Australian Government

Australian Institute of Health and Welfare

National housing and homelessness data dictionary

Version 1

2013

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**Please note that there is the potential for minor revisions of data in this report.
Please check the online version at <www.aihw.gov.au> for any amendments**

Contents

Acknowledgments

Abbreviations

ABS	Australian Bureau of Statistics
AHMAC	Australian Health Ministers' Advisory Council
AIHW	Australian Institute of Health and Welfare
ANZSCO	Australian and New Zealand Standard Classifications of Occupations
ARIA	Accessibility/Remoteness Index of Australia
AS	Australian Standard
ASCL	Australian Standard Classification of Languages
ASGC	Australian Standard Geographic Classification
ASGS	Australian Statistical Geography Standard
CAP	Crisis Accommodation Program
CD	Collection District
CDSMAC	Community and Disability Services Ministers' Advisory Council
CH	Community housing
CHINS	Community Housing and Infrastructure Needs Survey
CNOS	Canadian National Occupancy Standard
COAG	Council of Australian Governments
CRA	Commonwealth Rent Assistance
DoHA	Department of Health and Ageing
DSS	data set specification
FaCSIA	Australian Government Department of Families, Community Services and Indigenous Affairs
HACC	Home and Community Care
HHIMG	Housing and Homelessness Information Management Group
HMAC	Housing Ministers' Advisory Committee
HPA	Home purchase assistance
ICD	International Classification of Diseases
ICH	Indigenous community housing

ICHOs	Indigenous Community Housing Organisations
IEC	International Electrotechnical Commission
ISO	International Organization for Standardization
LGA	Local Government Area
METeOR	Metadata Online Registry
NAHA	National Affordable Housing Agreement
NCSIMG	National Community Services Information Management Group
NHDAMG	National Housing Data Agreement Management Group
NHDDC	National Housing Data Development Committee
NMDS	national minimum data set
NPAH	National Partnership Agreement on Homelessness
NPHIWG	National Public Health Information Working Group
PH	Public rental housing
PRA	Private rent assistance
RRMA	Rural, Remote and Metropolitan Areas (Classification)
SAAP	Supported Accommodation Assistance Program
SACC	Standard Australian Classification of Countries
SHS	Specialist Homelessness Services
SLA	Statistical Local Area
SLK	Statistical Linkage Key
SOMIH	State owned and managed Indigenous housing

Introduction

The *National housing and homelessness data dictionary* (NHHDD) is an important part of the national data infrastructure for housing and homelessness information development. It provides the basis for consistent national data and is designed to make data collection activities more efficient by describing standards for core data items, and more effective by ensuring that information to be collected is appropriate for its purpose. Having high quality comparable data in the community services field enables accurate reporting that is comparable across data sources (agencies and states and territories). To obtain high quality comparable data, the data needs to be collected against common definitions that are agreed and understood between stakeholders. The dictionary is also designed to be compatible with national data dictionaries in other relevant sectors, for example, community services.

The dictionary aims to set out agreed data definitions, classifications and standards. It will continue to be the ongoing authoritative source of housing assistance data definitions where national consistency is required or desired. The dictionary items are presented according to the ISO/IEC Standard 11179 Specification and Standardization of Data Elements. This is the international standard for defining data elements issued by the International Organization for Standardization (ISO) and the International Electrotechnical Commission (IEC).

For this version, considerable effort has been dedicated to:

- developing common (or integrated) metadata items with the community services and health data dictionaries
- assessing the content of the dictionary in line with the revised protocols for data
- standards
- ensuring the appropriateness and relevance of the metadata items in the dictionary.

The national standards for housing and homelessness are also available on the Austalian Institute of Health and Welfare's Metadata Online Registry (METeOR) at <http://meteor.aihw.gov.au>, along with the national standards for health, community services, and early childhood.

Data elements

Accommodation period end date

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service event—accommodation period end date, DDMMYYYY
METeOR identifier:	347334
Registration status:	Community Services, Standard 30/11/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The date at which an **accommodation period** was completed.
Data Element Concept:	Service event—accommodation period end date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use:	This data element refers to a discrete accommodation period within a service episode. There may be a number of accommodation periods within a service episode.
Collection methods:	This data element is collected in conjunction with the Accommodation period start date and supported accommodation type.

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services accommodation type and start/end date cluster Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013

> *Implementation start date:* 10/12/2012
>
> *DSS specific information:*
>
> In the Specialist Homelessness Services (SHS) NMDS, accommodation end date may be asked for three types of accommodation:
>
> 1) Short term or emergency, 2) Medium term or transitional; and 3) Long term.

Clients may have breaks in accommodation, or move between different types of accommodation. Clients may have multiple start and end dates for the various types of accommodation.

Accommodation period start date

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service event—accommodation period start date, DDMMYYYY
METeOR identifier:	348138
Registration status:	Community Services, Standard 30/11/2007 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	The date at which an **accommodation period** commences.
Data Element Concept:	Service event—accommodation period start date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use:	This data element refers to a discrete accommodation period within a service episode. There may be a number of accommodation periods within a service episode.
Collection methods:	This data element is collected in conjunction with the Accommodation period end date and Supported accommodation type.

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services accommodation type and start/end date cluster Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

Implementation start date: 10/12/2012

DSS specific information:
In the Specialist Homelessness Services (SHS) NMDS accommodation end date may be asked for three types of accommodation: 1) Short term or emergency, 2) Medium term or transitional; and 3) Long term. Clients may have breaks in accommodation, or shift between different types

of accommodation. Clients may have multiple start and end dates for the various types of accommodation.

Address site name

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—address site name, text X[(50)]
Synonymous names:	Building property name; Primary complex name
METeOR identifier:	429252
Registration status:	Community Services, Standard 06/02/2012 Housing assistance, Standard 01/05/2013 Health, Standard 07/12/2011
Definition:	The official place name or culturally accepted common usage name for an address site, as represented by text.
Data Element Concept:	Address—address site name

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	X[(50)]
Maximum character length:	50

Data element attributes

Collection and usage attributes

Guide for use:	This data element represents the name given to an entire building or address site.
	Names of persons, associations or businesses should not be used as address site names.
	Usage Examples:

- Parliament House (Name of the building)
- University of Melbourne (Site name of university campus – a complex)
- Happy Valley Retirement Village (Site name of gated property – a complex)
- Darwin Town Hall (Name of the building)
- Blue Hills Farm (Name of the property)

This data element is one of a number of items that can be used to create a primary address, as recommended by the AS 4590-2006 *Interchange of client information* standard. Components of the primary address are:

- Address site (or Primary complex) name
- Address number or number range

- Road name (name/type/suffix)
- Locality
- State/Territory
- Postcode (optional)
- Country (if applicable).

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Implementation in Data Set Specifications: [Community housing and Indigenous community housing service provider organisation address details cluster](#) Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of the service provider organisation.

[Community housing dwelling address details cluster](#) Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of the dwelling.

Agency identifier

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—organisation identifier, NNNNNA
Synonymous names:	Agency number
METeOR identifier:	506313
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	A unique identifier comprised of a logical combination of numeric and alphanumeric characters which identifies an agency.
Data Element Concept:	Service provider organisation—organisation identifier

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	NNNNNA
Maximum character length:	6

Data element attributes

Collection and usage attributes

Guide for use:	This identifier should remain in use and not change for the life of the Agency to which it is assigned.

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
	    Implementation start date: 01/07/2013
	    Implementation end date: 30/06/2014

Amount of assistance received

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Household—financial assistance amount received, total Australian currency N[NNNNN].NN

METeOR identifier: 385254

Registration status: Housing assistance, Standard 01/05/2013

Definition: The amount of monetary assistance received by a household, in dollars and cents.

Data Element Concept: Household—financial assistance amount

Value domain attributes

Representational attributes

Representation class: Total

Data type: Currency

Format: N[NNNNN].NN

Maximum character length: 8

Unit of measure: Australian currency (AU$)

Unit of measure precision: 2

Collection and usage attributes

Guide for use: This value domain must be expressed to two decimal places. Where there is a dollar value and no cent value, the cents must be expressed as .00 (e.g. 100.00).

Data element attributes

Source and reference attributes

Submitting organisation: Housing and Homelessness Information Management Group

Relational attributes

Implementation in Data Set Specifications: [Home purchase assistance DSS 2011-12](#) Housing assistance, Standard 01/05/2013

    Implementation start date: 01/07/2011

    Implementation end date: 30/06/2012

    DSS specific information:
Only the value of assistance provided between 01/07/2011 and 30/06/2012 should be included. The value of assistance provided before or after this date should be excluded, therefore:

    • for households with outstanding balances on repayable

assistance provided in a previous financial year where no transfers of assistance were provided in the 2011-12 financial year, the amount of assistance received, HPA_AMOUNT, should be left blank.

- for households that commenced receiving ongoing assistance in a previous financial year that continued to receive transfers of assistance in the 2011-12 financial year, only the value of assistance provided in the 2011-12 financial year should be included.

Private rent assistance DSS 2011-12 Housing assistance, Standard 01/05/2013

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

DSS specific information:
Only assistance provided between 01/07/2011 and 30/06/2012 should be included. Assistance before or after this date should be excluded.

For those households who commenced receiving assistance in a previous financial year (i.e. prior to 1 July 2011) and they continued to receive this assistance, include only the value of assistance provided for the year ending 30 June 2012 (i.e. disregard the value of assistance provided prior to 1 July 2011).

Application date (household)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—application date, DDMMYYYY
METeOR identifier:	472571
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The date on which a household lodges an application to receive services, expressed as DDMMYYYY.
Data Element Concept:	Household—application date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Relational attributes

Related metadata references:	See also Household—application type, housing assistance code N Housing assistance, Standard 01/05/2013
Implementation in Data Set Specifications:	Household (housing assistance) cluster Housing assistance, Standard 01/05/2013
	Waitlist (housing assistance) cluster Housing assistance, Standard 01/05/2013

Assessable weekly income

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—assessable income (weekly), total Australian currency N[NNNNN].NN
METeOR identifier:	462194
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The value of all assessable weekly income, used to assess the eligibility of a household for receipt of services, in dollars and cents.
Data Element Concept:	Household—assessable income

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[NNNNN].NN
Maximum character length:	8
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Collection and usage attributes

Guide for use:	This value domain must be expressed to two decimal places. Where there is a dollar value and no cent value, the cents must be expressed as .00 (e.g. 100.00).

Data element attributes

Collection and usage attributes

Guide for use:	The main components of assessable income are:

- current usual wages and salary
- income derived from self-employment
- government pensions, benefits and allowances
- other income comprising investments (including interest, dividends, royalties and rent) and other regular income (including superannuation, private scholarships received in cash, workers' compensation, accident compensation, maintenance or alimony, and any other allowances regularly received).

Source and reference attributes

| *Submitting organisation:* | Australian Institute of Health and Welfare |

Relational attributes

| *Related metadata references:* | See also Household—principal source of cash income, (housing assistance) code N[.N.N] Housing assistance, Standard 01/05/2013 |

Implementation in Data Set Specifications:

Household (housing assistance) cluster Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> The assessable weekly income refers to the weekly amount at 30 June.
>
> Assessable income is also used to calculate the rental housing rebate, which allows the household to pay a rent lower than the market rent. Each state and territory uses its own definition of 'assessable income'.

Tenancy/vacancy cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Assessable weekly income was collected for the week of 30 June. Assessable income includes income from all sources (excluding Commonwealth Rent Assistance (CRA)) as specified and used by the agency to establish eligibility of a household for receipt of housing assistance.
>
> Unknown values are recorded as "U".

Assistance received date

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Service event—assistance received date, DDMMYYYY

METeOR identifier: 270042

Registration status: Community Services, Standard 01/03/2005
Housing assistance, Standard 01/05/2013

Definition: The date on which a client **receives assistance** from an agency.

Data Element Concept: Service event—assistance received date

Value domain attributes

Representational attributes

Representation class: Date

Data type: Date/Time

Format: DDMMYYYY

Maximum character length: 8

Data element attributes

Collection and usage attributes

Guide for use: This metadata item should always be recorded as an 8-digit valid date comprising day, month and year. Year should always be recorded in its full 4-digit format. For days and months with a numeric value of less than 10, zeros should be used to ensure that the date contains the required 8 digits. For example if a person received assistance from an agency on 1 July 2000 the Assistance receipt date should be recorded as 01072000 as specified in the representational layout.

Collection methods: The date recorded should reflect the date on which the client received any type of assistance. Where a client receives more than one occasion of service on the same day, the agency should separately record each occasion of service against the same date.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Home and Community Care (HACC) Data Dictionary Version 1.0, 1998

Relational attributes

Related metadata references:	Supersedes [Assistance received date, version 1, DE, NCSDD, NCSIMG, Superseded 01/03/2005.pdf](#) (15.2 KB)
Implementation in Data Set Specifications:	[Home purchase assistance DSS 2011-12](#) Housing assistance, Standard 01/05/2013

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

DSS specific information:

The 2011-12 HPA collection requires a different format from the standard. The HPA collection required format is DD/MM/YYYY.

For the purposes of this collection this data item should record the date that the assistance is first received by the household, regardless of whether this date precedes the 2011-12 financial year.

The originating date of assistance will precede 1/7/2011 whenever households commenced receiving an ongoing form of assistance in a previous financial year and continued to receive that assistance in the 2011-12 financial year, or whenever households have, for the given assistance type, outstanding balances on repayable assistance provided in a previous financial year.

For example, if a household first received direct lending assistance in the 2001-2002 financial year and has a balance outstanding on their loan at the commencement of the 2011-12 financial year, the assistance received date for direct lending assistance will be the date their loan was issued in the 2001-2002 financial year. If they then commence receive ongoing mortgage relief on this loan in the 2010-11 financial year and continue to receive mortgage relief in the 2011-12 financial year, then the assistance received date for mortgage relief will be when it was first provided in the 2010-11 financial year.

[Private rent assistance DSS 2011-12](#) Housing assistance, Standard 01/05/2013

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

DSS specific information:
For those households who commenced receiving ongoing assistance in a previous financial year (i.e. prior to 1 July 2011) and they continued to receive this assistance, report the originating date of the assistance (i.e. the date the household first received the assistance).

Assistance request date

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service event—assistance request date, DDMMYYYY
METeOR identifier:	270043
Registration status:	Community Services, Standard 01/03/2005 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	The date on which assistance was requested.
Context:	Service provision and planning: This item can be useful for measuring the immediacy of response times and the responsiveness to people's requests for assistance (in conjunction with the date the assistance commenced and the **reason assistance was requested**). It also has important uses in measuring actual assistance provided and unmet demand.
Data Element Concept:	Service event—assistance request date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use:	This metadata item should always be recorded as an 8-digit valid date comprising day, month and year. Year should always be recorded in its full 4-digit format. For days and months with a numeric value of less than 10, zeros should be used to ensure that the date contains the required 8 digits. For example if a person requested assistance from an agency on 1 July 2000 the Date assistance requested should be recorded as 01072000 as specified in the representational layout.
Collection methods:	This item should be collected on the date on which a person(s) made the initial request for assistance. The person(s) requesting assistance need not necessarily be a client as a request does not necessarily result in provision of a service.

May be collected for individual types of assistance or service requested.

Comments: A request does not necessarily result in provision of a service.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Supported Accommodation Assistance Program (SAAP) National Data Collection Agency 2001. National Data Collection Data Dictionary. Version 2. Unpublished

Relational attributes

Related metadata references: Supersedes Assistance request date, version 1, DE, NCSDD, NCSIMG, Superseded 01/03/2005.pdf (14.9 KB)

Implementation in Data Set Specifications: Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *DSS specific information:*
> In the Specialist Homelessness Services NMDS, this Data Element is relevant to 'turnaways' and clients. It captures the date on which a person sought assistance from a Specialist Homelessness Agency. This may not be the same date the assistance or service is received by the client.

Assistance/support other than housing assistance indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—assistance/support other than housing assistance indicator, yes/no code N
METeOR identifier:	463084
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether a service provider organisation is able to offer assistance or support, other than housing assistance, to a client, as represented by a code.
Data Element Concept:	Service provider organisation—assistance/support other than housing assistance indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Boolean
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Yes
2	No

Data element attributes

Collection and usage attributes

Guide for use:	CODE 1 Yes
	Assistance other than housing assistance can be offered.
	CODE 2 No
	Assistance other than housing assistance offered cannot be offered.

Relational attributes

Implementation in Data Set Specifications:	Service provider organisation support type cluster Housing assistance, Standard 01/05/2013

Australian postcode (address)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—Australian postcode, code (Postcode datafile) {NNNN}
METeOR identifier:	429894
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
	Early Childhood, Standard 09/03/2012
	Tasmanian Health, Draft 12/09/2012
	Independent Hospital Pricing Authority, Standard 31/10/2012
Definition:	The Australian numeric descriptor for a postal delivery area for an address.
Data Element Concept:	Address—Australian postcode

Value domain attributes

Representational attributes

Classification scheme:	Postcode datafile
Representation class:	Code
Data type:	Number
Format:	{NNNN}
Maximum character length:	4

Data element attributes

Collection and usage attributes

Guide for use:	Australian postal addresses should include a valid postcode. Refer to the Australia Post Address Presentation Standard for rules on presentation and positioning of postcodes on mail.
	For a full list of Australian postcodes visit the Australia Post website: www.auspost.com.au
	This data element may be used in the analysis of data on a geographical basis which involves a conversion from postcodes to the Australian Bureau of Statistics (ABS) postal areas. This conversion results in some inaccuracy of information as postcodes do not have a geographic definition and boundaries are not well defined. However, in some data sets postcode is the only geographic identifier, therefore the use of other more accurate indicators (e.g. Statistical areas - SA) is not always possible.
	When dealing with aggregate data, postal areas, converted

from postcodes, can be mapped to Australian Statistical Geography Standard (ASGS) codes using an ABS concordance, for example to determine SA2s. For a more advanced concordance, locality, postcode and state, which are all part of an address, used in conjunction can effectively code data to the SA1 level and above in the ASGS.

This data element is one of a number of items that can be used to create a primary address, as recommended by the AS 4590-2006 *Interchange of client information* standard. Components of the primary address are:

- Address site (or Primary complex) name
- Address number or number range
- Road name (name/type/suffix)
- Locality
- State/Territory
- Postcode (optional)
- Country (if applicable).

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Implementation in Data Set Specifications: [Community housing and Indigenous community housing service provider organisation address details cluster](#) Housing assistance, Standard 01/05/2013

    DSS specific information:
    Unknown postcodes are recorded as "U".

[Community housing dwelling address details cluster](#) Housing assistance, Standard 01/05/2013

    DSS specific information:
    Unknown postcodes are recorded as "U".

[Dwelling (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

    DSS specific information:
    This item is used to collect the dwelling postcode.

[Home purchase assistance DSS 2011-12](#) Housing assistance, Standard 01/05/2013

    Implementation start date: 01/07/2011

    Implementation end date: 30/06/2012

    DSS specific information:
    This item is used to collect the dwelling postcode.

[Indigenous community housing dwelling address details cluster](#) Housing assistance, Standard 01/05/2013

DSS specific information:
Unknown postcodes are recorded as "U".

[Private rent assistance DSS 2011-12](#) Housing assistance, Standard 01/05/2013

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

DSS specific information:
This item is used to collect the dwelling postcode.

[Specialist Homelessness Services NMDS 2013-14](#) Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is reported twice, for:

- where the person lived one week before the first service contact (the Service episode—episode start date, DDMMYYYY)
- where the person lived the last time they had a permanent place to live.

Australian state/territory identifier (person)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—Australian state/territory identifier, code N
METeOR identifier:	286919
Registration status:	Community Services, Standard 25/08/2005
	Housing assistance, Standard 10/02/2006
	Health, Standard 04/05/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 01/05/2013
	Tasmanian Health, Draft 23/07/2012
Definition:	The Australian state or territory where a person can be located, as represented by a code.
Data Element Concept:	Person—Australian state/territory identifier

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	New South Wales
2	Victoria
3	Queensland
4	South Australia
5	Western Australia
6	Tasmania
7	Northern Territory
8	Australian Capital Territory
9	Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)

Collection and usage attributes

Guide for use: The order presented here is the standard for the Australian Bureau of Statistics (ABS). Other organisations (including the Australian Institute of Health and Welfare) publish data in state order based on population (that is, Western Australia before South Australia and Australian Capital Territory before Northern Territory).

Source and reference attributes

Reference documents: Australian Bureau of Statistics. Australian Standard
                         Geographical Classification (ASGC). Cat No. 1216.0. Canberra:
                         ABS.

Data element attributes

Collection and usage attributes

Collection methods: Irrespective of how the information is coded, conversion of the
                         codes to the ABS standard must be possible.

Source and reference attributes

Origin: Australian Bureau of Statistics 2004. Australian Standard
                         Geographical Classification (ASGC) (Cat No. 1216.0). Viewed
                         13 October 2005.

Reference documents: AS4846 Health Care Provider Identification, 2004, Sydney:
                         Standards Australia

                         AS5017 Health Care Client Identification, 2004, Sydney:
                         Standards Australia

                         In AS4846 and AS5017 alternative codes are presented. Refer to
                         the current standard for more details.

Relational attributes

Implementation in Data Set   Person (housing assistance) cluster Housing assistance,
Specifications: Standard 01/05/2013

                         DSS specific information:
                         This DSS uses abbreviated state and territory names (e.g.
                         NSW, Vic etc.), rather than code values. It does not collect
                         Code 9 'Other territories (Cocos (Keeling) Islands,
                         Christmas Island and Jervis Bay Territory)'.

                         Person file cluster (Mainstream community housing) Housing
                         assistance, Standard 01/05/2013

                         DSS specific information:
                         This DSS uses abbreviated state and territory names (e.g.
                         NSW, Vic etc.), rather than code values. It does not collect
                         Code 9 'Other territories (Cocos (Keeling) Islands,
                         Christmas Island and Jervis Bay Territory)'.

                         Person income (housing assistance) cluster Housing assistance,
                         Standard 01/05/2013

                         DSS specific information:
                         This DSS uses abbreviated state and territory names (e.g.
                         NSW, Vic etc.), rather than code values. It does not collect
                         Code 9 'Other territories (Cocos (Keeling) Islands,
                         Christmas Island and Jervis Bay Territory)'.

                         Specialist Homelessness Services NMDS 2013-14 Housing

assistance, Standard 01/05/2013

Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:

In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:

In the Specialist Homelessness Services NMDS, this data element is reported twice, for:

- where the person lived one week before the first service contact (the Service episode—episode start date, DDMMYYYY)

- where the person lived the last time they had a permanent place to live.

Australian state/territory identifier (service provider organisation)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—Australian state/territory identifier, code N
METeOR identifier:	289083
Registration status:	Community Services, Standard 07/12/2005 Housing assistance, Standard 01/05/2013 Health, Standard 04/05/2005 Early Childhood, Standard 21/05/2010 Tasmanian Health, Draft 23/07/2012
Definition:	An identifier of the Australian state or territory where an organisation or agency can be located, as represented by a code.
Data Element Concept:	Service provider organisation—Australian state/territory identifier

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	New South Wales
2	Victoria
3	Queensland
4	South Australia
5	Western Australia
6	Tasmania
7	Northern Territory
8	Australian Capital Territory
9	Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)

Collection and usage attributes

Guide for use:	The order presented here is the standard for the Australian Bureau of Statistics (ABS). Other organisations (including the Australian Institute of Health and Welfare) publish data in state order based on population (that is, Western Australia before

South Australia and Australian Capital Territory before Northern Territory).

Source and reference attributes

Reference documents: Australian Bureau of Statistics. Australian Standard Geographical Classification (ASGC). Cat No. 1216.0. Canberra: ABS.

Data element attributes

Collection and usage attributes

Collection methods: Irrespective of how the information is coded, conversion of the codes to the ABS standard must be possible.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Health Data Standard Committee

National Community Services Data Committee

Reference documents: AS4846 Health Care Provider Identification, 2004, Sydney: Standards Australia

AS5017 Health Care Client Identification, 2002, Sydney: Standards Australia

In AS4846 and AS5017 alternative codes are presented. Refer to the current standard for more details.

Relational attributes

Implementation in Data Set Specifications: Community housing and Indigenous community housing service provider organisation address details cluster Housing assistance, Standard 01/05/2013

         DSS specific information:
This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.

Boarding house unit indicator

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Dwelling—boarding house unit indicator, yes/no code N

METeOR identifier: 480184

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator of whether the accommodation in a **boarding house** is classified as a **boarding house unit**, as represented by a code.

Data Element Concept: Dwelling—boarding house unit indicator

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9   Not stated/ inadequately described

This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use: CODE 1   Yes

The accommodation can be classified as a **boarding house unit**.

CODE 2   No

The accommodation cannot be classified as a boarding house unit but can otherwise be classified as a **boarding house room**.

Relational attributes

Implementation in Data Set Specifications: [Dwelling file cluster (Mainstream community housing)](#)
Housing assistance, Standard 01/05/2013

     Conditional obligation:
     This is conditional upon 'Other' being selected in the

Dwelling—structure type, code N[N] data element.

DSS specific information:
This item is collected with the alternate values Code 1 =
Boarding house unit, Code 2 = Boarding house room,
and U = unknown. Unknown values should be mapped to
Code 9 = Not stated/inadequately described.

Care arrangements (care and protection order)

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Child—care arrangements, care and protection order code N[N]

Synonymous names: Living arrangement (care and protection order)

METeOR identifier: 367626

Registration status: Community Services, Standard 30/04/2008
Housing assistance, Standard 23/08/2010
Health, Proposed 09/11/2010
Homelessness, Standard 23/08/2010

Definition: The type of a care arrangement in which a child lives, as represented by a code.

Data Element Concept: Child—care arrangements

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N[N]

Maximum character length: 2

Permissible values:

Value	Meaning
1	Residential care
2	Family group home
3	Relative(s)/kin who are reimbursed
4	Foster care
5	Other home-based care (reimbursed)
6	Relative(s)/kin who are not reimbursed
7	Independent living
8	Other living arrangements
9	Parents

Supplementary values: 99   Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 1 Residential care

Where placement is in a residential building where the purpose is to provide placements for children and where there are paid staff.

CODE 2 Family group home

Family group homes provide care to children in a departmentally or community sector agency provided home. These homes have live-in, non-salaried carers who are reimbursed and/or subsidised for the provision of care.

CODE 3 Relatives/kin who are reimbursed

Includes family members (other than parents) or a person well known to the child and/or family (based on a pre-existing relationship) who is reimbursed by the state/territory.

CODE 4 Foster care

Includes situations in which a child is living with foster parent(s) who receive a foster care allowance from a government or non-government organisation for the care of a child (excluding children in family group homes)

CODE 5 Other home based care (reimbursed)

Any other type of reimbursed home-based care that does not fit into the above categories.

CODE 6 Relative/kin who are not reimbursed

Includes family members (other than parents) or a person well known to the child and/or family (based on a pre-existing relationship) who ARE NOT reimbursed by the state/territory.

CODE 7 Independent living

This includes private board and lead-tenant households.

CODE 8 Other living arrangements

This includes any living arrangements not mentioned above.

CODE 9 Parents

Includes natural or adoptive parents of the child.

CODE 99 Not stated/inadequately described

Is used when the family in which a child lives in not recorded or is unknown.

Source and reference attributes

Submitting organisation:	National Child Protection and Support Services data working group (NCPASS).
Origin:	Child Protection and Support Services National Minimum Data Set, Data Collection Manual, AIHW September 2005.

Data element attributes

Collection and usage attributes

Collection methods:	This item is for children who were on a care and protection order during the financial year. This item should be filled in for all children, regardless of when they came into care.
	If the child was not on an order at 30 June, this should be left blank. This refers to the usual place of residence of the child, as stated in the case plan. If the child is absent, either planned or unplanned, the usual place of residence should still be

recorded.

Source and reference attributes

Submitting organisation:	National Child Protection and Support Services data group (NCPASS).
Origin:	Child protection and support services data dictionary. AIHW Version 1.0 Oct 2005.

Relational attributes

Implementation in Data Set Specifications:

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *Conditional obligation:*
> In the Specialist Homelessness Services NMDS, this data element is conditional on the client providing consent to release their personal data to the AIHW. The data element Client—consent obtained indicator, yes/no code N, must receive a response of Yes (Code 1).
>
> This data element is only collected for clients aged less than 18 years, who have a care and protection order.
>
> *DSS specific information:*
> In the Specialist Homelessness Services NMDS, this data element is collected four times, for the following points in time:
>
> - one week before the start of the support period (the Service episode—episode start date, DDMMYYYY)
> - at the date of presentation
> - at the end of the reporting period (the Service event—last service provision date, DDMMYYYY)
> - at the end of the support period (the Service episode—episode end date, DDMMYYYY).
>
> Only one permissible value is selected in each case.

Case management goal status

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Client—case management goal status, code N
Synonymous names:	Extent case management goals achieved
METeOR identifier:	401048
Registration status:	Community Services, Standard 17/11/2010
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The extent to which a client has achieved his/her case management goals, as represented by a code.
Data Element Concept:	Client—case management goal status

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Not at all
2	Up to half
3	Half or more
4	All

Collection and usage attributes

Guide for use:
CODE 1   Not at all
This option is selected if no case management goals were achieved.
CODE 2   Up to half
This option is used if less than half the case management goals were achieved.
CODE 3   Half or more
This option is selected if at least half the case management goals were achieved.
CODE 4   All
This option is used if all case management goals were achieved.

