# Homeless people

# in SAAP

SAAP National Data Collection Annual Report 2003–04

Tasmania supplementary tables

Australian Institute of Health and Welfare Canberra

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# Preface

This publication contains statistical tables and charts in relation to Tasmania and is intended to supplement the eighth (2003–04) annual national report on the Supported Accommodation Assistance Program (SAAP) National Data Collection. The first national report, containing 1996–97 data, was published in December 1997. The reports provide information on people who are homeless and those who are at risk of being homeless.

A productive and cooperative partnership has continued between the SAAP National Data Collection Agency (managed by the Australian Institute of Health and Welfare), SAAP agencies and the SAAP Information Sub-committee, comprising government, community and expert representatives. Valuable support and encouragement have been provided by the SAAP Coordination and Development Committee, which is responsible for the national direction of the SAAP program.

This partnership has been built on shared goals and mutual trust. The key has been agencies' willingness to collect and provide data to the National Data Collection Agency, knowing that any personal information provided by clients is protected by the extremely strict confidentiality provisions of the *Australian Institute of Health and Welfare Act 1987*.

The fact that 100% of agencies in Tasmania provided data in 2003–04 is testimony to their collective commitment to, and confidence in, the collection. A 97% participation rate was recorded in 2002–03. The proportion of SAAP clients who consented to the provision of their personal data to the National Data Collection Agency remained steady at 82% in both 2002–03 and 2003–04.

This large and complex project has not only a high level of support but also a high level of accuracy. We are confident that we can further improve the quality of the information provided to help policy makers and the community better understand and provide for the needs of people who are homeless or at risk of being so.

Under the Coordination and Development Committee's direction, a SAAP National Research Program has been established to undertake and fund studies on homeless people, often using data from the National Data Collection. Over time, the availability of time-series SAAP data will greatly increase the usefulness of the data. The publication of this seventh annual report and the release of 2003–04 data are one step towards this goal.

Richard Madden Australian Institute of Health and Welfare

SAAP Coordination and Development Committee

# Acknowledgments

This report was written and prepared by staff of the SAAP National Data Collection Agency at the Australian Institute of Health and Welfare: Anne Giovanetti, Felicity Murdoch, Bevan Sharp and Sonia Marcolin. Justin Griffin provided helpful comments during the preparation of the report.

Table programming and production were carried out by Qasim Shah. Data entry was managed by Raye Lee and Tom Watson. Without the efforts of Kay Grzadka, Gloria Jackson, Stirling Lewis, Neil Angel, Elizabeth Apperley, Carmen D'Costa, Toni Stepniak, Joan Reid and Natalie Sugden, who ensured that the data were collected and processed, this report would not have been possible.

The SAAP Information Sub-committee and the Australian Government Department of Family and Community Services provided valuable support and comments throughout the development and drafting of the report. The authors also acknowledge the assistance provided by Ainsley Morrissey and Lauren Di Salvia in preparing the report for publication.

Finally, the authors acknowledge the vital role played by data providers. This report draws together a large amount of statistical material and could not have been produced without the efforts and cooperation of SAAP service providers and clients, who provided service and client information, and of the Australian Government Department of Family and Community Services and the Tasmanian Department of Health and Human Services, which provided administrative data.

# **Abbreviations and symbols**

### Abbreviations

ABS	Australian Bureau of Statistics
AIHW	Australian Institute of Health and Welfare
CAP	Crisis Accommodation Program
DV	Domestic violence
NDC	National Data Collection
NDCA	National Data Collection Agency
SAAP	Supported Accommodation Assistance Program

### Symbols in tables

	Not applicable
_	Nil or rounded to zero (including null cells)
n.a.	Not available
n.e.s.	Not elsewhere specified

# Glossary

Accompanying child	A person aged under 18 years who accompanies a <i>client</i> to a SAAP <i>agency</i> during a <i>support period</i> or who requires and/or receives assistance from a SAAP <i>agency</i> as a result of their parent or guardian being a client of the same <i>agency</i> . An accompanying child may or may not require or receive assistance.			
Accompanying child support period	An <i>accompanying child support period</i> refers to each <i>support period</i> in which the child either accompanies their parent or guardian to a SAAP agency or receives assistance as a result of their parent or guardian's <i>support period</i> .			
	Within an <i>accompanying child support period</i> the child may receive one-off assistance and/or support over a period of time. Since the child may not be supported for the entire duration of their parent's or guardian's <i>support period</i> , it is not possible to assess the length of support for an <i>accompanying child</i> .			
Agency	An organisation or establishment that receives a specified amount of SAAP funds to provide services.			
Alpha code	A predetermined combination of letters from a <i>client's</i> name, together with a letter designating the <i>client's</i> gender. A 'valid <i>alpha code'</i> is a legitimate <i>alpha code</i> (that is, one containing only letters from the alphabet and ending in either M or F) joined to the <i>client's</i> reported year of birth and encrypted to create a unique <i>client</i> indicator, or statistical linkage key.			
Client	A person aged 18 years or older, or a person of any age not accompanied by a parent or guardian, who:			
	• receives <i>support</i> or assistance from a SAAP <i>agency</i> which entails generally 1 hour or more of a worker's time, either with that <i>client</i> directly or on behalf of that <i>client</i> , on a given day; or			
	• is accommodated by a SAAP <i>agency</i> ; or			
	• enters into an <i>ongoing support relationship</i> with a SAAP <i>agency</i> .			
Closed accompanying child support period	An accompanying child support period associated with a closed support period.			

Closed support period	A <i>support period</i> that had finished on or before the end of the reporting period $-30$ June.		
English proficiency group 1 countries	Canada, Ireland, New Zealand, South Africa, the United Kingdom, and the United States of America.		
English proficiency group 2–4 countries	Countries, excluding Australia, that are not included in <i>English</i> proficiency group 1.		
Homeless person	A person who does not have access to safe, secure and adequate housing. A person is considered not to have access to safe, secure and adequate housing if the only housing to which they have access:		
	• damages, or is likely to damage, their health; or		
	• threatens their safety; or		
	• marginalises them through failing to provide access to:		
	<ul> <li>adequate personal amenities, or</li> </ul>		
	<ul> <li>the economic and social supports that a home normally affords; or</li> </ul>		
	• places them in circumstances which threaten or adversely affect the adequacy, safety, security and affordability of that housing; or		
	• has no security of tenure – that is, they have no legal right to continued occupation of their home.		
	A person is also considered homeless if he or she is living in accommodation provided by a SAAP <i>agency</i> or some other form of emergency accommodation.		
Ongoing support relationship	A relationship between a SAAP <i>agency</i> and a person whereby some assistance has been provided to that person and it is agreed that future contact will occur between the person and the <i>agency</i> for the purpose of providing additional assistance.		
	An invitation to return to the <i>agency</i> if the need arises does not constitute an <i>ongoing support relationship</i> .		
	This definition is used to help establish whether a person is considered a <i>client</i> for the purposes of the National Data Collection.		

Recurrent allocations	Amounts of money specifically allocated during the reporting period by a state or territory department either:			
	• to SAAP <i>agencies</i> to fund salaries and associated on-costs, and ongoing operating costs; or			
	• for use by each state or territory for such purposes as training, research, evaluation, administration, and asset replacement or purchase.			
Referral	For the purposes of the National Data Collection, a referral involves a formal process — not simply the provision of information. A (formal) <i>referral</i> occurs when a SAAP <i>agency</i> contacts another organisation and that organisation accepts the person concerned for an appointment or interview. A <i>referral</i> has not been provided if the person is not accepted for an appointment or interview.			
Support	Assistance, other than <i>supported accommodation</i> , provided to a client as part of an <i>ongoing support relationship</i> between a SAAP <i>agency</i> and the <i>client</i> . For the purposes of the National Data Collection, <i>support</i> also includes contact with, or work on behalf of, a <i>client</i> for generally more than 1 hour on a given day. <i>Support</i> may be provided to the <i>client</i> individually or in group sessions.			
Support period	A <i>support period</i> commences when a <i>client</i> begins to receive <i>support</i> and/or <i>supported accommodation</i> from a SAAP <i>agency</i> . The <i>support period</i> is considered to finish when:			
	• the <i>client</i> ends the relationship with the <i>agency</i> ; or			
	• the <i>agency</i> ends the relationship with the <i>client</i> .			
	If it is not clear whether the <i>agency</i> or the <i>client</i> has ended the relationship, the <i>support period</i> is assumed to have ended if no assistance has been provided to the <i>client</i> for a period of 1 month. In such a case, the date the <i>support period</i> ended is 1 month after the last contact with the <i>client</i> .			
Supported accommodation	Accommodation paid for, or provided directly by, a SAAP <i>agency</i> . The accommodation may be provided at the <i>agency</i> or may be purchased using SAAP funds—at a motel, for example.			
Unmet need	An unmet need occurs when a <i>client</i> expresses a need for a particular support service, or either directly or indirectly acknowledges a need for a particular support service during their <i>support period</i> , and that service is not provided or referred.			

# 1 Introduction

This publication is one of eight state and territory supplements that accompany the eighth annual national report on the Supported Accommodation Assistance Program (SAAP) National Data Collection. The annual report provides an overview of assistance given to clients of agencies funded through SAAP.

The tables and charts included in this supplement are generally similar to those in the national report but relate to Tasmania only. To assist the reader, a glossary of terms is included at the beginning of this report. Further information to aid readers in interpreting the tables is given in Appendix 1 of the national report. Included in that appendix are:

- an overview of the Client Collection and its data;
- general notes to tables;
- an explanation of the weighting system used to adjust the data for agency nonparticipation and client non-consent;
- counting rules used in the tables; and
- a guide to interpreting the tables. In particular, two example tables with explanatory notes demonstrate how to interpret data presented in the different types of tables in the report.

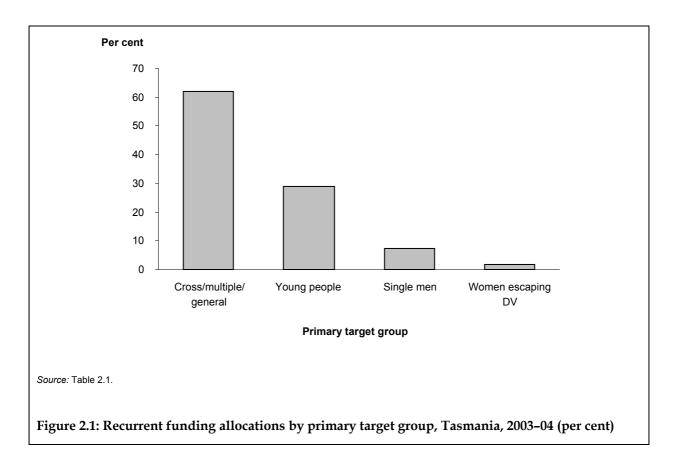
Appendix 1 to this supplementary report provides additional information relevant only to the interpretation of tables for Tasmania. Appendix 2 contains a copy of the client form used to collect data in 2003–04.

Data presented here primarily relate to the financial year ending 30 June 2004. Although most tables provide information about both completed and ongoing support periods, analysis of the duration of support and accommodation and of data items relating to client circumstances after support is necessarily limited to completed support periods only. In addition, a number of tables contain data for the 8 years that the National Data Collection has been conducted (see Chapter 9). It should be noted that, while most estimates have been adjusted for client non-consent and/or agency non-participation, no allowance has been made for agencies who provide forms for some but not all of their support periods.

Estimates in this report are subject to revision. Revised tables, along with the reports themselves, are posted on the web site of the Australian Institute of Health and Welfare (www.aihw.gov.au). Regional tables and counts for all data items collected are available in hard copy or electronic format on request from the National Data Collection Agency, which is managed by the Australian Institute of Health and Welfare (ndca@aihw.gov.au).

# 2 Funding

### 2.1 Key chart



### 2.2 Table

Table 2.1: SAAP agencies: recurrent allocations and mean funding per agency, by region andprimary target group, Tasmania, 2003–04

	Agencies (number)	Agencies (%)	Recurrent allocation (\$)	Recurrent allocation (%)	Mean funding per agency (\$)
Region					
South	19	52.8	5,910,000	50.7	311,100
North	8	22.2	3,109,000	26.7	388,600
North-West	9	25.0	2,638,000	22.6	293,100
Total	36	100.0	11,657,000	100.0	323,800
Primary target group					
Young people	10	27.8	3,380,000	29.0	338,000
Single men only	2	5.6	834,000	7.2	416,900
Single women only	_	_	_	_	
Families	_	—	—	—	—
Women escaping DV	2	5.6	213,000	1.8	106,600
Cross target/multiple/general	22	61.1	7,230,000	62.0	328,600
Total	36	100.0	11,657,000	100.0	323,800
Recurrent allocations to agencies	36	100.0	11,657,000	95.6	232,800
Other recurrent allocations			537,000	4.4	
Total			12,194,000	100.0	

Notes

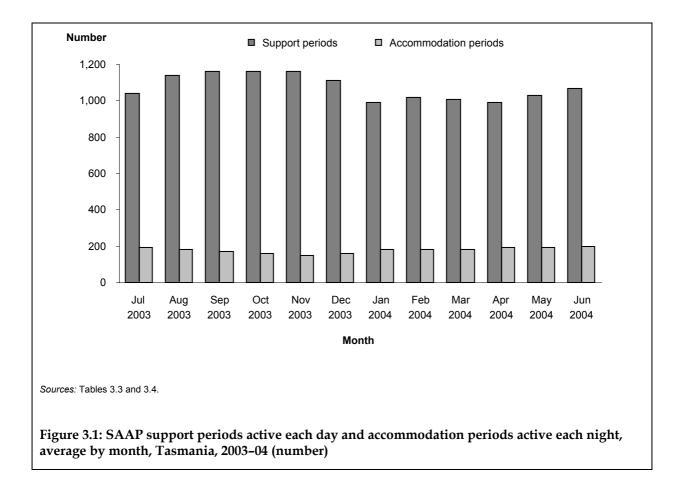
1. 'Other recurrent allocations' excludes funds not allocated to agencies; for example, funds allocated for administration, training, research and evaluation. Included in this amount is \$92,000 for National Research and Development.

