAP-funded accommodation		
C5.8 > 18	Individual client circumstances – Type of housing/accommodation > Hospital/psychiatric institution	S3.1.01	Hospital
C5.8 > 18	Individual client circumstances – Type of housing/accommodation > Hospital/psychiatric institution	S3.1.03	Community care unit

(continued)

Table B4 (cont.): SAAP MDS and NCCS

SAAP code	SAAP MDS	NCCS V2 code	NCCS V2 delivery setting
C5.8 > 21	Individual client circumstances – Type of housing/accommodation > Detoxification unit or rehabilitation centre		
C5.8 > 19	Individual client circumstances – Type of housing/accommodation > Prison/youth training centre	S3.1.04	Custodial setting
C5.8 > 20	Individual client circumstances – Type of housing/accommodation > Other government residential arrangement	S3.1.99	Residential care setting not elsewhere classified
C5.8 > 22	Individual client circumstances – Type of housing/accommodation > Other institutional setting	S3.1.99	Residential care setting not elsewhere classified
C5.8 > 7	Individual client circumstances – Type of housing/accommodation > Non SAAP emergency accommodation	S1.9.99	Independent living, community and other setting, not elsewhere classified

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