Data element attributes

Collection and usage attributes

Collection methods: The permissible values for this data element are used to form the response categories to the question:

"To what extent does the case worker think the client has achieved their goals over the past reporting period?"

Comments: This item is answered from the perspective of the agency worker. It is answered at the end of a reporting period as to whether the case management goals were achieved.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Related metadata references: See also Client—case management plan indicator, yes/no code N Community Services, Standard 29/04/2006, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010

See also Client—reason case management plan does not exist, code N Community Services, Standard 17/11/2010, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010

See also Client—reason case management plan does not exist, text [A(50)] Housing assistance, Standard 01/05/2013, Homelessness, Standard 01/05/2013

Implementation in Data Set Specifications: Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *Conditional obligation:*
> Conditional on YES (CODE 1) response to Client—case management plan indicator, yes/no code.
>
> *DSS specific information:*
> In the Specialist Homelessness Services NMDS, this data element is collected at the end of each reporting period, i.e. each calendar month.

Case management plan indicator

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Client—case management plan indicator, yes/no code N

METeOR identifier: 321129

Registration status: Community Services, Standard 29/04/2006
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: Whether or not a current (at the time of recording) case management plan has been developed for the client, as represented by a code.

Data Element Concept: Client—case management plan indicator

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9   Not stated/ inadequately described
This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Collection methods: This metadata item would be collected either at an initial assessment or subsequent assessments of a person(s).
Due to the variety across community services as to what constitutes a case management plan, and whether it is considered to be developed, agreed to and implemented, it is up to individual collections to further clearly specify these aspects when collecting data for their individual purposes. This could include whether or not the plan is written.
An example of a question used by the Day Therapy Centre

program (DTC) to establish whether a care plan has been developed for the client is:

Was a care plan developed for the person?

- Yes
- No

Individual collections may also have certain quality issues regarding case management plans that may be as important as whether or not one has been developed.

Comments:	A case management plan is a personal plan or a support agreement that usually has a statement of the person(s) problems or needs, some goals for the person(s) and strategies to achieve those goals. It is usually developed between the person and agency as a result of an assessment process.
	The plan or agreement can relate to services provided by one agency or a number of agencies.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	National Community Services Data Dictionary Version 2, 2000

Relational attributes

Related metadata references:	See also Client—case management goal status, code N Community Services, Standard 17/11/2010, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also Client—reason case management plan does not exist, code N Community Services, Standard 17/11/2010, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also Client—reason case management plan does not exist, text [A(50)] Housing assistance, Standard 01/05/2013, Homelessness, Standard 01/05/2013
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
	Implementation start date: 01/07/2013
	Implementation end date: 30/06/2014
	Conditional obligation: In the Specialist Homelessness Services NMDS, this item is only asked of clients.
	DSS specific information: In the Specialist Homelessness Services NMDS, this data element is collected at the end of each reporting

period, i.e. each calendar month.

Centrelink customer reference number

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—government funding identifier, Centrelink customer reference number N(9)A
Synonymous names:	CRN; Centrelink reference number
METeOR identifier:	369274
Registration status:	Community Services, Standard 12/08/2008 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	A unique identifier allocated to a customer or organisation, or other item of interest.
Data Element Concept:	Person—government funding identifier

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	N(9)A
Maximum character length:	10

Data element attributes

Collection and usage attributes

Guide for use:	This identifier is assigned by Centrelink. The CRN consists of nine digits and one alphabetic character, generated and validation by an internal Centrelink Algorithm.
Comments:	The Centrelink Reference Number (CRN) is a unique identifier assigned to people and certain organisations that have one or more recognised relationships with Centrelink. In most cases, these entities receive services provided by Centrelink. It is used by Centrelink as the primary key for a customer's record.

Source and reference attributes

Submitting organisation:	Centrelink.
Origin:	AS5017 Health Care Client Identification

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this data element is conditional on the consent of the client.

DSS specific information:
The states and territories have agreed to include Centrelink customer reference numbers in the NMDS, however this information is not currently recorded as issues of confidentiality are yet to be resolved.

Child indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—child indicator, code N
METeOR identifier:	491672
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether an individual is under 18 years of age, as represented by a code.
Data Element Concept:	Person—child indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described
	This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	CODE 1 Yes
	Person is aged under 18 years.
	CODE 2 No
	Person is not aged under 18 years.

Relational attributes

Implementation in Data Set Specifications:	Relationship in household cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013
	DSS specific information:
	Unknown values (code = "U") should be mapped to Not stated/inadequately described (code= "9").

Collection month

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service episode—reporting period, date MMYYYY
METeOR identifier:	508383
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	The calendar month and year during which service episode information is collected, represented as MMYYYY.
Data Element Concept:	Service episode—reporting period

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	MMYYYY
Maximum character length:	6

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *DSS specific information:*
> This data element reflects the month that information was collected from the person. It is recorded for both clients and turnaways.

Common waitlist indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—common waitlist indicator, yes/no code N
METeOR identifier:	463305
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether a service provider organisation waitlist is part of a consolidated jurisdiction waiting list, as represented by a code.
Data Element Concept:	Service provider organisation—common waitlist indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Boolean
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Yes
2	No

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013 *DSS specific information:* Collection uses alternate code set 1 = Yes and 0 = No.

Commonwealth Rent Assistance (CRA) amount

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Centrelink income unit—Commonwealth Rent Assistance amount, Total Australian currency N[NNNNN].NN
METeOR identifier:	270141
Registration status:	Housing assistance, Standard 01/03/2005
Definition:	The weekly amount of Commonwealth Rent Assistance (CRA) the income unit is entitled to receive in the fortnight prior to data extraction.
Data Element Concept:	Centrelink income unit—Commonwealth Rent Assistance amount

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[NNNNN].NN
Maximum character length:	8
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Collection and usage attributes

Guide for use:	This value domain must be expressed to two decimal places. Where there is a dollar value and no cent value, the cents must be expressed as .00 (e.g. 100.00).

Data element attributes

Collection and usage attributes

Guide for use:	If a customer and partner are illness separated and they are entitled to CRA, they may each be paid the single rate of CRA. Therefore, some couples could be receiving up to double the single maximum rate of CRA.
Comments:	The rate payable varies with the type of income unit (defined by conjugal status, sharing arrangements and number of dependent children) and amount of rent paid.

Source and reference attributes

Submitting organisation:	Commonwealth Department of Family and Community Services

Origin:	FaCS 2003. Unpublished. Draft performance indicators for Commonwealth Rent Assistance. Housing Assistance Act 1996 annual report 1999-2000

Relational attributes

Related metadata references:	Supersedes Commonwealth Rent Assistance (CRA) income unit type, version 1, DE, NHADD, NHDAMG, Superseded 01/03/2005.pdf (15.1 KB)
Implementation in Data Set Specifications:	Tenancy/vacancy cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Commonwealth Rent Assistance (CRA) amount is collected for the week of 30 June. Unknown values are recorded as "U".

Community housing program type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—housing program type, community housing code N[N]
METeOR identifier:	462619
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The type of community housing program under which a dwelling has been allocated, as represented by a code.
Data Element Concept:	Dwelling—housing program type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Long term community housing
	2	Short to medium term housing
	3	Boarding/ rooming house
	4	Joint venture
	5	National Rental Affordability Scheme (NRAS)
	88	Other
Supplementary values:	99	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Guide for use:	Code 1. Long-term community housing: a dwelling where households are expected to reside for contiguous tenancy rental agreement(s) of 52 weeks in duration or more.
	Code 2. Short to medium term housing: a dwelling where households are expected to reside for less than 52 weeks.
	Code 3. Boarding/rooming house: a boarding house building as defined at http://meteor.aihw.gov.au/content/index.phtml/itemId/327408.
	Code 4. Joint venture: a dwelling funded under joint venture arrangements where the purpose of the arrangement is to provide housing which falls into the scope of community housing.

Code 5. National Rental Affordability Scheme (NRAS): a dwelling funded by the National Rental Affordability Scheme.

Where a dwelling is an NRAS dwelling, code it as NRAS even though another program type may also apply (for example, an NRAS dwelling which is also long-term community housing).

Relational attributes

Implementation in Data Set Specifications:

Dwelling file cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
This collection uses alternative codes: Other = "9" and Unknown = "U". These values should be mapped to '88' and "99" respectively.

Community housing provider type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—community housing provider type, code N
METeOR identifier:	414990
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The type of organisation that provides community housing, as represented by a code.
Data Element Concept:	Service provider organisation—community housing provider type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Housing association
2	Housing cooperative
3	Other community service organisation

Supplementary values:

Value	Meaning
9	Not stated/inadequately described

Collection and usage attributes

Guide for use:

Code 1 Housing association:

A not-for-profit organisation that is managed by a committee and is often linked to other community support services. In associations day-to-day management of the organisation is delegated to staff and/or volunteers. In some states and territories housing associations are legally incorporated and registered under state or territory community housing acts.

Code 2 Housing cooperative:

A not-for-profit organisation that is managed by the tenants (self-managed). In cooperatives responsibility for day-to-day management is usually shared amongst tenant members on a voluntary basis. In some states and territories housing cooperatives are legally incorporated and registered under state or territory housing acts.

Code 3 Other community service organisation:

Not-for-profit organisations who provide housing assistance as part of their support services, such as welfare, church-based and local government organisations (e.g. Barnardos, St Vincent de Paul).

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Data element attributes

Collection and usage attributes

Comments:

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare.

Relational attributes

Related metadata references: Supersedes Community housing provider—organisation type, code N Housing assistance, Superseded 01/05/2013

Implementation in Data Set Specifications: Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
This collection uses alternative codes: Association = "A", Cooperative = "C", and Other = "O". Unknown values are recorded as "U", and should be mapped to "Code 9 = Not stated/inadequately described".

Complex road name

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—complex road name, text X[(45)]
Synonymous names:	Complex street name
METeOR identifier:	429376
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
Definition:	The name of the road/thoroughfare of an address within a complex, as represented by text.
Data Element Concept:	Address—complex road name

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	X[(45)]
Maximum character length:	45

Data element attributes

Collection and usage attributes

Guide for use:	Complex addresses provide for the unique identification of secondary address sites within a larger, primary address site. A complex address requires both parts (secondary and primary) to provide unique definition.
	Within a road name it is possible to find what appears to be a Road type. It is also possible to have a null Road type.
	Usage Examples:
	Biology Building B
	20-24 Genetics Lane North (Complex road name is Genetics)
	Blamey Research Institute
	1-131 Sunshine Rd
	CAIRNS QLD 4870
	Rose Cottage
	9 Garden Walk (Complex road name is Garden)
	Happy Valley Retirement Village
	75 Davis Street
	NORWOOD SA 5067

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Related metadata references: See also Address—complex road type, code AA[AA] Community Services, Standard 06/02/2012, Housing assistance, Standard 01/05/2013, Health, Standard 07/12/2011

Implementation in Data Set Specifications: Community housing and Indigenous community housing service provider organisation address details cluster
Housing assistance, Standard 01/05/2013

    Conditional obligation:
    Conditional on this component being part of the address of the service provider organisation.

Community housing dwelling address details cluster
Housing assistance, Standard 01/05/2013

    Conditional obligation:
    Conditional on this component being part of the address of the dwelling.

Complex road number 1

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—complex road number 1, road number X[(6)]
Synonymous names:	Complex house number 1; Complex street number 1
METeOR identifier:	429268
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
Definition:	An alphanumeric identifier of an address, or the start number for a ranged address, in the road or thoroughfare within a complex.
Data Element Concept:	Address—complex road number 1

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	X[(6)]
Maximum character length:	6

Data element attributes

Collection and usage attributes

Guide for use:	Complex addresses provide for the unique identification of secondary address sites within a larger, primary address site. A complex address requires both parts (secondary and primary) to provide unique definition.
	In the case of a ranged address within a complex, this data element is used in combination with the *Address — complex road number 2, road number X[(6)]* data element to obtain the first and last numbers of the address.
	Usage Examples:
	Biology Building B
	20-24 Genetics Lane North (Complex road number 1 is 20)
	Blamey Research Institute
	1-131 Sunshine Rd
	CAIRNS QLD 4870
	Rose Cottage
	9 Garden Walk (Complex road number 1 is 9)
	Happy Valley Retirement Village

75 Davis Street
Guide for use/examples
NORWOOD SA 5067

This data element is one of a number of items that can be used to create a primary address, as recommended by the AS 4590-2006 Interchange of client information standard. Components of the primary address are:

Address site (or Primary Complex) name
Address number or number range
Road name (name/type/suffix)
Locality
State/Territory
Postcode (optional)
Country (if applicable).

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Related metadata references: See also Address—complex road number 2, road number X[(6)] Community Services, Standard 06/02/2012, Housing assistance, Standard 01/05/2013, Health, Standard 07/12/2011

Implementation in Data Set Specifications: Community housing and Indigenous community housing service provider organisation address details cluster
Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of the service provider organisation.

Community housing dwelling address details cluster
Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of the dwelling.

Complex road number 2

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—complex road number 2, road number X[(6)]
Synonymous names:	Complex house number 2; Complex street number 2
METeOR identifier:	429264
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
Definition:	An alphanumeric identifier for the last number for a ranged address in the road or thoroughfare in which a complex is located.
Data Element Concept:	Address—complex road number 2

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	X[(6)]
Maximum character length:	6

Data element attributes

Collection and usage attributes

Guide for use:	Complex addresses provide for the unique identification of secondary address sites within a larger, primary address site. A complex address requires both parts (secondary and primary) to provide unique definition.
	In the case of a ranged address within a complex, this data element is used in combination with the *Address—complex road number 1, road number X[(6)]* data element to obtain the first and last numbers of the address.
	Usage Example:
	Biology Building B
	20-24 Genetics Lane North (Complex road number 2 is 24)
	Blamey Research Institute
	1-131 Sunshine Rd
	CAIRNS QLD 4870
	This data element is one of a number of items that can be used to create a primary address, as recommended by the AS 4590-2006 Interchange of client information standard.

Components of the primary address are:

- Address site (or Primary Complex) name
- Address number or number range
- Road name (name/type/suffix)
- Locality
- State/Territory
- Postcode (optional)
- Country (if applicable).

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Related metadata references: See also Address—complex road number 1, road number X[(6)] Community Services, Standard 06/02/2012, Housing assistance, Standard 01/05/2013, Health, Standard 07/12/2011

Implementation in Data Set Specifications: Community housing and Indigenous community housing service provider organisation address details cluster Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of the service provider organisation.

Community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of the dwelling.

Complex road type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—complex road type, code AA[AA]
Synonymous names:	Complex street type code; Complex road type code
METeOR identifier:	429387
Registration status:	Community Services, Standard 06/02/2012 Housing assistance, Standard 01/05/2013 Health, Standard 07/12/2011
Definition:	An abbreviation used to distinguish the type of road or thoroughfare of an address within a complex.
Data Element Concept:	Address—complex road type

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	AA[AA]
Maximum character length:	4

Permissible values:

Value	Meaning
ACCS	Access
ALLY	Alley
ALWY	Alleyway
AMBL	Amble
APP	Approach
ARC	Arcade
ARTL	Arterial
ARTY	Artery
AV	Avenue
BA	Banan
BEND	Bend
BWLK	Boardwalk
BVD	Boulevard
BR	Brace
BRAE	Brae
BRK	Break
BROW	Brow

BYPA	Bypass
BYWY	Byway
CSWY	Causeway
CTR	Centre
CH	Chase
CIR	Circle
CCT	Circuit
CRCS	Circus
CL	Close
CON	Concourse
CPS	Copse
CNR	Corner
CT	Court
CTYD	Courtyard
COVE	Cove
CR	Crescent
CRST	Crest
CRSS	Cross
CSAC	Cul-de-sac
CUTT	Cutting
DALE	Dale
DIP	Dip
DR	Drive
DVWY	Driveway
EDGE	Edge
ELB	Elbow
END	End
ENT	Entrance
ESP	Esplanade
EXP	Expressway
FAWY	Fairway
FOLW	Follow
FTWY	Footway
FORM	Formation
FWY	Freeway
FRTG	Frontage
GAP	Gap
GDNS	Gardens

GTE	Gate
GLDE	Glade
GLEN	Glen
GRA	Grange
GRN	Green
GR	Grove
HTS	Heights
HIRD	Highroad
HWY	Highway
HILL	Hill
INTG	Interchange
JNC	Junction
KEY	Key
LANE	Lane
LNWY	Laneway
LINE	Line
LINK	Link
LKT	Lookout
LOOP	Loop
MALL	Mall
MNDR	Meander
MEWS	Mews
MTWY	Motorway
NOOK	Nook
OTLK	Outlook
PDE	Parade
PWY	Parkway
PASS	Pass
PSGE	Passage
PATH	Path
PWAY	Pathway
PIAZ	Piazza
PLZA	Plaza
PKT	Pocket
PNT	Point
PORT	Port
PROM	Promenade
QDRT	Quadrant

QYS	Quays
RMBL	Ramble
REST	Rest
RTT	Retreat
RDGE	Ridge
RISE	Rise
RD	Road
RTY	Rotary
RTE	Route
ROW	Row
RUE	Rue
SVWY	Serviceway
SHUN	Shunt
SPUR	Spur
SQ	Square
ST	Street
SBWY	Subway
TARN	Tarn
TCE	Terrace
THFR	Thoroughfare
TLWY	Tollway
TOP	Top
TOR	Tor
TRK	Track
TRL	Trail
TURN	Turn
UPAS	Underpass
VALE	Vale
VIAD	Viaduct
VIEW	View
VSTA	Vista
WALK	Walk
WKWY	Walkway
WHRF	Wharf
WYND	Wynd

Collection and usage attributes

Guide for use: The recommended code description is the list of standard street type abbreviations in AS/NZS 4819.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Data element attributes

Collection and usage attributes

Guide for use:	Complex addresses provide for the unique identification of secondary address sites within a larger, primary address site. A complex address requires both parts (secondary and primary) to provide unique definition.
	NOTE: Within a Road name it is possible to find what appears to be a Road type (e.g. The Boulevard). It is also possible to have a null Road type.
	Usage Example:
	Biology Building B
	20-24 Genetics Lane North (Complex road type code is LA)
	Blamey Research Institute
	1-131 Sunshine Rd
	CAIRNS QLD 4870
	Rose Cottage
	9 Garden Walk (Complex road type code is WK)
	Happy Valley Retirement Village
	75 Davis Street
	NORWOOD SA 5067

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Related metadata references:	See also Address—complex road name, text X[(45)] Community Services, Standard 06/02/2012, Housing assistance, Standard 01/05/2013, Health, Standard 07/12/2011
Implementation in Data Set Specifications:	Community housing and Indigenous community housing service provider organisation address details cluster Housing assistance, Standard 01/05/2013
	Conditional obligation: Conditional on this component being part of the address of the service provider organisation.
	Community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

Conditional obligation:
Conditional on this component being part of the address of the dwelling.

Conditions of occupancy

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—conditions of occupancy, code N
METeOR identifier:	401708
Registration status:	Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	A description of the type of conditions of occupancy, for a person's accommodation arrangement, as represented by a code.
Data Element Concept:	Person—Conditions of occupancy arrangement

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Leased tenure - nominated on lease
	2	Lease in place - not nominated on lease
	3	Couch surfer
	4	Boarder
	5	Living with relative fee free
	6	Other
Supplementary values:	8	Not applicable
	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 1 Leased tenure-nominated on lease
	This code is used for renters who are listed on the contract for the lease and persons having tenure with a rent/buy scheme.
	CODE 2 Lease in place - not nominated on lease
	This code is used for those clients living in accommodation where a lease is in place but they are not nominated on the lease agreement.
	CODE 3 Couch surfer
	This code is used for any person who typically moves from household to household intermittently, who is not

regarded as being part of those households, and who does not have any form of leased tenure over any accommodation.

CODE 4 Boarder

This code is used for any person who is boarding, and who are supplied with meals and/or lodging in return for payment.

CODE 5 Living with relative fee free

This code is used for any person who is related to a member of a household, and who are not paying a fee for their lodging.

CODE 6 Other

This code is used for conditions of occupancy arrangements that are not covered by the other categories.

Data element attributes

Collection and usage attributes

Guide for use:	This information is used to assess how secure the client is in their accommodation.

Relational attributes

Related metadata references:	See also Person—housing tenure type, homelessness code N Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also Person—residential type, homelessness code N[N] Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected four times, for the following points in time:

- one week before the start of the support period (the Service episode—episode start date, DDMMYYYY)

- at the date of presentation

- at the end of the reporting period (the Service

event—last service provision date, DDMMYYYY)

- at the end of the support period (the Service episode—episode end date, DDMMYYYY).

Only one permissible value is selected in each case.

Please note that Leased tenure - nominated on lease (CODE 1) - and Lease in place - not nominated on lease (CODE 2) are only selected if a lease is in place. Codes 3 to 6 only apply if the person's name is not on a lease.

Consent obtained indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Client—consent obtained indicator, yes/no code N
Synonymous names:	Consent obtained
METeOR identifier:	338737
Registration status:	Community Services, Standard 30/11/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
	Indigenous, Draft 18/10/2012
Definition:	Whether the client has agreed to have personal information recorded, as represented by a code.
Data Element Concept:	Client—consent indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Boolean
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No

Data element attributes

Collection and usage attributes

Guide for use:	Code 1 Yes
	Information has been provided to the client about the recording of personal information and they have given their consent to being involved.
	Code 2 No
	The client has been asked to give consent but has refused, or if consent was not obtained for other reasons.

Source and reference attributes

Submitting organisation:	Supported Accommodation Assistance Program Information Sub-Committee (SAAP-ISC).
Origin:	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

Implementation in Data Set Specifications:

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
The data collected in the Specialist Homelessness Services (SHS) NMDS will be used for policy development and agency activity reporting in a non-identifiable form. This information will enable better placement of agency services and enhance service provision to clients of homelessness agencies.

Country of birth

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—country of birth, code (SACC 2011) NNNN
METeOR identifier:	459973
Registration status:	Community Services, Standard 13/10/2011
	Housing assistance, Standard 13/10/2011
	Health, Standard 13/10/2011
	Homelessness, Standard 13/10/2011
	Tasmanian Health, Draft 12/09/2012
	WA Health, Draft 23/08/2012
	Independent Hospital Pricing Authority, Standard 01/11/2012
Definition:	The country in which the person was born, as represented by a code.
Data Element Concept:	Person—country of birth

Value domain attributes

Representational attributes

Classification scheme:	Standard Australian Classification of Countries 2011
Representation class:	Code
Data type:	Number
Format:	NNNN
Maximum character length:	4

Collection and usage attributes

Guide for use:	The Standard Australian Classification of Countries 2011 (SACC) is a four-digit, three-level hierarchical structure specifying major group, minor group and country.
	A country, even if it comprises other discrete political entities such as states, is treated as a single unit for all data domain purposes. Parts of a political entity are not included in different groups. Thus, Hawaii is included in Northern America (as part of the identified country United States of America), despite being geographically close to and having similar social and cultural characteristics as the units classified to Polynesia.

Data element attributes

Collection and usage attributes

Collection methods:	Some data collections ask respondents to specify their country of birth. In others, a pre-determined set of countries is specified as part of the question, usually accompanied by an 'other

(please specify)' category.

Recommended questions are:

In which country were you/was the person/was (name) born?

Australia

Other (please specify)

Alternatively, a list of countries may be used based on, for example common Census responses.

In which country were you/was the person/was (name) born?

Australia

England

New Zealand

Italy

Viet Nam

India

Scotland

Philippines

Greece

Germany

Other (please specify)

In either case coding of data should conform to the SACC.

Sometimes respondents are simply asked to specify whether they were born in either 'English speaking' or 'non-English speaking' countries but this question is of limited use and this method of collection is not recommended.

Comments: This metadata item is consistent with that used in the ABS collection methods and is recommended for use whenever there is a requirement for comparison with ABS data (last viewed 2/6/2008).

Relational attributes

Implementation in Data Set Specifications:

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

   Implementation start date: 01/07/2013

   Implementation end date: 30/06/2014

   Conditional obligation:
   In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation. It is conditional on the client providing consent to release their personal data to the AIHW. The data element *Client – consent obtained indicator, yes/no code N*, must receive a response of Yes (CODE 1).

Date accuracy indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Date—accuracy indicator, code AAA
METeOR identifier:	294429
Registration status:	Community Services, Standard 30/09/2005 Housing assistance, Standard 23/08/2010 Health, Standard 04/05/2005 Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010
Definition:	An indicator of the accuracy of the components of a reported date, as represented by a code.
Data Element Concept:	Date—accuracy indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	String
Format:	AAA
Maximum character length:	3

Permissible values:

Value	Meaning
AAA	Day, month and year are accurate
AAE	Day and month are accurate, year is estimated
AAU	Day and month are accurate, year is unknown
AEE	Day is accurate, month and year are estimated
AEU	Day is accurate, month is estimated, year is unknown
AUU	Day is accurate, month and year are unknown
AUA	Day is accurate, month is unknown, year is accurate
AUE	Day is accurate, month is unknown, year is estimated
AEA	Day is accurate, month is estimated, year is accurate
EAA	Day is estimated, month and year are accurate

EAE	Day is estimated, month is accurate, year is estimated
EAU	Day is estimated, month is accurate, year is unknown
EEA	Day and month are estimated, year is accurate
EEE	Day, month and year are estimated
EEU	Day and month are estimated, year is unknown
EUA	Day is estimated, month is unknown, year is accurate
EUE	Day is estimated, month is unknown, year is estimated
EUU	Day is estimated, month and year are unknown
UAA	Day is unknown, month and year are accurate
UAE	Day is unknown, month is accurate, year is estimated
UAU	Day is unknown, month is accurate, year is unknown
UEA	Day is unknown, month is estimated, year is accurate
UEE	Day is unknown, month and year are estimated
UEU	Day is unknown, month is estimated, year is unknown
UUA	Day and month are unknown, year is accurate
UUE	Day and month are unknown, year is estimated
UUU	Day, month and year are unknown

Collection and usage attributes

Guide for use: Any combination of the values A, E, U representing the corresponding level of accuracy of each date component of the reported date.

This data element consists of a combination of three codes, each of which denotes the accuracy of one date component:

A – the referred date component is accurate

E – the referred date component is not known but is estimated

U – the referred date component is not known and not estimated.

This data element contains positional fields (DMY) that reflects the order of the date components in the format (DDMMYYYY) of the reported date:

Field 1 (D) – refers to the accuracy of the day component;

Field 2 (M) – refers to the accuracy of the month component;

Field 3 (Y) – refers to the accuracy of the year component.

Data domain	Date component (for a format DDMMYYYY)		
	(D)ay	(M)onth	(Y)ear
Accurate	A	A	A
Estimated	E	E	E
Unknown	U	U	U

This data element is valid only for use with dates that are reported/exchanged in the format (DDMMYYYY).

Example 1: A date has been sourced from a reliable source and is known as accurate then the Date accuracy indicator should be informed as (AAA).

Example 2: If only the age of the person is known and there is no certainty of the accuracy of this, then the Date accuracy indicator should be informed as (UUE). That is the day and month are "unknown" and the year is "estimated".

Example 3: If a person was brought in unconscious to an emergency department of a hospital and the only information available was from a relative who was certain of the age and the birthday's 'month' then the Date accuracy indicator should be informed as (UAA). A year derived from an accurate month and accurate age is always an accurate year.

The Date accuracy indicator can be useful for operational purposes to indicate the level of accuracy that a date has been collected at any point in time. It can indicate whether the stored date needs to be followed up until it reaches the intended minimal required accuracy. For example, if a person was brought in unconscious to an emergency department of a hospital the level of accuracy of the date collected at that point may not be satisfactory. It is likely that the correct date of birth can be obtained at a later date. The Date accuracy indicator provides information on the accuracy of the entered dates that may require further action.

For future users of the data it may also be essential they know the accuracy of the date components of a reported date.

Data element attributes

Collection and usage attributes

Collection methods: Collection constraints:

If constraints for the collection of the date are imposed, such as 'a valid date must be input in an information system for unknown date components', the Date accuracy indicator should be used along with the date as a way of avoiding the contamination of the valid dates with the same value on the respective date components.

Example:

Some jurisdictions use 0107YYYY and some use 0101YYYY when only the year is known. When month and year are known some use the 15th day as the date i.e. 15MMYYYY. Where this occurs in a data collection that is used for reporting or analysis purposes there will be dates in the collection with the attributes 0107YYYY etc., that are accurate and some that are not accurate. Without a corresponding flag to determine this accuracy the analysis or report will be contaminated by those estimated dates.

Comments: Provision of a date is often a mandatory requirement in data collections.

Most computer systems require a valid date to be recorded in a date field i.e. the month part must be an integer between 1 and 12, the day part must be an integer between 1 and 31 with rules about the months with less than 31 days, and the year part should include the century. Also in many systems, significant dates (e.g. date of birth) are mandatory requirements.

However, in actual practice, the date or date components are often not known (e.g. date of birth, date of injury) but, as stated above, computer systems require a valid date. This means that a date MUST be included and it MUST follow the rules for a valid date. It therefore follows that, while such a date will contain valid values according to the rules for a date, the date is in fact an 'unknown' or 'estimated' date. For future users of the data it is essential they know that a date is accurate, unknown or estimated and which components of the date are accurate, unknown or estimated.