2. Not all agencies operated throughout the year. At 30 June 2004, 35 agencies were operating.

Source: SAAP Administrative Data Collection.

# 3 Level of support

### 3.1 Key chart



### 3.2 Tables

#### Table 3.1: SAAP support periods and clients, Tasmania, 2003-04 (number)

Support periods	6,650
Clients	4,550
Mean number of support periods per client	
Clients per 10,000 population 10+	109

#### Notes

1. Number excluded due to errors and omissions (weighted): 0.

2. Number of clients in this table relates to clients that ever received assistance from a SAAP agency in Tasmania.

3. 'Clients per 10,000 population aged 10+' shows how many people out of every 10,000 aged 10 years and over in the general population became SAAP clients. The rate is estimated by comparing the number of SAAP clients aged 10 years and over with the estimated resident population aged 10 years and over at 30 June 2003 (final estimates).

4. Support period figures have been weighted to adjust for agency non-participation.

5. Client figures have been weighted to adjust for agency non-participation and client non-consent.

Sources: SAAP Client Collection; ABS 2004a.

## Table 3.2: SAAP accompanying child support periods and accompanying children, Tasmania,2003-04 (number)

Accompanying child support periods	2,750
Accompanying children	2,350
Mean number of accompanying child support periods per accompanying child	1.15
Accompanying children per 10,000 population aged 0–17	200

Notes

- 1. Number excluded due to errors and omissions (weighted): 0.
- 2. Number of accompanying children in this table relates to children that ever accompanied a client to a SAAP agency in Tasmania.

 'Accompanying children per 10,000 population aged 0–17' shows how many children out of every 10,000 aged 17 years and under in the general population accompany SAAP clients. The rate is estimated by comparing the number of accompanying children aged 17 years and under with the estimated resident population aged 17 years and under at 30 June 2003 (final estimates).

4. Accompanying child support period figures have been weighted to adjust for agency non-participation.

5. Accompanying children figures have been weighted to adjust for agency non-participation and client non-consent.

Sources: SAAP Client Collection; ABS 2004a.

Date	South	North	North-West	Total
July 2003	470	360	220	1,040
August 2003	500	410	220	1,140
September 2003	530	440	190	1,160
October 2003	530	460	180	1,160
November 2003	540	460	170	1,160
December 2003	520	420	170	1,110
January 2004	480	340	160	990
February 2004	500	340	180	1,020
March 2004	520	320	170	1,010
April 2004	510	340	150	990
May 2004	540	330	150	1,030
June 2004	570	340	160	1,070
Support periods: total number of days	188,970	139,190	64,740	392,900

### Table 3.3: SAAP support periods: number of support periods active each day, average by monthand region, Tasmania, 2003-04

Notes

1. Number excluded due to errors and omissions (unweighted): 1.

2. Figures are unweighted and have not been adjusted for agency non-participation.

3. Please refer to the counting rules (Appendix 1, Section A1.4 of the national report) for the method used to calculate the monthly average.

Date	South	North	North-West	Total
July 2003	100	30	50	190
August 2003	100	40	40	180
September 2003	110	40	30	170
October 2003	100	30	30	160
November 2003	90	30	30	150
December 2003	90	30	30	160
January 2004	100	40	40	180
February 2004	100	40	40	180
March 2004	100	40	40	180
April 2004	110	30	40	190
May 2004	110	30	40	190
June 2004	110	40	40	200
Accommodation periods: total number of nights	36,110	12,640	13,670	62,410

Table 3.4: SAAP support periods with accommodation: number of accommodation periods activeeach night, average by month and region, Tasmania, 2003–04

Notes

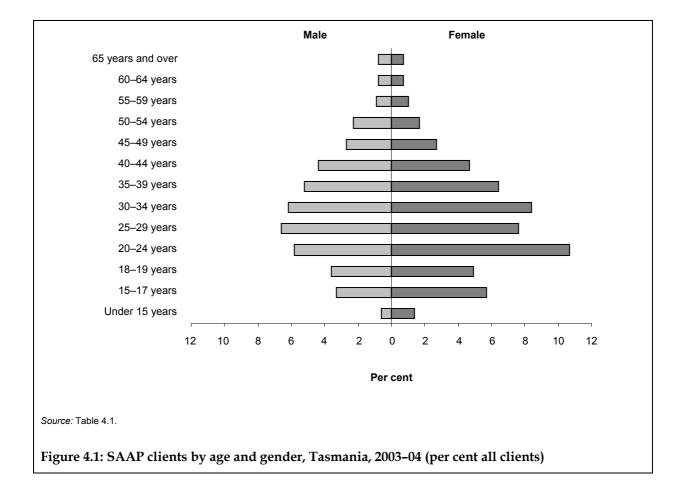
1. Number excluded due to errors and omissions (unweighted): 91.

2. Figures are unweighted and have not been adjusted for agency non-participation.

3. Please refer to the counting rules (Appendix 1, Section A1.4 of the national report) for the method used to calculate the monthly average.

# 4 Age, gender and cultural and linguistic diversity

4.1 Key chart



### 4.2 Tables

	Percentage of	all clients	Percentage of ge	ender group		
Age	Male	Female	Male	Female	То	al
	%	%	%	%	%	Number
Under 15 years	0.6	1.4	1.5	2.5	2.0	100
15–17 years	3.3	5.7	7.7	10.1	9.1	400
18–19 years	3.6	4.9	8.4	8.6	8.5	400
20–24 years	5.8	10.7	13.3	18.9	16.5	750
25–29 years	6.6	7.6	15.3	13.4	14.3	650
30–34 years	6.2	8.4	14.4	14.8	14.6	650
35–39 years	5.2	6.4	12.1	11.2	11.6	550
40-44 years	4.4	4.7	10.2	8.3	9.1	400
45–49 years	2.7	2.7	6.2	4.7	5.4	250
50–54 years	2.3	1.7	5.4	3.1	4.1	200
55–59 years	0.9	1.0	2.0	1.8	1.9	100
60–64 years	0.8	0.7	1.7	1.3	1.5	50
65 years and over	0.8	0.7	1.7	1.2	1.5	50
Total	43.3	56.7	100.0	100.0	100.0	
Total (number)	1,950	2,550	1,950	2,550		4,500
Mean age (years)			32.6	30.1		31.2
Median age (years)			31	28		29

Table 4.1: SAAP clients, by age and gender, Tasmania, 2003–04

Notes

1. Number excluded due to errors and omissions (weighted): 25.

2. Figures have been weighted to adjust for agency non-participation and client non-consent.

	Accompany	ng children
Age	%	Number
0-4 years	46.3	1,100
5–12 years	43.0	1,000
13–15 years	7.6	200
16–17 years	3.1	50
Total	100.0	2,350
Gender		
Male	49.2	1,150
Female	50.8	1,200
Total	100.0	2,350

#### Table 4.2: SAAP accompanying children, by age and gender of child, Tasmania, 2003–04

Notes

1. Number excluded due to errors and omissions in age (weighted): 11.

2. Number excluded due to errors and omissions in gender (weighted): 6.

3. Accompanying children figures have been weighted to adjust for agency non-participation and client non-consent.

Number of	Under 18	18–19	20–24	25–44	45–64	65+	Tot	al
support periods	years	years	years	years	years	years	%	Number
			Male cli	ents				
1	75.7	71.4	75.2	72.3	78.8	64.6	73.8	1,450
2	10.4	10.7	13.3	15.6	14.6	25.7	14.4	300
3	4.8	6.6	7.3	6.1	4.1	(*)	5.8	100
4	4.2	4.7	1.7	2.9	<sup>(a)</sup> 2.6	(*)	3.0	50
5	3.0	2.7	(*)	1.5	—	—	1.5	50
6+	1.8	4.0	(*)	1.6		—	1.6	50
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	
Total (%)	9.2	8.4	13.3	52.1	15.3	1.7	100.0	
Total (number)	200	150	250	1,000	300	50		1,950
Mean number of								
support periods	1.56	1.85	1.55	1.59	1.38	1.57	••	1.57
Per 10,000								
population	62	238	172	163	49	11		96
			Female c					
1	76.2	76.0	80.8	77.1	86.2	92.6	78.8	2,000
2	14.6	13.7	12.5	15.6	10.9	(*)	14.0	350
3	5.6	7.3	4.8	5.3	1.7	(*)	4.9	150
4	(*)	2.1	(*)	1.3	(*)	(*)	1.2	50
5	(*)	(*)	(*)	0.4		—	0.4	<25
6+	1.8	(*)	(*)	0.4	(*)	—	0.6	<25
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	
Total (%)	12.6	8.6	18.9	47.7	10.9	1.2	100.0	
Total (number)	300	200	500	1,200	300	50		2,550
Mean number of								
support periods	1.46	1.43	1.36	1.40	1.25	1.18	••	1.38
Per 10,000	447	227	220	407	46	9		404
population	117	337	339	187	46	9	••	121
4	70.0	74.0	All clie		00.4	70.4	70.0	2 450
1	76.0	74.0	78.9	74.9	82.4	78.1	76.6	3,450
2	13.1	12.4	12.8	15.6	12.8	15.1 (*)	14.2	650
3	5.4	7.0	5.7	5.6	2.9 <sup>(a)</sup> 1.9	(*)	5.3	250
4	2.2	3.2	1.1	2.1	(1.9	<u> </u>	2.0	100
5	1.5	1.4	0.8	0.9	—	_	0.9	50
6+ 	1.8	2.0	0.9	0.9	_	_	1.0	50
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	
Total (%)	11.1	8.5	16.5	49.6	12.8	1.5	100.0	
Total (number)	500	400	750	2,250	600	50	••	4,500
Mean number of	4.46	4.64	4.40	4 40	4.04	4.00		4 40
support periods	1.49	1.61	1.43	1.48	1.31	1.38	••	1.46
Per 10,000 population	89	286	253	175	48	10		109
(a) Includes a sma	03	200	200	175	+0	10	••	109

Table 4.3: SAAP clients: number of support periods per client by age and gender of client, Tasmania, 2003–04 (per cent)

(a) Includes a small proportion of clients who had 6 or more support periods each. These cells have been merged to ensure client confidentiality.

Notes

1. Number excluded due to errors and omissions (weighted): 25.

 'Per 10,000 population' shows how many people out of every 10,000 in the general population become SAAP clients. The rate is estimated by comparing the number of SAAP clients with the estimated resident population in the designated age group as at 30 June 2003 (final estimates). For the age group under 18 years, only those aged 10 to 17 are included in the calculations.

3. To ensure confidentiality some cells in this table have been replaced with '(\*)—'. While these cases are not presented separately, they are included in the total.

4. Figures have been weighted to adjust for agency non-participation and client non-consent.

Sources: SAAP Client Collection; ABS 2004a.

Number of accompanying	0–4	5–12	13–15	16–17	Tota	1
child support periods	years	years	years	years	%	Number
1	87.1	83.5	84.1	92.8	85.5	2,000
2	10.2	13.8	13.7	7.2	11.9	300
3	2.2	2.3	2.2	_	2.2	50
4	0.5	(*)	_	_	0.3	<25
5	_	(*)	_	_	0.1	<25
6+	_	_	_	_	_	_
Total	100.0	100.0	100.0	100.0	100.0	
Total (%)	46.3	43.0	7.6	3.1	100.0	
Total (number)	1,100	1,000	200	50		2,350
Mean number of accompanying child support periods	1.14	1.18	1.16	1.06		1.15
Per 10,000 population aged 0–17 years	353	190	87	53		200

Table 4.4: SAAP accompanying children: number of accompanying child support periods per accompanying child, by age of child, Tasmania, 2003–04 (per cent)

Notes

1. Number excluded due to errors and omissions (weighted): 11.

 'Per 10,000 population' shows how many children out of every 10,000 in the general population aged 17 years and under accompanied SAAP clients. The rate is estimated by comparing the number of accompanying children with the estimated resident population in the designated age group as at 30 June 2003 (final estimates).

3. To ensure confidentiality some cells in this table have been replaced with '(\*)—'. While these cases are not presented separately, they are included in the total.

4. Figures have been weighted to adjust for agency non-participation and client non-consent.

Sources: SAAP Client Collection; ABS 2004a.

Birthplace	Male	Female	Т	otal	Tasmanian p	opulation
	%	%	%	Number	%	Number
Australia	93.2	93.5	93.4	4,200	87.8	357,400
Oceania (excluding Australia)	1.7	1.2	1.4	50	1.1	4,500
UK, Ireland and associated islands	2.2	1.4	1.7	100	5.9	24,200
Other Europe and the former Soviet Union	0.9	1.3	1.1	50	2.9	11,850
South-East, North-East and Southern Asia	0.4	1.1	0.8	50	1.2	4,850
Other (including the Middle East, Africa, the Americas and Caribbean)	1.7	1.5	1.5	50	1.1	4,400
Total	100.0	100.0	100.0		100.0	
Total (%)	43.2	56.8	100.0			
Total (number)	1,950	2,550		4,450		407,150

#### Table 4.5: SAAP clients: birthplace by gender, Tasmania, 2003-04

Notes

1. Number excluded due to errors and omissions (weighted): 74.

2. 'Tasmanian population' refers to the estimated resident population aged 10 years and over at 30 June 2001.

3. Figures have been weighted to adjust for agency non-participation and client non-consent.

Sources: SAAP Client Collection; ABS unpublished data.

#### Table 4.6: SAAP accompanying children, birthplace of child, Tasmania, 2003-04

Birthplace	Accompanying chil	dren
	%	Number
Australia	98.9	2,250
Oceania (excluding Australia)	(*)	<25
Europe and the former Soviet Union	_	_
South-East, North-East and Southern Asia	(*)	<25
Other (including the Middle East, Africa, the Americas and Caribbean)	1.0	<25
Total	100.0	2,250

Notes

1. Number excluded due to errors and omissions in birthplace (weighted): 101.

2. To ensure confidentiality some cells in this table have been replaced with '(\*)—'. While these cases are not presented separately, they are included in the total.