Source and reference attributes

Submitting organisation: Standards Australia

Reference documents: AS5017 Health Care Client Identification, 2002, Sydney:

Standards Australia

Relational attributes

Related metadata references: See also <u>Person—date of birth, DDMMYYYY</u> Community Services, Standard 25/08/2005, Housing assistance, Standard 20/06/2005, Health, Standard 04/05/2005, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010, Tasmanian Health, Draft 23/07/2012, WA Health, Draft 23/08/2012, Independent Hospital Pricing Authority, Standard 01/11/2012, Indigenous, Draft 18/10/2012

See also <u>Record—linkage key, code 581 XXXXXDDMMYYYYN</u> Community Services, Standard 21/05/2010, Housing assistance, Standard 23/08/2010, Health, Standard 07/12/2011, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010

See also <u>Statistical linkage key 581 cluster</u> Community Services, Standard 21/05/2010, Housing assistance, Standard 23/08/2010, Health, Standard 07/12/2011, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010

Implementation in Data Set Specifications: <u>Statistical linkage key 581 cluster</u> Community Services, Standard 21/05/2010
Housing assistance, Standard 23/08/2010
Health, Standard 07/12/2011
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

> *Conditional obligation:*
> Where a date of birth is estimated the date accuracy indicator should be used

Date dwelling occupied

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Dwelling—date occupied, DDMMYYYY

METeOR identifier: 302845

Registration status: Housing assistance, Standard 10/02/2006

Definition: The date on which a dwelling is occupied by a household under a formal tenancy agreement.

Data Element Concept: Dwelling—date occupied

Value domain attributes

Representational attributes

Representation class: Date

Data type: Date/Time

Format: DDMMYYYY

Maximum character length: 8

Data element attributes

Collection and usage attributes

Guide for use: This metadata item should always be recorded as an 8-digit valid date comprising day, month and year. Year should always be recorded in its full 4-digit format. For days and months with a numeric value of less than 10, zeros should be used to ensure that the date contains the required 8 digits. For example, the date July 1 2002 should be recorded as 01072002.

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Relational attributes

Implementation in Data Set Specifications: Tenancy/vacancy cluster (Mainstream community housing)
Housing assistance, Standard 01/05/2013

 DSS specific information:
 This item is used to collect the date the tenancy started or vacancy ended. Unknown dates are recorded as "U".

Date dwelling vacated

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—date vacated, DDMMYYYY
METeOR identifier:	302854
Registration status:	Housing assistance, Standard 10/02/2006
Definition:	The date a dwelling is vacated by a household under a formal tenancy agreement.
Data Element Concept:	Dwelling—date vacated

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use:	This metadata item should always be recorded as an 8-digit valid date comprising day, month and year. Year should always be recorded in its full 4-digit format. For days and months with a numeric value of less than 10, zeros should be used to ensure that the date contains the required 8 digits. For example, the date July 1 2002 should be recorded as 01072002.
Collection methods:	If the date the dwelling was vacated by tenants is not known, for example, abandonment by tenants, the date the dwelling is discovered to be vacant should be used instead.
	The *Dwelling-date vacated, DDMMYYYY* may not be the same as the *Housing service episode-assistance completion date, DDMMYYYY* as tenants may move out of a dwelling before the *Dwelling-date vacated, DDMMYYYY*.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee

Relational attributes

Implementation in Data Set Specifications:	[Tenancy/vacancy cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013
	DSS specific information: This item is used to collect the date the tenancy ended or

vacancy started. Unknown dates are recorded as "U".

Date of birth

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—date of birth, DDMMYYYY

METeOR identifier: 287007

Registration status: Community Services, Standard 25/08/2005
Housing assistance, Standard 20/06/2005
Health, Standard 04/05/2005
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010
Tasmanian Health, Draft 23/07/2012
WA Health, Draft 23/08/2012
Independent Hospital Pricing Authority, Standard
01/11/2012
Indigenous, Draft 18/10/2012

Definition: The date of birth of the person.

Data Element Concept: Person—date of birth

Value domain attributes

Representational attributes

Representation class: Date

Data type: Date/Time

Format: DDMMYYYY

Maximum character length: 8

Data element attributes

Collection and usage attributes

Guide for use: If date of birth is not known or cannot be obtained, provision should be made to collect or estimate age. Collected or estimated age would usually be in years for adults, and to the nearest three months (or less) for children aged less than two years. Additionally, an estimated date flag or a date accuracy indicator should be reported in conjunction with all estimated dates of birth.

For data collections concerned with children's services, it is suggested that the estimated date of birth of children aged under 2 years should be reported to the nearest 3 month period, i.e. 0101, 0104, 0107, 0110 of the estimated year of birth. For example, a child who is thought to be aged 18 months in October of one year would have his/her estimated date of birth reported as 0104 of the previous year. Again, an estimated date flag or date accuracy

indicator should be reported in conjunction with all estimated dates of birth.

Collection methods:	Information on date of birth can be collected using the one question:

What is your/(the person's) date of birth?

In self-reported data collections, it is recommended that the following response format is used:

Date of birth: _ _ / _ _ / _ _ _ _

This enables easy conversion to the preferred representational layout (DDMMYYYY).

For record identification and/or the derivation of other metadata items that require accurate date of birth information, estimated dates of birth should be identified by a date accuracy indicator to prevent inappropriate use of date of birth data. The linking of client records from diverse sources, the sharing of patient data, and data analysis for research and planning all rely heavily on the accuracy and integrity of the collected data. In order to maintain data integrity and the greatest possible accuracy an indication of the accuracy of the date collected is critical. The collection of an indicator of the accuracy of the date may be essential in confirming or refuting the positive identification of a person. For this reason it is strongly recommended that the data element Date—accuracy indicator, code AAA also be recorded at the time of record creation to flag the accuracy of the data.

Comments:	Privacy issues need to be taken into account in asking persons their date of birth.

Wherever possible and wherever appropriate, date of birth should be used rather than age because the actual date of birth allows a more precise calculation of age.

When date of birth is an estimated or default value, national health and community services collections typically use 0101 or 0107 or 3006 as the estimate or default for DDMM.

It is suggested that different rules for reporting data may apply when estimating the date of birth of children aged under 2 years because of the rapid growth and development of children within this age group which means that a child's development can vary considerably over the course of a year. Thus, more specific reporting of estimated age is suggested.

Source and reference attributes

Origin:	National Health Data Committee
	National Community Services Data Committee
Reference documents:	AS5017 Health Care Client Identification, 2002, Sydney:

Standards Australia

AS4846 Health Care Provider Identification, 2004, Sydney: Standards Australia

Relational attributes

Related metadata references: See also Date—accuracy indicator, code AAA Community Services, Standard 30/09/2005, Housing assistance, Standard 23/08/2010, Health, Standard 04/05/2005, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010

Is used in the formation of Episode of admitted patient care (antenatal)—length of stay (including leave days), total N[NN] Health, Superseded 04/07/2007

Is used in the formation of Episode of admitted patient care (postnatal)—length of stay (including leave days), total N[NN] Health, Superseded 04/07/2007

Is used in the formation of Episode of admitted patient care—diagnosis related group, code (AR-DRG v 6) ANNA Health, Standard 22/09/2009, Tasmanian Health, Draft 23/07/2012

Is used in the formation of Episode of admitted patient care—diagnosis related group, code (AR-DRG v 7) ANNA Health, Standardisation pending 13/03/2013

Is used in the formation of Episode of admitted patient care—diagnosis related group, code (AR-DRG v5.1) ANNA Health, Superseded 22/12/2009

Is used in the formation of Episode of admitted patient care—length of stay (including leave days) (antenatal), total N[NN] Health, Standard 04/07/2007

Is used in the formation of Episode of admitted patient care—length of stay (including leave days) (postnatal), total N[NN] Health, Standard 04/07/2007

Is used in the formation of Episode of admitted patient care—major diagnostic category, code (AR-DRG v 6) NN Health, Standard 22/12/2009, Tasmanian Health, Draft 23/07/2012

Is used in the formation of Episode of admitted patient care—major diagnostic category, code (AR-DRG v 7) NN Health, Standardisation pending 13/03/2013

Is used in the formation of Episode of admitted patient care—major diagnostic category, code (AR-DRG v5.1) NN Health, Superseded 22/12/2009

Is used in the formation of Record—linkage key, code 581 XXXXXDDMMYYYYN Community Services, Standard 21/05/2010, Housing assistance, Standard 23/08/2010, Health, Standard 07/12/2011, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010

Implementation in Data Set Specifications:

[Home purchase assistance DSS 2011-12](#) Housing assistance, Standard 01/05/2013

> *Implementation start date:* 01/07/2011
>
> *Implementation end date:* 30/06/2012
>
> *DSS specific information:*
> This collection requires a non-standard format for this data item: DD/MM/YYYY. This item refers to the date of birth of the main applicant.

[Household file cluster (Indigenous community housing)](#) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Unknown values should be recorded as "U".

[Person (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

[Person file cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Unknown values are recorded as "U".

[Private rent assistance DSS 2011-12](#) Housing assistance, Standard 01/05/2013

> *Implementation start date:* 01/07/2011
>
> *Implementation end date:* 30/06/2012
>
> *DSS specific information:*
> This collection requires a non-standard format for this data item: DD/MM/YYYY. This item refers to the date of birth of the main applicant.

[Statistical linkage key 581 cluster](#) Community Services, Standard 21/05/2010
Housing assistance, Standard 23/08/2010
Health, Standard 07/12/2011
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Disability flag activity and participation life area (homelessness)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—activity and participation life area, disability flag homelessness code N
METeOR identifier:	509302
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	The life area in which a person may participate or undertake activities, as represented by a homelessness code.
Data Element Concept:	Person—activity and participation life area

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Self-care
	2	Mobility
	3	Communication

Collection and usage attributes

Guide for use:	CODE 1 Self-care
	This includes showering or bathing; dressing or undressing; toileting; eating food.
	CODE 2 Mobility
	This includes moving around the house; moving around outside the home; getting in or out of a chair.
	CODE 3 Communication
	This includes understanding or being understood by other people, including people you know.

Source and reference attributes

Origin:	This code set is based on a subset of the 'Activities and participation' domains of the International Classification of Functioning, Disability and Health (WHO 2001).

| *Reference documents:* | WHO (World Health Organization) 2001. International classification of functioning, disability and health. Geneva: WHO. |

Data element attributes

Collection and usage attributes

Guide for use:	In the context of health, an activity is the execution of a task or action by an individual. An activity limitation is a difficulty an individual may have in executing an activity. Activity limitation varies with the environment, and is assessed in relation to a particular environment; the absence or presence of assistance, including aids and equipment, is an aspect of the environment.
	For the 'Communication' life area, a person's level of difficulty is assessed in terms of whether they can understand, or be understood, in their native language or preferred method of communication.
Collection methods:	It is expected that this data element will be used to collect information from the individual being assessed, or a proxy/carer or service worker answering on their behalf. The responses are phrased in answer to the question 'For each of the following activities, do you need help/supervision, have difficulty, or use aids/equipment? (choose one answer for each row)'.

Source and reference attributes

| *Submitting organisation:* | Australian Institute of Health and Welfare |

Relational attributes

| *Related metadata references:* | See also Person—need for assistance with activities in a life area, disability flag homelessness code N Housing assistance, Standard 01/05/2013, Homelessness, Standard 01/05/2013 |
| *Implementation in Data Set Specifications:* | Specialist Homelessness Services disability flag cluster Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013 |

Disability household

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—disability status, yes/no code N
Synonymous names:	Disability household
METeOR identifier:	302949
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether any member of the household reports to experience a **disability**, as represented by a code.
Data Element Concept:	Household—disability status

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described
	This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	Code 1 Yes: Record any member of the household reports to experience a disability.
	Code 2 No: Record if no members of the household reports to experience a disability.
	Generally this metadata item will be self-enumerated and as such the person or their carer's view should be recorded. In some cases proof of disability may be required to receive some forms of assistance.
Collection methods:	Suggested question:
	Do you or any other household member have a disability or health condition that limits participation in activities (such as

work, cooking, gardening, self-care), or for which assistance is required, which has lasted, or is likely to last for a period of six months or more?

Yes
No

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications:

[Household (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

[Tenancy/vacancy cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013

DSS specific information:
Unknown values are recorded as "U", and should be mapped to "Code 9=Not stated/inadequately described".

Disability status

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—disability status, code N
METeOR identifier:	312934
Registration status:	Community Services, Recorded 17/10/2011
	Housing assistance, Standard 01/05/2013
Definition:	Whether a person has a **disability,** as represented by a code.
Data Element Concept:	Person—disability status

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described
	This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	Code 1 Yes: record if the person has a disability.
	Code 2 No: record if the person does not have a disability.
	In some collections, this may be self-enumerated and as such the person or their carer's view should be recorded.
	In some cases proof of disability may be required to receive some form of assistance.
Comments:	In some jurisdictions, disability status is only recorded if the disability impacts on the clients housing need.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee

Relational attributes

Implementation in Data Set Specifications: [Person (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

Dwelling Australian state/territory identifier

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Dwelling—Australian state/territory identifier, code N

METeOR identifier: 302044

Registration status: Housing assistance, Standard 10/02/2006

Definition: The Australian state or territory where a dwelling can be located, as represented by a code.

Data Element Concept: Dwelling—Australian state/territory identifier

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	New South Wales
2	Victoria
3	Queensland
4	South Australia
5	Western Australia
6	Tasmania
7	Northern Territory
8	Australian Capital Territory
9	Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)

Collection and usage attributes

Guide for use: The order presented here is the standard for the Australian Bureau of Statistics (ABS). Other organisations (including the Australian Institute of Health and Welfare) publish data in state order based on population (that is, Western Australia before South Australia and Australian Capital Territory before Northern Territory).

Source and reference attributes

Reference documents: Australian Bureau of Statistics. Australian Standard Geographical Classification (ASGC). Cat No. 1216.0. Canberra: ABS.

Data element attributes

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Relational attributes

Implementation in Data Set Specifications:

Dwelling (housing assistance) cluster Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.

Dwelling file cluster (Mainstream comunity housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.

Dwelling history (housing assistance) cluster Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.

Home purchase assistance DSS 2011-12 Housing assistance, Standard 01/05/2013

> *Implementation start date:* 01/07/2011
>
> *Implementation end date:* 30/06/2012
>
> *DSS specific information:*
> This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.

Indigenous community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.

Private rent assistance DSS 2011-12 Housing assistance,

Standard 01/05/2013

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

DSS specific information:
This DSS uses abbreviated state and territory names (e.g. NSW, VIC etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.

Dwelling identifier

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Dwelling—dwelling identifier, X[X(14)]

METeOR identifier: 302656

Registration status: Housing assistance, Standard 10/02/2006

Definition: A unique identifier for a dwelling within a housing assistance agency.

Data Element Concept: Dwelling—dwelling identifier

Value domain attributes

Representational attributes

Representation class: Identifier

Data type: String

Format: X[X(14)]

Maximum character length: 15

Data element attributes

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Relational attributes

Implementation in Data Set Specifications: Dwelling (housing assistance) cluster Housing assistance, Standard 01/05/2013

Dwelling file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

Dwelling file cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

Dwelling history (housing assistance) cluster Housing assistance, Standard 01/05/2013

Household (housing assistance) cluster Housing assistance, Standard 01/05/2013

Household file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

Tenancy/vacancy cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

Dwelling occupancy status

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—occupancy status, code N
METeOR identifier:	302863
Registration status:	Housing assistance, Standard 10/02/2006
Definition:	Whether or not a dwelling is occupied under a formal tenancy agreement by a household, as represented by a code.
Data Element Concept:	Dwelling—occupancy status

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9   Not stated/ inadequately described
This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:

Code 1. Yes:
A household has a formal tenancy agreement for a particular dwelling.
Occupied dwellings include any structures that people actually live in regardless of its intended purpose. The structure may or may not be tenantable.
Code 2. No:
No formal tenancy agreement exists between a household and a housing provider for a particular dwelling.
A not occupied structure is only a dwelling if it is intended for human residence. The structure may or may not be tenantable.

Thus a shed, garage, office, etc. is counted as an occupied dwelling if people are living there, but is not counted as vacant if there are no residents as the purpose of the structure is not for human habitation.

Comments: This metadata item is included in the following housing assistance data collections:

CSHA mainstream community housing
CSHA public rental housing
CSHA state owned and managed Indigenous housing

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Origin: Australian Bureau of Statistics: 2001 Census Data Dictionary (Cat. no. 2901.0). Reference through: http://www.abs.gov.au/Ausstats/ABS@.nsf/StatsLibrary.

Relational attributes

Related metadata references: See also Dwelling—tenantability status, code N Housing assistance, Standard 10/02/2006

Implementation in Data Set Specifications: Dwelling (housing assistance) cluster Housing assistance, Standard 01/05/2013

Dwelling file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

   DSS specific information:
   Unknown values (Code = "U") should be mapped to Not stated/inadequately described (Code = "9").

Indigenous community housing dwelling occupancy status cluster Housing assistance, Standard 01/05/2013

Dwelling permanency status

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—permanency status, code N
METeOR identifier:	292337
Registration status:	Housing assistance, Standard 10/02/2006
Definition:	Whether or not a dwelling is permanent, as represented by a code.
Data Element Concept:	Dwelling—permanency status

Value domain attributes

Representational attributes

Representation class:	Code	
Data type:	Number	
Format:	N	
Maximum character length:	1	
Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described
	This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	**Code 1 Yes:**
	A dwelling that has fixed walls, roof and doors. They usually have kitchen and bathroom facilities, although this is not necessary, provided these facilities could be built into the dwelling. These dwellings are made from regular building materials and are intended for long-term residential use.
	Code 2 No:
	A structure used as a place of residence which does not meet the building requirements to be considered as a permanent dwelling. Includes caravans, tin sheds without internal walls, humpies, dongas or other makeshift shelters.
Comments:	This item is included in the following housing assistance data

collection:

National Reporting Framework for Indigenous housing

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Reference documents: Community Housing and Infrastructure Needs Survey (CHINS) Australia, 2001 Data Dictionary

Relational attributes

Implementation in Data Set Specifications: [Dwelling file cluster (Indigenous community housing)](#) Housing assistance, Standard 01/05/2013

DSS specific information:
In the Indigenous Community Housing (ICH) 2011-12 collection the code set was recorded with alternate values, and should be mapped to the values in the table below.

METeOR value	METeOR label	ICH value
1	Permanent	1
2	Improvised	0
9	Not stated/inadequately described	U

Dwelling major redevelopment indicator

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Dwelling—major redevelopment indicator, yes/no code N

METeOR identifier: 459053

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator of whether a dwelling has undergone major redevelopment to improve its condition or restore it to its former condition, as represented by a code.

Data Element Concept: Dwelling—major redevelopment indicator

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9   Not stated/ inadequately described

This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use: **Code 1 Yes:**

A dwelling has undergone major redevelopment to improve its condition or restore it to its former condition.

Code 2 No:

A dwelling has not undergone major redevelopment.

Each jurisdiction determines whether works to a dwelling are classified as a 'major redevelopment'.

Source and reference attributes

Steward:	Housing and Homelessness Information Management Group
Reference documents:	Australian Institute of Health and Welfare (AIHW). Public rental housing and SOMIH national data collection: processing manual 2009-2010. Canberra: AIHW.

Relational attributes

Implementation in Data Set Specifications:	[Dwelling (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

Dwelling structure

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—structure type, code N[N]
METeOR identifier:	270125
Registration status:	Housing assistance, Standard 01/03/2005
Definition:	The physical structure of the individual dwelling that a tenant occupies, as represented by a code.
Data Element Concept:	Dwelling—structure type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
1	Separate house
2	Semi-detached, row or terrace house, townhouse, etc.
3	Flat, unit or apartment
4	Caravan, tent, cabin etc. in caravan park, houseboat in marina, etc.
5	Caravan not in caravan park, houseboat not in marina, etc.
6	Improvised home, tent, campers out
7	House or flat attached to a shop, office, etc.
8	Boarding/rooming house unit
9	Other

Supplementary values:

99	Not stated/inadequately described

Collection and usage attributes

Guide for use: **Code 1. Separate house: a** house separated from other houses (or other buildings or structures) by space to allow access on all sides (at least 1/2 a metre). This category also includes houses which have an attached flat (e.g. a granny flat). The attached flat will be included in the 'Flat, unit or apartment' category.

Code 2. Semi-detached, row or terrace house, townhouse, etc.: includes dwellings with their own private grounds

and no dwelling above or below. A key feature of these dwellings is that they are either attached in some structural way to one or more dwellings or are separated from neighbouring dwellings by less than 1/2 a metre. Examples include semi-detached, row or terrace houses, townhouses, and villa units. Multi-storey townhouses or units are separately identified from those which are single storey.

Code 3. Flat, unit or apartment: includes dwellings in blocks of flats, units or apartments that are self-contained. These dwellings do not have their own private grounds and usually share a common entrance foyer or stairwell. This category includes houses converted into flats, and flats attached to houses such as granny flats.

Code 4. Caravan, tent, cabin etc. in caravan park, houseboat in marina, etc.: includes all types of accommodation within a caravan park. It also includes all occupied water craft in marinas.

Code 5. Caravan not in caravan park, houseboat not in marina, etc.: includes all mobile units, on water or land, occupied on a permanent or semi-permanent basis by people (e.g. caravans, campervans, mobile houses, small boats, houseboats) that are not in caravan parks or marinas.

Code 6. Improvised home, tent, sleepers out: includes all structures not elsewhere classified that are occupied by people on a permanent or semi-permanent basis. This category typically includes garages, sheds, tents, shacks, etc. These structures are only included in this category if they are not in a caravan park.

Code 7. House or flat attached to a shop, office, etc.: includes all houses or flats that are attached to a non-residential building. Examples of these dwellings are manses attached to a church, a flat or apartment over a shop, and a caretaker's house or flat attached to a school, factory or storage facility.

Code 8. Boarding/rooming house unit: a **boarding/rooming house unit** is a self-contained unit within a boarding house with separate cooking, bathroom, and toilet facilities. Boarding house units are usually accessed via a common entrance such as a foyer or hallway. Please note: this structure type identifies the individual rooms in a boarding/rooming house, not the complete building.

Comments:	Based on a modified combination of the 1996 and 2001 Australian Bureau of Statistics Census.

Data element attributes

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee
Reference documents:	Australian Bureau of Statistics: <u>1996 Census Data Dictionary</u> (Cat. no. 2901.0).
	Australian Bureau of Statistics: <u>2001 Census Data Dictionary</u> (Cat. no. 2901.0).
	Queensland Housing Boarding House Program Guidelines

Relational attributes

Related metadata references:	Supersedes <u>Dwelling structure, version 2, DE, NHADD, NHDAMG, Superseded 01/03/2005.pdf</u> (19.1 KB)
	See also <u>Dwelling—number of bedrooms, total N[NN]</u> Housing assistance, Standard 01/05/2013
Implementation in Data Set Specifications:	<u>Dwelling (housing assistance) cluster</u> Housing assistance, Standard 01/05/2013
	<u>Dwelling file cluster (Mainstream community housing)</u> Housing assistance, Standard 01/05/2013
	DSS specific information: Codes 1, 2, 3 and 8 are applicable to the Community Housing collection. Unknown values are recorded as "U", and should be mapped to "Not Applicable = 99".

Dwelling tenancy management status

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—tenancy management status, code N
METeOR identifier:	479737
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The type of organisation responsible for the management of a dwelling tenancy, as represented by a code.
Data Element Concept:	Dwelling—tenancy management status

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Tenancies managed by Indigenous Community Housing Organisation (ICHO)
2	Tenancies managed by State/Territory Housing Authority

Data element attributes

Source and reference attributes

Reference documents:	AIHW. Indigenous community housing data collection jurisdiction data manual, 2010-11.

Relational attributes

Implementation in Data Set Specifications:	Dwelling file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

Dwelling tenantability status

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—tenantability status, code N
METeOR identifier:	302930
Registration status:	Housing assistance, Standard 10/02/2006
Definition:	A code that represents whether a dwelling is tenantable.
Data Element Concept:	Dwelling—tenantability status

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described
	This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	Code 1 Yes: Record if the dwelling is tenantable.
	Code 2 No: Record if the dwelling is not tenantable.
Comments:	

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee
Origin:	Commonwealth-State Housing Agreement (CSHA) public rental housing data manual 2001-2002
	CSHA community housing data manual 2001-2002
	CSHA Aboriginal Rental Housing Program data manual 2001-2002

Relational attributes

Related metadata references:	See also [Dwelling—occupancy status, code N](#) Housing assistance, Standard 10/02/2006
Implementation in Data Set Specifications:	[Dwelling (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

[Dwelling file cluster (Indigenous community housing)](#) Housing assistance, Standard 01/05/2013

DSS specific information:
Unknown values (Code = "U") should be mapped to Not stated/inadequately described (Code = "9").

[Indigenous community housing dwelling occupancy status cluster](#) Housing assistance, Standard 01/05/2013

[Tenancy/vacancy cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013

Unknown values are recorded as "U", and should be mapped to 'Code 9=Not stated/inadequately described".

Education at presentation

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—school enrolment and attendance status, code N

METeOR identifier: 401809

Registration status: Community Services, Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The school enrolment and attendance status of a person, as represented by a code.

Data Element Concept: Person—school enrolment and attendance status

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Enrolled and attending school
2	Enrolled in school but not always attending
3	Enrolled in school but not attending
4	Enrolled in school but waiting to commence
5	Home schooled
6	Neither enrolled nor home schooled

Supplementary values: 9   Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 1 Enrolled and attending school

This option is used when the person is enrolled in school and regularly attends school.

CODE 2 Enrolled in school but not always attending

This option is used when the person is enrolled in school but regularly does not attend school for reasons other than health related reasons.

CODE 3   Enrolled in school but not attending

This option is used when the person is not attending school and the school year or term is considered to be fully commenced.

CODE 4   Enrolled in school but waiting to commence

This option is used when the person is enrolled in school but

the school year or term has not yet commenced.

CODE 5 Home schooled

This option is used when the person is educated at home, typically by parents but sometimes by tutors, rather than in other formal settings of public or private school. It may also refer to instruction in the home under the supervision of correspondence schools, distance education, or School of the Air.

CODE 6 Neither enrolled nor home schooled

This option is used when the person is neither enrolled in a school, nor is home schooled.

Data element attributes

Collection and usage attributes

Guide for use: This item is collected at the time of presentation to an agency for assistance.

Relational attributes

Implementation in Data Set Specifications: Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS this data element is collected for all clients from age 4 to 18 years (inclusive). This data element is not collected for children aged 4 years who have not started school.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

This collection records a response of Don't Know (CODE 99), which is equivalent to the code Not stated/inadequately described (CODE 99) in the Standard.

Episode end date

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service episode—episode end date, DDMMYYYY
Synonymous names:	Service exit date, Exit date, End date, Support period end date, Date of expiry, Date of exit, Order end date, Detention end date
METeOR identifier:	270160
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The date on which a service episode was completed.
Data Element Concept:	Service episode—episode end date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use:	May occur after or on the same day as date of last delivery of service.
	Due to the considerable variation in the types of services provided in the community services sector, it is not possible at this stage to define in generic terms what will constitute completion of a service episode. Individual collections should however define what constitutes completion for their own purposes.
	This metadata item should always be recorded as an 8 digit valid date comprising day, month and year. Year should always be recorded in its full 4 digit format. For days and months with a numeric value of less than 10, zeros should be used to ensure that the date contains the required 8 digits. For example if a service episode is completed on July 1 2000 the date assistance completed should be recorded as 01072000 as specified by the format.
Collection methods:	The end date must be related to a particular service episode. For each separate service episode a separate end date should be recorded.

Comments: This metadata item may be used in the calculation of measures of periods of support and duration of assistance.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications: <u>Specialist Homelessness Services NMDS 2013-14</u> Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013

> *Implementation end date:* 30/06/2014

> *Conditional obligation:*
> In the Specialist Homelessness Services NMDS, this item is only asked of clients.

> *DSS specific information:*
> In the Specialist Homelessness Services NMDS this data element is the support period end date.

Episode start date

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service episode—episode start date, DDMMYYYY
Synonymous names:	Service start date, Entry date, Support period start date, Date of effect, Date of entry, Order start date, Detention start date
METeOR identifier:	338558
Registration status:	Community Services, Standard 16/05/2006 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	The date on which a service episode commenced.
Data Element Concept:	Service episode—episode start date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use:	Due to the considerable variation in the types of services provided in the community services sector, it is not possible at this stage to define in generic terms what will constitute commencement of a service episode. Individual collections should however define what constitutes commencement for their own purposes. For example, it may be at contact stage in some instances or in others when a case plan is formulated.
Collection methods:	Date assistance commenced must be related to a particular service episode. For each separate service episode a separate 'service episode—start date, DDMMYYYY' should be recorded.
Comments:	This metadata item is used in calculation of measures of periods of support and duration of assistance.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Related metadata references: Supersedes [First service contact date, version 2, DE, NCSDD, NCSIMG, Superseded 01/03/2005.pdf](#) (14.7 KB)

Implementation in Data Set Specifications:

[Specialist Homelessness Services NMDS 2013-14](#) Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS this data element is the support period start date.

Financial assistance amount

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—financial assistance amount, total Australian currency N[NNNN]
METeOR identifier:	401991
Registration status:	Community Services, Standard 17/11/2010 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	The amount of financial assistance provided to a person, in Australian dollars.
Data Element Concept:	Person—financial assistance amount

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[NNNN]
Maximum character length:	5
Unit of measure:	Australian currency (AU$)

Data element attributes

Collection and usage attributes

Guide for use:	This data element is collected in whole dollar amounts. If vouchers are given instead of cash the value of the voucher is to be recorded.

Relational attributes

Related metadata references:	See also Person—financial assistance type, homelessness code N Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
Implementation in Data Set Specifications:	Specialist Homelessness Services financial assistance type and amount cluster Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013 *DSS specific information:* In the Specialist Homelessness Services NMDS, this data element is collected for the current service episode only. It relates specifically to assistance provided by the specialist homelessness agency and not assistance provided by any other source.

This item is repeated 5 times to capture the total amounts for the different types of financial assistance. The client should provide dollar amounts for each type of assistance that was provided during the reference period (i.e. up to 5 valid responses).

Financial assistance type (homelessness)

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—financial assistance type, homelessness code N

METeOR identifier: 401980

Registration status: Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The type of financial assistance provided to a person by a specialist homelessness agency, as represented by a code.

Data Element Concept: Person—financial assistance type

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Permissible values:

Value	Meaning
1	Payment for short term or emergency accommodation
2	Payment for establishing/maintaining a tenancy
3	Payment for training/education/employment
4	Payment for accessing external specialist services
5	Other payment

Data element attributes

Relational attributes

Related metadata references: See also Person—financial assistance amount, total Australian currency N[NNNN] Community Services, Standard 17/11/2010, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010

Implementation in Data Set Specifications: Specialist Homelessness Services financial assistance type and amount cluster Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *DSS specific information:*
> In the Specialist Homelessness Services NMDS, this data element is collected for the current service

episode only. It relates specifically to assistance provided by the specialist homelessness agency and not assistance provided by any other source.

The client may check all types of assistance that applied during the reference period (i.e. up to 5 valid responses).

First service contact date

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service event—first service contact date, DDMMYYYY
METeOR identifier:	270163
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The date on which the agency provides the first service to the client.
Data Element Concept:	Service event—first service contact date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use:	Due to the considerable variation in the types of services provided in the community services sector, it is not possible at this stage to define in generic terms what will constitute the first service contact date.
Collection methods:	For each separate service episode a separate 'Service event—first service contact date, DDMMYYYY' should be recorded.
Comments:	This metadata item is used in calculation of measures of periods of support and duration of assistance.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Related metadata references:	Supersedes First service contact date, version 2, DE, NCSDD, NCSIMG, Superseded 01/03/2005.pdf (14.7 KB)
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected for all clients.

This data element is collected for the first service contact date within the reporting period. If the first service contact was also the start of the service episode, as recorded by the data element Service episode— episode start date, DDMMYYYY, then the same date will be recorded for both data elements. If the service episode is ongoing but the service event is new, then the actual date of the new service event should be recorded.

This data element should ascertain the actual date of service, not the date when the data is recorded.

First service request indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—first service request indicator, yes/no code N
METeOR identifier:	400276
Registration status:	Community Services, Standard 17/11/2010
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	An indicator that a request for service is the first request made by a person to an Agency, as represented by a code.
Data Element Concept:	Person—first service request indicator

Value domain attributes

Representational attributes

Representation class:	Code	
Data type:	Number	
Format:	N	
Maximum character length:	1	
Permissible values:	Value	Meaning
	1	Yes
	2	No
	3	Unknown
Supplementary values:	9	Not stated/inadequately described

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
	Implementation start date: 01/07/2013
	Implementation end date: 30/06/2014
	Conditional obligation: In the Specialist Homelessness Services NMDS, this data element is only collected for turnaways. Turnaways are people who have not received any requested services or assessment.

This data element is applied to an individual 24-hour reporting period.

Formal referral source

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Referral—formal referral source, homelessness code N[N]
METeOR identifier:	401340
Registration status:	Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	The person, entity or agency responsible for the formal referral of a client to an agency, as represented by a code.
Data Element Concept:	Referral—referral source

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
1	Specialist Homelessness Agency/outreach worker
2	Telephone/crisis referral agency
3	Centrelink or employment service case worker
4	Child protection agency
5	Family and child support agency
6	Hospital
7	Mental health service
8	Disability support service
9	Drug and alcohol service
10	Aged care service
11	Social housing
12	Youth or juvenile justice correctional centre
13	Adult correctional facility
14	Legal unit (including legal aid)
15	School/other education institution
16	Police
17	Courts
18	Immigration department or asylum seeker/refugee support service

	19	Other agency (government or non-government)
	20	Family and/or friends
	21	Other
	22	Don't know
Supplementary values:	99	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Guide for use: Only formal referrals are collected in this data element. The forms of referral in the value domain are regarded as formal referrals.

A formal referral is any form of verbal or written contact with the person, group or organisation from which the individual or group could be referred.

Collection methods: The permissible values for this data element are used to form the response categories to the question:

'From the referral list below please select one that represents the source of formal referral for this client.'

Relational attributes

Implementation in Data Set Specifications: [Specialist Homelessness Services NMDS 2013-14](#) Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *Conditional obligation:*
> In the Specialist Homelessness Services NMDS, this item is only asked of clients.
>
> *DSS specific information:*
> In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.
>
> This collection records a response of Don't know (CODE 99), which is equivalent to the code Don't know (CODE 22) in the Standard.

Formally diagnosed mental health condition indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—formally diagnosed mental health condition indicator, code N
Synonymous names:	Mental; Health; Status
METeOR identifier:	399750
Registration status:	Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	Whether a person has been diagnosed with a mental health condition by a doctor, nurse or other relevant health professional, as represented by a code.
Data Element Concept:	Person—formally diagnosed mental health condition indicator

Value domain attributes

Representational attributes

Representation class:	Code	
Data type:	Number	
Format:	N	
Permissible values:	Value	Meaning
	1	Yes
	2	No
	3	Don't know/can't remember
Supplementary values:	9	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Guide for use:	Health professionals who may diagnose a mental health condition include:

- Psychologists
- Psychiatrists
- General practitioners
- Mental health registered nurses.

Collection methods:	Have you ever been diagnosed to have a mental health condition by a health professional? e.g. psychologist, psychiatrist, doctor, nurse.

Relational attributes

Related metadata references:	See also <u>Person—mental health services received timeframe, code N</u> Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also <u>Person—source of information on a mental health condition indicator, code N</u> Housing assistance, Standard 01/05/2013, Homelessness, Standard 01/05/2013
	See also <u>Person—source of information on a mental health condition, code N</u> Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
Implementation in Data Set Specifications:	<u>Specialist Homelessness Services NMDS 2013-14</u> Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this data element is conditional on the client providing consent to release their personal data to the AIHW. The data element Client—consent obtained indicator, yes/no code N, must receive a response of Yes (CODE 1).

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

Evidence suggests that the longer persons with mental health problems are supported by specialist homelessness services, the more likely they are to move into public, or community housing or rental housing rather than return to rough sleeping. Access to a range of longer-term supports and community-based services will increase the early intervention and recovery support options for people who are homeless with a mental illness and substance abuse disorders.

Full-time/part-time status

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person (employed)—full-time/part-time status, code N

METeOR identifier: 269950

Registration status: Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: Whether a person in paid employment is employed full-time or part-time, as represented by a code.

Context: Labour force characteristics.

Data Element Concept: Person (employed)—full-time/part-time status

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Full-time
2	Part-time

Supplementary values: 9   Not stated/inadequately described

Data element attributes

Collection and usage attributes

Guide for use: Applies only to people whose labour force status is employed. (See metadata item Person—labour force status, code N for a definition of 'employed'). Paid employment includes persons who performed some work for wages or salary, in cash or in kind, and persons temporarily absent from a paid employment job but who retained a formal attachment to that job.

Code 1 Full-time:

Employed persons are working full-time if they:

(a) usually work 35 hours or more in a week (in all paid jobs) or

(b) although usually working less than 35 hours a week, actually worked 35 hours or more during the reference

period.

Code 2 Part-time:

Employed persons are working part-time if they usually work less than 35 hours a week (in all paid jobs) and either did so during the reference period, or were not at work in the reference period.

Code 9 Not stated/ inadequately described:

Is not to be used on primary collection forms. It is primarily for use in administrative collections when transferring data from data sets where the item has not been collected.

Collection methods:	Can be collected for an actual week (e.g. a particular reference period), or a usual week (e.g. a person usually works part time though they worked full-time in the last week). Note: if collected for a particular reference period, respondents may report 0 hours if on leave for the reference period. For most purposes the hours usually worked will be more appropriate.
	This metadata item should be based on the number of hours worked by the person (either actual or usual). It should not be based on the self-enumerated question suggested in the Collection methods of metadata item Person—labour force status, code N. Doing so would result in inaccurate information.
Comments:	See the Australian Bureau of Statistics website for details regarding labour force data items and standard questions.

Source and reference attributes

Origin:	Australian Bureau of Statistics 1999. Standards for Social, Labour and Demographic Variables, Labour Force Variables. Full-Time/Part-Time Status.

Relational attributes

Related metadata references:	Supersedes Employed - working full-time/ part-time, version 2, DE, NCSDD, NCSIMG, Superseded 01/03/2005.pdf (16.5 KB)
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
	Implementation start date: 01/07/2013
	Implementation end date: 30/06/2014
	Conditional obligation: In the Specialist Homelessness Services (SHS) NMDS, this item is only asked of clients. This item is conditional on a response of Employed (CODE 1) in the data element *Person—labour force status, code N.*
	DSS specific information:

In the Specialist Homelessness Services NMDS, this data element is collected four times, for the following points in time:

- one week before the start of the support period (the Service episode—episode start date, DDMMYYYY)
- at the date of presentation
- at the end of the reporting period (the Service event—last service provision date, DDMMYYYY)
- at the end of the support period (the Service episode—episode end date, DDMMYYYY).

Only one permissible value is selected in each case.

This collection records a response of Don't know (CODE 3), which is equivalent to the code Not stated/inadequately described (CODE 9) in the Standard.

Funding status

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—government funding indicator, yes/no code N
METeOR identifier:	388518
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether a service provider organisation is currently receiving government funding to assist with providing services, as represented by a code.
Data Element Concept:	Service provider organisation—funding indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Boolean
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Yes
2	No

Data element attributes

Collection and usage attributes

Guide for use:
CODE 1 YES
Record if the service provider organisation received funding.
CODE 2   NO
Record if the service provider organisation did not receive funding.

Relational attributes

Implementation in Data Set Specifications:
[Organisation file cluster (Indigenous community housing)](#)
Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> In the Indigenous Community Housing (ICH) collection "Unfunded" was recorded as "0". However, in this data element "unfunded" has been recorded as "2" and should be mapped accordingly.
>
> For the purposes of this collection 'funded' refers to an organisation that received government funding for the

reference financial year, and 'unfunded' refers to an organisation that did not receive funding for the reference financial year.

In NSW, the ICH sector collects data from Aboriginal Community Housing Providers that are actively registered with the Aboriginal Housing Office, rather than by their funding status. For the purposes of this collection, active registration is used as a proxy for funding, but it should be noted that active registration does not guarantee funding.

Geocode latitude decimal degrees

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—geocode latitude, decimal degrees XN[N][.N(9)]
Synonymous names:	Latitude
METeOR identifier:	430445
Registration status:	Community Services, Standard 06/02/2012 Housing assistance, Standard 01/05/2013
Definition:	The geographic latitude of an address point on the earth, measured in decimal degrees north or south of the equator.
Data Element Concept:	Address—geocode latitude

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	Geospatial
Format:	XN[N][.N(9)]
Maximum character length:	12
Unit of measure:	Decimal degree

Collection and usage attributes

Guide for use:	The 'X' in the latitude format symbolises the designator symbol "+" or "-" and should be placed prior to the first number. Latitudes north of the equator are positive and shall be designated by use of the plus sign (+), latitudes south of the equator are negative and shall be designated by use of the minus sign (-). The equator shall be designated by use of the plus sign (+). The format XN[N][.N(9)] allows for 1 or 2 digit latitudes (i.e. degree values) with the option of 0 to 9 decimal places (i.e. decimal degree values). Usage examples: • +14.091360569 • +2 • -50.321

Source and reference attributes

Origin:	Standards Australia/Standards New Zealand 2008. AS/NZS ISO6709:2008—Standard representation of latitude, longitude and altitude for geographic point locations. Sydney/Wellington: Standards

Australia/Standards NZ.

Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Data element attributes

Collection and usage attributes

Comments:
Geographical coordinates (latitudes and longitudes) are the universal system for defining spatial position. A set of geographic coordinates on a datum is complete and unique, worldwide.

Positions of geographic features can be defined in space by a set of coordinates. In order for coordinates to be unique, the coordinate reference system needs to be fully defined.

A coordinate reference system is realised by a reference frame, which comprises a datum and a coordinate system.

Latitudes can also be expressed in degrees, minutes and seconds (e.g. + 66° 33′ 39″), see METeOR for this related item. A conversion to decimal degrees from the degrees, minutes and seconds format can be calculated with the following formula: Decimal Degrees = Degrees + ((Minutes / 60) + (Seconds / 3600)). (REF: https://www2.landgate.wa.gov.au/slip/portal/home/Graticule.html)

Usage example: -75° 59′ 32.483″ converts to -75.992356389 in decimal degrees (rounded up to 9 decimal places).

Source and reference attributes

Submitting organisation:
Australian Institute of Health and Welfare

Origin:
Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Related metadata references:
See also Address—geocode longitude, decimal degrees XN[NN][.N(9)] Community Services, Standard 06/02/2012, Housing assistance, Standard 01/05/2013

Implementation in Data Set Specifications:
Indigenous community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

DSS specific information:
Unknown values should be recorded as "U".

Geocode longitude decimal degrees

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—geocode longitude, decimal degrees XN[NN][.N(9)]
Synonymous names:	Longitude
METeOR identifier:	430469
Registration status:	Community Services, Standard 06/02/2012 Housing assistance, Standard 01/05/2013
Definition:	The geographic longitude of an address point on the earth, measured in decimal degrees east or west of the Greenwich Meridian.
Data Element Concept:	Address—geocode longitude

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	Geospatial
Format:	XN[NN][.N(9)]
Maximum character length:	13
Unit of measure:	Decimal degree

Collection and usage attributes

Guide for use:	The 'X' in the longitude format symbolises the designator symbol "+" or "-" and should be placed prior to the first number.

The designator symbol for longitudes east of Greenwich are positive and shall be designated by use of the plus sign (+), while longitudes west of Greenwich are negative and shall be designated by use of the minus sign (-). The Prime Meridian shall be designated by use of the plus sign (+). The 180th meridian shall be designated by use of the minus sign (-).

The format XN[NN][.N(9)] allows for 1, 2 and 3 digit longitudes (i.e. degrees) with the option of 0 to 9 decimal places (i.e. decimal degrees).

Usage examples:

- +149.091360569
- +2
- -50.321-

Source and reference attributes

| *Origin:* | Standards Australia/Standards New Zealand 2008. AS/NZS ISO6709:2008—Standard representation of latitude, longitude and altitude for geographic point locations. Sydney/Wellington: Standards Australia/Standards NZ. |
| | Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia. |

Data element attributes

Collection and usage attributes

Comments:	Geographical coordinates (latitudes and longitudes) are the universal system for defining spatial position. A set of geographic coordinates on a datum is complete and unique, worldwide.
	Positions of geographic features can be defined in space by a set of coordinates. In order for coordinates to be unique, the coordinate reference system needs to be fully defined.
	A coordinate reference system is realised by a reference frame, which comprises a datum and a coordinate system.
	Longitudes can also be expressed in degrees, minutes and seconds (e.g. 150° 54' 45".98), see METeOR for this related item. A conversion to decimal degrees from the degrees, minutes and seconds format can be calculated with the following formula: Decimal Degrees = Degrees + ((Minutes / 60) + (Seconds / 3600)). (REF: https://www2.landgate.wa.gov.au/slip/portal/home/Graticule.html)
	Usage example: -75° 59' 32.483" converts to -75.992356389 in decimal degrees (rounded up to 9 decimal places).

Source and reference attributes

| *Submitting organisation:* | Australian Institute of Health and Welfare |
| *Origin:* | Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia. |

Relational attributes

Related metadata references:	See also Address—geocode latitude, decimal degrees XN[N][.N(9)] Community Services, Standard 06/02/2012, Housing assistance, Standard 01/05/2013
Implementation in Data Set Specifications:	Indigenous community housing dwelling address details cluster Housing assistance, Standard 01/05/2013
	DSS specific information: Unknown values should be recorded as "U".

Geographic remoteness

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—geographic remoteness, classification (ASGC-RA) N
METeOR identifier:	491575
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The remoteness of a dwelling, based on the physical road distance to the nearest urban centre and its population size, as represented by a code.
Data Element Concept:	Dwelling—Geographic remoteness

Value domain attributes

Representational attributes

Classification scheme:	Australian Standard Geographical Classification 2010
Representation class:	Code
Data type:	String
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Major cities of Australia
	2	Inner regional Australia
	3	Outer regional Australia
	4	Remote Australia
	5	Very remote Australia
	6	Migratory
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 1 Major cities of Australia
	'Major cities of Australia' includes Census Collection Districts (CDs) with an average Accessibility/Remoteness Index of Australia (ARIA+) index value of 0 to 0.2.
	CODE 2 Inner regional Australia
	'Inner regional Australia' includes CDs with an average ARIA+ index

value greater than 0.2 and less than or equal to 2.4.

CODE 3   Outer regional Australia

'Outer regional Australia' includes CDs with an average ARIA+ index value greater than 2.4 and less than or equal to 5.92.

CODE 4   Remote Australia

'Remote Australia' includes CDs with an average ARIA+ index value greater than 5.92 and less than or equal to 10.53.

CODE 5   Very remote Australia

'Very remote Australia' includes CDs with an average ARIA+ index value greater than 10.53.

CODE 6   Migratory

'Migratory' is composed of off-shore, shipping and migratory CDs.

Collection methods:	In this value domain, physical distance is defined in terms of ARIA+ codes, rather than a simple linear distance between points.
	The list of permissible values for this value domain, i.e. codes 1 to 6, is intended to be directly mappable to the values used by the ABS to describe remoteness areas, i.e. codes 0 to 5.
Comments:	In its initial form, as developed by GISCA and the then Department of Health and Aged Care in 1999, ARIA scores ranged from 0 to 12 and were based on proximity to 4 points of reference.
	A new version, ARIA+, was introduced in 2003, with ARIA+ scores now based on proximity to 5 points of reference. Also, changes were made to allow for more accurate estimation of the cost of travelling from Tasmania to the mainland, and to increase accuracy for locations at the urban fringe.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Information relating to remoteness is available from the Geography portal on the ABS website:
	Australian Bureau of Statistics 2011. ABS Geography. Viewed 14 November 2011,
	<http://www.abs.gov.au/websitedbs/D3310114.nsf/home/Geography>
	Information relating to the development of the ARIA and ARIA+ scores by the National Centre for Social Applications of Geographic Information Systems (GISCA) is available from the GISCA website:
	National Centre for Social Applications of Geographic Information Systems 2011. ARIA - Accessibility/Remoteness Index of Australia. Viewed 14 November 2011, <http://gisca.adelaide.edu.au/projects/aria_project.html>

Data element attributes

Collection and usage attributes

Guide for use:	The remoteness classification of an entity can be derived using

characteristics of its physical location, e.g. its postcode or other address details.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: AIHW. Indigenous community housing national data collection manual 2010-11.

Relational attributes

Implementation in Data Set Specifications: [Indigenous community housing dwelling address details cluster](#) Housing assistance, Standard 01/05/2013

Greatest need date

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Household—greatest need date, DDMMYYYY

METeOR identifier: 388447

Registration status: Housing assistance, Standard 01/05/2013

Definition: The date on which it is determined that a household is in greatest need of access to services, expressed as DDMMYYYY.

Data Element Concept: Household—greatest need date

Value domain attributes

Representational attributes

Representation class: Date

Data type: Date/Time

Format: DDMMYYYY

Maximum character length: 8

Data element attributes

Collection and usage attributes

Collection methods: This metadata item should always be recorded as an 8-digit valid date comprising day, month and year. Year should always be recorded in its full 4-digit format. For days and months with a numeric value of less than 10, zeros should be used to ensure that the date contains the required 8 digits. For example, the date July 1 2002 should be recorded as 01072002.

Comments: The date when greatest need applied to a household may be the same as the date they were eligible for assistance, or the day the paperwork was submitted (i.e. the date the household was placed on the waitlist).

Relational attributes

Related metadata references: Supersedes Date eligible for assistance, version 1, DE, NHADD, NHDAMG, Superseded 01/03/2005.pdf (13.8 KB)

See also Household—assistance eligibility date, DDMMYYYY Housing assistance, Standard 01/03/2005

See also Household—greatest need reason, code N Housing assistance, Standard 01/05/2013

*Implementation in Data Set
Specifications:*

Household (housing assistance) cluster Housing assistance,
Standard 01/05/2013

Waitlist (housing assistance) cluster Housing assistance,
Standard 01/05/2013

DSS specific information:
Greatest need date is only recorded if the household
has been identified as a greatest need household.

Greatest need indicator

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Household—greatest need indicator, yes/no code N

METeOR identifier: 456559

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator of whether a household is in **greatest need** of priority access to services, as represented by a code.

Data Element Concept: Household—greatest need indicator

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values: 9   Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9   Not stated/ inadequately described

This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Collection methods: This indicator is applied to a household at the time of service provision.

Low income households that at the time of allocation were subject to one or more of the following circumstances, are identified as households in greatest need:

- they were homeless
- their life or safety was at risk in their accommodation
- their health condition was aggravated by their housing
- their housing was inappropriate to their needs; or
- they had very high rental housing costs.

Relational attributes

Implementation in Data Set Specifications:

[Community housing waiting list cluster](#) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Unknowns are collected as "U", and should be mapped to Code 9 - Not stated/inadequately described.

[Household (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

[Tenancy/vacancy cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This item determines whether the household is assessed as being in greatest need at the time of allocation. In the Community Housing collection greatest needs households, are households who were subject to one or more of the following circumstances:
>
> - they were homeless; or
> - their life or safety was at risk in their accommodation; or
> - their health condition was aggravated by their housing; or
> - their housing was inappropriate to their needs; or
> - they had very high rental housing costs.
>
> A homeless household for the greatest need definition is a household with no housing or a household residing in temporary or emergency accommodation. It includes households who:
>
> - lived in accommodation provided by a specialist homelessness services agency or some other form of emergency accommodation;
> - were totally without permanent shelter;
> - lived in shelter that was unlawful such as those who were forced to squat in derelict buildings; or
> - stayed temporarily with friends or relatives in the short term.
>
> Unknown values are recorded as "U", and should be mapped to "Code 9=Not stated/inadequately described".

[Waitlist (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

Greatest need reason

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—greatest need reason, code N
METeOR identifier:	462210
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The reason as to why a household has been identified as being in greatest need of priority access to services, as represented by a code.
Data Element Concept:	Household—greatest need reason

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Homeless
2	Life or safety at risk in accommodation
3	Health condition aggravated by housing
4	Housing inappropriate to needs
5	Very high housing costs
6	Other

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use:

Code 1   Homeless

Homeless, for the purpose of the priority access national standard, is defined as a household with no housing or a household residing in temporary or emergency accommodation at the time of housing allocation. It includes households who:

- lived in accommodation provided by a Specialist Homelessness Services (SHS) agency or some other form of emergency accommodation;
- were totally without permanent shelter (e.g. wandered from place to place, slept out on the street or on park benches);
- lived in shelter that was unlawful such as those who

were forced to squat in derelict buildings; or

- stayed temporarily with friends or relatives in the short term (e.g. up to a maximum of 6 weeks duration).

Code 2   Life or safety was at risk in their accommodation

This includes situations where people were:

- subject to domestic violence; or
- subject to sexual/emotional abuse; or subject to child abuse; or at risk of violence or who feared for their safety in the home environment.
- Violence is defined as any incident involving the occurrence, attempt or threat of either physical or sexual assault. Physical assault involves the use of physical force with the intent to harm or frighten a person. The threat to harm should only be included if it is believed the harm is likely to be carried out. Sexual assault includes acts of a sexual nature against a person's will through the use of physical force, intimidation or coercion, or any attempts to do this.

Code 3   Health condition aggravated by housing:

It includes people who lived in the following situations:

- Medical condition or **disability** which rendered their housing unsuitable (e.g. disabled person who required modified accommodation, elderly persons who were housebound due to mobility problems in highset dwellings); appropriate housing stock was either not available, or not available at an affordable cost, in the private rental market (e.g. dwellings with appropriate modifications for a person with a disability); a health condition or disability which was caused or exacerbated by the living situation.

Code 4   Housing inappropriate to needs:

This category captures housing situations that indicate a person did not have access to safe and secure housing at the time of allocation and these situations are not included in categories 1 to 3 above (people with housing affordability issues are captured in category 5). Inappropriate housing includes persons who:

- lived in poor housing locations that resulted in isolation from community services, social networks and support systems, and these services and supports were necessary to maintain independent living. This category includes families that were divided due to their housing situation; or lived in overcrowded situations where an additional two bedrooms was required for adequate housing according to the **proxy occupancy standard**; or were unable to access accommodation in the private rental market due to discrimination.

Discrimination refers to a person who was treated unfairly because they belonged to a particular group of people. Types of discrimination include: sex; race; age; marital status; sexual orientation; or disability (Anti-discrimination Board); or lived in situations where their tenure was insecure and they had received an eviction notice (either written or verbal) and they had no access to adequate legislative protection; or lived in housing that had severe structural or other maintenance problems (e.g. property had been declared unfit for human habitation, severe dampness, lacked essential facilities such as cooking or bathroom).

Code 5   Very high housing costs:

This category identifies households that paid 41% or more of their income in rent at the time of housing allocation. This definition is not intended to suggest that households paying between 30-41% of income on rent live in affordable housing situations. The definition aims to capture the group of the population who experience the more severe end of housing affordability problems and the group for which literature suggests are least able to decrease their housing costs.

Data element attributes

Collection and usage attributes

Collection methods:	More than one greatest need reason can be recorded for a household.
	In counting the total number of greatest need households, each household should only be counted once.
Comments:	It should be noted that as housing assistance allocation practices vary across:
	• states and territories within a collection
	• data collections within states and territories.
	Caution should be used when interpreting information and/or making comparisons in relation to this metadata item.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee

Relational attributes

Related metadata references:	See also Household—greatest need date, DDMMYYYY Housing assistance, Standard 01/05/2013
Implementation in Data Set Specifications:	Household (housing assistance) cluster Housing assistance, Standard 01/05/2013
	Waitlist (housing assistance) cluster Housing assistance,

Standard 01/05/2013

DSS specific information:
Greatest need reason is only recorded if the household has been identified as a greatest need household.

Gross income (person)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—gross income (weekly), total Australian currency N[NNNNN].NN
METeOR identifier:	302481
Registration status:	Community Services, Standard 06/02/2012 Housing assistance, Standard 10/02/2006
Definition:	The value of income per week from all sources before any deductions such as income tax and superannuation for a person expressed as dollars and cents.
Data Element Concept:	Person—gross income

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[NNNNN].NN
Maximum character length:	8
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Collection and usage attributes

Guide for use:	This value domain must be expressed to two decimal places. Where there is a dollar value and no cent value, the cents must be expressed as .00 (e.g. 100.00).

Data element attributes

Collection and usage attributes

Guide for use:	The main components of gross income are:

- wages and salary
- income derived from self-employment
- government pensions, benefits and allowances
- other income comprising investments (including interest, dividends, royalties and rent) and other regular income (including superannuation, private scholarships received in cash, workers' compensation, accident compensation, maintenance or alimony, and any other allowances regularly received).

Gross income is regarded as all receipts which are received

regularly and are of a recurring nature. Certain receipts such as lump sum receipts, windfall gains and withdrawals from savings are not considered to conform to these criteria and are not included as income.

Where household or income unit gross income is required, the gross income of each person is summed.

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Origin: CSHA Public rental housing data manual 2001-02

Relational attributes

Related metadata references: See also Household—principal source of cash income, (housing assistance) code N[.N.N] Housing assistance, Standard 01/05/2013

See also Person—assessable income (weekly), total Australian currency N[NNNNN].NN Housing assistance, Standard 10/02/2006

Implementation in Data Set Specifications: Person income (housing assistance) cluster Housing assistance, Standard 01/05/2013

DSS specific information:
The gross weekly income refers to the amount at 30 June.

Home purchase assistance payment type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service event—payment type, home purchase assistance code N
METeOR identifier:	388825
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The type of payment for the home purchase assistance provided to the client, as represented by a code.
Data Element Concept:	Service event—payment type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	One-off repayable
	2	One-off non-repayable
	3	Ongoing repayable
	4	Ongoing non-repayable
Supplementary values:	9	Not stated/inadequately described

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	[Home purchase assistance DSS 2011-12](#) Housing assistance, Standard 01/05/2013
	Implementation start date: 01/07/2011
	Implementation end date: 30/06/2012

Home purchase assistance type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service event—assistance type, home purchase assistance code N[N]
METeOR identifier:	387643
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The type of home purchase assistance provided to a client, as represented by a code.
Data Element Concept:	Service event—assistance type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[N]
Permissible values:	

Value	Meaning
1	Direct lending
2	Deposit assistance
3	Interest rate assistance
4	Mortgage relief
88	Other

Unit of measure:	Service event

Collection and usage attributes

Guide for use:	Code 4: Mortgage relief
	Short term assistance with meeting loan repayments for those experiencing difficulty as a result of unforeseen change in circumstances.