3. Figures have been weighted to adjust for agency non-participation and client non-consent.

Cultural and linguistic diversity	Male	Female	Т	otal	Tasmanian p	opulation
Clients	%	%	%	Number	%	Number
Indigenous Australians	8.2	10.3	9.4	400	3.2	12,900
Australian-born non-Indigenous people	84.8	83.1	83.8	3,650	84.6	344,500
People born overseas, English proficiency group 1	4.2	2.8	3.4	150	7.5	30,600
People born overseas, English proficiency groups 2–4	2.8	3.8	3.3	150	4.7	19,076
Total	100.0	100.0	100.0		100.0	
Total (%)	43.5	56.5	100.0			
Total (number)	1,900	2,450		4,350		407,150
Support periods	Mea	an number per	client	Total number		
Indigenous Australians	1.67	1.49	1.56	650		
Australian-born non-Indigenous people	1.58	1.38	1.46	5,300		
People born overseas, English proficiency group 1	1.44	1.27	1.36	200		
People born overseas, English proficiency groups 2–4	1.23	1.33	1.30	200		
Total	1.57	1.38	1.46			
Total (%)	46.8	53.2	100.0			
Total (number)	3,000	3,400		6,350		

### Table 4.7: SAAP clients and support periods per client, by cultural and linguistic diversity and gender of client, Tasmania, 2003-04

Notes

1. Number excluded due to errors and omissions (weighted): 205 clients.

2. For derivation of cultural and linguistic diversity, see the counting rules (Appendix 1, Section A1.4 of the national report). English proficiency groups are based on country of birth—see Glossary.

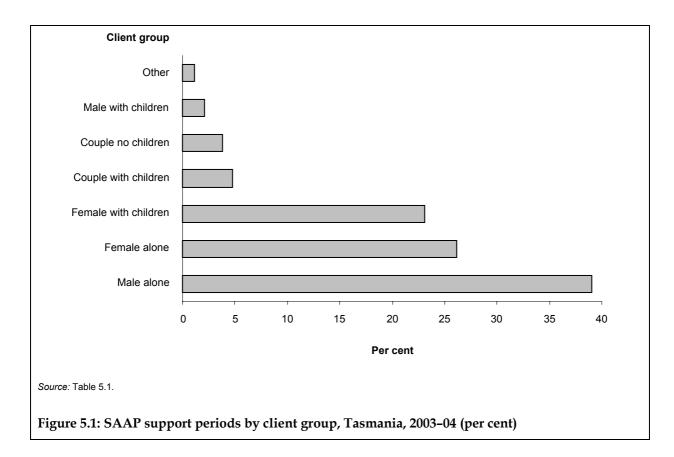
3. 'Tasmanian population' refers to the estimated resident population aged 10 years and over at 30 June 2001. The figures for Indigenous Australians are from experimental estimates based on the 2001 Census produced by the ABS. The number of 'Australian-born non-Indigenous people' is derived as the Australian-born population minus the number of Indigenous Australians.

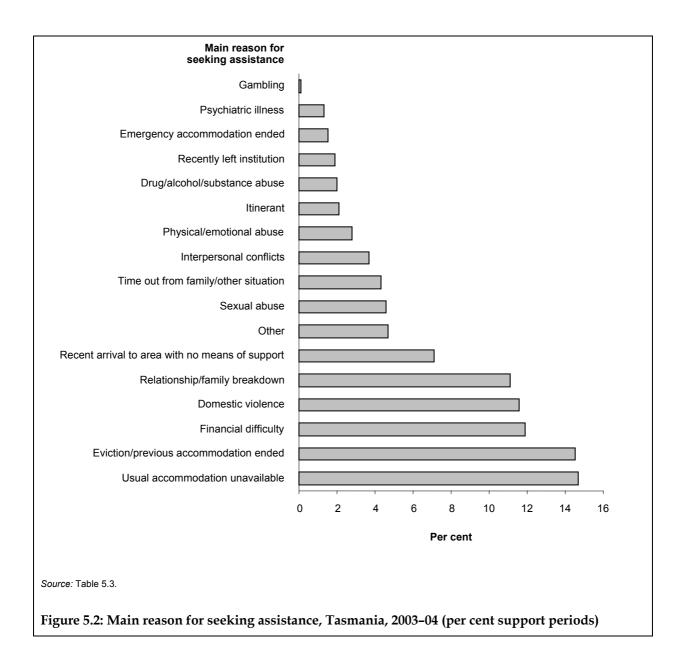
4. Figures have been weighted to adjust for agency non-participation and client non-consent.

Sources: SAAP Client Collection; ABS 2004b; ABS unpublished data.

# 5 Client group and reasons for seeking support

### 5.1 Key charts





### 5.2 Tables

	Male	Female	Couple	Couple with	Male with	Female with		_	То	tal
Region	alone	alone	no children	children	children	children	Other	Total	%	Number
South	37.3	25.5	2.8	4.2	2.5	26.8	1.0	100.0	41.0	2,650
North	41.5	27.7	5.0	3.6	1.6	20.0	0.6	100.0	37.2	2,400
North-West	37.9	24.9	3.6	7.8	2.2	21.4	2.1	100.0	21.8	1,400
Total (%)	39.0	26.2	3.8	4.8	2.1	23.1	1.1	100.0	100.0	
Total (number)	2,500	1,700	250	300	150	1,500	50			6,450

#### Table 5.1: SAAP support periods: region by client group, Tasmania, 2003-04 (per cent)

Notes

1. Number excluded due to errors and omissions (unweighted): 196.

2. Figures are unweighted and have not been adjusted for client non-consent and agency non-participation.

Sources: SAAP Client and Administrative Data Collections.

### Table 5.2: SAAP support periods: client group by primary target group of agency, Tasmania,2003-04 (per cent)

	Vaura	Single	Single		Women	Cross-target/	То	tal
Client group	Young people	men only	women only	Families	escaping DV	multiple/ – general	%	Number
Male alone, under 25	55.6	17.0	_	_	3.3	8.3	13.4	850
Male alone, 25+	(*)	<sup>(a)</sup> 83.0	_	_	_	24.0	27.1	1,800
Female alone, under 25	40.5	_	_	_	11.3	11.5	13.0	850
Female alone, 25+	_	_	_	_	22.2	14.3	11.8	750
Couple, no children	0.7	_	_	_	(*)	4.8	3.9	250
Couple with children	(*)	_	_	_	(*)	5.7	4.6	300
Male with children	(*)	_	_	_	_	2.7	2.2	150
Female with children	1.0	_	_	_	54.4	27.7	23.1	1,500
Other	1.3	_	_	_	7.2	0.9	1.0	50
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	
Total (%)	9.1	9.9	_	_	2.0	79.0	100.0	
Total (number)	600	650	_	_	150	5,150		6,550

(a) Includes a small proportion of support periods for the client group 'Female alone, 25+'. These cells have been merged to ensure client confidentiality.

Notes

1. Number excluded due to errors and omissions (weighted): 104.

2. To ensure confidentiality some cells in this table have been replaced with '(\*)—'. While these cases are not presented separately, they are included in the total.

3. Figures have been weighted to adjust for client non-consent and agency non-participation.

Sources: SAAP Client and Administrative Data Collections.

Main reason for seeking assistance	Male alone under 25	Male alone 25+	Female alone under 25	Female alone 25+	Couple no children	Couple with children	Male with children	Female with children	Other	Total
Usual accommodation unavailable	19.3	15.2	13.4	10.9	14.8	20.9	30.0	11.6	5.8	14.7
Time out from family/ other situation	6.1	3.2	9.9	3.8	3.9	_	2.8	2.7	2.0	4.3
Relationship/ family breakdown	18.7	8.0	20.8	8.2	7.2	2.0	15.0	8.3	8.9	11.1
Interpersonal conflict	4.2	4.0	4.9	3.4	1.9	2.1	1.6	3.5	1.7	3.7
Physical/ emotional abuse	1.2	1.1	4.2	4.2	(*)	0.9	0.9	5.2	1.7	2.8
Domestic violence	1.1	0.5	5.4	20.3	(*)	2.0	—	34.9	22.3	11.6
Sexual abuse	0.7	0.2	9.4	13.2	5.1	9.2	—	4.6	4.1	4.6
Financial difficulty	10.1	17.2	7.7	11.4	20.8	12.5	16.1	7.3	13.6	11.9
Gambling	—	0.4	_	(*)	—	—	—	0.1	—	0.1
Eviction/previous accommodation ended	15.9	14.6	12.0	11.1	20.4	29.4	15.9	12.2	24.3	14.5
Drug/alcohol/ substance abuse	2.7	5.2	(*)	0.7	_	_	_	0.5	_	2.0
Emergency accommodation ended	2.7	2.4	0.9	(*)	_	2.7	_	0.9	4.1	1.5
Recently left institution	2.8	3.4	1.7	0.5	(*)	0.9	2.7	0.8	_	1.9
Psychiatric illness	1.8	3.1	(*)	1.0	(*)	_	—	0.2	—	1.3
Recent arrival to area with no means of support	5.4	13.7	2.6	3.2	16.3	11.4	9.9	2.0	2.0	7.1
Itinerant	3.6	2.7	1.9	1.9	2.1	0.5	0.9	1.2	3.4	2.1
Other	3.7	5.1	4.4	6.0	4.9	5.7	4.2	4.2	6.1	4.7
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0
Total (%)	13.6	27.3	13.1	11.7	3.9	4.6	2.2	22.5	1.0	100.0
Total (number)	850	1,750	850	750	250	300	150	1,450	50	6,350

Table 5.3: SAAP support periods: main reason for seeking assistance by client group, Tasmania,2003-04 (per cent)

Notes

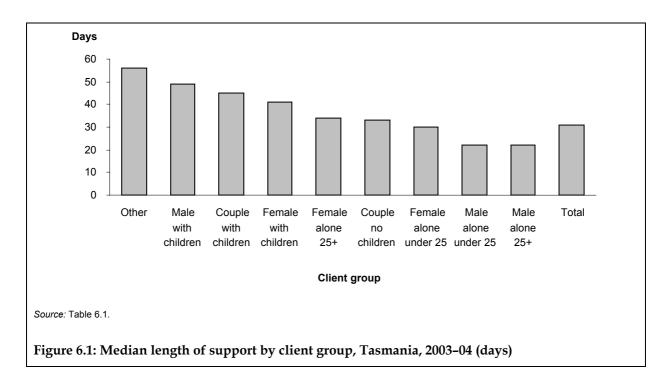
1. Number excluded due to errors and omissions (weighted): 311.

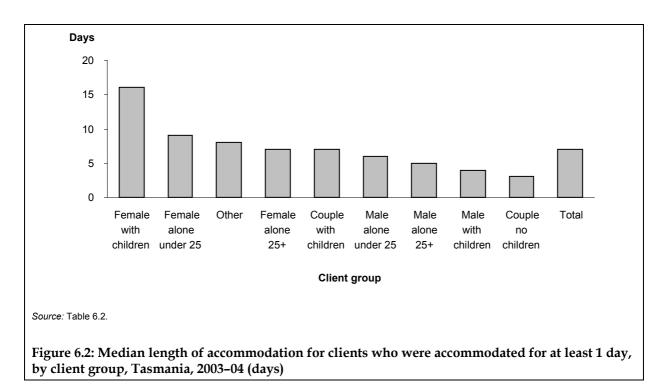
2. To ensure confidentiality some cells in this table have been replaced with '(\*)-'. While these cases are not presented separately, they are included in the total.

3. Figures have been weighted to adjust for agency non-participation and client non-consent.

# 6 Support provided

### 6.1 Key charts





### 6.2 Tables

Table 6.1: SAAP closed	l support periods: length of support by client group, Tasmania, 2003–04	
(per cent)		

Length of support	Male	Male alone 25+	Female alone under 25	Female alone 25+	Couple no children	Couple with children	Male with children	Female with children	Other	Total	
	alone under 25									%	Number
Less than 1 day	4.0	3.8	5.0	5.2	2.4	3.8	3.9	3.0		3.9	200
1 day	11.7	11.0	5.9	4.7	7.4	(*)	_	3.8	(*)	7.2	400
2 days	4.4	5.0	4.7	3.0	(*)	_	(*)	2.3	_	3.5	200
3 days	4.0	4.2	2.6	1.6	3.0	1.6	(*)	2.1	_	2.9	150
4 days	2.4	2.0	2.0	1.1	_	(*)	—	1.8	(*)	1.7	100
5 days	2.5	1.8	2.0	1.7	2.0	(*)	—	1.7	_	1.8	100
6 days	1.4	2.0	2.6	1.7	(*)	2.4	(*)	1.2	(*)	1.7	100
7 days	2.0	3.1	1.6	1.0	2.9	2.5	(*)	1.0	_	1.9	100
>1–2 weeks	10.4	10.3	9.1	6.8	7.5	9.5	5.9	7.4	(*)	8.8	500
>2-4 weeks	14.2	12.2	11.0	9.5	11.9	14.9	8.8	9.6	8.8	11.4	650
>4-13 weeks	29.9	33.8	38.0	42.4	41.0	42.0	52.9	41.6	46.2	37.7	2,150
>13-26 weeks	8.6	6.9	7.5	11.7	11.5	10.9	13.9	13.2	20.0	9.9	550
>26-52 weeks	2.4	2.5	5.8	7.1	7.0	5.7	6.2	8.6	8.4	5.3	300
>52 weeks	2.1	1.4	2.0	2.6	2.3	4.1	(*)	2.7	(*)	2.2	100
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	
Total (%)	13.7	27.5	12.9	12.0	3.9	4.3	2.2	22.5	0.9	100.0	••
Total (number)	800	1,550	750	700	200	250	100	1,250	50		5,650
Mean length (days)	45	45	56	71	102	83	82	80	85		62
Median length (days)	22	22	30	34	33	45	49	41	56		31

Notes

1. Number excluded due to errors and omissions (weighted): 67.

2. To ensure confidentiality some cells in this table have been replaced with '(\*)-'. While these cases are not presented separately, they are included in the total.