Source and reference attributes

Steward:	Housing and Homelessness Information Management Group

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Home purchase assistance DSS 2011-12 Housing assistance, Standard 01/05/2013
	Implementation start date: 01/07/2011
	Implementation end date: 30/06/2012

DSS specific information:
The permissible values in the HPA collection differ from the standard. HPA permissible values are:

Value	Meaning
1	Direct lending
2	Deposit assistance
3	Interest rate assistance
4	Mortgage relief
99	Other

Code "88" is not a permissible value in the HPA collection.

Homeless prior to allocation indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—homeless prior to allocation indicator, yes/no code N
METeOR identifier:	462714
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether a household was homeless prior to the allocation of services, as represented by a code.
Data Element Concept:	Household—homeless prior to allocation indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described
	This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	CODE 1 Yes
	Household was homeless prior to being allocated services.
	CODE 2 No
	Household was no homeless prior to being allocated services.

Relational attributes

Implementation in Data Set Specifications:	Tenancy/vacancy cluster (Mainstream community housing)
	Housing assistance, Standard 01/05/2013
	DSS specific information:
	Unknown values are recorded as "U", and should be mapped to "Code 9=Not stated/inadequately described".

Homelessness disability flag need for assistance

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—need for assistance with activities in a life area, disability flag homelessness code N
METeOR identifier:	509295
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	The degree of personal assistance and/or supervision a person needs to perform tasks and actions in a life area, as represented by a homelessness code.
Data Element Concept:	Person—need for assistance with activities in a life area

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Always/sometimes need help and/or supervision
2	Have difficulty, but don't need help/supervision
3	Don't have difficulty, but use aids/equipment
4	Have no difficulty

Collection and usage attributes

Guide for use:

Where a life area includes a range of examples, (for example, domestic life includes cooking, cleaning and shopping), if a person requires assistance in more than one of these areas, record the highest level of assistance needed.

Where need for assistance varies markedly over time (for example, episodic psychiatric conditions), record the average level of assistance needed.

Animals used for personal mobility (for example, guide dogs and companion animals) are considered to be aids and/or equipment. Also included in this category are prosthetic and orthotic devices, wheelchairs, transfer devices, etc.

Activity is limited when an individual, in the context of a health condition, either has need for assistance in performing an activity in an expected manner, or cannot perform the activity at all.

CODE 1 is used when the person always needs or sometimes needs help or supervision in this life area.

CODE 2 is used when the person has difficulty but does not need help or supervision in this life area.

CODE 3 is used when the person does not have difficulty in this life area, but uses aids and/or equipment.

CODE 4 is used when the person has no difficulty in this life area and does not need help or supervision and does not use aids or equipment.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Data element attributes

Collection and usage attributes

Guide for use: In the context of health, an activity is the execution of a task or action by an individual. An activity limitation is a difficulty an individual may have in executing an activity. Activity limitation varies with the environment, and is assessed in relation to a particular environment; the absence or presence of assistance, including aids and equipment, is an aspect of the environment.

The level of difficulty includes the amount of assistance a person may currently receive (such as from a carer, relative etc.) to perform tasks in each life area, not just unmet needs.

Collection methods: It is expected that this data element will be used to collect information from the individual being assessed, or a proxy/carer or service worker answering on their behalf. The responses are phrased in response to the question 'For each of the following activities, do you need help/supervision, have difficulty, or use aids/equipment? (choose one answer for each row)'.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Related metadata references: See also Person—activity and participation life area, disability flag homelessness code N Housing assistance, Standard 01/05/2013, Homelessness, Standard 01/05/2013

Implementation in Data Set   Specialist Homelessness Services disability flag cluster

Specifications: Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Household Australian State/Territory identifier

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—Australian state/territory identifier, code N
METeOR identifier:	385981
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The Australian state or territory where a household is located, as represented by a code.
Data Element Concept:	Household—Australian state/territory identifier

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	New South Wales
2	Victoria
3	Queensland
4	South Australia
5	Western Australia
6	Tasmania
7	Northern Territory
8	Australian Capital Territory
9	Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)

Collection and usage attributes

Guide for use:	The order presented here is the standard for the Australian Bureau of Statistics (ABS). Other organisations (including the Australian Institute of Health and Welfare) publish data in state order based on population (that is, Western Australia before South Australia and Australian Capital Territory before Northern Territory).

Source and reference attributes

Reference documents:	Australian Bureau of Statistics. Australian Standard Geographical Classification (ASGC). Cat No. 1216.0. Canberra: ABS.

Data element attributes

Source and reference attributes

Submitting organisation: Housing and Homelessness Information Management Group

Relational attributes

Implementation in Data Set Specifications: Household (housing assistance) cluster Housing assistance, Standard 01/05/2013

Tenancy/vacancy cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.

Waitlist (housing assistance) cluster Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This DSS uses abbreviated state and territory names (e.g. NSW, Vic etc.), rather than code values. It does not collect Code 9 'Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory)'.

Household composition (housing assistance)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—household composition, housing assistance code N
METeOR identifier:	455623
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The composition of the household in a housing assistance collection, based on the relationship between household members, as represented by a code.
Data Element Concept:	Household—household composition

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	String
Format:	N
Maximum character length:	1

	Value	Meaning
Permissible values:	1	Single
	2	Sole parent with child/ren aged less than 16 years
	3	Couple only
	4	Couple with child/ren aged less than 16 years
	5	Family (with other family members present including children aged 16 years and over)
	6	Family (with other non-related members present)
	7	Group (unrelated adults)
Supplementary values:	9	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Comments:	It should be noted that only usual residents of a household are considered when describing and categorising households by Household type. Visitors to a household are, by definition, excluded from the household. Usual residence of members of a household is defined as '...that

address at which the person has lived or intends to live for a total of 6 months of more' (Census Dictionary 1996).

Relational attributes

Related metadata references: Supersedes Household—household composition, code N{.N} Housing assistance, Standard 10/02/2006

Implementation in Data Set Specifications: Tenancy/vacancy cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

     DSS specific information:
     Unknown values are recorded as "U", and should be mapped to "Code 9=Not stated/inadequately described".

Household identifier

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—household identifier, X[X(14)]
METeOR identifier:	302662
Registration status:	Housing assistance, Standard 10/02/2006
Definition:	A unique identifier for a household within a housing assistance agency.
Data Element Concept:	Household—household identifier

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	X[X(14)]
Maximum character length:	15

Data element attributes

Collection and usage attributes

Collection methods:	A household for the purposes of the metadata item is the same as the members under a single tenancy agreement.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee

Relational attributes

Related metadata references:	See also Person—person identifier (household), X[X(14)] Housing assistance, Standard 10/02/2006
Implementation in Data Set Specifications:	Home purchase assistance DSS 2011-12 Housing assistance, Standard 01/05/2013

> *Implementation start date:* 01/07/2011
>
> *Implementation end date:* 30/06/2012
>
> *DSS specific information:*
> For the purposes of this collection, a household is the same as the members under a single tenancy agreement, or members that live in a dwelling under a common title.
>
> Where possible jurisdictions should use the same household identifier for a given household across

collection years.

[Household (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

[Household file cluster (Indigenous community housing)](#) Housing assistance, Standard 01/05/2013

[Person (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

[Person file cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013

[Person income (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

[Private rent assistance DSS 2011-12](#) Housing assistance, Standard 01/05/2013

> *Implementation start date:* 01/07/2011
>
> *Implementation end date:* 30/06/2012
>
> *DSS specific information:*
> For the purposes of this collection, a unique household identifier may be assigned by jurisdictions by prefixing the assistance agency's unique household identifier with a unique agency identifier. This modification provides for the contingency that assistance agencies coincidentally assign identical identifiers that would otherwise lead to distinct households having the same household identifier.

[Tenancy/vacancy cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013

Household Indigenous status

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Household—Indigenous status, yes/no code N

METeOR identifier: 460738

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator of whether any member of the household identifies as being of Aboriginal or Torres Strait Islander origin, as represented by a code.

Data Element Concept: Household—Indigenous status

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values: 9   Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9   Not stated/ inadequately described

This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use: CODE 1   YES

Record if any member of the household identifies as Indigenous.

CODE 2   NO

Record if no members of the household identifies as Indigenous.

An Indigenous household is one which contains one or more Indigenous people.

This definition may not be consistent with eligibility requirements for assistance targeted to Indigenous people under a specific program. For example, some programs specify that there must be an Indigenous person aged 15 or over to be

classified as an Indigenous household.

A household excludes visitors to a household.

Comments: Together with **family**, household is considered one of the basic groups of social aggregation. Information on household numbers and composition aids in identifying groups within the population such as Indigenous households or the number of people living alone.

Australia's Aboriginal and Torres Strait Islander peoples occupy a unique place in Australian society and culture. In the current climate of reconciliation, accurate and consistent statistics about Aboriginal and Torres Strait Islander peoples are needed in order to plan, promote and deliver essential services, to monitor changes in wellbeing and to account for government expenditure in this area.

Relational attributes

Implementation in Data Set Specifications: Home purchase assistance DSS 2011-12 Housing assistance, Standard 01/05/2013

   Implementation start date: 01/07/2011

   Implementation end date: 30/06/2012

Household (housing assistance) cluster Housing assistance, Standard 01/05/2013

   DSS specific information:
   Household Indigenous status identifies whether an Indigenous person is present in the household. The data element *Person-Indigenous status*, is required to identify which person/s are Indigenous.

Private rent assistance DSS 2011-12 Housing assistance, Standard 01/05/2013

   Implementation start date: 01/07/2011

   Implementation end date: 30/06/2012

Tenancy/vacancy cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

   DSS specific information:
   Unknown values are recorded as "U", and should be mapped to "Code 9=Not stated/inadequately described".

Household weekly gross income

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—gross income (weekly), total Australian currency N[NNNNN].NN
METeOR identifier:	452645
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The gross weekly income from all sources for all household members, expressed in dollars and cents.
Data Element Concept:	Household—gross income

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[NNNNN].NN
Maximum character length:	8
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Collection and usage attributes

Guide for use:	This value domain must be expressed to two decimal places. Where there is a dollar value and no cent value, the cents must be expressed as .00 (e.g. 100.00).

Data element attributes

Collection and usage attributes

Guide for use:	The main components of gross income are:

- current usual wages and salary
- income derived from self-employment
- government pensions, benefits and allowances
- other income comprising investments (including interest, dividends, royalties and rent) and other regular income (including superannuation, private scholarships received in cash, workers' compensation, accident compensation, maintenance or alimony, and any other allowances regularly received).

Gross income is regarded as all receipts which are received regularly and are of a recurring nature. Certain receipts such as lump sum receipts, windfall gains and withdrawals

from savings are not considered to conform to these criteria and are not included as income.

Please note that this data element is not consistent with the ABS standards for cash income.

Source and reference attributes

Steward:	Housing and Homelessness Information Management Group
Reference documents:	Refer to the ABS website Statistical Standards/Standards for Social, Labour and Demographic Variables/Cash Income Variables: 1200.0 - Standards for Social, Labour and Demographic Variables, 1999

Relational attributes

Related metadata references:	See also Household—principal source of cash income, (housing assistance) code N[.N.N] Housing assistance, Standard 01/05/2013
Implementation in Data Set Specifications:	Home purchase assistance DSS 2011-12 Housing assistance, Standard 01/05/2013
	Implementation start date: 01/07/2011
	Implementation end date: 30/06/2012
	Household (housing assistance) cluster Housing assistance, Standard 01/05/2013
	DSS specific information: The gross weekly income refers to the weekly amount at 30 June.
	Private rent assistance DSS 2011-12 Housing assistance, Standard 01/05/2013
	Implementation start date: 01/07/2011
	Implementation end date: 30/06/2012
	Tenancy/vacancy cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013
	DSS specific information: The gross weekly income was collected for the week of 30 June, and excludes Commonwealth Rent Assistance (CRA). Unknown values are recorded as "U".

Household weekly rebate amount

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—weekly rebate amount, total Australian currency N[NNNNN].NN
METeOR identifier:	461250
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The value of a reduction, return or refund received weekly by a household, in dollars and cents.
Data Element Concept:	Household—weekly rebate amount

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[NNNNN].NN
Maximum character length:	8
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Collection and usage attributes

Guide for use:	This value domain must be expressed to two decimal places. Where there is a dollar value and no cent value, the cents must be expressed as .00 (e.g. 100.00).

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	[Household (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013
	DSS specific information: This data element refers to the weekly rebate on the amount of rent paid weekly by a household at 30 June. Generally, it is the positive difference between the market rent value of a dwelling and the rent charged.

Housing assistance application type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—application type, housing assistance code N
METeOR identifier:	463944
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The type of application a household has submitted to a housing assistance agency, as represented by a code.
Data Element Concept:	Household—application type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	New application
2	Transfer application
8	Other

Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Collection methods:

CODE 1   New application

A household which has applied for rental housing assistance and has been deemed eligible for, but has not yet received the assistance. This includes current housing tenants who have applied for assistance different from what they currently receive.

CODE 2   Transfer application

A household which has applied to relocate from one dwelling to another dwelling within the same housing program during the financial year. This includes households that wish to transfer to another dwelling for reasons other than applying for assistance which is different from what they currently receive.

Data element attributes

Collection and usage attributes

Guide for use:	This data element is used in the context of the waitlist

population. It should be used in conjunction with *Household — application date, DDMMYYYY* to determine those who have been have been deemed eligible for services and who are waiting to be allocated to public rental housing or state owned and managed Indigenous housing.

The waiting list population refers to applicants who meet the following criteria:

- residing in the state of application
- eligible for assistance
- wishing to pursue their application.

Potential applicants still awaiting eligibility assessment are excluded.

Collection methods:	Households that applied for a transfer and received housing assistance for that financial year should be counted. This includes households that wish to transfer to another dwelling for reasons other than applying for assistance different from what they currently receive.
	Include applications from those who have been assisted by another program such as temporary or crisis accommodation while waiting for housing assistance.
	Mutual exchanges and same address transfers are excluded from the count of total number of applicant households on the waiting list.
	In the public rental housing and state owned and managed Indigenous housing data collections this metadata item is measured over a financial year.

Relational attributes

Related metadata references:	See also Household — application date, DDMMYYYY Housing assistance, Standard 01/05/2013
	Supersedes Waitlist applicant — applicant type, code N Housing assistance, Standard 01/03/2005
Implementation in Data Set Specifications:	Community housing waiting list cluster Housing assistance, Standard 01/05/2013
	DSS specific information: Unknowns are collected as "U", and should be mapped to Code 9 - Not stated/inadequately described.
	Waitlist (housing assistance) cluster Housing assistance, Standard 01/05/2013
	DSS specific information: Code 8 'Other' maps to code 3 'Other' in the public rental housing and state owned and managed

Indigenous housing collection manual.

Housing program type (public housing/SOMIH)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—housing program type, (public housing/SOMIH) code N
METeOR identifier:	459031
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The type of public rental program under which a dwelling is allocated, as represented by a code.
Data Element Concept:	Dwelling—housing program type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Public rental housing
	3	SOMIH

Data element attributes

Collection and usage attributes

Guide for use:	CODE 1 Public rental housing
	Public rental housing refers to the state and territory provision and administration of publicly owned dwellings. It is targeted to people on low incomes and people with special needs. Eligibility is determined by multi-faceted criteria designed to identify those most in need.
	CODE 3 State owned and managed Indigenous housing
	State owned and managed Indigenous housing (SOMIH) refers to the state and territory provision and administration of publicly owned dwellings. SOMIH is targeted to Indigenous people on low incomes and provides appropriate, affordable and accessible shelter.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare.

Relational attributes

Implementation in Data Set Specifications:

Dwelling (housing assistance) cluster Housing assistance, Standard 01/05/2013

Dwelling history (housing assistance) cluster Housing assistance, Standard 01/05/2013

Household (housing assistance) cluster Housing assistance, Standard 01/05/2013

Person (housing assistance) cluster Housing assistance, Standard 01/05/2013

Person income (housing assistance) cluster Housing assistance, Standard 01/05/2013

Waitlist (housing assistance) cluster Housing assistance, Standard 01/05/2013

Income - assessable

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—assessable income (weekly), total Australian currency N[NNNNN].NN
METeOR identifier:	302218
Registration status:	Housing assistance, Standard 10/02/2006
Definition:	The value of income per week from all sources as specified and used by the agency to establish eligibility of a person for receipt of housing assistance expressed as dollars and cents.
Data Element Concept:	Person—assessable income

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[NNNNN].NN
Maximum character length:	8
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Collection and usage attributes

Guide for use:	This value domain must be expressed to two decimal places. Where there is a dollar value and no cent value, the cents must be expressed as .00 (e.g. 100.00).

Data element attributes

Collection and usage attributes

Guide for use:	The main components of assessable income are: • wages and salary • income derived from self-employment • government pensions, benefits and allowances • other income comprising investments (including interest, dividends, royalties and rent) and other regular income (including superannuation, private scholarships received in cash, workers' compensation, accident compensation, maintenance or alimony, and any other allowances regularly received). Assessable income is also used to calculate the rental

housing rebate, that allows a household to pay a rent lower than the market rent.

Each state and territory uses its own definition of 'assessable income'.

Where household or income unit assessable income is required, then assessable income of each person is summed.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee
Origin:	CSHA Public rental housing data manual 2001-02

Relational attributes

Related metadata references:	See also Household—principal source of cash income, (housing assistance) code N[.N.N] Housing assistance, Standard 01/05/2013
	See also Person—gross income (weekly), total Australian currency N[NNNNN].NN Community Services, Standard 06/02/2012, Housing assistance, Standard 10/02/2006
Implementation in Data Set Specifications:	Person income (housing assistance) cluster Housing assistance, Standard 01/05/2013
	DSS specific information: The assessable weekly income refers to the amount at 30 June.

Income unit ID

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Income unit—income unit identifier, X[X(14)]
METeOR identifier:	302669
Registration status:	Housing assistance, Standard 10/02/2006
Definition:	A unique identifier (within a household) assigned to an income unit within a housing assistance agency.
Data Element Concept:	Income unit—income unit identifier

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	X[X(14)]
Maximum character length:	15

Data element attributes

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee

Relational attributes

Implementation in Data Set Specifications:	Person (housing assistance) cluster Housing assistance, Standard 01/05/2013
	Person income (housing assistance) cluster Housing assistance, Standard 01/05/2013

Indigenous status

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—Indigenous status, code N

METeOR identifier: 291036

Registration status:

Community Services, Standard 25/08/2005
Housing assistance, Standard 15/04/2010
Health, Standard 04/05/2005
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010
Tasmanian Health, Draft 23/07/2012
WA Health, Draft 23/08/2012
Independent Hospital Pricing Authority, Standard 01/11/2012
Indigenous, Endorsed 11/09/2012

Definition: Whether a person identifies as being of Aboriginal or Torres Strait Islander origin, as represented by a code. This is in accord with the first two of three components of the Commonwealth definition.

Data Element Concept: Person—Indigenous status

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Aboriginal but not Torres Strait Islander origin
2	Torres Strait Islander but not Aboriginal origin
3	Both Aboriginal and Torres Strait Islander origin
4	Neither Aboriginal nor Torres Strait Islander origin

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use: This metadata item is based on the Australian Bureau of Statistics (ABS)

standard for Indigenous status. For detailed advice on its use and application please refer to the ABS Website as indicated in the Reference documents.

The classification for Indigenous status has a hierarchical structure comprising two levels. There are four categories at the detailed level of the classification which are grouped into two categories at the broad level. There is one supplementary category for 'not stated' responses. The classification is as follows:

Indigenous:

- Aboriginal but not Torres Strait Islander origin.

- Torres Strait Islander but not Aboriginal origin.

- Both Aboriginal and Torres Strait Islander origin.

Non-Indigenous:

- Neither Aboriginal nor Torres Strait Islander origin.

Not stated/ inadequately described:

This category is not to be available as a valid answer to the questions but is intended for use:

- Primarily when importing data from other data collections that do not contain mappable data.

- Where an answer was refused.

- Where the question was not able to be asked prior to completion of assistance because the client was unable to communicate or a person who knows the client was not available.

Only in the last two situations may the tick boxes on the questionnaire be left blank.

Data element attributes

Collection and usage attributes

Collection methods: The standard question for Indigenous Status is as follows:

[Are you] [Is the person] [Is (name)] of Aboriginal or Torres Strait Islander origin?

(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.)

No...

Yes, Aboriginal..............................

Yes, Torres Strait Islander............

This question is recommended for self-enumerated or interview-based collections. It can also be used in circumstances where a close relative, friend, or another member of the household is answering on behalf of the subject. It is strongly recommended that this question be asked directly wherever possible.

When someone is not present, the person answering for them should be in a position to do so, i.e. this person must know well the person about whom the question is being asked and feel confident to provide accurate information about them.

This question must always be asked regardless of data collectors' perceptions based on appearance or other factors.

The Indigenous status question allows for more than one response. The procedure for coding multiple responses is as follows:

If the respondent marks 'No' and either 'Aboriginal' or 'Torres Strait Islander', then the response should be coded to either Aboriginal or Torres Strait Islander as indicated (i.e. disregard the 'No' response).

If the respondent marks both the 'Aboriginal' and 'Torres Strait Islander' boxes, then their response should be coded to 'Both Aboriginal and Torres Strait Islander Origin'.

If the respondent marks all three boxes ('No', 'Aboriginal' and 'Torres Strait Islander'), then the response should be coded to 'Both Aboriginal and Torres Strait Islander Origin' (i.e. disregard the 'No' response).

This approach may be problematical in some data collections, for example when data are collected by interview or using screen based data capture systems. An additional response category

Yes, both Aboriginal and Torres Strait Islander...

may be included if this better suits the data collection practices of the agency or establishment concerned.

Comments: The following definition, commonly known as 'The Commonwealth Definition', was given in a High Court judgement in the case of Commonwealth v Tasmania (1983) 46 ALR 625.

'An Aboriginal or Torres Strait Islander is a person of Aboriginal or Torres Strait Islander descent who identifies as an Aboriginal or Torres Strait Islander and is accepted as such by the community in which he or she lives'.

There are three components to the Commonwealth definition:

- descent;
- self-identification; and
- community acceptance.

In practice, it is not feasible to collect information on the community acceptance part of this definition in general purpose statistical and administrative collections and therefore standard questions on Indigenous status relate to descent and self-identification only.

Source and reference attributes

Origin: National Health Data Committee

National Community Services Data Committee

Reference documents: Australian Bureau of Statistics 1999. Standards for Social, Labour and Demographic Variables. Cultural Diversity Variables, Canberra. Viewed 3 August 2005.

Relational attributes

Implementation in Data Set Specifications: Person (housing assistance) cluster Housing assistance, Standard 01/05/2013

    DSS specific information:

The Public Housing (PH) and State owned and managed Indigenous housing (SOMIH) collections do not collect Indigenous status according to the ABS standard. The values collected do not form a one-to-one relationship with the standard, as shown in the table below:

Standard METeOR Value	Standard METeOR Label	PH/SOMIH Value	PH/SOMIH Label
1	Aboriginal but not Torres Strait Islander	1	Indigenous (not further defined)
2	Torres Strait Islander but not Aboriginal	1	Indigenous (not further defined)
3	Both Aboriginal and Torres Strait Islander	1	Indigenous (not further defined)
4	Neither Aboriginal nor Torres Strait Islander	2	Neither Aboriginal or Torres Strait Islander
9	Not stated/inadequately described	9	Not stated/inadequately described

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this data element is conditional on the client providing consent to release their personal data to the AIHW. The data element Client—consent obtained indicator, yes/no code N, must receive a response of Yes (CODE 1).

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

Labour force status

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—labour force status, code N
METeOR identifier:	270112
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 01/03/2005
	Health, Standard 01/03/2005
	Homelessness, Standard 23/08/2010
	WA Health, Draft 23/08/2012
Definition:	The self-reported status the person currently has in being either in the labour force (employed/unemployed) or not in the labour force, as represented by a code.
Data Element Concept:	Person—labour force status

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Employed
2	Unemployed
3	Not in the labour force

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use:

CODE 1   Employed:

Persons aged 15 years and over who, during the reference week:

(a) worked for one hour or more for pay, profit, commission or payment in kind in a job or business, or on a farm (comprising 'Employees', 'Employers' and 'Own Account Workers'); or

(b) worked for one hour or more without pay in a family business or on a farm (i.e. 'Contributing Family Worker'); or

(c) were 'Employees' who had a job but were not at work and were:

- on paid leave
- on leave without pay, for less than four weeks, up to the end of the reference week
- stood down without pay because of bad weather or plant

breakdown at their place of employment, for less than four weeks up to the end of the reference week

- on strike or locked out
- on workers' compensation and expected to be returning to their job, or
- receiving wages or salary while undertaking full-time study; or

(d) were 'Employers', 'Own Account Workers' or 'Contributing Family Workers' who had a job, business or farm, but were not at work.

CODE 2   Unemployed:

Unemployed persons are those aged 15 years and over who were not employed during the reference week, and:

(a) had actively looked for full-time or part-time work at any time in the four weeks up to the end of the reference week. Were available for work in the reference week, or would have been available except for temporary illness (i.e. lasting for less than four weeks to the end of the reference week). Or were waiting to start a new job within four weeks from the end of the reference week and would have started in the reference week if the job had been available then; or

(b) were waiting to be called back to a full-time or part-time job from which they had been stood down without pay for less than four weeks up to the end of the reference week (including the whole of the reference week) for reasons other than bad weather or plant breakdown. Note: Actively looking for work includes writing, telephoning or applying in person to an employer for work. It also includes answering a newspaper advertisement for a job, checking factory or job placement agency notice boards, being registered with a job placement agency, checking or registering with any other employment agency, advertising or tendering for work or contacting friends or relatives.

CODE 3   Not in the Labour Force:

Persons not in the labour force are those persons aged 15 years and over who, during the reference week, were not in the categories employed or unemployed, as defined. They include persons who were keeping house (unpaid), retired, voluntarily inactive, permanently unable to work, persons in institutions (hospitals, gaols, sanatoriums, etc.), trainee teachers, members of contemplative religious orders, and persons whose only activity during the reference week was jury service or unpaid voluntary work for a charitable organisation.

Collection methods:	For information about collection, refer to the ABS website: http://www.abs.gov.au/Ausstats/abs@.nsf/0/AEB5AA310D68DF8FCA25697E0018FED8?Open

Source and reference attributes

Origin: Australian Bureau of Statistics 1995. Directory of Concepts and Standards for Social, Labour and Demographic Variables. Australia 1995. Cat. no. 1361.0.30.001. Canberra: AGPS.

http://www.abs.gov.au/Ausstats/abs@.nsf/0/AEB5AA310D68 DF8FCA25697E0018FED8?Open (last viewed 21 December 2005)

Data element attributes

Collection and usage attributes

Comments: Labour force status is one indicator of the socio-economic status of a person and is a key element in assessing the circumstances and needs of individuals and families.

Source and reference attributes

Origin: Health Data Standards Committee

Relational attributes

Related metadata references: Supersedes Labour force status, version 3, DE, Int. NCSDD & NHDD, NCSIMG & NHIMG, Superseded 01/03/2005.pdf (19.5 KB)

Implementation in Data Set Specifications: Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *Conditional obligation:*
> In the Specialist Homelessness Services NMDS, this item is only asked of clients.
>
> This data element reflects the ABS Labour force status standard variable. Consequently, the value domain definitions explicitly exclude anyone aged under 15.
>
> *DSS specific information:*
> In the Specialist Homelessness Services NMDS, this data element is collected four times, for the following points in time:
>
> - one week before the start of the support period (the Service episode—episode start date, DDMMYYYY)
> - at the date of presentation
> - at the end of the reporting period (the Service event— last service provision date, DDMMYYYY)
> - at the end of the support period (the Service episode— episode end date, DDMMYYYY).
>
> Only one permissible value is selected in each case.

This collection records a response of Don't Know (CODE 99), which is equivalent to the code Not stated/inadequately described (CODE 9) in the Standard.

Last service provision date

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service event—last service provision date, DDMMYYYY
Synonymous names:	Last service contact date, Date service last received
METeOR identifier:	323253
Registration status:	Community Services, Standard 29/04/2006 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	The date on which a service was last provided.
Data Element Concept:	Service event—last service provision date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Collection methods:	Last service contact date must be related to a particular service event.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Related metadata references:	Supersedes [Last service contact date, version 2, DE, NCSDD, NCSIMG, Superseded 01/03/2005.pdf](#) (14.6 KB)
Implementation in Data Set Specifications:	[Specialist Homelessness Services NMDS 2013-14](#) Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *Conditional obligation:*
> In the Specialist Homelessness Services NMDS, this item is only asked of clients.
>
>
> *DSS specific information:*

In the Specialist Homelessness Services NMDS, this data element is collected for all clients.

This data element is collected for the last service provision date within the reporting period. If the last provision of a service was also the end of the service episode, as recorded by the data element Service episode—episode end date, DDMMYYYY, then the same date will be recorded for both data elements.

If the last provision of a service is not the end of the service episode (i.e. where other services continue to be provided) the actual date of the end of the service event should be recorded. However if the service event within the service episode is ongoing to the next reporting period, i.e. ongoing to the following month, then the Service event—last service provision date, DDMMYYYY will be recorded as the last day of the current month.

This data element should ascertain the actual date of service, not the date when the data is recorded.

Letters of family name

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—letters of family name, text XXX
METeOR identifier:	349481
Registration status:	Community Services, Standard 27/03/2007
	Housing assistance, Standard 23/08/2010
	Health, Standard 07/12/2011
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
Definition:	The combination of 2nd, 3rd and 5th letters of a person's family name.
Data Element Concept:	Person—letters of family name

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	XXX
Maximum character length:	3

Data element attributes

Collection and usage attributes

Guide for use: In the three spaces, the agency should record the 2nd, 3rd and 5th letters of the client's family name.

For example: If the client's family name is Brown, the reported value should be RON. If the client's family name is Thompson, the reported value should be HOP.

If the client's family name includes non-alphabetic characters—for example hyphens (as in Lee-Archer), apostrophes (as in O'Mara) or blank spaces (as in De Vries)—these non-alphabetic characters should be ignored when counting the position of each character.

Regardless of the length of a person's name, the reported value should always be three characters long. If the legal family name is not long enough to supply the requested letters (i.e. a legal family name of less than five letters) then agencies should substitute the number '2' to reflect the missing letters. The placement of a number '2' should always correspond to the same space that the missing letter would have within the 3-digit field. A number (rather than

a letter) is used for such a substitution in order to clearly indicate that an appropriate corresponding letter from the person's name is not available.

For example: If a person's family name is Farr, then value reported would be AR2 because the 2 is substituting for a missing 5th letter of the family name. Similarly, if the person's family name was Hua, then the value reported would be UA2 because the 2 is substituting for the missing 5th letter of the family name.

If a client's family name is missing altogether the agency should record the number 999 for all three spaces associated with the family name, (not the number 2). In some cultures it is traditional to state the family name first. To overcome discrepancies in recording/reporting that may arise as a result of this practice, agencies should always ask the person to specify their legal first given name and their legal family name separately. These should then be recorded as first given name and family name as appropriate, regardless of the order in which they may be traditionally given.

Comments:

The selected *Letters of family name* can be used in combination with *Letters of given name, Date of birth* and *Sex* to develop a statistical linkage key to facilitate the linkage of records for statistical purposes only. This key will also enable linkage to other related databases that either have the same linkage key or the fundamental information to form the same key. The linkage is to assist research and analysis of the data, not for tracking of individuals through the system for case management.

The provision of letters of a person's name can be a sensitive issue because of privacy and confidentiality concerns. The use of this information will be in accordance with privacy principles.

Relational attributes

Related metadata references:

Is formed using Person (name)—family name, text X[X(39)] Community Services, Superseded 06/02/2012, Housing assistance, Standard 20/06/2005, Health, Standard 04/05/2005, Tasmanian Health, Draft 23/07/2012

Is used in the formation of Record—linkage key, code 581 XXXXXDDMMYYYYN Community Services, Standard 21/05/2010, Housing assistance, Standard 23/08/2010, Health, Standard 07/12/2011, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010

Implementation in Data Set Specifications:

Statistical linkage key 581 cluster Community Services, Standard 21/05/2010
Housing assistance, Standard 23/08/2010
Health, Standard 07/12/2011

Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Letters of given name

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—letters of given name, text XX

METeOR identifier: 349483

Registration status: Community Services, Standard 27/03/2007
Housing assistance, Standard 23/08/2010
Health, Standard 07/12/2011
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Definition: The combination of the 2nd and 3rd letters of a person's given name.

Data Element Concept: Person—letters of given name

Value domain attributes

Representational attributes

Representation class: Text

Data type: String

Format: XX

Maximum character length: 2

Data element attributes

Collection and usage attributes

Guide for use: In the two spaces the agency should record the 2nd and 3rd letters of the client's given name.

For example: If the client's given name is Elizabeth the reported value should be LI. If the client's given name is Robert the reported value should be OB.

If the client's given name includes non-alphabetic characters—for example hyphens (as in Jo-Anne) or apostrophes (as in D'Arcy), these non-alphabetic characters should be ignored when counting the position of each character.

Regardless of the length of a person's given name, the reported value should always be two characters long. If the given name of the person is not long enough to supply the requested letters (i.e. a name of less than three letters) then agencies should substitute the number '2' to reflect the missing letters. The placement of a number '2' should always correspond to the same space that the missing letter would have within the 2-digit field. A number (rather than

a letter) is used for such substitutions in order to clearly indicate that an appropriate corresponding letter from the person's name is not available.

For example: If the person's legal name was Jo then the value reported would be O2 because the 2 is substituting for the missing 3rd letter of the given name.

If the person's given name is missing altogether the agency should record 99 for the two spaces associated with the given name. In some cultures it is traditional to state the family name first. To overcome discrepancies in recording/reporting that may arise as a result of this practice, agencies should always ask the person to specify their given name and their family name separately. These should then be recorded as first given name and family name as appropriate, regardless of the order in which they may be traditionally given.

Comments: The selected *Letters of given name* can be used in combination with *Letters of family name, Date of birth* and *Sex* to develop a statistical linkage key to facilitate the linkage of records for statistical purposes only. This key will also enable linkage to other related databases that either have the same linkage key or the fundamental information to form the same key. The linkage is to assist research and analysis of the data, not for tracking of individuals through the system for case management.

The provision of letters of a person's name can be a sensitive issue because of privacy and confidentiality concerns. The use of this information will be in accordance with privacy principles.

Relational attributes

Related metadata references: Is formed using Person (name)—family name, text X[X(39)] Community Services, Superseded 06/02/2012, Housing assistance, Standard 20/06/2005, Health, Standard 04/05/2005, Tasmanian Health, Draft 23/07/2012

Is formed using Person (name)—given name, text [X(40)] Community Services, Superseded 06/02/2012, Housing assistance, Standard 20/06/2005, Health, Standard 04/05/2005, Tasmanian Health, Draft 23/07/2012

Is used in the formation of Record—linkage key, code 581 XXXXXDDMMYYYYN Community Services, Standard 21/05/2010, Housing assistance, Standard 23/08/2010, Health, Standard 07/12/2011, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010

Implementation in Data Set Specifications: Statistical linkage key 581 cluster Community Services, Standard 21/05/2010
Housing assistance, Standard 23/08/2010
Health, Standard 07/12/2011

Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Level number identifier

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—level number, identifier X[XXXX]
Synonymous names:	Floor number
METeOR identifier:	429068
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
Definition:	A number, forming part of the address within a complex, used to identify a floor or level of a multi-storey building/sub-complex.
Data Element Concept:	Address—level number

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	X[XXXX]
Maximum character length:	5

Data element attributes

Collection and usage attributes

Guide for use:	The data element may include a leading alphabetic prefix or a trailing alphabetic suffix.

Usage Examples:

Mrs Joyce Citizen
Apartment 7
Level 3 (Level number is 3)
Apex Building
48 Johnson Rd
CLAYTON VIC 3168

Level 2 (Level number is 2)
Building 75
Monash University
1-131 Wellington Road
CLAYTON VIC 3168

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Implementation in Data Set Specifications:

Community housing and Indigenous community housing service provider organisation address details cluster Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of the service provider organisation.

Community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of the dwelling.

Living arrangement (homelessness)

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—living arrangement, homelessness code N

METeOR identifier: 401292

Registration status: Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: Whether a person from a presenting unit resides alone or lives with others, as represented by a code.

Context: Client support needs.

Data Element Concept: Person—living arrangement

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Lone person
2	One parent with child(ren)
3	Couple with child(ren)
4	Couple without child(ren)
5	Other family
6	Group

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 1   Lone person
This category is used to record single individuals.
CODE 2   One parent with child(ren)
This category includes step and adopted parent/child relationships.
CODE 3   Couple with child(ren)
This category includes step and adopted parent/child relationships.
CODE 4   Couple without child(ren)
This category includes couples without children.
CODE 5   Other family

This category includes all other groups with related individuals, including siblings and multi-generational families of more than two generations.

CODE 6 Group

This category includes two or more unrelated persons who live together. Boarders and lodgers are included in this category.

Source and reference attributes

Reference documents: Australian Bureau of Statistics, Family, Household and Income Unit Variables, Cat. No. 1286.0, 2005

Data element attributes

Collection and usage attributes

Guide for use: This item is collected for each person from a presenting unit.

Collection methods: The permissible values for this data element are used to form the response categories to the question:

"Which category below best describes your living arrangements?"

Relational attributes

Implementation in Data Set Specifications: Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *Conditional obligation:*
> In the Specialist Homelessness Services NMDS, this item is only asked of clients.
>
> *DSS specific information:*
> In the Specialist Homelessness Services NMDS, this data element is collected four times, for the following points in time:

- one week before the start of the support period (the Service episode—episode start date, DDMMYYYY)
- at the date of presentation
- at the end of the reporting period (the Service event—last service provision date, DDMMYYYY)
- at the end of the support period (the Service episode—episode end date, DDMMYYYY).

> Only one permissible value is selected in each case.
>
> This collection records a response of Don't know (CODE 99), which is equivalent to the code Not stated/inadequately described (CODE 9) in the Standard.

Location descriptor

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—location descriptor, text X[(50)]
METeOR identifier:	430302
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
Definition:	A description of the location of an address relative to another physical site, as represented by text.
Data Element Concept:	Address—location descriptor

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	X[(50)]
Maximum character length:	50

Data element attributes

Collection and usage attributes

Guide for use:	Usage example
	NEAR THE NORTHBRIDGE OVERPASS
	Via Blackmans Rd
	OFF PRINCESS ST
	Rear 150 Smith St
	OVER SWANPORT BRIDGE
	3 km PAST THE BLACK STUMP SIGN
	DIAGONALLY OPPOSITE TOWN HALL
	CORNER SMITH STREET

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Implementation in Data Set Specifications:

[Indigenous community housing dwelling address details cluster](#) Housing assistance, Standard 01/05/2013

Conditional obligation:
This is conditional on additional information being required for the dwelling address, other than street number, street name, postcode etc.

Lot number

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—lot number, identifier X[XXXXX]
Synonymous names:	Allotment number
METeOR identifier:	429543
Registration status:	Community Services, Standard 06/02/2012 Housing assistance, Standard 01/05/2013
Definition:	The reference number, forming part of an address, allocated to a property for subdivision administration purposes prior to road numbering, as represented by an alphanumeric identifier.
Data Element Concept:	Address—lot number

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	X[XXXXX]
Maximum character length:	6

Data element attributes

Collection and usage attributes

Guide for use:	Where an official Road number has not been assigned, this field may be used for postal purposes as well as the physical identification of an address site.
Collection methods:	While the word 'LOT' should not appear within this data element, for identification purposes, the word 'LOT' must precede the lot number.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Implementation in Data Set Specifications:	[Community housing and Indigenous community housing service provider organisation address details cluster](#) Housing assistance, Standard 01/05/2013
	Conditional obligation: Conditional on this component being part of the address of

the service provider organisation.

[Indigenous community housing dwelling address details cluster](#) Housing assistance, Standard 01/05/2013

Conditional obligation:
This conditional on the dwelling address being a lot number.

Main language other than English spoken at home indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—main language other than English spoken at home, yes/no code N
Synonymous names:	NESB indicator; non-English speaking background indicator
METeOR identifier:	444290
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether a language other than English is spoken amongst members of a household, as represented by a code.
Data Element Concept:	Household—main language other than English spoken at home

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described
	This code is not for use in primary data collections.

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	[Tenancy/vacancy cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Unknown values are recorded as "U", and should be mapped to "Code 9=Not stated/inadequately described".

Maintenance expenditure

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—housing maintenance expenditure, total Australian currency N[N(8)].NN
METeOR identifier:	464813
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The cost incurred by a service provider organisation to maintain the value of the asset or to restore the asset to its original condition, expressed in dollars and cents.
Data Element Concept:	Service provider organisation—housing maintenance expenditure

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[N(8)].NN
Maximum character length:	11
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Data element attributes

Collection and usage attributes

Comments:	This data element is included in the calculation of the average costs of providing rental housing assistance (excluding capital).

Relational attributes

Implementation in Data Set Specifications:	Organisation file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013
	DSS specific information: Unknown dollar values are recorded as "U".
	Includes all housing maintenance expenses from the organisation's financial reporting statement. This includes: day-to-day maintenance reflecting general wear and tear; cyclical maintenance which is part of a planned maintenance program; and other maintenance (e.g. repairs due to vandalism).

Market rent weekly value

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—weekly market rent value, total Australian currency N[NNNNN].NN
METeOR identifier:	444432
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The value of the weekly rent that would be charged for a dwelling in a private rental market, in dollars and cents.
Data Element Concept:	Dwelling—weekly market rent value

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[NNNNN].NN
Maximum character length:	8
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Collection and usage attributes

Guide for use:	This value domain must be expressed to two decimal places. Where there is a dollar value and no cent value, the cents must be expressed as .00 (e.g. 100.00).

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Dwelling (housing assistance) cluster Housing assistance, Standard 01/05/2013
	DSS specific information: The market rent value refers to the weekly amount at 30 June.
	Household (housing assistance) cluster Housing assistance, Standard 01/05/2013
	DSS specific information: The market rent value refers to the weekly amount at 30 June.

Market value of rent paid indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—market value of rent paid indicator, yes/no code N
METeOR identifier:	443376
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether a household paid the market rent value for a dwelling, as represented by a code.
Data Element Concept:	Household—market value of rent paid indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values:

	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described
	This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	CODE 1 Yes
	The market rent value of dwelling was paid by the household.
	CODE 2 No
	The market rent value of dwelling was not paid by the household.

Relational attributes

Implementation in Data Set Specifications:	Tenancy/vacancy cluster (Mainstream community housing)
	Housing assistance, Standard 01/05/2013
	DSS specific information:
	Unknown values are recorded as "U", and should be

mapped to "Code 9=Not stated/inadequately described".

Mental health services received indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—mental health services received indicator, yes/no code N
METeOR identifier:	508406
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	An indicator of whether a person has received mental health services for a mental health issue, as represented by a code.
Data Element Concept:	Person—mental health services received indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described This code is not for use in primary data collections.

Data element attributes

Relational attributes

Related metadata references:	See also Person—mental health services received timeframe, code N Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
	Implementation start date: 01/07/2013
	Implementation end date: 30/06/2014
	Conditional obligation:

In the Specialist Homelessness Services NMDS, this data element is conditional on the client providing consent to release their personal data to the AIHW. The data element Client—consent obtained indicator, yes/no code N, must receive a response of Yes (CODE 1).

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

Mental health services received timeframe

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—mental health services received timeframe, code N
METeOR identifier:	400463
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The timeframe in which a person has most recently received mental health services, as represented by a code.
Data Element Concept:	Person—mental health services received timeframe

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Currently receiving services
2	Received services in the last 12 months
3	Received services more than 12 months ago
4	Received services no timeframe reported

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use:

CODE 1   Currently receiving services

This code relates to the current reporting period.

CODE 2   Received services in the last 12 months

This code relates to the 12 months prior to the commencement of the current reporting period.

CODE 3   Received services more than 12 months ago

This code represents any time more than 12 months prior to the commencement of the current reporting period.

CODE 4   Received services no timeframe reported

This code includes services received but no date or timeframe is provided.

Data element attributes

Relational attributes

Related metadata references:	See also [Person—formally diagnosed mental health condition indicator, code N](#) Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also [Person—mental health services received indicator, yes/no code N](#) Housing assistance, Standard 01/05/2013, Homelessness, Standard 01/05/2013
Implementation in Data Set Specifications:	[Specialist Homelessness Services NMDS 2013-14](#) Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this data element is conditional on the client providing consent to release their personal data to the AIHW. The data element Client—consent obtained indicator, yes/no code N, must receive a response of Yes (CODE 1).
This item is also conditional on the client responding to the data element *Person – mental health services received, code N* with Yes (CODE 1).

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

Net recurrent administration expenditure

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Organisation—net recurrent administration housing expenditure, total Australian currency N[N(9)]
Synonymous names:	Net recurrent administration costs
METeOR identifier:	494442
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The net recurrent administration cost an organisation incurs maintaining tenancy and program management offices and personnel, expressed in dollars.
Data Element Concept:	Organisation—net recurrent administration housing expenditure

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[N(9)]
Maximum character length:	10
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	0

Data element attributes

Collection and usage attributes

Guide for use:	Administration costs include general accounting and personnel function costs related to:

- employee expenses (e.g. wages and salaries, superannuation, compensation, accrued leave, payroll tax, training)
- Supplies and services expenses (includes stationery, postage, telephone, office equipment, information technology, vehicle expenses, insurance)
- rent
- grants and subsidies (excluding rental subsidies)
- contracted housing management services.

Collection methods:	Operational costs are typically measured for a financial year (1 July to 30 June the following year).

Relational attributes

*Implementation in Data Set
Specifications:*   <u>Administrator net recurrent cost cluster</u> Housing assistance,
Standard 01/05/2013

Net recurrent operational expenditure

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Organisation—net recurrent operational expenditure, total Australian currency N[N(9)]
Synonymous names:	Net recurrent operational costs
METeOR identifier:	494428
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The net recurrent operational cost that an organisation incurs maintaining housing stock, including expenses related to repair and maintenance, rates, cost of disposals, market rent paid, and interest expense, expressed in dollars.
Data Element Concept:	Organisation—net recurrent operational housing expenditure

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[N(9)]
Maximum character length:	10
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	0

Data element attributes

Collection and usage attributes

Guide for use:	*Operational costs include:*
	1. Repairs and maintenance: Costs incurred which restore an asset to its original condition, including:
	• day-to-day maintenance, reflecting general wear and tear
	• cyclical maintenance, which is maintenance performed as part of a planned maintenance program
	• other maintenance e.g. repairs due to vandalism (Coopers and Lybrand 1995).
	2. Rates: e.g. water, shire.
	3. Cost of disposals: Such as the cost of removal of housing stock, including:
	• costs incurred in the sale of stock to private agencies or persons, such as agent and legal fees
	• removal of stock to an alternative program

- demolition costs in order to sell the land.

4. Market rent paid: Such as from headleasing properties.

5. Interest expense: e.g. interest on loans.

Collection methods: Operational costs are typically measured for a financial year (1 July to 30 June the following year).

Relational attributes

Implementation in Data Set Specifications:

Administrator net recurrent cost cluster Housing assistance, Standard 01/05/2013

DSS specific information:
Used to collect administrator net recurrent operational costs only.

New allocation status

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—new allocation status (financial year), code N
METeOR identifier:	301783
Registration status:	Housing assistance, Standard 10/02/2006
Definition:	Whether the household was a new allocation for housing assistance in the financial year, as represented by a code.
Data Element Concept:	Household—new allocation status

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described
	This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	**Code 1 Yes:** record if the household was a new allocation for housing assistance in the financial year.
	Code 2 No: record if the household was not a new allocation for housing assistance in the financial year.
Collection methods:	New allocation status should be related to a particular program type (e.g. public rental housing, home purchase assistance).

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Public rental housing data manual 2001-02

Relational attributes

Implementation in Data Set Specifications: [Household (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

New client indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—new client indicator, code N
Synonymous names:	Client; New; Indicator
METeOR identifier:	400548
Registration status:	Community Services, Standard 17/11/2010 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	Whether the person has been a client of this Agency before.
Data Element Concept:	Person—new client indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N

Permissible values:	Value	Meaning
	1	Yes
	2	No
	3	Not sure
Supplementary values:	9	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Collection methods:	Permissible values for this data element are captured using the following question: "Have you ever accessed or tried to access any services from this agency before?"

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

    Implementation start date: 01/07/2013

    Implementation end date: 30/06/2014

    Conditional obligation:
    In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is used to gain an idea of the 'trend of homelessness'. It does this by collecting data as to whether or not the presenting person has accessed a specialist homelessness agency before.

Number of applicants on waiting list

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—waiting list, total people N[NNN]
METeOR identifier:	480133
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of people on service provider organisation's record or list of applicants waiting for the provision of services.
Data Element Concept:	Service provider organisation—waiting list

Value domain attributes

Representational attributes

Representation class:	Total	
Data type:	Number	
Format:	N[NNN]	
Maximum character length:	4	
Supplementary values:	Value	Meaning
	9999	Inadequately described/not stated
Unit of measure:	Person	

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	[Community housing waiting list cluster](#) Housing assistance, Standard 01/05/2013

DSS specific information:
This item is collected twice:

- on its own to ascertain the total number of people on the waiting list
- in combination with Person—application type, housing assistance code N and Household—greatest need indicator, yes/no code N to ascertain the number of new applicants on the waiting list who are in greatest need.

Unknowns are collected as "U", and should be mapped to Code 9999 - Not stated/inadequately described.

Number of bedrooms

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—number of bedrooms, total N[NN]
METeOR identifier:	479778
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of rooms within a dwelling which are used or intended to be used primarily for sleeping.
Data Element Concept:	Dwelling—number of bedrooms

Value domain attributes

Representational attributes

Representation class:	Total	
Data type:	Number	
Format:	N[NN]	
Maximum character length:	3	
Supplementary values:	Value	Meaning
	999	Not stated/inadequately described
Unit of measure:	Bedroom	

Data element attributes

Collection and usage attributes

Collection methods:	Count bedrooms designed for use as bedrooms and other rooms permanently modified and intended for use as bedrooms (such as a sleep out or built in veranda). Bedsits should be counted as a 1 bedroom dwelling. In the case of **boarding house buildings**, the unit of counting is the **boarding house room** which usually has only one bedroom.
	Where reporting the number of bedrooms at the tenancy level, the number of bedrooms should be reported for each tenancy rental unit.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee

Relational attributes

Related metadata references:	See also Dwelling—structure type, code N[N] Housing assistance, Standard 01/03/2005
Implementation in Data Set	Dwelling (housing assistance) cluster Housing assistance,

Specifications: Standard 01/05/2013

> *DSS specific information:*
> The supplementary code "999" is not used by this
> collection.

Dwelling file cluster (Indigenous community housing)
Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Unknown values (code = "U") should be mapped to
> Not stated/inadequately described (code = "999").

Dwelling file cluster (Mainstream community housing)
Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Code "U" = Unknown should be mapped to Code "999"
> = Not stated/inadequately described.

Tenancy/vacancy cluster (Mainstream community
housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This data element counts the number of bedrooms in
> each tenancy agreement. Code "U" = Unknown should
> be mapped to Code "999" = Not stated/inadequately
> described.

Number of boarding house buildings

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—number of boarding house buildings, total number N[NNN]
METeOR identifier:	480168
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of **boarding house buildings** managed by a service provider organisation.
Data Element Concept:	Service provider organisation—number of boarding house buildings

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Number
Format:	N[NNN]
Maximum character length:	4

Supplementary values:

Value	Meaning
9999	Not stated/inadequately described

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	[Service provider organisation cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013 *DSS specific information:* Code "U" = Unknown should be mapped to Code "9999" = Not stated/inadequately described.

Number of boarding house rooms

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—number of boarding house rooms, total number N[NNN]
METeOR identifier:	480170
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of **boarding house rooms** managed by a service provider organisation.
Data Element Concept:	Service provider organisation—number of boarding house rooms

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Number
Format:	N[NNN]
Maximum character length:	4

Supplementary values:

Value	Meaning
9999	Not stated/inadequately described

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013
	DSS specific information:
	Code "U" = Unknown should be mapped to Code "9999" = Not stated/inadequately described.

Number of boarding units managed

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—number of boarding house units, total number N[NNN]
METeOR identifier:	480172
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of **boarding house units** managed by a service provider organisation.
Data Element Concept:	Service provider organisation—number of boarding house units

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Number
Format:	N[NNN]
Maximum character length:	4

Supplementary values:

Value	Meaning
9999	Not stated/inadequately described

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013 *DSS specific information:* Code "U" = Unknown should be mapped to Code "9999" = Not stated/inadequately described.

Number of head leased dwellings

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—number of head leased dwellings, total number N[NNN]
METeOR identifier:	480166
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of head leased dwellings managed by a service provider organisation.
Data Element Concept:	Service provider organisation—number of head leased dwellings

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Number
Format:	N[NNN]
Maximum character length:	4
Supplementary values:	Value Meaning
	9999 Not stated/inadequately described

Data element attributes

Collection and usage attributes

Guide for use:	Private head-leased dwellings are owned by private individuals or private corporations and leased to housing providers via head-leasing arrangements. The housing provider is usually responsible for tenant selection and tenancy management functions.

Relational attributes

Implementation in Data Set Specifications:	Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013
	DSS specific information:
	Code "U" = Unknown should be mapped to Code "9999" = Not stated/inadequately described.

Number of households

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—number of households, total N[N]
METeOR identifier:	463937
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of **households** identified in a dwelling.
Data Element Concept:	Dwelling—number of households

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Number
Format:	N[N]
Supplementary values:	Value Meaning
	99 Not stated/inadequately described

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Dwelling file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013
	DSS specific information: Unknown values (code = "U") should be mapped to Not stated/inadequately described (code = "99").

Number of occupants

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Dwelling—number of occupants, total N[N]

METeOR identifier: 479783

Registration status: Housing assistance, Standard 01/05/2013

Definition: The total number of occupants living within a dwelling.

Data Element Concept: Dwelling—number of occupants

Value domain attributes

Representational attributes

Representation class: Total

Data type: Number

Format: N[N]

Supplementary values:

Value	Meaning
99	Not stated/inadequately described

Data element attributes

Relational attributes

Implementation in Data Set Specifications:

Dwelling file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Unknown values (code = "U") should be mapped to Not stated/inadequately described (code = "99").

Household (housing assistance) cluster Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> The number of occupants refers to the number of household members who are listed on the tenancy agreement, and living in the dwelling at 30 June. Persons who are not listed on the tenancy agreement should be excluded.
> The supplementary value "99" is not used by this collection.

Tenancy/vacancy cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Code "U" = Unknown should be mapped to Code "99" = Not stated/inadequately described.

Number of people in presenting unit

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—number of people in the presenting unit, total N[N]
METeOR identifier:	401596
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The size of the presenting unit, based on the total number of people seeking specialist homelessness services together.
Data Element Concept:	Person—number of people in the presenting unit

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Number
Format:	N[N]
Maximum character length:	2
Unit of measure:	Person

Data element attributes

Collection and usage attributes

Guide for use:	This data element captures the size of the presenting unit, children are included in this total.
Collection methods:	How many people are presenting as a unit?

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
	Implementation start date: 01/07/2013
	Implementation end date: 30/06/2014
	DSS specific information:
	In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

Number of tenancies

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—number of tenancies, N[NN]
METeOR identifier:	480190
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of tenancies within a dwelling.
Data Element Concept:	Dwelling—number of tenancies

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Number
Format:	N[NN]
Maximum character length:	3

Supplementary values:

Value	Meaning
999	Not stated/inadequately described.

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Dwelling file cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This refers to the number of tenancies as at 30 June of the collection year. Code "U" = Unknown should be mapped to Code "999" = Not stated/inadequately described.

Number of tenancies at full capacity

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—number of tenancies at full capacity, N[NN]
METeOR identifier:	480188
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of tenancies normally assigned to a dwelling when it is considered to be at full capacity.
Data Element Concept:	Dwelling—number of tenancies at full capacity

Value domain attributes

Representational attributes

Representation class:	Total	
Data type:	Number	
Format:	N[NN]	
Maximum character length:	3	
Supplementary values:	Value	Meaning
	999	Not stated/inadequately described.

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	[Dwelling file cluster (Mainstream community housing)](#)
	Housing assistance, Standard 01/05/2013
	DSS specific information:
	Code "U" = Unknown should be mapped to Code "999" = Not stated/inadequately described.

Number of tenancy rental units

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Service provider organisation—number of tenancy rental units, total N[NNN]

METeOR identifier: 480163

Registration status: Housing assistance, Standard 01/05/2013

Definition: The total number of **tenancy rental units** managed by a service provider organisation.

Data Element Concept: Service provider organisation—number of tenancy rental units

Value domain attributes

Representational attributes

Representation class: Total

Data type: Number

Format: N[NNN]

Maximum character length: 4

Supplementary values:

Value	Meaning
9999	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Guide for use: A tenancy unit is a way of counting the maximum number of distinct rentable units that a dwelling structure can contain. In the mainstream community housing data collection tenancy (rental) units are used as one of the main counting units.

Whilst dwellings are used as the main counting unit in the public rental housing and state owned and managed Indigenous housing data collections, the number of tenancy (rental) units is used as a proxy for counting the number of dwellings.

A dwelling structure can be a house, townhouse, duplex, townhouse, flat or boarding/rooming house.

Relational attributes

Implementation in Data Set Specifications: [Service provider organisation cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013

DSS specific information:
Code "U" = Unknown should be mapped to Code "9999" = Not stated/inadequately described.

Organisation identifier

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Service provider organisation—organisation identifier, X[X(14)]

Synonymous names: Agency identifier

METeOR identifier: 414987

Registration status: Housing assistance, Standard 01/05/2013

Definition: A unique alphanumeric identifier assigned to an establishment that provides care or services.

Data Element Concept: Service provider organisation—organisation identifier

Value domain attributes

Representational attributes

Representation class: Identifier

Data type: String

Format: X[X(14)]

Maximum character length: 15

Data element attributes

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare.

Relational attributes

Implementation in Data Set Specifications:

Dwelling file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> In community housing data collections the identifier should be reported by each community housing provider in conjunction with data collected as part of their reporting requirements each financial year. The identifier may only be unique within the state or territory and may be allocated by community housing providers, the state or territory housing authority or the state or territory community housing administrator.

Dwelling file cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

Household file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> In community housing data collections the identifier

should be reported by each community housing provider in conjunction with data collected as part of their reporting requirements each financial year. The identifier may only be unique within the state or territory and may be allocated by community housing providers, the state or territory housing authority or the state or territory community housing administrator.

Organisation file cluster (Indigenous community housing)
Housing assistance, Standard 01/05/2013

DSS specific information:
In community housing data collections the identifier should be reported by each community housing provider in conjunction with data collected as part of their reporting requirements each financial year. The identifier may only be unique within the state or territory and may be allocated by community housing providers, the state or territory housing authority or the state or territory community housing administrator.