3. Figures have been weighted to adjust for agency non-participation and client non-consent.

Length of	Male alone	Male alone	Female alone	Female alone	Couple no	Couple with	Male with	Female with	-	Т	otal
accommodation	under 25		under 25	25+			children		Other	%	Number
1 day	23.5	25.0	12.4	14.4	21.4	13.5	16.7	10.9	20.9	18.7	400
2 days	9.4	10.6	10.7	11.1	24.4	9.1	16.7	8.3	_	10.3	250
3 days	6.8	7.3	4.5	8.4	9.9	7.4	13.3	6.5	(*)	6.9	150
4 days	5.2	3.5	4.1	2.8	11.1	(*)	(*)	4.1	(*)	4.2	100
5 days	4.4	4.4	4.1	4.5	(*)	(*)	_	3.8	(*)	4.3	100
6 days	2.6	4.6	5.5	4.5	7.4	11.9	(*)	3.1	_	4.3	100
7 days	4.1	5.4	3.8	4.6	_	7.5	13.3	2.6	_	4.3	100
>1-2 weeks	15.1	15.1	17.4	13.9	9.3	7.5	(*)	10.4	(*)	13.8	300
>2-4 weeks	14.0	9.3	11.2	13.9	(*)	10.4	10.0	10.9	(*)	11.0	250
>4-13 weeks	12.0	10.5	21.8	20.2	(*)	14.9	(*)	28.3	26.4	16.6	350
>13–26 weeks	1.5	2.5	2.4	(*)	_	6.0	(*)	6.2	_	2.9	50
>26–52 weeks	(*)	0.5	2.1	(*)	(*)	(*)	_	3.9	(*)	1.6	50
>52 weeks	(*)	1.4	_	_	_	(*)	(*)	1.0	(*)	1.0	<25
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	
Total (%)	18.6	31.6	13.8	8.4	2.6	3.3	1.5	19.2	0.9	100.0	
Total (number)	400	700	300	200	50	50	50	400	<25		2,200
Mean length (days)	18	24	25	18	16	41	43	42	75		27
Median length (days)	6	5	9	7	3	7	4	16	8		7
Accommodation starting and ending on the same date (number)	<25	<25	<25	<25	<25	<25	<25	<25	_		50
Total accommodation	400	700	300	200	50	100	50	450	<25		2,250

Table 6.2: SAAP closed support periods in which clients were accommodated: total length of
accommodation by client group, Tasmania, 2003–04 (per cent)

Notes

1. Number excluded due to errors and omissions (weighted): 95.

2. Clients were able to be accommodated on more than one occasion in a support period.

3. To ensure confidentiality some cells in this table have been replaced with '(\*)—'. While these cases are not presented separately, they are included in the total.

4. Figures have been weighted to adjust for agency non-participation and client non-consent.

	Male	Male	Female	Female	Couple	Couple	Male	Female		
Type of service	alone under 25	alone 25+	alone under 25	alone	no children	with	with	with	Other	Total
Housing/accommodation	78.9	67.2	66.7	56.6	73.9	60.4	72.2	63.9	63.2	66.7
SAAP/CAP accommodation	55.8	46.7	44.9	29.4	31.4	34.9	34.0	35.1	33.5	41.5
Assistance to obtain/maintain shor		40.7	44.9	29.4	51.4	54.9	54.0	55.1	55.5	41.5
term accommodation	21.3	12.5	13.2	12.3	32.9	19.5	28.9	15.2	15.0	15.8
Assistance to obtain/maintain					02.0		20.0		1010	
independent housing	27.9	21.6	27.6	33.9	44.0	30.0	34.6	40.3	33.0	30.6
Financial/employment	28.3	28.6	21.3	29.3	28.6	21.3	39.2	40.2	20.0	30.1
Assistance to obtain/maintain										
government payment	7.7	3.9	6.6	6.5	8.0	6.2	4.9	9.9	(*)	6.7
Employment/training assistance	6.7	1.0	1.7	0.9	(*)	_	_	1.2	(*)	1.8
Financial assistance/material aid	17.0	21.3	13.2	21.7	13.0	13.4	32.3	30.9	15.0	21.4
Financial counselling	6.7	6.6	5.6	7.8	15.1	8.0	8.3	8.8	(*)	7.5
Counselling	49.4	37.3	60.6	65.1	44.4	36.4	49.3	64.6	34.0	52.0
Incest/sexual assault	1.0	0.7	9.7	14.3	5.8	8.4	_	6.0	(*)	5.3
Domestic violence	0.9	0.5	6.0	22.7	1.5	2.9	(*)	21.5	8.1	9.0
Family/relationship	11.2	3.0	12.2	18.1	4.2	6.7	17.0	18.7	14.0	11.3
Emotional/other	47.4	35.6	53.6	60.8	39.7	30.2	43.4	56.0	32.3	47.2
Assistance with problem gambling	(*)	0.7	_	(*)	_	_	_	0.4	_	0.4
General support/advocacy	74.6	69.1	66.1	77.5	89.2	82.0	91.0	80.0	68.8	74.7
Living skills/personal development		1.8	13.0	5.2	5.6	5.6	5.3	8.7	(*)	7.9
Assistance with legal issues/court	10.2	1.0	10.0	0.2	0.0	0.0	0.0	0.1		1.0
support	4.6	1.7	2.8	6.2	(*)	3.5	0.9	13.8	(*)	5.6
Advice/information	61.4	57.7	56.3	65.5	78.8	71.6	74.4	70.7	57.2	63.7
Retrieval/storage/removal of										
belongings	10.2	6.4	9.1	7.6	4.3	5.4	(*)	10.9	7.3	8.2
Advocacy/liaison on behalf of clien	t 33.4	27.9	30.4	37.7	47.8	44.2	55.8	41.5	30.1	35.3
Brokerage services	16.9	23.3	16.9	27.6	34.5	29.7	41.3	26.6	29.5	24.0
Specialist services	9.8	7.4	6.1	9.8	3.1	4.2	5.8	12.6	3.4	8.6
Psychological services	0.9	0.3	0.7	0.3	_	_	_	(*)	_	0.4
Psychiatric services	1.6	1.3	(*)	1.6	_	_	_	0.4	_	0.9
Pregnancy support	_	_	1.4	(*)	(*)	_	_	1.5	_	0.6
Family planning support	_	_	0.6	_	_	(*)	_	0.3	_	0.2
Drug/alcohol support or interventio	n 5.1	4.1	1.9	3.5	(*)	1.2	(*)	2.5	_	3.2
Physical disability services	_	(*)	_	(*)	_	_	_	(*)	_	0.1
Intellectual disability services	0.8	_	(*)	(*)	_	(*)	_	_	_	0.2
Culturally appropriate support	0.6	0.4	0.6	0.8	(*)	_	(*)	1.4	(*)	0.7
Interpreter services	(*)	_	_	(*)	_	_	_	0.3	_	0.2
Assistance with immigration issues	. —	_	_	(*)	_	_	_	(*)	_	0.1
Health/medical services	3.8	2.2	2.6	4.8	(*)	2.5	3.8	8.7	(*)	4.3
Basic support and services n.e.s.	64.8	56.1	48.5	35.5	26.5	27.1	35.7	47.6	38.1	48.9
Meals	49.8	34.6	33.7	14.0	5.0	3.7	9.6	15.7	15.3	26.5
Laundry/shower facilities	45.8	31.1	31.5	11.9	(*)	(*)		15.8	16.7	24.0
Recreation	43.0 21.4	16.2	18.6	2.9	(*)		(*)	4.1	(*)	11.1
Transport	21.4	15.5	35.8	2.9 24.3	21.6	15.7	26.0	4.1 33.4	26.5	25.8
Other	29.7 8.5	15.5 20.6	35.8 12.1	24.3 12.6	21.0	15.7	26.0 8.8	33.4 16.8	20.5 7.4	25.8 14.7
No services provided directly	8.5 <b>1.5</b>	20.6 <b>3.5</b>	12.1 <b>2.3</b>	12.0 1.7		(*)	0.0	3.0	7.4 8.5	14.7 <b>2.5</b>
Total (number)	850	3.5 1,700	2.3 800	750	250	300	100	3.0 1,450	<i>8.5</i> 50	2.5 6,250

#### Table 6.3: SAAP support periods: services provided to clients, by client group, Tasmania, 2003-04 (per cent)

Notes

Number excluded due to errors and omissions (weighted): 386 (including cases with no information on service requirements or provision). 1.

2.

Clients were able to receive multiple services, so percentages do not total 100. To ensure confidentiality some cells in this table have been replaced with "\*-----". While these cases are not presented separately, they are 3. included in the total.

4. Figures have been weighted to adjust for agency non-participation and client non-consent.

	Couple	Male	Female	Other	Tot	tal
Type of service	with children	with children	with children	with children	%	Number
Accommodation	54.8	58.7	60.1	100.0	60.0	800
SAAP/CAP accommodation	54.8	58.7	60.1	100.0	60.0	800
School liaison/child care	7.0	(*)	35.8	57.1	32.3	400
School liaison	5.2	(*)	9.0	_	8.3	100
Child care	(*)	_	30.4	57.1	27.2	350
Counselling	17.4	15.2	24.2	28.6	23.4	300
Help with behavioural problems	11.3	(*)	9.2	_	9.0	100
Sexual/physical abuse counselling/support	13.0	(*)	7.4	_	7.6	100
Skills education	(*)	(*)	1.2	(*)	1.4	<25
General counselling/support	13.0	10.9	17.6	28.6	17.1	200
General support/advocacy	45.2	39.1	35.0	57.1	36.3	500
Access arrangements	_	_	1.0	_	0.8	<25
Advice/information	16.5	19.6	15.8	42.9	16.3	200
Brokerage services	27.0	21.7	17.4	42.9	18.6	250
Advocacy	7.0	15.2	12.4	(*)	12.1	150
Specialist services	_	(*)	3.8	42.9	3.8	50
Culturally sensitive services	_	_	1.6	42.9	1.8	<25
Health/medical services	_	(*)	2.3	(*)	2.1	50
Basic support and other services n.e.s.	12.2	34.8	62.3	100.0	57.3	750
Meals	7.0	21.7	33.1	(*)	30.3	400
Showers/hygiene	_	_	23.2	92.9	21.1	300
Recreation	(*)	(*)	16.9	42.9	15.5	200
Transport	7.8	15.2	31.0	85.7	29.0	400
Other	(*)	8.7	13.7	28.6	12.6	150
No services provided directly by agency	8.7	8.7	5.2	_	5.6	50
Total accompanying child support periods (%)	8.8	3.5	86.6	1.1	100.0	
Total accompanying child support periods (number)	100	50	1,150	<25		1,300

 Table 6.4: SAAP accompanying child support periods: services provided to accompanying children, by client group, Tasmania, 2003-04 (per cent)

Notes

1. Number excluded due to errors and omissions (weighted): 1,418 accompanying child support periods (including cases with no information on service requirements or provision).

2. Accompanying children were able to receive multiple services, so percentages do not total 100.

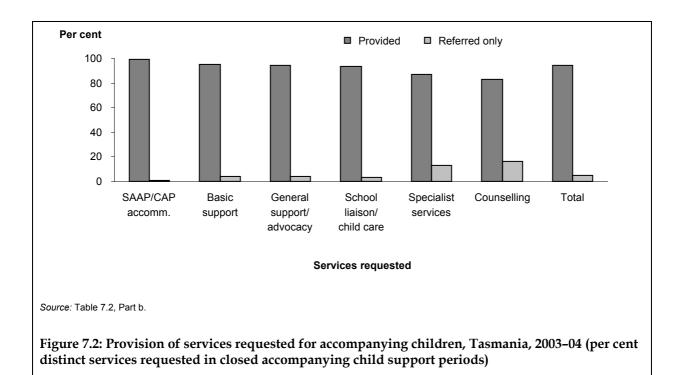
3. To ensure confidentiality some cells in this table have been replaced with '(\*)—'. While these cases are not presented separately, they are included in the total.

4. Figures have been weighted to adjust for agency non-participation.

# 7 Meeting the needs of clients

#### Per cent Provided Referred only 100 80 60 40 20 0 Counselling Specialist Total Basic General Housing/ Financial/ employment services support support/ accomm. advocacy Services requested Source: Table 7.1, Part b. Figure 7.1: Provision of services requested by clients, Tasmania, 2003-04 (per cent services requested in closed support periods)





## 7.2 Tables

Table 7.1: SAAP services requested by clients in closed support periods, by provision, Tasmania,2003-04

Part a: Individual types of services requested in closed support periods, by provision (per cent closed support periods)