Person file cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

Tenancy/vacancy cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

Organisation name

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation (name)—organisation name, text X[50]
Synonymous names:	Business name; Entity name
METeOR identifier:	461595
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The appellation by which an establishment, agency or organisation is known or called, as represented by text.
Data Element Concept:	Service provider organisation (name)—organisation name

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	X[(50)]
Maximum character length:	50

Data element attributes

Collection and usage attributes

Guide for use:	An organisation may have multiple names.
	Naming standards for incorporated companies are defined in the Australian Securities and Investments Commission (ASIC), Schedule 6 of the Corporation Regulations.
Collection methods:	If special characters or symbols form part of the name they should be included. This includes all characters from the standard printable ASCII character set such as the letters A-Z, hyphens, commas, apostrophes, @, # etc., as well as the non-standard or extended ASCII characters such as ü, á, é, ®, ™etc.
	Mixed case should be used rather than upper case only.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications:	Organisation file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

Organisation tenancy management status

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—tenancy management status, code N
METeOR identifier:	492818
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The type of service provider organisation responsible for the management of housing stock tenancies, as represented by a code.
Data Element Concept:	Service provider organisation—tenancy management status

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Tenancies managed by Indigenous Community Housing Organisation (ICHO)
2	Tenancies managed by State/Territory Housing Authority

Data element attributes

Source and reference attributes

Reference documents:	AIHW. Indigenous community housing data collection jurisdiction data manual, 2010-11.

Relational attributes

Implementation in Data Set Specifications:	[Organisation file cluster (Indigenous community housing)](#) Housing assistance, Standard 01/05/2013

Other reason case management plan does not exist

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Client—reason case management plan does not exist, text [A(50)]
METeOR identifier:	509410
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	The reason a current case management plan for the client does not exist, as represented by text.
Data Element Concept:	Client—reason case management plan does not exist

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	[A(50)]
Maximum character length:	50

Data element attributes

Collection and usage attributes

Guide for use:	This metadata item is answered from the perspective of an agency worker.

Relational attributes

Related metadata references:	See also Client—case management goal status, code N Community Services, Standard 17/11/2010, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also Client—case management plan indicator, yes/no code N Community Services, Standard 29/04/2006, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also Client—reason case management plan does not exist, code N Community Services, Standard 17/11/2010, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
This data element is conditional on a response of Other (CODE 8) for the data element *Client – reason case management plan does not exist, code N*.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at the end of each reporting period, i.e. each calendar month.

Other reason for seeking assistance (homelessness)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—reason for seeking assistance, text [A(50)]
Synonymous names:	Presenting reason (other)
METeOR identifier:	508409
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	The reason why a person presented to a specialist homelessness agency in order to seek assistance, as represented by text.
Data Element Concept:	Person—reason for seeking assistance

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	[A(50)]
Maximum character length:	50

Data element attributes

Collection and usage attributes

Guide for use:	This data element is intended to focus on the reason the person presented to the agency as opposed to the underlying reasons or causes that may have built up over a lifetime.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Related metadata references:	See also Person—reason for seeking assistance, homelessness code N[N] Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *Conditional obligation:*

In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation. This data element is conditional on the person responding with Other (CODE 26), in the data element Person—reason for seeking assistance, homelessness code N[N].

Other relationship to presenting unit head

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—relationship to the presenting unit head, text [A(50)]
METeOR identifier:	508399
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	The relationship of a person within the presenting unit to the presenting unit head, as represented by text.
Data Element Concept:	Person—relationship to the presenting unit head

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	[A(50)]
Maximum character length:	50

Data element attributes

Collection and usage attributes

Guide for use:	This question is asked of the presenting unit head. It captures the relationship of the unit head to others with whom he/she is presenting. Obtaining this information does not require a response for the presenting unit head. For each subsequent person, the respondent is required to fill in the appropriate tick box in response to the above instruction.
Collection methods:	What is person's 1 relationship to Person 2? **Other relationship** to Person 1 please specify. Questions used for Person 2 are repeated for each person within the presenting unit.

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013 *Implementation start date:* 01/07/2013 *Implementation end date:* 30/06/2014 *Conditional obligation:*

This data element is conditional on the person responding with Other relationship (CODE 15), in the data element *Person – relationship to the presenting unit head, code N[N]*.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

Other support service type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—support service type, text [X(40)]
METeOR identifier:	462320
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The type of support services offered by a service provider organisation, as represented by text.
Data Element Concept:	Service provider organisation—support service type

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	[X(40)]
Maximum character length:	40

Data element attributes

Collection and usage attributes

Guide for use:	This excludes the following support services which are captured by the Support service type, code N[N[7]] data element: daily living support; personal support; community living support; support for children, families and carers; training, vocational rehabilitation and employment; financial and material assistance; and information, advice and referral.
	It also excludes housing assistance, as the intention is to capture services other than housing assistance.

Relational attributes

Implementation in Data Set Specifications:	Service provider organisation support type cluster Housing assistance, Standard 01/05/2013
	Conditional obligation: This item is conditional on '8: Other' being selected in the Support services, code N[N(7)] item.
	DSS specific information: This data element refers to services, other than housing assistance, which can be provided by the service provider organisation.

Person ID

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—person identifier (household), X[X(14)]

METeOR identifier: 302678

Registration status: Housing assistance, Standard 10/02/2006

Definition: A unique identifier (within a household) assigned to a person within a housing assistance agency.

Data Element Concept: Person—person identifier (household)

Value domain attributes

Representational attributes

Representation class: Identifier

Data type: String

Format: X[X(14)]

Maximum character length: 15

Data element attributes

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Relational attributes

Related metadata references: See also Household—household identifier, X[X(14)] Housing assistance, Standard 10/02/2006

Implementation in Data Set Specifications: Home purchase assistance DSS 2011-12 Housing assistance, Standard 01/05/2013

> *Implementation start date:* 01/07/2011
>
> *Implementation end date:* 30/06/2012
>
> *DSS specific information:*
> In the Home Purchase Assistance collection, this item refers to the unique identifier of the main applicant.
>
> The main applicant identifier should be the same person identifier that is used by the social housing authority across different housing programs. This field may be used to link private rent assistance records with corresponding public rental housing, state owned and managed Indigenous housing, and/or home purchase assistance records. If no such identifier exists, this field should be left blank.

Household file cluster (Indigenous community housing)
Housing assistance, Standard 01/05/2013

Person (housing assistance) cluster Housing assistance,
Standard 01/05/2013

Person income (housing assistance) cluster Housing
assistance, Standard 01/05/2013

Private rent assistance DSS 2011-12 Housing assistance,
Standard 01/05/2013

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

DSS specific information:
In the Private Rental Assistance collection, this item
refers to the unique identifier for the main applicant.

The main applicant identifier should be the same
person identifier that is used by the social housing
authority across different housing programs. This field
may be used to link private rent assistance records
with corresponding public rental housing, state owned
and managed Indigenous housing, and/or home
purchase assistance records. If no such identifier exists,
this field should be left blank.

Physical address indicator

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Address—physical address indicator, yes/no code N

Synonymous names: Physical address type code

METeOR identifier: 428950

Registration status: Community Services, Standard 06/02/2012
                               Housing assistance, Standard 01/05/2013

Definition: An indicator of whether an address reflects a geographical place, as represented by a code.

Data Element Concept: Address—physical address indicator

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values: 9   Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9   Not stated/ inadequately described
                               This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use: CODE 1   Yes
                               The address is a physical address and reflects a geographical place, e.g. a property.
                               CODE 2 No
                               The address is a virtual address, e.g. a PO Box.
                               The address type code can only exist if an associated address has been entered.
                               Usage Examples:
                               12 Smith St (physical address)
                               PO Box 123 (virtual address)

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Implementation in Data Set Specifications:	[Community housing and Indigenous community housing service provider organisation address details cluster](#) Housing assistance, Standard 01/05/2013

Postal delivery number

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—postal delivery number, identifier [X(11)]
METeOR identifier:	430107
Registration status:	Community Services, Standard 06/02/2012 Housing assistance, Standard 01/05/2013
Definition:	An alphanumeric identifier, forming part of an address, used to identify the channel of postal delivery.
Data Element Concept:	Address—postal delivery number

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	[X(11)]
Maximum character length:	11

Data element attributes

Collection and usage attributes

Guide for use:	This data element is used where mail is being sent to an area where normal mail delivery is unavailable, or not preferred. Additionally it may be used in some rural areas where no other formal addressing structure exists to identify delivery addresses.
	This data element is used in conjunction with *Address — postal delivery service type identifier, code AA[A(9)].*
	Not all postal delivery types have a postal delivery number. A postal delivery number is mandatory for all postal delivery types other than:
	CARE PO No associated postal delivery number
	CMA No associated postal delivery number
	CMB Optional
	CPA No associated postal delivery number
	Usage Examples:
	PO BOX C96 (Postal delivery number is C96)
	RMB 123 (Postal delivery number is 123)

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Origin:　　　　　　　　　　Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Related metadata references:　　　See also [Address—postal delivery service type identifier, code AA[A(9)]](#) Community Services, Standard 06/02/2012, Housing assistance, Standard 01/05/2013

Implementation in Data Set Specifications:　　　[Community housing and Indigenous community housing service provider organisation address details cluster](#) Housing assistance, Standard 01/05/2013

　　　　　DSS specific information:
　　　　　This is conditional on the address being a virtual address, such as a P.O. Box, or an area where normal mail delivery is unavailable.

Postal delivery service type identifier

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—postal delivery service type identifier, code AA[A(9)]
Synonymous names:	Postal delivery type code
METeOR identifier:	430096
Registration status:	Community Services, Standard 06/02/2012 Housing assistance, Standard 01/05/2013
Definition:	An identifier, forming part of an address, for the channel of postal delivery, as represented by a code.
Data Element Concept:	Address—postal delivery service type identifier

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	String
Format:	AA[A(9)]
Maximum character length:	11

Permissible values:

Value	Meaning
CARE PO	Care-of Post Office (also known as Poste Restante)
CMA	Community Mail Agent
CMB	Community Mail Bag
GPO BOX	General Post Office Box
LOCKED BAG	Locked Mail Bag Service
MS	Mail Service
PO BOX	Post Office Box
PRIVATE BAG	Private Mail Bag Service
RSD	Roadside Delivery
RMB	Roadside Mail Box/Bag
RMS	Roadside Mail Service

Source and reference attributes

Origin:	AS4590 Interchange of client information

Data element attributes

Collection and usage attributes

Guide for use: This data element is used in conjunction with *Address —*
postal delivery number, identifier [X[11]].

The recommended code description is the list of postal
delivery type codes in the Australia Post Address
Presentation Standards.

This data element is used where mail is to be delivered to a
box, bag or agent for pick-up by the intended recipient or
to the rural mail box number where no other address exists.

It is also used where mail is being sent to an area where
normal mail delivery is unavailable, or not preferred.
Additionally it may be used in some rural areas where no
other formal addressing structure exists to identify delivery
addresses.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590 — 2006 Interchange of
client information. Sydney: Standards Australia.

Relational attributes

Related metadata references: See also Address — postal delivery number, identifier
[X(11)] Community Services, Standard 06/02/2012,
Housing assistance, Standard 01/05/2013

Implementation in Data Set Community housing and Indigenous community housing
Specifications: service provider organisation address details cluster
Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This is conditional on the address being a virtual
> address, such as a P.O. Box, or an area where normal
> mail delivery is unavailable.

Previously homeless indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—previously homeless status, code N
METeOR identifier:	400338
Registration status:	Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	Whether a person has been homeless prior to the current service episode, as represented by a code.
Data Element Concept:	Person—previously homeless status

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Sleeping rough or in non-conventional accommodation
	2	Short-term or emergency accommodation
	3	Not homeless
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 1   Sleeping rough or in non-conventional accommodation.

CODE 2   Short-term or emergency accommodation, due to a lack of other options. This may include refuges; crisis shelters; couch surfing; living temporarily with friends and relatives; insecure accommodation on a short term basis; emergency accommodation arranged in hotels, motels etc., by a specialist homelessness agency.

CODE 3   Not homeless.

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013

Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected a minimum of twice (for the client):

- within the previous month
- within the previous year.

If a client has indicated that they were homeless in the last month, then by default they should be recorded as homeless in the last 12 months.

This question allows the client to check all responses that apply, and therefore the client may have up to 3 valid responses for each instance of this question.

This collection records a response of Don't know (CODE 99), which is equivalent to the code Not stated/inadequately described (CODE 9) in the Standard.

Principal household income source (community housing)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—principal source of cash income, community housing code N
METeOR identifier:	462758
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The main source from which cash income is derived by a household client of a community housing organisation, as represented by a code.
Data Element Concept:	Household—principal source of cash income

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Wages
2	Centrelink payments
8	Other

Supplementary values:	9	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Guide for use:	Income source is used to derive low income status of households and whether they may be eligible to receive Commonwealth rent assistance if the same household was living in the private rental market.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee
Origin:	Australian Bureau of Statistics. Standards for Social, Labour and Demographic Variables. Viewed 3 November 2005.

Relational attributes

Implementation in Data Set Specifications:	Tenancy/vacancy cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
In the Community Housing collection "Other = 3" and "Unknown = U", should be mapped to codes "8" and "9" respectively.

Principal household income source (housing assistance)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—principal source of cash income, (housing assistance) code N[.N.N]
METeOR identifier:	386873
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The source from which a household derives the greatest proportion of its cash income, as represented by a code.
Data Element Concept:	Household—principal source of cash income

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[.N.N]
Maximum character length:	3

Permissible values:

Value	Meaning
1	Employee cash income
2	Unincorporated business income
3.1.1	Youth allowance
3.1.2	Newstart allowance
3.1.3	Other allowances for students and the unemployed
3.2.1	Age pension
3.2.2	Disability Support pension
3.2.3	Other Centrelink pensions/allowances for the aged and people with disability
3.3	Other Government cash pension/allowances (e.g. Service pensions)
4	Other cash income (e.g. superannuation, compensation)
5	Nil income

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Comments:	This item does not match the ABS income standards, and is not recommended for wider use.

Source and reference attributes

Reference documents: Based on Australian Bureau of Statistics. Standards for Social, Labour and Demographic Variables.

Data element attributes

Collection and usage attributes

Guide for use: Income source is used to derive low income status of households and whether they may be eligible to receive Commonwealth Rent Assistance if the same household was living in the private rental market.

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Origin: Australian Bureau of Statistics. Standards for Social, Labour and Demographic Variables. Viewed 3 November 2005.

Relational attributes

Related metadata references: See also Household—assessable income (weekly), total Australian currency N[NNNNN].NN Housing assistance, Standard 01/05/2013

See also Household—gross income (weekly), total Australian currency N[NNNNN].NN Housing assistance, Standard 01/05/2013

See also Person—assessable income (weekly), total Australian currency N[NNNNN].NN Housing assistance, Standard 10/02/2006

See also Person—gross income (weekly), total Australian currency N[NNNNN].NN Community Services, Standard 06/02/2012, Housing assistance, Standard 10/02/2006

Implementation in Data Set Specifications: Private rent assistance DSS 2011-12 Housing assistance, Standard 01/05/2013

      Implementation start date: 01/07/2011

      Implementation end date: 30/06/2012

      DSS specific information:
      Code '5' is not a permissible value in this collection.

Principal income source

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—principal source of cash income, code NNNN
METeOR identifier:	508411
Registration status:	Community Services, Standardisation pending 22/03/2013
	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
Definition:	The source from which a person derives the greatest proportion of his/her cash income, as represented by a code.
Data Element Concept:	Person—principal source of cash income

Value domain attributes

Representational attributes

Classification scheme:	Australian Classification for Source of Income 2010
Representation class:	Code
Data type:	Number
Format:	NNNN
Maximum character length:	4
Permissible values:	Value Meaning

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare.

Data element attributes

Source and reference attributes

Origin:	Australian Bureau of Statistics. Standards for Social, Labour and Demographic Variables. Viewed 3 November 2012.

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013

    Implementation start date: 01/07/2013

    Implementation end date: 30/06/2014

    Conditional obligation:
    In the Specialist Homelessness Services NMDS, this item is only asked of clients.
    This data element reflects the ABS Sources of income standard variable. Consequently, the value domain

definitions explicitly exclude anyone aged under 15.

If income information on children under 15 years is sought for the Specialist Homelessness Services (SHS) NMDS, these persons may also be asked the sources of income questions. However, if comparability with ABS collections is required, the SHS data can be filtered using the age data element to remove responses for children aged under 15.

DSS specific information:
In the Specialist Homelessness Services (SHS) NMDS, this data element is collected four times, for the following points in time:

- one week before the start of the support period (the Service episode—episode start date, DDMMYYYY)

- at the date of presentation

- at the end of the reporting period (the Service event—last service provision date, DDMMYYYY)

- at the end of the support period (the Service episode—episode end date, DDMMYYYY).

Only one permissible value is selected in each case.

For the purposes of the SHS collection the following list is used which aggregates to the ABS Sources of Income Classification.

Government pensions and allowances

Newstart Allowance

Parenting Payment

Disability support pension (Centrelink)

Youth allowance

Age pension

Austudy/ABSTUDY

Disability Pension (DVA)

Service pension (DVA)

War Widow(er)'s Pension (Including income support supplement) (DVA)

Sickness allowance

Carer Allowance

Carer Payment

Other government pensions and allowances

Other sources of income

Employee income

Unincorporated business income

Other income nec

Nil income

Not stated/not known/inadequately described

Principal income source (housing)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—principal source of cash income, code N[.N.N.N]
METeOR identifier:	479197
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The source from which a housing assistance client derives the greatest proportion of his/her cash income, as represented by a code.
Data Element Concept:	Person—principal source of cash income

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[.N.N.N]
Maximum character length:	4

Permissible values:

Value	Meaning
1	Employee cash income
2	Unincorporated business income
3.1.1	Youth allowance
3.1.2	Newstart allowance
3.1.3	Other allowances for students and the unemployed
3.2.1	Age pension
3.2.2	Disability Support pension
3.2.3	Other Centrelink pensions/allowances for the aged and people with disability
3.3.1	Family Tax Benefit (Parts A and B)
3.3.2.1	Parenting Payment - partnered
3.3.2.2	Parenting Payment - single
3.3.3	Double Orphan Pension
3.3.4	Wife Pension
3.3.5	Widow B Pension
3.3.6	Bereavement Allowance
3.3.8	Carer Payment
3.3.9	Carer Allowance
3.3.10	Carer Supplement

	3.3.11	Partner Allowance
	3.3.12	Widow Allowance
	3.3.13	CDEP Participant Supplement
	3.3.14	Special Benefit
	3.3.15	Service pension (DVA)
	3.3.16	Disability pension (DVA)
	3.3.17	War widow's pension (DVA)
	3.3.18	Pensions and allowances from overseas governments
	3.3.19	Other government cash pensions and allowances
	4	Other cash income (e.g. superannuation, compensation)
	5	Nil Income
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Comments: This value domain does not follow the standard ABS classification code set, and is not recommended for wider use.

Source and reference attributes

Origin: Australian Bureau of Statistics. 1997. Standards for Social, Labour and Demographic Variables. Viewed June 1, 2012.

Data element attributes

Collection and usage attributes

Guide for use: Income source identifies a household's sources of income and can be used to determine whether they may be eligible to receive Commonwealth rent assistance if the same household was living in the private rental market.

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Origin: Australian Bureau of Statistics. Standards for Social, Labour and Demographic Variables. Viewed 3 November 2005.

Relational attributes

Related metadata references: See also Person—source of cash income (all), housing assistance code N[.N.N.N] Housing assistance, Standard 01/05/2013

Implementation in Data Set Specifications: Person income (housing assistance) cluster Housing assistance, Standard 01/05/2013

Principal tenant indicator

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—principal tenant indicator, yes/no code N

METeOR identifier: 463018

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator of whether a person is the principal tenant, as represented by a code.

Data Element Concept: Person—principal tenant indicator

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9   Not stated/ inadequately described

This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use: CODE 1   Yes

Person is identified as the principal tenant.

CODE 2   No

Person is not the principal tenant.

Relational attributes

Implementation in Data Set Specifications: Person file cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Unknown values are recorded as "U" and should be mapped to "Code 9" = Not stated/inadequately described.

Private rent assistance type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service event—assistance type, private rent assistance code N[N]
METeOR identifier:	457778
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The type of private rent assistance provided to a client, as represented by a code.
Data Element Concept:	Service event—assistance type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
1	Bond loan
2	Rental grant-one off
3	Ongoing rental subsidy
4	Relocation expenses
88	Other

Unit of measure:	Service event

Source and reference attributes

Steward:	Housing and Homelessness Information Management Group

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Private rent assistance DSS 2011-12 Housing assistance, Standard 01/05/2013

> *Implementation start date:* 01/07/2011
>
> *Implementation end date:* 30/06/2012
>
> *DSS specific information:*

The permissible values in the Private rent assistance (PRA) collection differ from the standard. PRA permissible values are:

Value	Meaning
1	Bond loan
2	Rental grant-one off
3	Ongoing rental subsidy
4	Relocation expenses
99	Other

Code '88' is not a valid code in the HPA collection.

Reason case management plan does not exist

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Client—reason case management plan does not exist, code N
METeOR identifier:	398443
Registration status:	Community Services, Standard 17/11/2010
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The reason a current case management plan for the client does not exist, as represented by a code.
Data Element Concept:	Client—reason case management plan does not exist

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Client did not agree to one
	2	Service episode too short
	3	Part of another person's case management plan
	8	Other
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 1 Client did not agree to one
	This option is used if the client was asked about formulating a plan, but they did not agree.
	CODE 2 Service episode too short
	Case management plans may not be appropriate for all clients, for example, when a client is supported for a 24 hour period or less. Support may include accommodation or other services.
	CODE 3 Part of another person's case management plan
	The client is covered by another client's case management plan.

CODE 8   Other

If a case management plan was not formulated for a client for some other reason. This other reason should be collected.

CODE 9   Not stated/inadequately described

This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	This metadata item is answered from the perspective of an agency worker.
Collection methods:	The permissible values for this data element are used to form the response categories to the question:
	"Why does a case management plan not exist?"
	Responses of "other" should request further information by use of the words "please specify".

Relational attributes

Related metadata references:	See also Client—case management goal status, code N Community Services, Standard 17/11/2010, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also Client—case management plan indicator, yes/no code N Community Services, Standard 29/04/2006, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also Client—reason case management plan does not exist, text [A(50)] Housing assistance, Standard 01/05/2013, Homelessness, Standard 01/05/2013
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
	Implementation start date: 01/07/2013
	Implementation end date: 30/06/2014
	Conditional obligation: This item is conditional on a response of No (CODE 2) in the data element *Client – case management plan indicator yes/no code N.*
	DSS specific information: In the Specialist Homelessness Services NMDS, this data element is collected at the end of each reporting period, i.e. each calendar month.

Reason for seeking assistance (homelessness)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—reason for seeking assistance, homelessness code N[N]
Synonymous names:	Presenting reason
METeOR identifier:	506234
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The reason(s) why a person presented to a specialist homelessness agency in order to seek assistance, as represented by a code.
Data Element Concept:	Person—reason for seeking assistance

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
1	Financial difficulties
2	Housing affordability stress
3	Housing crises
4	Inadequate or inappropriate dwelling conditions
5	Previous accommodation ended
6	Time out from family/other situation
7	Relationship/family breakdown
8	Sexual abuse
9	Domestic and family violence
10	Non-family violence
11	Mental health issues
12	Medical issues
13	Problematic drug or substance use
14	Problematic alcohol use
15	Employment difficulties
16	Unemployment

17	Problematic gambling
18	Transition from custodial arrangements
19	Transition from foster care and child safety residential placements
20	Transition from other care arrangements
21	Discrimination including racial and sexual discrimination
22	Itinerant
23	Unable to return home due to environmental reasons
24	Disengagement with school or other education and training
25	Lack of family and/or community support
26	Other

Supplementary values: 99   Not stated/inadequately described

Collection and usage attributes

Guide for use:

CODE 1   Financial difficulties

Financial difficulties is selected if the person sought assistance because the person had insufficient money to pay for accommodation, food, bills or other essentials; if the person has adequate financial resources but has difficulties managing these resources; or if the person doesn't have the financial resources to meet rental commitments.

CODE 2   Housing affordability stress

Housing affordability stress is selected if the person sought assistance as a result of the current rent on the leased property being too high, or they are having difficulty meeting mortgage repayments, creating stress with general living expenses.

CODE 3   Housing crises

Housing crises is selected if the person was formally evicted from her/his previous accommodation arrangement (for example, by a landlord or public housing official) or if the person was asked to leave their previous accommodation (for example, if the person was asked to leave by flatmates).

CODE 4   Inadequate or inappropriate dwelling conditions

Inadequate or inappropriate dwelling conditions is selected if the person sought assistance as a result of household stress from overcrowded, unsuitable or unsafe dwelling conditions.

CODE 5   Previous accommodation ended

Previous accommodation ended is selected if the person's previous accommodation was no longer available (for

example the breakup of a group home or rental property being sold by owner).

CODE 6   Time out from family/other situation

Time out from family/other situation is selected if the person needed some time away from her/his family or if the person needed some time away from non-related individuals.

CODE 7   Relationship/family breakdown

Relationship/family breakdown is selected if the person sought assistance because of the dissolution of a spouse/partner relationship or other family relationship.

CODE 8   Sexual abuse

Sexual abuse is selected if the person sought assistance as a result of sexual abuse inflicted on the client by a family member or non-related individual.

CODE 9   Domestic and family violence

Domestic/family violence is selected if the person sought assistance as a result of physical or emotional abuse inflicted on the person by a family member.

CODE 10   Non-family violence

Non-family violence is selected if the person sought assistance as a result of physical or emotional abuse inflicted on the client by a non-related individual; or if the person was homeless or sought assistance as a result of violence or a threat of violence inflicted by a non-related individual.

CODE 11   Mental health issues

Mental health issues is selected if the person sought assistance because of their mental health. This does not include a situation in which the person sought assistance as a result of another person's mental health issues.

CODE 12   Medical issues

Medical issues is selected if the person sought assistance because of any conditions that are, or have been treated or diagnosed by a health professional.

CODE 13   Problematic drug or substance abuse

Problematic drug or substance use is selected if the person sought assistance as a result of his/her drug related problem. This does not include a situation in which the person sought assistance as a result of drug abuse by another person.

CODE 14   Problematic alcohol use

Problematic alcohol use is selected if the person sought assistance as a result of his/her alcohol related problem. This does not include a situation in which the person sought assistance as a result of alcohol use by another person.

CODE 15 Employment difficulties

Employment difficulties is selected where the person is experiencing difficulties or changes to their employment, that negatively impacts on their ability to work or on their life outside work. This includes cases where employment difficulties are creating current or future financial problems. Examples include difficulty maintaining employment; recently losing employment, or a change in employment conditions, such as reduction in pay/hours etc; bullying or harassment; unsafe employment conditions, (i.e. health safety risks), or unfair or illegal workplace practices/conditions (i.e. excessive workload, inflexible hours).

CODE 16 Unemployment

Unemployment is selected where the person sought assistance because of difficulties obtaining or maintaining employment and is currently unemployed.

CODE 17 Problematic gambling

Problematic gambling is selected if the person was homeless or sought assistance because they had insufficient means to cover the cost of living as a consequence of a one-off instance or an ongoing gambling problem.

CODE 18 Transition from custodial arrangements

Transition from custodial arrangements is selected if the person was recently released from a custodial institution such as a prison or detention centre.

CODE 19 Transition from foster care and child safety residential placements

Child safety placements include a range of services provided to children and young people under 18 years of age who are in need of care and protection. This service provides alternative overnight accommodation for children and young people who are unable to live with their parents. These arrangements include foster care, placements with relatives or kin, and residential care.

CODE 20 Transition from other care arrangements

Transition from other care arrangements is selected if the person was recently released from a care institution such as a hospital or disability care arrangement.

CODE 21 Discrimination including racial and sexual discrimination

Discrimination including racial and sexual discrimination is selected if the person was homeless or sought assistance because of discrimination based on their sex, age, race, religion or other personal attributes.

CODE 22 Itinerant

Itinerant is selected if the person was moving from place to

place or had no fixed address.

CODE 23   Unable to return home due to environmental reasons

Unable to return home due to environmental reasons is selected if the person is unable to return home due to environmental reasons; (e.g. wet season flooding).

CODE 24   Disengagement with school or other education and training

Disengagement with school or other education and training is selected where the person sought assistance for their difficulty with engaging within their education or training, creating difficulties for the person to establish connection with community and develop skills that will help them for future employment.

CODE 25   Lack of family and/or community support

The person has no family or community support structure which has led them to seek agency support.

CODE 26   Other

Other is selected if the person sought assistance because s/he recently arrived in the area (from another town or another country) and had nowhere to stay; if the person's previous accommodation was no longer available (for example, the death of a family member); if the person sought assistance as a result of his/her sexuality or sexual identification, or if the person is seeking assistance for a reason not listed above. The reason should be specified.

Data element attributes

Collection and usage attributes

Guide for use:	This data element is intended to focus on the reason(s) the person presented to the agency as opposed to the underlying reasons or causes that may have built up over a lifetime.
	There may be more than one reason why a person seeks assistance. This data element may be used to collect the main presenting reason or all presenting reasons.
	If this data element is used to collect both, the main reason should be collected second, that is after 'all' reasons have been ascertained.
	If a person does not nominate a list category record their response as 'Other' and record the description.
Collection methods:	The permissible values for this data element are used to form the response categories to the question(s):
	'Which reason(s) listed, best describes why you are seeking assistance?'

and

'Of the reasons you have identified as why you are seeking assistance, which one, do you consider, to be the main reason?'