	Not	provided			Provided			Closed
	Neither				Provided			support
	provided nor			Provided	and			periods
Type of service	referred	Referred	Subtotal	only	reterred	Subtotal	Total	(number)
Housing/accommodation								
SAAP/CAP accommodation	1.4	3.5	4.9	91.6	3.6	95.2	100.0	2,450
Assistance to obtain/maintain short-		0.5	45.0	75.0			400.0	
term accommodation	5.7	9.5	15.2	75.9	9.0	84.9	100.0	800
Assistance to obtain/maintain independent housing	6.8	13.0	19.8	64.9	15.3	80.2	100.0	1,800
Financial/employment	0.0	15.0	19.0	04.9	10.0	00.2	100.0	1,000
Assistance to obtain/maintain								
government payment	4.7	24.1	28.8	57.9	13.3	71.2	100.0	450
Employment/training assistance	21.7	28.6	50.3	36.0	13.7	49.7	100.0	200
Financial assistance/material aid	5.5	8.1	13.6	77.9	8.5	86.4	100.0	1,150
Financial counselling	8.3	15.2	23.5	67.3	9.2	76.5	100.0	450
Counselling	0.5	15.2	25.5	07.5	5.2	70.5	100.0	400
Incest/sexual assault	1.4	5.9	7.3	90.9	1.8	92.7	100.0	550
		13.7	7.5 18.5	90.9 75.4	6.1	92.7 81.5	100.0	600
Domestic violence	4.8							
Family/relationship	5.0	11.3	16.3	78.8	5.0	83.8	100.0	700
Emotional/other	1.3	1.1	2.4	94.0	3.5	97.5	100.0	2,450
Assistance with problem gambling	7.4	29.6	37.0	51.9	11.1	63.0	100.0	50
General support/advocacy								
Living skills/personal development	6.2	4.9	11.1	85.3	3.6	88.9	100.0	400
Assistance with legal issues/court	47	10.0	17 5	74.4	11.4	00 F	100.0	400
support	4.7	12.8	17.5	71.1	11.4	82.5	100.0	400
Advice/information	0.6	0.2	0.8	97.5	1.6	99.1	100.0	3,100
Retrieval/storage/removal of	6.6	4.8	11.4	87.2	1.4	88.6	100.0	450
belongings Advocacy/liaison on behalf of client	2.0	4.0 0.3	2.3	95.9	1.4	97.7	100.0	1,700
	6.8	4.4	2.3 11.2	95.9 83.2	5.7		100.0	
Brokerage services	0.0	4.4	11.2	03.2	5.7	88.9	100.0	1,100
Specialist services	22.4	40.4	65 F	22.4	10.4	245	100.0	50
Psychological services	22.4	43.1	65.5	22.4	12.1	34.5	100.0	50
Psychiatric services	13.6	45.6	59.2	23.3	17.5	40.8	100.0	100
Pregnancy support	15.9	22.7	38.6	52.3 (+)	9.1	61.4	100.0	50
Family planning support	9.7	64.5	74.2		(*)	25.8	100.0	50
Drug/alcohol support or intervention		20.4	32.4	56.4	11.1	67.5	100.0	250
Physical disability services	18.2	45.5	63.7	36.4	—	36.4	100.0	<25
Intellectual disability services	(*)	(+)	38.5	(*)	46.2	61.6	100.0	<25
Culturally appropriate support	(*)	(+)	14.6	78.2	7.3	85.5	100.0	50
Interpreter services	(*)	(*)(+)	23.1	(+)	(*)	76.9	100.0	<25
Assistance with immigration issues	(*)	(*)(+)	11.1	(+)	(*)	88.9	100.0	<25
Health/medical services	6.2	22.3	28.5	58.4	13.1	71.5	100.0	300
Basic support and services n.e.s.								
Meals	0.5	6.0	6.5	92.3	1.2	93.5	100.0	1,600
Laundry/shower facilities	0.5	0.6	1.1	98.0	0.9	98.9	100.0	1,400
Recreation	0.7	1.0	1.7	97.8	0.5	98.3	100.0	600
Transport	3.7	1.3	5.0	93.7	1.3	95.0	100.0	1,300
Other	(*)	(+)	0.8	98.1	1.1	99.2	100.0	750

(continued)

Table 7.1 (continued): SAAP services requested by clients in closed support periods, by provision, Tasmania, 2003–04

	Not	provided		P	rovided				Assoc.
Broad type of service	Neither provided nor referred	Referred	Sub- total	Provided only	Provided and referred	Sub- total	Total	Distinct services requested	closed support periods
		%	distinct s	ervices reque	sted			Number	Number
Housing/ accommodation	4.0	7.8	11.8	79.7	8.6	88.3	100.0	5,050	3,700
Financial/ employment	7.1	14.4	21.5	68.4	10.1	78.5	100.0	2,250	1,700
Counselling	2.4	5.3	7.7	88.4	3.9	92.3	100.0	4,350	2,850
General support/ advocacy	2.8	2.1	4.9	92.1	2.9	95.0	100.0	7,100	3,650
Specialist services	10.4	26.9	37.3	50.4	12.3	62.7	100.0	850	650
Basic support and services n.e.s.	1.2	2.3	3.5	95.4	1.1	96.5	100.0	5,650	2,650
Total (%)	3.3	5.8	9.1	86.2	4.8	90.9	100.0		
Total (number)	850	1,450	2,300	21,800	1,200	23,000		25,300	5,150

Part b: Broad types of SAAP services requested in closed support periods, by provision

Notes

1. Number excluded due to errors and omissions (weighted): 219 closed support periods (including cases with no information on service requirements or provision).

 In groups of service types, a client may require more than one type of service within the group. Percentages for broad groups relate to all needs and not to support periods. For individual types of services, a need can be recorded only once within a support period, so percentages relate to support periods.

3. To ensure confidentiality some cells in this table have been replaced with <sup>((\*)</sup>—'. While these cases are not presented separately, they are included in the total. A <sup>(+)</sup> indicates cells that have been removed to ensure confidentiality but which make up the majority proportion of the subtotal for that provision grouping.

4. Figures have been weighted to adjust for agency non-participation.

Table 7.2: SAAP services requested for accompanying children in closed support periods, byprovision, Tasmania, 2003–04

Part a: Individual types of SAAP services requested for accompanying children in closed support periods, by provision (per cent closed accompanying child support periods)

	Not	provided			Provided		-	Closed ccompany-
Type of service	Neither provided nor referred	Referred	Sub- total	Provided only	Provided and referred	Sub- total	Total	ing child support periods (number)
Accommodation								
SAAP/CAP accommodation	(*)	(+)	0.7	97.2	2.1	99.3	100.0	700
School liaison/child care								
School liaison	4.1	5.1	9.2	78.6	12.2	90.8	100.0	100
Child care	2.5	2.5	5.0	92.8	2.2	95.0	100.0	300
Counselling								
Help with behavioural problems	_	12.8	12.8	(+)	(*)	87.2	100.0	100
Sexual/physical abuse counselling/support	(*)	(+)	20.8	71.4	7.8	79.2	100.0	100
Skills education	(*)	(+)	30.0	70.0	_	70.0	100.0	<25
General counselling/support	(*)	(+)	16.1	79.6	4.3	83.9	100.0	250
General support/advocacy								
Access arrangements	8.3	_	8.3	91.7	_	91.7	100.0	<25
Advice/information	_	4.5	4.5	(+)	(*)	95.5	100.0	200
Brokerage services	2.1	5.0	7.1	77.8	15.1	92.9	100.0	250
Advocacy	(*)	(+)	5.4	89.2	5.4	94.6	100.0	150
Specialist services								
Culturally sensitive services	_	_	_	100.0	_	100.0	100.0	<25
Health/medical services	_	22.6	22.6	54.8	22.6	77.4	100.0	50
Basic support and other services n.e.s.								
Meals	_	10.7	10.7	(+)	(*)	89.3	100.0	400
Showers/hygiene	_	_	_	100.0	_	100.0	100.0	250
Recreation	_	3.5	3.5	93.8	2.7	96.5	100.0	100
Transport	(*)	(*)	1.8	98.3	_	98.3	100.0	350
Other	_	3.6	3.6	87.3	9.0	96.3	100.0	150

(continued)

Table 7.2 (continued): SAAP services requested for accompanying children in closed support periods, by provision, Tasmania, 2003–04

Part b: Broad types of SAAP services requested for accompanying children in closed support periods, by provision

	Not p	rovided			Provided				Assoc. closed
Broad type of service	Neither provided nor referred	Referred	Sub- total	Provided only	Provided and referred	Sub- total	Total	Distinct services requested	accompany- ing child support periods
		% di	stinct s	ervices req	uested			Number	Number
Accommodation	0.1	0.6	0.7	97.2	2.1	99.3	100.0	700	700
School liaison/ child care	2.9	3.2	6.1	89.0	4.8	93.8	100.0	350	350
Counselling	0.7	16.2	16.9	78.6	4.5	83.1	100.0	400	300
General support/ advocacy	1.6	4.3	5.9	86.2	7.9	94.1	100.0	550	400
Specialist services	_	12.7	12.7	74.5	12.7	87.2	100.0	50	50
Basic support and services n.e.s.	0.2	4.4	4.6	93.8	1.5	95.3	100.0	1,300	700
Total (%)	0.8	5.1	5.8	90.6	3.6	94.2	100.0		
Total (number)	50	150	200	3,100	100	3,200		3,400	1,000

Notes

1. Number excluded due to errors and omissions (weighted): 1,212 closed accompanying child support periods (including cases with no information on service requirements or provision).

2. In groups of service types, an accompanying child may require more than one type of service within the group. Percentages for broad groups relate to all needs and not to support periods. For individual types of services, a need can be recorded only once within a support period, so percentages relate to accompanying child support periods.

3. To ensure confidentiality some cells in this table have been replaced with <sup>((\*)</sup>—<sup>-</sup>. While these cases are not presented separately, they are included in the total. A <sup>(+)</sup> indicates cells that have been removed to ensure confidentiality but which make up the majority proportion of the subtotal for that provision grouping.

4. Figures have been weighted to adjust for agency non-participation.

		<b>F</b>	Couple	Couple	Female		То	tal
	Male alone	Female alone	no children	with children	with children	Other	%	Number
Broad type of service			% unmet	needs				
Housing/accommodation	26.4	18.7	46.4	72.7	21.2	25.0	24.3	200
Financial/employment	18.2	20.7	10.7	9.1	23.4	_	19.4	150
Counselling	6.7	13.3	3.6	18.2	21.2	58.3	12.8	100
General support/ advocacy	24.9	25.3	3.6	_	27.2	8.3	24.2	200
Specialist services	13.2	11.6	28.6	_	3.8	_	10.8	100
Basic support and services n.e.s.	10.6	10.4	7.1	_	3.3	8.3	8.5	50
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	800
Summary totals								
Total unmet needs (%)	41.4	29.3	3.4	1.3	22.4	1.5	100.0	
Total unmet needs (number)	350	250	50	<25	200	<25		800
Total closed support periods with unmet needs (%)	39.6	26.5	5.6	2.4	22.8	1.9	100.0	
Total closed support periods with unmet needs (number)	150	100	<25	<25	100	<25		400
Total closed support periods (%)	39.8	26.5	3.7	4.4	22.5	1.1	100.0	
Total closed support periods (number)	2,150	1,450	200	250	1,200	50		5,400

Table 7.3: SAAP services requested by the client in closed support periods that were neitherprovided nor referred: broad type of service by client group, Tasmania, 2003–04

Notes

1. Number excluded due to errors and omissions (weighted): 5 identified unmet needs.

2. Number excluded due to errors and omissions (weighted): 3 closed support periods with identified unmet needs.

3. Number excluded due to errors and omissions (weighted): 294 closed support periods (including cases with no information on service requirements or provision).

4. In a very small number of closed support periods requested services were neither provided nor referred for the 'Male with children' client group. To ensure confidentiality, these cases are not presented separately but are included in the total.

5. Figures have been weighted to adjust for agency non-participation and client non-consent.

		Total	
	Female with children	%	Number
Broad type of service	% unmet needs		
Accommodation	3.7	3.7	<25
School liaison/child care	40.7	40.7	<25
Counselling	11.1	11.1	<25
General support/advocacy	33.3	33.3	<25
Specialist services	_	_	_
Basic support and services n.e.s.	11.1	11.1	<25
Total	100.0	100.0	50
Summary totals			
Total unmet needs (%)	100.0	100.0	
Total unmet needs (number)	50		50
Total closed accompanying child support periods with unmet needs (%)	100.0	100.0	
Total closed accompanying child support periods with unmet needs (number)	50		50
Total closed accompanying child support periods (%)	87.7	100.0	
Total closed accompanying child support periods (number)	1,000		1,150
Total closed support periods with accompanying children with unmet needs (%)	100.0	100.0	
Total closed support periods with accompanying children with unmet needs (number)	<25		<25
Total closed support periods with accompanying children requiring assistance (%)	87.7	100.0	
Total closed support periods with accompanying children requiring assistance (number)	550		600

Table 7.4: SAAP services requested for accompanying children in closed support periods that were neither provided nor referred: broad type of service by client group, Tasmania, 2003–04

Notes

1. Number excluded due to errors and omissions (weighted): 0 identified unmet needs for accompanying children.

2. Number excluded due to errors and omissions (weighted): 0 closed accompanying child support periods with unmet needs.

3. Number excluded due to errors and omissions (weighted): 1,212 closed accompanying child support periods (including cases with no information on service requirements or provision).

4. Number excluded due to errors and omissions (weighted): 0 closed support periods with accompanying children with unmet needs.

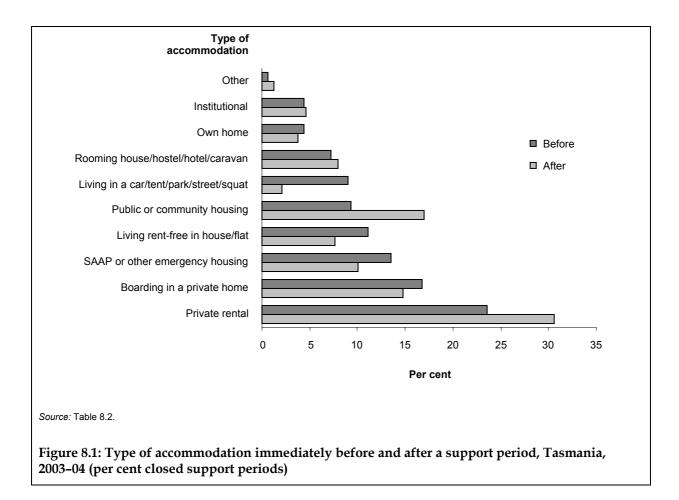
5. Number excluded due to errors and omissions (weighted): 0 closed support periods with accompanying children requiring assistance.

6. There were no closed support periods for the client groups 'Couple with children', 'Male with children', and 'Other with children' in which services requested for children were neither provided nor referred. However, there were closed accompanying child support periods for these groups. These are not presented separately but are included in the relevant total.

7. Figures have been weighted to adjust for agency non-participation.

# 8 Circumstances of clients before and after support

#### 8.1 Key chart



### 8.2 Tables

 Table 8.1:
 SAAP closed support periods: source of income immediately before and after a support period, Tasmania, 2003–04 (per cent)

	Closed support period clients needed assis obtain/maintain a pensi	stance to	All closed support periods		
Source of income	Before	After	Before	After	
No income	15.4	8.6	6.0	4.6	
No income, awaiting pension/benefit	3.1	1.5	0.9	0.6	
Government pension/benefit	77.2	86.6	88.6	90.2	
Other	4.3	3.3	4.4	4.6	
Total	100.0	100.0	100.0	100.0	
Total (number with valid data)	500	400	5,300	4,450	
Number with missing data	<25	100	400	1,250	
Total (number)	500	500	5,700	5,700	

Note: Figures have been weighted to adjust for agency non-participation and client non-consent.

# Table 8.2: SAAP closed support periods: type of accommodation immediately before and after asupport period, Tasmania, 2003-04 (per cent)

	Closed support period clients needed assis obtain/maintain independ	tance to	All closed support periods		
Type of accommodation	Before	After	Before	After	
SAAP or other emergency housing	19.0	6.1	13.5	10.1	
Living rent-free in house/flat	10.8	6.6	11.1	7.6	
Private rental	26.0	37.8	23.6	30.6	
Public or community housing	7.2	20.7	9.3	17.0	
Rooming house/hostel/hotel/caravan	5.7	6.5	7.2	8.0	
Boarding in a private home	18.6	13.8	16.8	14.8	
Own home	2.2	2.0	4.4	3.8	
Living in a car/tent/park/street/squat	6.4	1.8	9.0	2.1	
Institutional	3.8	3.7	4.4	4.6	
Other	0.4	1.1	0.6	1.3	
Total	100.0	100.0	100.0	100.0	
Total (number with valid data)	1,850	1,350	5,150	3,550	
Number with missing data	100	600	600	2,150	
Total (number)	1,950	1,950	5,700	5,700	

Note: Figures have been weighted to adjust for agency non-participation and client non-consent.

Type of		>1–3	>3–7	>1-2	>2-4	>4–13	>13–26	>26–52	>52	Т	otal
accommodation	1 day	days	days	weeks	weeks	weeks	weeks	weeks	weeks	%	Number
SAAP or other emergency housing	16.5	14.6	12.4	11.9	14.5	15.5	(*)	(*)	(*)	13.9	200
Living rent-free in house/flat	13.6	11.9	6.0	7.9	8.4	7.3	7.9	(*)	_	8.9	100
Private rental	15.6	25.3	24.8	25.4	17.7	24.3	26.2	32.0	20.6	22.8	300
Public or community housing	7.2	10.2	11.8	11.0	10.4	19.0	36.1	18.0	36.9	13.6	200
Rooming house/hostel/ hotel/caravan	7.4	11.1	14.9	5.2	11.5	8.1	(*)	(*)	(*)	9.4	150
Boarding in a private home	23.6	14.9	18.9	23.2	24.2	14.9	13.9	14.4	5.2	19.0	250
Own home	2.9	(*)	1.8	(*)	2.5	3.0	(*)	(*)	(*)	2.4	50
Living in a car/tent/park/ street/squat	4.7	2.3	1.8	6.3	(*)	1.5	_	_	_	2.7	50
Institutional	6.2	7.8	6.6	6.8	7.8	4.4	(*)	_	(*)	6.1	100
Other	2.2	(*)	0.9	(*)	(*)	1.9	_	(*)	_	1.4	<25
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	
Total (%)	14.7	13.9	16.7	13.5	12.7	20.9	3.9	2.2	1.5	100.0	
Total (number)	200	200	250	200	200	300	50	50	<25		1,400

 Table 8.3:
 SAAP closed support periods in which the client was accommodated: length of accommodation by type of accommodation after support, Tasmania, 2003–04 (per cent)

Notes

1. Number excluded due to errors and omissions (weighted): 914 closed support periods (type of accommodation and length of accommodation).

2. Table excludes closed support periods in which clients started and ended their accommodation on the same date.

3. To ensure confidentiality some cells in this table have been replaced with '(\*)—'. While these cases are not presented separately, they are included in the total.

4. Figures have been weighted to adjust for agency non-participation and client non-consent.

Living situation	Before	After
With parent(s)	11.2	7.6
With foster family	0.2	0.3
With relatives/friends short-term	16.3	11.2
With relatives/friends long-term	3.3	4.9
With spouse/partner with/without children	23.4	16.2
Alone with children	11.2	20.1
Alone	22.6	29.2
With other unrelated persons	10.7	9.7
Other	1.0	0.7
Total	100.0	100.0
Total (number with valid data)	5,400	3,950
Number with missing data	300	1,750
Total (number)	5,700	5,700

## Table 8.4: SAAP closed support periods: living situation immediately before and after a support period, Tasmania, 2003–04 (per cent)

Note: Figures have been weighted to adjust for agency non-participation and client non-consent.

Source: SAAP Client Collection.

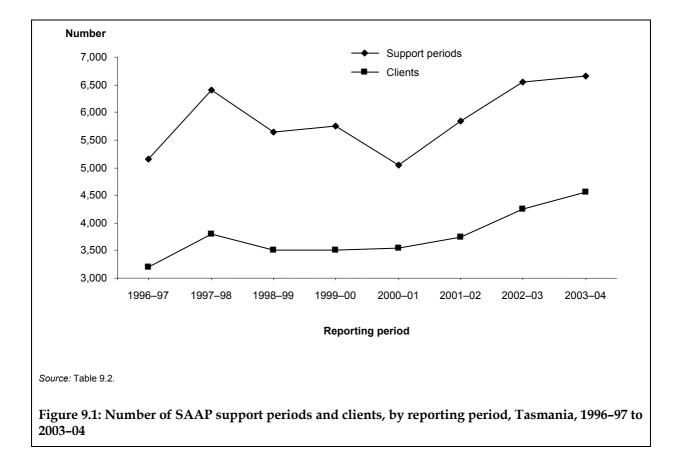
## Table 8.5: SAAP closed support periods: employment status immediately before and after a support period, Tasmania, 2003–04 (per cent)

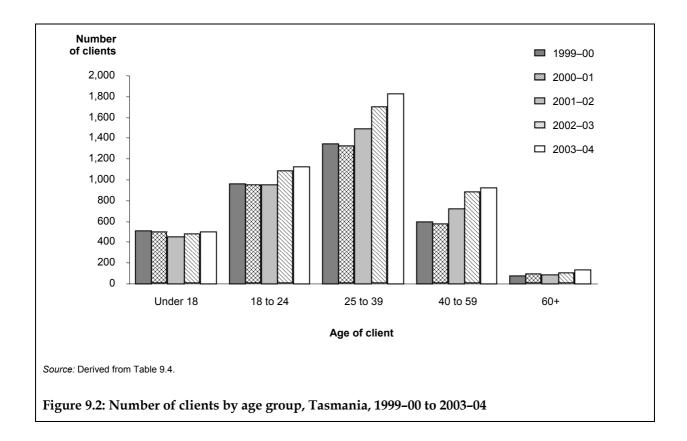
	Closed support period clients needed assis employment and tr	tance in	All closed suppo	ort periods
Employment status	Before	After	Before	After
Employed full-time	1.8	3.6	1.9	2.0
Employed part-time/casual	8.5	11.3	4.8	5.8
Unemployed (looking for work)	38.0	33.6	33.5	30.6
Not in labour force	51.6	51.5	59.8	61.6
Total	100.0	100.0	100.0	100.0
Total (with valid data)	200	150	5,250	4,300
Number with missing data	<25	50	450	1,400
Total (number)	200	200	5,700	5,700

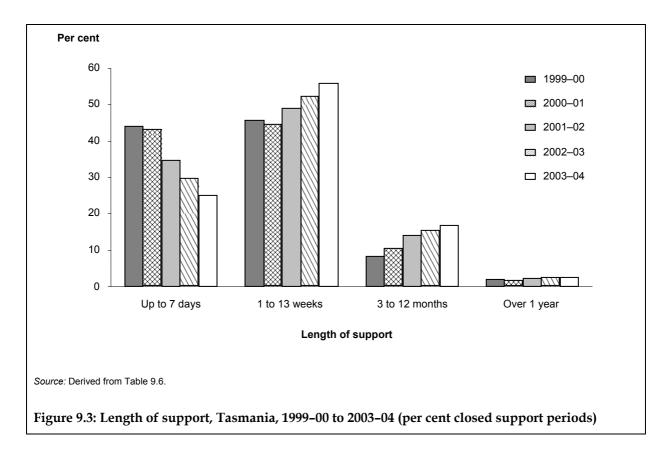
Note: Figures have been weighted to adjust for agency non-participation and client non-consent.

## 9 Support from 1996–97 to 2003–04

#### 9.1 Key charts







#### 9.2 Tables

Reporting period	Total recurrent funding	Funding to agencies	Funding per support period	Funding per client
		Curre	nt \$	
1996–97	9,666,000	8,990,000	1,740	2,810
1997–98	9,839,000	9,156,000	1,430	2,400
1998–99	10,065,000	9,382,000	1,660	2,680
1999–00	10,375,000	9,518,000	1,650	2,700
2000–01	11,229,000	9,693,000	1,920	2,740
2001–02	11,554,000	11,139,000	1,910	2,980
2002–03	11,920,000	11,366,000	1,730	2,670
2003–04	12,194,000	11,657,000	1,750	2,560
		Constant 2	003–04 \$	
1996–97	11,843,000	11,015,000	2,140	3,450
1997–98	11,787,000	10,969,000	1,710	2,880
1998–99	12,332,000	11,495,000	2,040	3,280
1999–00	11,925,000	10,941,000	1,900	3,100
2000–01	12,797,000	11,047,000	2,190	3,130
2001–02	12,750,000	12,292,000	2,100	3,290
2002–03	12,611,000	12,025,000	1,830	2,820
2003–04	12,194,000	11,657,000	1,750	2,560

Table 9.1: SAAP funding to agencies and mean funding per support period and client: current andconstant 2003-04 dollars, by reporting period, Tasmania, 1996-97 to 2003-04

Notes

1. Funding per support period and funding per client are based on recurrent allocations to agencies.

2. 'Total recurrent funding' for 1999–00 and 2000–01 includes relatively small amounts provided through the Partnerships Against Domestic Violence Program (AIHW 2001a: Table 2.1; AIHW 2001b: Table 2.1).

3. Support period figures have been weighted to adjust for agency non-participation.

4. Client figures have been weighted to adjust for agency non-participation and client non-consent.

Sources: SAAP Administrative Data and Client Collections; AIHW 1997, 1999, 2000, 2001a, 2001b, 2002, 2003; ABS 2004c; FaCS unpublished data.

	1996–97	1997–98	1998–99	1999–00	2000–01	2001–02	2002–03	2003–04
Support periods	5,150	6,400	5,650	5,750	5,050	5,850	6,550	6,650
Errors & omissions	—	—	_	—	—	_	_	—
Clients	3,200	3,800	3,500	3,500	3,550	3,750	4,250	4,550
Errors & omissions	_	_	_	_	_	_	_	_
Mean number of support periods per client	1.63	1.67	1.60	1.64	1.44	1.57	1.55	1.46
Errors & omissions	—	—	_	—	—	_	_	—
Clients per 10,000 population 10+	79	94	86	87	87	91	103	109
Errors & omissions	_	_	_	_	_	_	_	_
Nightly average support periods with accommodation	150	250	200	200	200	200	150	150
Errors & omissions	99	167	276	158	69	106	76	91
Daily average support periods	450	650	550	650	700	850	1,000	1,050
Errors & omissions	233	162	19	9	57	86	6	1

## Table 9.2: SAAP support periods and clients, by reporting period, Tasmania, 1996–97 to 2003–04 (number)

Notes

1. Numbers of clients in this table relate to clients that *ever* received assistance from a SAAP agency in Tasmania.

 'Clients per 10,000 population 10+' shows how many people out of every 10,000 aged 10 years and over in the general population become SAAP clients. The rate is estimated by comparing the number of SAAP clients aged 10 years and over with the estimated resident population aged 10 years and over at 30 June just prior to the reporting period.

3. The method used to calculate the number of support periods per client was adjusted in 2002–03. The adjusted method has been applied to the mean number of support periods per client presented in this table.

4. Support period figures have been weighted to adjust for agency non-participation.

5. Client figures have been weighted to adjust for agency non-participation and client non-consent.

Sources: SAAP Client Collection; ABS 2004a.

	2001–02	2002–03	2003–04
Accompanying child support periods	2,350	2,950	2,750
Errors and omissions	_	—	—
Accompanying children	1,900	2,300	2,350
Errors and omissions	_	—	—
Mean number of accompanying child support periods per accompanying child	n.a.	n.a.	1.15
Errors and omissions	_	_	_
Accompanying children per 10,000 population 0–17	159	194	200
Errors and omissions	_	—	—
Nightly average accompanying child support periods			
with accommodation	100	100	100
Errors and omissions	94	36	36
Daily average accompanying child support periods	400	550	500
Errors and omissions	71	8	1

## Table 9.3: SAAP accompanying child support periods and accompanying children, by reporting period, Tasmania, 2001–02 to 2003–04 (number)

Notes

1. Numbers of accompanying children in this table relate to children that ever accompanied a client to a SAAP agency in Tasmania.

 'Accompanying children per 10,000 population 0–17' shows how many children out of every 10,000 aged 17 years and under in the general population accompanied a SAAP client. The rate is estimated by comparing the number of accompanying children aged 17 years and under with the estimated resident population aged 17 years and under at 30 June just prior to the reporting period.

 Dates of support and accommodation are not collected for accompanying children. For the purposes of calculating the number of days of support and the number of nights of accommodation, accompanying children are assumed to have the same periods of support and accommodation as their parent(s) or guardian(s).

4. Accompanying child support period figures have been weighted to adjust for agency non-participation.

5. Accompanying children figures have been weighted to adjust for agency non-participation and client non-consent.

Sources: SAAP Client Collection; ABS 2004a.

Age of client	1999–00	2000–01	2001–02	2002–03	2003- 04
Under 15 years	1.3	2.1	1.9	1.5	2.0
15–17 years	13.2	12.4	10.4	9.7	9.1
18–19 years	9.1	8.7	8.3	8.5	8.5
20-24 years	18.4	18.9	17.4	17.0	16.5
25–29 years	14.9	14.7	15.4	14.3	14.3
30-34 years	12.7	13.4	14.5	14.1	14.6
35–39 years	10.9	10.3	10.5	11.6	11.6
40-44 years	7.9	7.8	9.2	9.4	9.1
45–49 years	4.9	4.6	5.3	5.9	5.4
50–54 years	2.8	2.6	3.1	3.8	4.1
55–59 years	1.5	1.8	1.8	1.8	1.9
60-64 years	0.8	1.3	1.1	1.1	1.5
65 years and over	1.5	1.4	1.2	1.3	1.5
Total	100.0	100.0	100.0	100.0	100.0
Total (number)	3,500	3,500	3,700	4,250	4,500
Mean age (years)	29.5	30.2	30.4	31.0	31.2
Median age (years)	27	27	28	29	29
Errors and omissions	12	11	15	27	25

Table 9.4: SAAP clients: age of client by reporting period, Tasmania, 1999–00 to 2003–04 (per cent)

Note: Figures have been weighted to adjust for agency non-participation and client non-consent.

Source: SAAP Client Collection.

## Table 9.5: SAAP closed support periods: existence of a support plan by reporting period,Tasmania, 1999-00 to 2003-04 (per cent)

Existence of support plan	1999–00	2000–01	2001–02	2002–03	2003–04
Support plan	55.9	64.6	65.8	69.4	66.1
All goals achieved	n.a.	15.4	15.5	15.1	15.6
Most or some goals achieved	n.a.	29.8	34.7	39.8	36.4
No goals achieved	n.a.	2.7	4.1	5.3	6.0
No information given	n.a.	16.7	11.4	9.2	8.2
No support plan	21.8	17.8	16.4	13.5	17.2
Not appropriate	22.3	17.6	17.8	17.2	16.6
Total	100.0	100.0	100.0	100.0	100.0
Total (number)	4,500	3,600	4,500	4,750	5,150
Errors and omissions	1,064	731	561	998	593

Notes

1. Data on goal achievement were not collected before 2000–01. In addition, the percentage with 'No information given' on goal achievement is high for 2000–01: these data were not collected for the first half of the year by agencies using the electronic reporting tool.

2. Figures have been weighted to adjust for agency non-participation.

Length of support	1999–00	2000–01	2001–02	2002–03	2003–04
Less than 1 day	13.1	13.3	7.6	5.8	4.3
1 day	10.2	9.1	8.3	7.8	7.8
2 days	4.9	4.9	4.2	3.8	3.3
3 days	4.1	3.8	3.5	3.3	2.4
4 days	3.4	3.2	3.0	3.0	1.7
5 days	2.7	3.0	2.6	1.9	1.7
6 days	2.7	3.0	2.8	1.9	1.9
7 days	3.0	3.0	2.6	2.3	1.9
>1–2 weeks	12.3	11.1	10.8	10.0	8.7
>2–4 weeks	10.9	11.1	10.2	10.9	11.0
>4–13 weeks	22.5	22.5	28.1	31.3	36.1
>13–26 weeks	5.3	6.9	8.5	9.0	11.6
>26–52 weeks	2.9	3.5	5.4	6.3	5.1
>52 weeks	2.0	1.6	2.2	2.6	2.6
Total (%)	100.0	100.0	100.0	100.0	100.0
Total (number)	5,100	4,300	5,000	5,750	5,700
Mean length (days)	45	45	56	62	66
Median length (days)	11	12	20	28	31
Errors and omissions	9	57	86	7	1

Table 9.6: SAAP closed support periods: length of support by reporting period, Tasmania,1999-00 to 2003-04 (per cent)

Note: Figures have been weighted to adjust for agency non-participation.

	1996–97	1997–98	1998–99	1999–00	2000–01	2001–02	2002–03	2003–04
1	76.5	76.7	73.6	70.2	78.5	78.5	76.1	76.7
2	13.3	10.6	16.1	17.4	12.2	11.0	13.9	14.2
3	5.5	8.3	5.1	6.1	5.2	5.1	5.0	5.3
4	2.3	2.0	2.1	2.4	2.3	2.8	2.3	2.0
5	1.1	0.6	1.4	1.6	0.9	1.2	1.4	0.9
6+	1.2	1.7	1.6	2.2	0.9	1.4	1.2	1.0
Total	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0
Total (number)	3,200	3,800	3,500	3,500	3,550	3,750	4,250	4,550
Mean number of support periods	1.63	1.67	1.60	1.64	1.44	1.57	1.55	1.46

Table 9.7:       SAAP clients: number of support periods per client by reporting period, Tasmania,
1996–97 to 2003–04 (per cent)

Notes

1. Number excluded due to errors and omissions (weighted): 0.

2. The method used to calculate the number of support periods per client was adjusted in 2002–03. The adjusted method has been applied to the number of support periods per client presented in this table.

3. Figures have been weighted to adjust for agency non-participation and client non-consent.

Source: SAAP Client Collection.

Table 9.8:         SAAP Client Collection: agency participation rates and forms returned with informed
consent and valid consent by reporting period, Tasmania, 1996–97 to 2003–04

	1996–97	1997–98	1998–99	1999–00	2000–01	2001–02	2002–03	2003–04
Agencies (number)	42	40	41	41	39	40	36	35
Agency participation rate (%)	95.2	100.0	100.0	97.6	100.0	92.5	97.2	100.0
Forms returned (number)	4,895	6,063	5,643	5,634	5,051	5,045	6,383	6,644
Forms returned with consent (%)	64.1	62.5	66.1	71.3	76.2	81.9	81.6	81.7
Forms returned with valid consent (%)	59.8	58.6	63.4	69.5	75.2	80.4	80.0	80.6

Notes

1. 'Agencies' refers to the number of agencies that were 'in scope'—that is, that should have been participating in the reference period.

2. Based on forms returned from agencies in scope for the Client Collection during the reference period. Not all agencies funded under SAAP are required to participate in the Client Collection. For example, agencies that only provide support to other agencies or that only provide casual assistance lasting less than 1 hour are not required to participate in the collection. Consequently, some agencies funded under SAAP (see Chapter 2) are not included in this table.

3. 'Valid consent' here refers to all forms with a valid alpha code that were answered with consent (see 'alpha code' in the Glossary).

Sources: SAAP Administrative Data and Client Collections.

# Appendix 1 The data

### A1.1 Agency participation

General information to help readers interpret the tables presented in this report is given in Appendix 1 of the national report. Additional information relevant only to the tables for Tasmania follows.

 Table A1.1: SAAP Client Collection: agency participation rates and forms returned with informed consent and valid consent, by region and primary target group, Tasmania, 2003–04

	Agenc	ies	Fc	Forms returned				
	Total	Participation rate	Total	Consent	Valid consent			
Region	Number	%	Number	%	%			
South	18	100.0	2,764	73.4	72.3			
North	8	100.0	2,449	82.5	82.0			
North-West	9	100.0	1,431	96.2	94.3			
Total	35	100.0	6,644	81.7	80.6			
Primary target group								
Young people	10	100.0	602	95.0	93.4			
Single men only	2	100.0	660	71.1	70.6			
Single women only	_	_	_	_	_			
Families	_	_	_	_	_			
Women escaping domestic violence	2	100.0	132	96.2	93.9			
Cross target/multiple/general	21	100.0	5,250	81.1	80.1			
Total	35	100.0	6,644	81.7	80.6			

Notes

1. 'Agencies' refers to the number of agencies that were 'in scope'—that is, that should have been participating in the reference period.

2. Based on forms returned from agencies in scope for the Client Collection during the reference period. Not all agencies funded under SAAP are required to participate in the Client Collection. For example, agencies that only provide support to other agencies or that only provide casual assistance lasting less than 1 hour are not required to participate in the collection. Consequently, some agencies funded under SAAP (see Chapter 2) are not included in this table.

3. 'Valid consent' here refers to all forms with a valid alpha code that were answered with consent (see 'alpha code' in the Glossary).

Sources: SAAP Administrative Data and Client Collections.

## A1.2 Additional counting rules

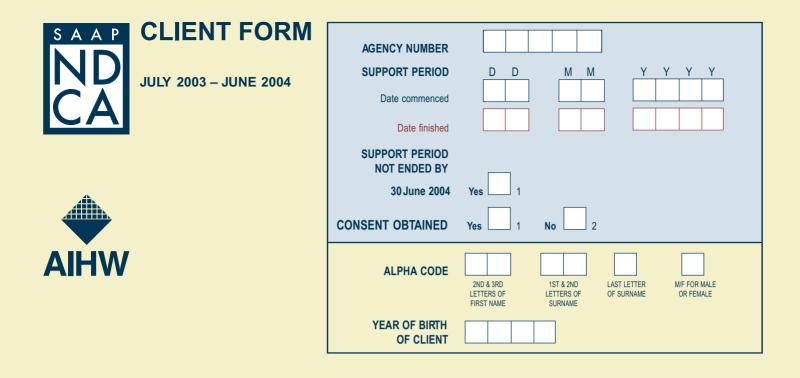
In the tables in this report, when counting clients or support periods in particular groups, the following rules have been used in addition to those outlined in Appendix 1, Section 1.4 of the national report.

#### Region

Administrative regional classifications developed by the Tasmanian Department of Health and Human Services are used in the report. The regions are as follows:

- South
- North
- North-West.

# Appendix 2 SAAP NDCA Client Collection form



#### THE 2003–2004 CLIENT FORM

The 2003–04 Client Collection commences Monday 1 July 2003. Important points to remember:

- Either a shaded square or ellipse indicates if informed consent is required. The ellipse indicates the questions that *require* the *informed consent* of the client. The square indicates questions that should be completed even *without* the *informed consent* of the client.
- You should begin using the new client forms on Tuesday 1 July 2003. The new forms should be used for any client who begins a support period on or after 1 July. All support details for existing ongoing clients should be transferred to the new form from 1 July.

Prior to 1 July please read the Collector's Manual July 2001.

#### REMINDER

As a worker in a SAAP agency, you should complete the form based on information provided by the client. It is not appropriate for clients to complete the form on their own. You should use the Collection Manual to help complete the form accurately.

COMPLETED FORMS WILL BE KEPT STRICTLY CONFIDENTIAL

If you have any problems completing this form please telephone the SAAP NDCA hotline on 1-800 627 191 or email ndca@aihw.gov.au

Source of referral/information		4. Country of birth of client
please tick one box only		
self	13	Australia 1
family	14	other (please specify) 2
friends	15	<b>5.</b> Does the client identify as being of Aboriginal or
school/other educational institution	2	Torres Strait Islander origin?
community services department	3	no 📃 1
police/legal unit	4	yes, Aboriginal person 📃 2
prison/correction institution	5	yes, Torres Strait Islander person 📃 3
hospital/health/medical services	6	yes, both 📃 4
psychiatric unit	7	
telephone/crisis referral agency	8	6. What language does the client mainly speak?
SAAP agency/worker	9	English 🔄 1 go
other government department	10	other (please specify) 2
other non-government organisation	11	7. How well does the client speak English?
other (please specify)	999	• · · ·
don't know/no information	0	very well 1
		well 2
Person(s) receiving assistance		not well 3
please tick one box only		not at all 4
WITH child(ren)		8. Cultural identity of the client?
person with child(ren)	3	
couple with child(ren)	4	(please specify)
WITHOUT child(ren)		9. Labour force status before and after support period
person alone or with unrelated person(s)	1	please tick one box only in each column Before After
couple without child(ren)	2	· · · ·
other (please specify)	999	employed full time 1
Gender of client		employed part time 2
female	1	employed casual 🧧 3 📃
male	2	unemployed (looking for work)
CONSENT NOT OBTAINED PLEASE GO TO		not in labour force (see manual)
ESTION 19		don't know /no information 0

COMPLETED FORMS WILL BE KEPT STRICTLY CONFIDENTIAL If you have any problems completing this form please telephone the SAAP NDCA hotline on 1-800 627 191 or email ndca@aihw.gov.au

Main income source before and after su	pport period	<b>12.</b> Presenting reasons for seeking assistance		
please tick one box only in each column	Before After	please tick as many circles as apply		
No Income no income	9 🗌 1 🗌	usual accommodation unavailable eviction/previous accommodation ended/ asked to leave	0	19 9
registered/awaiting benefi	t 🗌 2 🗌	time out from family/other situation	$\bigcirc$	2
Government Payments		relationship/family breakdown interpersonal conflict	$\bigcirc$	3 4
newstart allowance	e 🗌 4 🗌	physical/emotional abuse	$\bigcirc$	5
youth allowance		domestic violence	$\bigcirc$	6
		sexual abuse	Õ	7
Austudy Payment - for students aged		financial difficulty	$\bigcirc$	8
25 years of age and over		drug/alcohol/substance abuse	$\bigcirc$	10
community development employment		gambling	$\bigcirc$	20
project (CDEP)		emergency accommodation ended	$\bigcirc$	11
ABSTUDY Scheme	9 31	recently left institution psychiatric illness	$\bigcirc$	12 13
disability support pensior	n 🗌 12 🗌	recent arrival to area with no means of support	$\bigcirc$	14
age pensior	n 🗌 13 🗌	itinerant (moving from place to place)	$\bigcirc$	15
parenting payment (single) - formerly	/	other (please specify)	$\bigcirc$	999
sole parent pensior	n 🗌 14 🗌	other (please specify)	0	998
parenting payment (partnered)	) 32	don't know/no information	$\bigcirc$	990
special benefi	t 🗌 15 🗌			
sickness allowance	e 🗌 16 🗌	<b>13.</b> <u>Main presenting reason for seeking assistan</u>		40
partner allowance	e 🗌 17 🗌	Please write the appropriate code number from Que	stion	12
DVA support pensior	n 29			
DVA disability pensior		<b>14.</b> Current period of unsafe, insecure or inadeq	mat	o
other type of allowance or benefi		housing (i.e. homelessness)	Inan	C
		at imminent risk		888
Other Income		less than one week		1
workcover/compensatior		1 week - 1 month		2
maintenance/child suppor		1-3 months		3
wages/salary/own business	s 21	3-6 months		4
spouse/partner's income	22	6-12 months		5
other (please specify)	999	1-2 years		6
		2-5 years		7
don't know/no informatior		more than 5 years		8
Student status before and after support p	period	don't know/no information		0
	Before After	<b>15.</b> Location before the period of unsafe, insecu	re	
please tick one box only in each column not a studen		or inadequate housing in question 14		
primary/secondary school studen		(i.e. homelessness or at imminent risk)		
post-secondary student/employment training		state		
don't know/no information				
		suburb/town		
		postcode		
		overseas		9998
		don't know/no information		0

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<b>16.</b> Type of housing/accommodation <u>immediately</u> before and after this support period	18. Was the client the subject of a legal order or legal processes before or after support?
please tick one box only in each column Before After	Before After
SAAP/CAP FUNDED ACCOMMODATION	no 🗌 1 📃
crisis/short-term accommodation	OR tick as many circles as apply
medium/long term accommodation 2	protection or guardianship order
hostel 3	(including wardship or equivalent) 2
motel/hotel 4	intervention/protection/restraining order/
community placement 5	apprehended violence order (as a result of
other SAAP/CAP funded accommodation 6	violence perpetrated <u>AGAINST</u> the CLIENT) 0 3 0
NON-SAAP HOUSING ACCOMMODATION	intervention/protection/restraining.order
non-SAAP emergency accommodation 7	intervention/protection/restraining order apprehended violence order (as a result of
living rent-free in house or flat	violence perpetrated <u>BY</u> the CLIENT) 0 6
renting independently in the private rental market 9	other legal processes () 999 ()
renting a public housing dwelling 10	
renting community housing 11	don't know/no information O O
renting a caravan 12	<b>19.</b> Has a case management/support plan been agreed
rooming house/hostel/hotel 13	to by the end of the support period?
boarding in a private home 14	please tick one box only
purchasing or living in own home 📃 15 📃	
living in a car/tent/park/street/squat 16	yes 1 go to question 20
other non-SAAP housing/accommodation 17	no 2 go to question 21
INSTITUTIONAL SETTING	not appropriate 📃 3 go to question 21
hospital/psychiatric institution 18	20 To substant house the alient's and a more restrict
prison/youth training centre 19	<b>20.</b> To what extent have the client's case management goals been achieved by the end of the support
other government residential arrangement 20	period?
detoxification unit/rehabilitation centre 21	•
other institutional setting 22	please tick one box only not at all 1
don't know/no information 0	some 2
17. Who was the client living with <u>immediately</u> before	most 3
and after this support period?	all 🗌 4
	not applicable/appropriate
please tick one box only in each column Before After	
alone 📃 10 📃	
with both parents 1	
with one parent and parent's spouse/partner	

with both parents	1	
with one parent and parent's spouse/partner	2	
with one parent	3	
with a foster family	4	
with relative(s) - temporary	5	
with relative(s) - long term	6	
with spouse/partner	7	
with spouse/partner and child(ren)	8	
alone with child(ren)	9	
with friend(s) - temporary	11	
with friend(s) - long term	12	
living with other unrelated persons	13	
other (please specify)	999	
don't know/no information	0	

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2.	I. Was SAAP/CAP accomm	odation provided?	22. Support to client				
	No go to question 2 Yes please provide t	2 ypes and dates of	please tick as many circles as apply	Needed	Provided	Referral Arranged	Not provided or referred
	SAAP/CAP supp provided to the c	corted accommodation Client (including THM's managed properties)	SAAP/CAP accommodation (including THM's and other SAAP managed properties)	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 43
1	Type of accommodation	Dates of accommodation	assistance to obtain/maintain short-term accommodation	$\bigcirc$	$\bigcirc$	$\bigcirc$	) 39
1.	please tick one box only	please complete all boxes	assistance to obtain/maintain independent housing	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 42
	on-site off-site Crisis/short term 1 4	Start	assistance to obtain/maintain benefit/pension/ other government allowance	$\bigcirc$	$\bigcirc$	$\bigcirc$	) 37
	Medium/long term 2 5 Other SAAP 3 6	Finish	employment and training assistance	$\bigcirc$	$\bigcirc$	$\bigcirc$	5
			financial assistance/material aid	Õ	Õ	$\overline{\bigcirc}$	6
2	Turna of accommodation	Dates of accommodation	financial counselling and support	-	Õ	Õ	0 7
Ζ.	Type of accommodation please tick one box only	please complete all boxes	incest/sexual assault counselling and support	$\bigcirc$	$\bigcirc$	$\bigcirc$	8
	on-site off-site Crisis/short term 1 4	Start	domestic violence counselling and support	0	$\bigcirc$	$\bigcirc$	9
	Medium/long term 2 5	Finish	family/relationship counselling and support	$\bigcirc$	$\bigcirc$	$\bigcirc$	) 10
	Other SAAP 3 6		emotional support/ other counselling	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 11
3.	Type of accommodation	Dates of accommodation	psychological services	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 12
	please tick one box only	please complete all boxes	psychiatric services	$\bigcirc$	$\bigcirc$	$\bigcirc$	) 13
	on-site off-site	<b>D D M M Y Y Y</b>	living skills/personal		0	~	~
	Crisis/short term 1 4	Start	development	$\bigcirc$	$\bigcirc$	$\bigcirc$	) 14
			pregnancy support	$\bigcirc$	$\bigcirc$	$\bigcirc$	33
	Medium/long term 2 5	Finish	family planning support	$\bigcirc$	$\bigcirc$	$\bigcirc$	) 34
	Other SAAP 3 6		drug/alcohol support or intervention	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 16
4	Type of accommodation	Dates of accommodation	physical disability services	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 17
	please tick one box only	please complete all boxes	intellectual disability services	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 18
	on-site off-site		culturally appropriate support	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 19
	Crisis/short term	Start	interpreter services	$\bigcirc$	$\bigcirc$	$\bigcirc$	20
			meals	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 21
	Medium/long term 2 5	Finish	laundry/shower facilities	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 22
	Other SAAP 3 6		recreation	$\bigcirc$	$\bigcirc$	$\bigcirc$	23
			transport	$\bigcirc$	$\bigcirc$	$\bigcirc$	24
5.	Type of accommodation	Dates of accommodation	assistance with legal issues/ court support	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 25
	please tick one box only	please complete all boxes	health/medical services	$\bigcirc$	$\bigcirc$	$\bigcirc$	26
	on-site off-site	D D M M Y Y Y Y	advice/information	$\bigcirc$	$\bigcirc$	$\bigcirc$	27
	Crisis/short term 1 4	Start	brokerage services	$\bigcirc$	$\bigcirc$	$\bigcirc$	28
	Medium/long term 2 5	Finish	retrieval/storage/removal of		$\bigcirc$	$\bigcirc$	0 -0
			personal belongings	$\bigcirc$	$\bigcirc$	$\bigcirc$	0 29
	Other SAAP 3 6		advocacy/liaison on behalf				
			of client assistance with problem	$\bigcirc$	$\bigcirc$	$\bigcirc$	) 30
			gambling	$\bigcirc$	$\bigcirc$	$\bigcirc$	36
			assistance with immigration issues	$\bigcirc$	$\bigcirc$	$\bigcirc$	38
			other (please specify)	$\bigcirc$	$\bigcirc$	$\bigcirc$	<u> </u>

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#### PART B-ACCOMPANYING AND/OR ASSISTED CHILDREN

(Complete a separate client form for each child aged 18 years and over)

23. Does this client have children reported on this form or another form for this period of support? (children should be recorded on only one of the parent/guardian's form)														
<i>please tick one box only</i> Yes, child(ren) recorded on this form	1	No,	child(ı	ren) re	cord	ed on	'other	adults'	form	2 n	ot appl	licable	3	
24.	2ND & 3RD LETTERS OF FIRST NAME YEAR OF B	ALPH 1ST & 2 LETTE OF SURNA	RS LET	ST M/F TER M/	FOR ALE PR IALE	2ND &	ALI 3RD 1ST RS LET RST (	TERS LE		2ND & LETTE OF FII NAM YEAR OF B	AL 3RD 1ST 8 ERS LETT RST C ME SURP	TERS LET DF C		
<b>25.</b> Country of birth of the child(ren)	other (	pleas			] 1 ] 2			Austra ase spe	cify)	1.1	er <i>(plea</i>	Austra ase spec		
<b>26.</b> Number of homes the child(ren) has lived in during the past year	- - - - - - - - - - - - - - - - - - -		hom	les				hom	nes		homes			
<b>27.</b> Age of child(ren)	0-4 years 1 5-12 years 2 13-15 years 3 16-17 years 4			3	0-4 years 1 5-12 years 2 13-15 years 3 16-17 years 4			5-12 years 2 13-15 years 3						
<b>28.</b> Gender of child(ren)			fema ma	ale	] 1 ] 2			fem m	ale 1 ale 2			fema ma	ale 1 ale 2	
<b>29.</b> Support to child(ren)														
no assistance														
OR tick as many circles as apply	Needed Pr	ovided	Referral Arranged	Not provided or referred	ł	Needed	Provided	Referral Arranged	Not provided or referred	Needed	Provided	Referral Arranged	Not provided or referred	
SAAP/CAP accommodation (including THM's and other SAAP managed properties) help with behavioural problems sexual/physical abuse counselling/support	$\bigcirc$	0	$\bigcirc$ $\bigcirc$ $\bigcirc$	$\bigcirc$ $\bigcirc$ $\bigcirc$	21 1 2		$\bigcirc$ $\bigcirc$ $\bigcirc$	$\bigcirc$ $\bigcirc$ $\bigcirc$	<ul> <li>21</li> <li>1</li> <li>2</li> </ul>			$\bigcirc$ $\bigcirc$ $\bigcirc$	<ul> <li>21</li> <li>1</li> <li>2</li> </ul>	
child care liaison with kindergarten/school access arrangements culturally sensitive services			$\bigcirc \bigcirc \bigcirc \bigcirc \bigcirc \bigcirc$		3 4 5 10			$\bigcirc \\ \bigcirc \\$	<ul> <li>3</li> <li>4</li> <li>5</li> <li>10</li> </ul>		$\bigcirc \bigcirc $	$\bigcirc \\ \bigcirc \\$	<ul> <li>3</li> <li>4</li> <li>5</li> <li>10</li> </ul>	
meals showers/hygiene support recreation transport			$\bigcirc \bigcirc $	$\bigcirc \bigcirc $	11 12 13 14				<ul> <li>11</li> <li>12</li> <li>13</li> <li>14</li> </ul>	$\bigcirc$	$\bigcirc \bigcirc $	$\bigcirc \bigcirc $	<ul> <li>11</li> <li>12</li> <li>13</li> <li>14</li> </ul>	
advice/information brokerage services skills education advocacy			$\bigcirc \bigcirc $	$\bigcirc \bigcirc $	15 16 17 18			$\bigcirc \bigcirc $	<ul> <li>15</li> <li>16</li> <li>17</li> <li>18</li> </ul>		0000		<ul> <li>15</li> <li>16</li> <li>17</li> <li>18</li> </ul>	
health/medical services general counselling/support	$\bigcirc$	0 0 0	0		19 20 999	$\bigcirc \\ \bigcirc \\$	$\bigcirc$	$\bigcirc$	<ul> <li>19</li> <li>20</li> <li>999</li> </ul>	0	$\bigcirc$	$\bigcirc$	<ul> <li>19</li> <li>20</li> <li>999</li> </ul>	
other (please specify) other (please specify)	:	0	$\bigcirc$	Ŭ	999	0	0	0	<ul><li>999</li><li>998</li></ul>		$\bigcirc$	$\bigcirc$	<ul><li>999</li><li>998</li></ul>	

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CHILD 4 ALPHA CODE 2ND & 3RD 1ST & 2ND LAST M/F FOR LETTERS LETTERS LETTERS OF FIRST OF OF NAME SURNAME SURNAME FEMALE YEAR OF BIRTH	CHILD 5 ALPHA CODE CNUE CNUE CNUE CNUE CNUE CNUE CNUE CNU	CHILD 6 ALPHA CODE 2ND & 3RD 1ST & 2ND LETTERS LETTERS OF FIRST OF NAME SURNAME SURNAME FEMALE YEAR OF BIRTH	CHILD 7 ALPHA CODE 2ND & 3RD 1ST & 2ND LAST MIF FOR LETTERS LETTER MALE OF FIRST OF OF OR NAME SURNAME SURNAME FEMALE YEAR OF BIRTH
Australia 1	Australia 1	Australia 1	Australia 1
other <i>(please specify)</i>	other (please specify)	other <i>(please specify)</i>	other <i>(please specify)</i>
2	2	2	2
homes 1	homes 1	homes 1	homes 1
5-12 years 2	5-12 years 2	5-12 years 2	5-12 years 2
13-15 years 3	13-15 years 3	13-15 years 3	13-15 years 3
16-17 years 4	16-17 years 4	16-17 years 4	16-17 years 4
female 1	female 1	female 1	female 1
male 2	male 2	male 2	male 2
Needed Provided Referral Not	Needed Provided Referral Not	Needed Provided Referral Not	Needed Provided Referral Not
Arranged provided	Arranged provided	Arranged provided	Arranged provided
or referred	or referred	or referred	or referred
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	$ \bigcirc \ \bigcirc $	$ \bigcirc \ \bigcirc $	$ \bigcirc \bigcirc$

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#### **RETURNING FORMS TO THE NDCA**

- In the first week of each month, send the forms of *clients* **who have left your agency in the** *last month* to the NDCA in the prepaid envelope provided.
- Forms should reach the NDCA by the 15th of each month.
- Include a completed Form Return Sheet with your forms. If no clients left your agency in the last month record **zero** forms to return on the Form Return Sheet. This ensures that your agency is counted as participating in the National Data Collection. The NDCA is required to notify State/Territory funding departments of agencies that do not return forms (or Form Return Sheets) each month.

#### 30 JUNE 2003 AND 31 DECEMBER 2003

- Twice a year (in the first week of July 2003 and in the first week of January 2004), you should notify the NDCA of clients who are still being supported as at 30 June 2003 and 31 December 2003.
- For clients who are ongoing at 30 June 2003, transfer the information from the old 2002–2003 form to the new 2003–2004 form. Return the old form to the NDCA along with the forms of *clients who have left your agency in the last month*. Retain the new form in your agency until the client has finished his/her support period.
- For ongoing clients at 31 December use the December Form Return Sheet and note in the box provided the number of clients being supported on 31 December 2003. It is important to send in a December Form Return Sheet even if you did not have any client forms to remit or you had no ongoing clients.

If you do not need materials sent to you, please return them to the NDCA in an NDCA Reply paid envelope.

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