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Related metadata references:	Supersedes Person—reason for seeking assistance, homelessness code N[N] Housing assistance, Superseded 01/05/2013, Homelessness, Superseded 01/05/2013
	See also Person—reason for seeking assistance, text [A(50)] Housing assistance, Standard 01/05/2013, Homelessness, Standard 01/05/2013
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services (SHS) NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

This data element is collected twice (for the client):

- for all the presenting reasons for seeking assistance; and subsequently
- for the main presenting reason for seeking assistance

In both cases the reasons are those nominated by the client.

This question allows the client to check all responses that apply for all the presenting reasons for seeking assistance (up to 26 valid responses). The client should also select one main reason for seeking assistance.

Reason(s) services not provided

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—reason services not provided, code N[N]
METeOR identifier:	400286
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The reason(s) services were not provided to a person seeking assistance, as represented by a code.
Data Element Concept:	Person—reason(s) services not provided

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
1	Person did not accept service
2	Person wanted different services
3	Agency was in the wrong area
4	Agency had no accommodation available
5	Agency had no other services available
6	Agency had insufficient staff
7	Agency was inappropriate, wrong target group
8	Agency's facilities were not appropriate for a person with special needs
9	Person was refused service/ person did not meet criteria
10	No fee-free services, available at the time of request
11	Other

Data element attributes

Collection and usage attributes

Guide for use:	This item provides information about why agencies are unable to meet people's requests for services.
	There may be more than one reason why services are

not provided to people seeking them. This data element is used to collect all of these reasons.

Collection methods:	The permissible values for this data element are used to form the response categories to the question:

'Which one of the following reason(s) best describes why the person was not provided assistance?'

Relational attributes

Implementation in Data Set Specifications:

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013

> *Implementation end date:* 30/06/2014

> *Conditional obligation:*
> In the Specialist Homelessness Services NMDS, this data element is collected only for 'turnaways'. Turnaways are people who have not received any requested services or assessment.

> *DSS specific information:*
> This question allows the person to check all responses that apply, and therefore the person may have up to 11 valid responses.

Rebated household status

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Household—rebated rent status, code N

METeOR identifier: 302581

Registration status: Housing assistance, Standard 10/02/2006

Definition: Whether the household receiving housing assistance who as part of the assistance, pay less than the market rent value of the dwelling, as represented by a code.

Data Element Concept: Household—rebated rent status

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values: 9   Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9   Not stated/ inadequately described

This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use: **Code 1 Yes:** record if the household receiving housing assistance who as part of the assistance, pay less than the market rent value of the dwelling.

Code 2 No: record if the household receiving housing assistance who as part of the assistance, do not pay less than the market rent value of the dwelling.

For example, a public housing dwelling may be assessed as having a market rent value of $200 per week. On assessing the applicant household though, the State housing authority calculates that this household should pay no more than $100 per week on rent. If this household is then allocated to this dwelling with a rent of $100, (while the

market rent value is $200), then the household is considered to be rebated.

Collection methods:	For those jurisdictions who use a 'full rent' concept, a rebated household is one which pays less than full rent.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee

Relational attributes

Related metadata references:	See also Household—rent charged (weekly), total Australian currency N[NNNNN].NN Housing assistance, Standard 10/02/2006
Implementation in Data Set Specifications:	Household (housing assistance) cluster Housing assistance, Standard 01/05/2013

Recently left facility/institution indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—previously resided in institution/facility indicator, code N
METeOR identifier:	508417
Registration status:	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
Definition:	An indicator of whether a person may have previously resided in an institution or facility, as represented by a code.
Data Element Concept:	Person—previously resided in institution/facility indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described
	This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	CODE 1 Person previously resided in an institution or facility.
	CODE 2 Person has not resided in an institution or facility.

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
	Implementation start date: 01/07/2013
	Implementation end date: 30/06/2014

Conditional obligation:

In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation. This data element is conditional on the client providing consent to release their personal data to the AIHW. The data element Client—consent obtained indicator, yes/no code N, must receive a response of Yes (CODE 1).

Recurrent net expenditure

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—net recurrent housing expenses, total Australian currency N[N(8)].NN
METeOR identifier:	464818
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The net recurrent expenses incurred by a service provider organisation to maintain the operation of government funded housing stock, expressed in dollars and cents.
Data Element Concept:	Service provider organisation—net recurrent housing expenses

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[N(8)].NN
Maximum character length:	11
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Data element attributes

Collection and usage attributes

Guide for use:	Please see the DSS specific information for each collection for a list of inclusions and exclusions of expenses.
Collection methods:	Measurement on an accrual accounting basis is preferred to measurement on a cash accounting basis.
	Expenditure is usually measured for an accounting period, typically a financial year (1 July to 30 June the following year).

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee
Origin:	AIHW. Indigenous community housing 2009-10 collection manual.
	AIHW. Mainstream community housing 2009-10 collection manual.

Relational attributes

Implementation in Data Set Specifications:	Organisation file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
Net recurrent expenses include all administration and operational costs such as:

- employee expenses (e.g. wages and salaries, superannuation, compensation, accrued leave, payroll tax, training)
- housing maintenance property-related expenses (e.g. rates, costs of disposals)
- office supplies and services (e.g. stationery, postage, telephone, office equipment, vehicle expenses, insurance)
- borrowing costs (e.g. interest) depreciation and amortisation
- other expenses

Net recurrent expenses exclude:

- depreciation on rental buildings (on tenancy rental units only, depreciation and amortisation on all other assets to be included)
- unrealised losses on financial assets
- recoverable expenses
- **Non-cash expenses**, including:
    - loss on disposal of assets
    - loss on revaluation of assets
    - impairment expenses
    - assets and services provided free of charge
    - cost of sale of inventory
    - grants and subsidies

This data element collects net recurrent expenditure over the financial year. See inclusions and exclusions for details on how to count **Other non-salary expenses**.

Unknown dollar values are recorded as "U".

Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
This item records the net recurrent cost to the service provider organisation.

Includes:

- Employee expenses (e.g. wages and salaries, payroll tax, superannuation, compensation, accrued leave, and training);
- Supplies and service expenses (e.g. stationery, postage,

telephone, vehicle, office equipment, information technology, auditing and accounting);

- Office rent;
- General accounting and personnel function costs (e.g. training costs or levies paid to community housing training authority or peak body);
- Grants and subsidies (excluding rental subsidies);
- Contracted community housing management services;
- Repairs and maintenance (e.g. day to day, cyclical or other);
- Rates (e.g. water or council/shire) where the provider is responsible for payment;
- Strata-title or body corporate charges;
- Costs of removal, sale or disposal of properties and inspections and building insurance where the provider is responsible for payment and public liability insurance; and
- Market rent paid (such as from head leasing) and interest expense (e.g. interest on loans).

Excludes:

- Costs used for the purposes of capital (stock provision);
- The purchase of dwellings; and
- Construction costs.

Unknown dollar values are recorded as "U".

Recurrent total expenditure

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—total recurrent housing expenses, total Australian currency N[N(8)].NN
METeOR identifier:	464844
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total recurrent expenses incurred by a service provider organisation over a financial year to maintain the operation of government funded stock, expressed in dollars and cents.
Data Element Concept:	Service provider organisation—total recurrent housing expenses

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[N(8)].NN
Maximum character length:	11
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Data element attributes

Collection and usage attributes

Guide for use:	Total expenditure includes all administration and operational costs, such as:

- employee expenses (e.g. wages and salaries, superannuation, compensation, accrued leave, payroll tax, training)
- housing maintenance; property-related expenses (e.g. rates, costs of disposals)
- office supplies and services (e.g. stationery, postage, telephone, office equipment, vehicle expenses, insurance)
- borrowing costs (e.g. interest)
- depreciation and amortisation
- and other expenses
- depreciation on rental buildings (on tenancy rental units only, depreciation and amortisation on all other assets to be included)
- loss on disposal of assets

- loss on revaluation of assets
- unrealised losses on financial assets
- impairment expenses assets and services provided free of charge
- recoverable expenses
- cost of sale of inventory
- grants and subsidies.

Collection methods:	Measurement on an accrual accounting basis is preferred to measurement on a cash accounting basis.
	Expenditure is usually measured for an accounting period, typically a financial year (1 July to 30 June the following year).

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee
Origin:	Indigenous community housing 2009-10 jurisdictional manual.

Relational attributes

Implementation in Data Set Specifications:	Organisation file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013
	DSS specific information:
	Unknown dollar values are recorded as "U".

Registered/awaiting government payment indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—registered/awaiting government payment indicator, code N
METeOR identifier:	506085
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	Whether a person has applied for a government benefit, pension or allowance, but is still awaiting their first payment, as represented by a code.
Data Element Concept:	Person—registered/awaiting government payment indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	This data element may be collected twice: 1. if a person has applied for a government benefit, pension or allowance, and is still awaiting their first payment before the support period starts; and 2. if a person has applied for a government benefit, pension or allowance, and is still awaiting their first payment after the support period commences.
Collection methods:	The permissible values for this data element are used to form the response categories to the questions:

"Have you applied for a government benefit?"; and

"Are you waiting for the benefit?"

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications:

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this data element is only collected for clients who report nil income (CODE 17) in Person—principal source of cash income, code NNNN.

This question establishes whether clients may have applied for a government benefit, pension or allowance, but are still awaiting their first payment.

DSS specific information:
This data element is collected four times, for the following points in time:

- one week before the start of the support period (the Service episode—episode start date, DDMMYYYY)

- at the date of presentation

- at the end of the reporting period (the Service event—last service provision date, DDMMYYYY)

- at the end of the support period (the Service episode—episode end date, DDMMYYYY).

Only one permissible value is selected in each case.

This collection records a response of Don't know (CODE 99), which is equivalent to the code Not stated/inadequately described (CODE 9) in the Standard.

Relationship to presenting unit head

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—relationship to the presenting unit head, code N[N]
METeOR identifier:	401608
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The relationship of a person within the presenting unit to the presenting unit head, as represented by a code.
Data Element Concept:	Person—relationship to the presenting unit head

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	String
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
1	Self
2	Spouse/partner
3	Parent/Guardian
4	Child
5	Step child
6	Foster child
7	Sibling
8	Aunt or uncle
9	Niece or nephew
10	Grandparent
11	Grandchild
12	Other relative
13	Unrelated person
14	Unrelated flatmate or co-tenant
15	Other relationship

	Value	Meaning
Supplementary values:	99	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 1 Self
	This code is selected if one person presents

CODE 2 Spouse/partner

This code is selected if a person has a relationship to the presenting unit head akin to a 'married' or 'partner' relationship. This includes same sex couples.

CODE 3 Parent/Guardian

This code is selected if the person is the parent or guardian of the presenting unit head.

CODE 4 Child

This code is selected if the person is natural or adopted child of the presenting unit head.

CODE 5 Step Child

This code is selected if the person is the step child of the presenting unit head.

CODE 6 Foster child

This code is selected if the person is the foster child of the presenting unit head.

CODE 7 Sibling

This code is selected if the person is either the brother or sister of the presenting unit head.

CODE 8 Aunt or Uncle

This code is selected if the person is either the aunt or uncle of the presenting unit head.

CODE 9 Niece or nephew

This code is selected if the person is either the niece or nephew of the presenting unit head.

CODE 10 Grandparent

This code is selected if the person is a grandparent of the presenting unit head.

CODE 11 Grandchild

This code is selected if the person is the grandchild of the presenting unit head.

CODE 12 Other relative

This code is selected if the person is a more distant relative to the presenting unit head, e.g. cousin, second cousin etc.

CODE 13 Unrelated person

This code is selected if the person accompanying the presenting unit head is not related to them. This would include those people who are friends of the person.

CODE 14 Unrelated flatmate or co-tenant

This code is selected if the person is either a flatmate or co-tenant with the presenting unit head.

CODE 15 Other relationship

This code is selected if the person has another type of relationship to the presenting unit head that has not been described above.

Data element attributes

Collection and usage attributes

Guide for use: This question is asked of the presenting unit head. It captures the relationship of the unit head to others with whom he/she is presenting.

If 'Other relative' is nominated ask what the relationship is and record it. This will enable coding of the relationship to the classification.

The standard question module for self-completed collections consists of two questions.

The presenting unit head is identified via the relationships within the presenting unit. If there is a child(ren) present (under 18 years old), the presenting unit head is the spokesperson which is:

- The parent/guardian representing any child(ren) (under 18 years old), or If there is no parent/guardian, present the most direct relationship representing any child(ren) (under 18 years old).

- If two siblings presented to an agency the presenting unit head would be the one that was regarded as the spokesperson for the two.

If there are no child(ren) present (under 18 years old), the presenting unit head is the spokesperson who is:

- The spouse/partner of another person within the presenting unit, or

- Is related in some way to another person within the presenting unit.

Obtaining this information does not require a response for the presenting unit head. For each subsequent person, the respondent is required to fill in the appropriate tick box in response to the above instruction. The set of response categories for Person 2 differs from those used for Person 3 and onwards, depending on their relationship to the presenting unit head.

Collection methods: The permissible values for this data element are used to form the response categories to the question:

'Which category best describes your relationship to the presenting unit head?'

What is person's 1 relationship to Person 2?

Person 1 (Presenting unit head)

Self once identified - see Guide for Use guidelines.

Person 2

Spouse/partner of Person 1

Parent of Person 1

Child of Person 1

Step-child of Person 1

Foster child of Person 1

Sibling of Person 1

Aunt or uncle of Person 1

Niece or nephew of Person 1

Grandparent of Person 1

Grandchild of Person 1

Other relative of Person 1 please specify

Unrelated flatmate or co-tenant of Person 1

Other relationship to Person 1 please specify

Questions used for person 2 are repeated for each person within the presenting unit.

Relational attributes

Implementation in Data Set Specifications:

[Specialist Homelessness Services NMDS 2013-14](#) Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *DSS specific information:*
> In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

Relationship to reference person

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—relationship to reference person (household), code N

METeOR identifier: 270248

Registration status: Housing assistance, Standard 01/03/2005

Definition: The familial and non-familial relationship of each person in a given household to the reference person in that same household, as represented by a code.

Data Element Concept: Person—relationship to reference person (household)

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Reference person/tenant
2	Spouse/partner
3	Son/daughter aged less than 16 years
4	Son/daughter aged 16 years and over
5	Resident aged less than 16 years
6	Resident aged 16 years and over

Supplementary values: 9   Not stated/inadequately described

Collection and usage attributes

Guide for use: Only the usual residents of the household are included.

Code 1. Reference person: may be referred to as *person 1*, *main tenant* or *tenant 1*, *principal tenant*, *household head* on application or tenancy forms, or where the dwelling is being purchased, referred to as the *mortgagee*. Person must be aged 16 or over.

Code 2. Spouse/partner: include defacto, wife, husband and partner of the reference person/tenant.

Codes 3 and 4. Son/daughter: include the son(s) or daughter(s) (or step son(s)/daughter(s)) of the reference person and/or spouse.

Codes 5 and 6. Resident: include relatives other than

son(s)/daughter(s) (step son(s)/daughter(s)), non-related carer, other non-related and non-family member(s).

Data element attributes

Collection and usage attributes

Collection methods: Collecting this data is quite complex, due to inter-relationships that may exist in a household. Refer to *ABS: Directory of concepts and standards for social, labour and demographic statistics, 1995* for standard questions and approach to collecting data on this metadata item.

This metadata item is used to derive **tenancy composition** for public rental housing and state owned and managed Indigenous housing.

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Reference documents: Australian Bureau of Statistics. Standards for statistics on the Family (Cat. No. 1286.0).

Australian Bureau of Statistics 1995. Directory of concepts and standards for social, labour and demographic statistics.

Australian Bureau of Statistics 1996. Census Dictionary (Cat. no. 2901.0).

CSHA Public housing and state/territory owned and managed Indigenous housing NMDS User Guide 2001-02.

Relational attributes

Related metadata references: Supersedes [Relationship to reference person, version 2, DE, NHADD, NHDAMG, Superseded 01/03/2005.pdf](#) (16.8 KB)

Implementation in Data Set Specifications: [Person (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

Relationship within income unit

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person (income unit member)—relationship to reference person (income unit), code N
METeOR identifier:	301840
Registration status:	Housing assistance, Standard 10/02/2006
Definition:	The relationship of a member of an income unit to the reference person in that same income unit, as represented by a code.
Data Element Concept:	Person (income unit member)—relationship to reference person (income unit)

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Income unit reference person/tenant
2	Spouse/partner
3	Dependant aged less than 16 years
4	Dependant aged between 16 and 24 years

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use:

Income unit reference person is usually the main income recipient for the income unit. There can be more than one income unit per household, such as other family members, e.g. grandparents, aunt or uncle.

A dependant is defined as someone who lives in the primary care of parent(s), carer or guardian, is aged 24 years and under, and:
• is studying full-time (ages 5 and over); and/or
• is not in receipt of a pension, payment or benefit (e.g. Youth Allowance) or a Prescribed Education Scheme payment (e.g. ABSTUDY); and/or
• has an annual income of no more than the amount specified by Centrelink for basic eligibility for Family Tax Benefit Part A.

Source and reference attributes

Origin: Centrelink 2005. A guide to Australian Government payments-20 March to 30 June 2005.

Data element attributes

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Relational attributes

Related metadata references: See also Income unit—income unit type, code N{.N} Housing assistance, Standard 01/03/2005

Implementation in Data Set Specifications: Person (housing assistance) cluster Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> In the Public Housing and State owned and managed Indigenous housing (SOMIH) collections this item is not collected according to the standard. The data file includes persons aged 25 years and over in Code 4, which is a deviation from the standard and inconsistent with the definition of income unit.

Rent charged

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Household—rent charged (weekly), total Australian currency N[NNNNN].NN
METeOR identifier:	302600
Registration status:	Housing assistance, Standard 10/02/2006
Definition:	The amount of rent charged to a household in dollars and cents.
Data Element Concept:	Household—rent charged

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[NNNNN].NN
Maximum character length:	8
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Collection and usage attributes

Guide for use:	This value domain must be expressed to two decimal places. Where there is a dollar value and no cent value, the cents must be expressed as .00 (e.g. 100.00).

Data element attributes

Collection and usage attributes

Guide for use:	The rent charged is the amount of money the household is required to pay. It may differ from market rent and may not have been received.
Collection methods:	As the rent charged to a household may change over time, this metadata item should be linked to the date rent is due.
	Rent charged to household is typically recorded on a weekly basis. For the housing assistance national data collections, it is recorded as rent charged for the week of 30 June.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee

Relational attributes

Related metadata references: See also <u>Household — rebated rent status, code N</u> Housing assistance, Standard 10/02/2006

Supersedes <u>Rent charged to tenant, version 2, DE, NHADD, NHDAMG, Superseded 01/03/2005.pdf</u> (14.1 KB)

See also <u>Service provider organisation — total household rent charged, Australian currency N[N(8)].NN</u> Housing assistance, Standard 01/05/2013

Implementation in Data Set Specifications: <u>Household (housing assistance) cluster</u> Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> The weekly rent charged refers to the amount at 30 June.

<u>Tenancy/vacancy cluster (Mainstream community housing)</u> Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> The amount of rent charged per week was collected for the week of 30 June. The rent charged is the amount of money the household has been asked to pay. It may differ from market rent and may not have been received. The amount of rent charged should exclude Commonwealth Rent Assistance (CRA), charges for utilities, meals, cleaning, laundry or other facility costs in the rent charged to tenant.
>
> Unknown values are recorded as "U".

Rent paid

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Household—rent paid (weekly), total Australian currency N[NNNNN].NN

Synonymous names: Weekly rent payment

METeOR identifier: 302612

Registration status: Housing assistance, Standard 10/02/2006

Definition: The actual amount of rent paid by a household in dollars and cents.

Data Element Concept: Household—rent paid

Value domain attributes

Representational attributes

Representation class: Total

Data type: Currency

Format: N[NNNNN].NN

Maximum character length: 8

Unit of measure: Australian currency (AU$)

Unit of measure precision: 2

Collection and usage attributes

Guide for use: This value domain must be expressed to two decimal places. Where there is a dollar value and no cent value, the cents must be expressed as .00 (e.g. 100.00).

Data element attributes

Collection and usage attributes

Collection methods: Households may make multiple payments to cover one rent period or may pay multiple rent periods in one payment. However, rents are typically recorded on a weekly basis.

     In order to accurately measure rent arrears, this metadata item should be linked to the Household—rent paid date, DDMMYYYY metadata item.

Comments: In the *Census of Income Support Customers* including Commonwealth Rent Assistance (CRA) this metadata item is referred to as *Weekly rent payment*.

Source and reference attributes

Relational attributes

Related metadata references:	Supersedes <u>Rent paid by tenant, version 1, DE, NHADD, NHDAMG, Superseded 01/03/2005.pdf</u> (14.1 KB)
	See also <u>Service provider organisation—total household rent collected, Australian currency N[N(8)].NN</u> Housing assistance, Standard 01/05/2013
Implementation in Data Set Specifications:	<u>Private rent assistance DSS 2011-12</u> Housing assistance, Standard 01/05/2013
	Implementation start date: 01/07/2011
	Implementation end date: 30/06/2012

Residential type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—residential type, homelessness code N[N]
METeOR identifier:	398935
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	A person's type of residential arrangement, as represented by a code.
Data Element Concept:	Person—residential type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	String
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
1	House/townhouse/flat
2	Caravan
3	Tent
4	Cabin
5	Boat
6	Improvised building/dwelling
7	No dwelling/street/park/in the open
8	Motor vehicle
9	Boarding/rooming house
10	Emergency accommodation
11	Hotel/motel/bed and breakfast
12	Hospital (excluding psychiatric)
13	Psychiatric hospital/unit
14	Disability support
15	Rehabilitation
16	Adult correctional facility
17	Youth/juvenile justice correctional centre
18	Boarding school/residential college
19	Aged care facility

	20	Immigration detention centre
	21	Other
Supplementary values:	99	Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 1 House/townhouse/flat

Includes bedsits, flats attached to houses or shops etc.

CODE 7 No dwelling/street/park/in the open

Includes those people who are sleeping in public transport, e.g. riding on trains/buses etc. because they have no other option.

CODE 10 Emergency accommodation

Includes night shelter/women's refuge/youth shelter.

CODE 12 Hospital (excluding psychiatric)

Includes hospitals and other health care facilities but not specialised prison health facilities.

CODE 13 Psychiatric hospital/unit

Includes mental health units and forensic health units of corrective services systems.

CODE 14 Disability support

Includes all units whose primary role is disability support.

CODE 15 Rehabilitation facility

Includes facilities that cater for drug and alcohol rehabilitation. Excludes rehabilitation in prisons and correctional facilities.

CODE 16 Adult correctional facility

Includes those facilities whose main role is to detain and rehabilitate adult prisoners.

CODE 17 Youth/juvenile justice correctional centre

Includes those facilities whose main role is to detain and rehabilitate youth or juveniles. Community custodial facilities are included in this category.

CODE 19 Aged care facility

Nursing home, aged care hostel or non-self contained accommodation for the aged.

Data element attributes

Collection and usage attributes

Guide for use: The question in 'Collection Methods' could be used for different contexts, i.e. before, during and immediately after assistance as the question can be adapted for past and present tenses. The context as to when the question is asked dictates the time period to which it relates, that being during or after assistance. By using the word 'did'

instead of 'do' the question can be used for the period before assistance.

Collection methods:	The permissible values for this data element are used to form the response categories to the question:
	'What category, from the list best describes the type of residence/dwelling did/do you live in?'

Relational attributes

Related metadata references:	See also <u>Person—conditions of occupancy, code N</u> Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also <u>Person—housing tenure type, homelessness code N</u> Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
Implementation in Data Set Specifications:	<u>Specialist Homelessness Services NMDS 2013-14</u> Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected four times, for the following points in time:

- one week before the start of the support period (the Service episode—episode start date, DDMMYYYY)
- at the date of presentation
- at the end of the reporting period (the Service event—last service provision date, DDMMYYYY)
- at the end of the support period (the Service episode—episode end date, DDMMYYYY).

Only one permissible value is selected in each case.

This collection records a response of Don't know (CODE 99), which is equivalent to the code Not stated/inadequately described (CODE 99) in the Standard.

Road name

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—road name, text X[(45)]
Synonymous names:	Street name
METeOR identifier:	429747
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
Definition:	The name of the road or thoroughfare applicable to the address site or complex, as represented by text.
Data Element Concept:	Address—road name

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	X[(45)]
Maximum character length:	45

Data element attributes

Collection and usage attributes

Guide for use:	Within a road name it is possible to find what appears to be a Road type (e.g. The Boulevard). It is also possible to have a null Road type. This data element relates to the road name only.
	Usage Examples:
	BROWNS ROAD WEST
	In this case the Road name is BROWNS, the Road type is RD and the Road suffix is W
	THE AVENUE WEST
	In this case the Road name is THE AVENUE, the Road type is null and the Road suffix is W
	COTSWOLD BRETT
	In this case the Road Name is COTSWOLD BRETT and the Road type is null
	HIGH STREET ROAD
	In this case the Road Name is HIGH STREET and the Road type is RD.
	This data element is one of a number of items that can be used to create a primary address, as recommended by the

AS 4590-2006 *Interchange of client information* standard.
Components of the primary address are:

- Address site (or Primary complex) name
- Address number or number range
- Road name (name/type/suffix)
- Locality
- State/Territory
- Postcode (optional)
- Country (if applicable).

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590−2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Related metadata references: See also Address—road type, code AA[AA] Community Services, Standard 06/02/2012, Housing assistance, Standard 01/05/2013, Health, Standard 07/12/2011

Implementation in Data Set Specifications: Community housing and Indigenous community housing service provider organisation address details cluster Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> In this collection address line is recorded as a 40 character alphanumeric field, which concatenates the typical components such as street number and street name.

Community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

Indigenous community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

Road number 1

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Address—road number 1, road number X[(6)]

Synonymous names: House number 1; Street number 1

METeOR identifier: 429586

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Definition: An alphanumeric identifier for an address or start number in a ranged address in a road or thoroughfare.

Data Element Concept: Address—road number 1

Value domain attributes

Representational attributes

Representation class: Identifier

Data type: String

Format: X[(6)]

Maximum character length: 6

Data element attributes

Collection and usage attributes

Guide for use: A road number may include an alphabetic prefix or an alphabetic suffix.

This data element is one of a number of items that can be used to create a primary address, as recommended by the AS 4590-2006 *Interchange of client information* standard. Components of the primary address are:

- Address site (or Primary complex) name
- Address number or number range
- Road name (name/type/suffix)
- Locality
- State/Territory
- Postcode (optional)
- Country (if applicable).

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Related metadata references: See also Address—road number 2, road number X[(6)] Community Services, Standard 06/02/2012, Housing assistance, Standard 01/05/2013, Health, Standard 07/12/2011

Implementation in Data Set Specifications: Community housing and Indigenous community housing service provider organisation address details cluster Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> In this collection address line is recorded as a 40 character alphanumeric field, which concatenates the typical components such as street number and street name.

Community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

Indigenous community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

Road number 2

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—road number 2, road number X[(6)]
Synonymous names:	House number 2; Street number 2
METeOR identifier:	429594
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
Definition:	An alphanumeric identifier for the last number for a ranged address in the road or thoroughfare.
Data Element Concept:	Address—road number 2

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	X[(6)]
Maximum character length:	6

Data element attributes

Collection and usage attributes

Guide for use:	A road number may include an alphabetic prefix or an alphabetic suffix.
	This data element is used for ranged street numbers only.
	This data element is one of a number of items that can be used to create a primary address, as recommended by the AS 4590-2006 *Interchange of client information* standard. Components of the primary address are:

- Address site (or Primary complex) name
- Address number or number range
- Road name (name/type/suffix)
- Locality
- State/Territory
- Postcode (optional)
- Country (if applicable).

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Related metadata references: See also Address—road number 1, road number X[(6)] Community Services, Standard 06/02/2012, Housing assistance, Standard 01/05/2013, Health, Standard 07/12/2011

Implementation in Data Set Specifications: Community housing and Indigenous community housing service provider organisation address details cluster Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of the service provider organisation.

Community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of the dwelling.

Indigenous community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> This is conditional on the road number being a ranged number.

Road type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—road type, code AA[AA]
Synonymous names:	Street type code; road type code
METeOR identifier:	429840
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
Definition:	An abbreviation used to distinguish the type of road or thoroughfare applicable to the address site/complex.
Data Element Concept:	Address—road type

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	AA[AA]
Maximum character length:	4

Permissible values:

Value	Meaning
ACCS	Access
ALLY	Alley
ALWY	Alleyway
AMBL	Amble
APP	Approach
ARC	Arcade
ARTL	Arterial
ARTY	Artery
AV	Avenue
BA	Banan
BEND	Bend
BWLK	Boardwalk
BVD	Boulevard
BR	Brace
BRAE	Brae
BRK	Break
BROW	Brow

BYPA	Bypass
BYWY	Byway
CSWY	Causeway
CTR	Centre
CH	Chase
CIR	Circle
CCT	Circuit
CRCS	Circus
CL	Close
CON	Concourse
CPS	Copse
CNR	Corner
CT	Court
CTYD	Courtyard
COVE	Cove
CR	Crescent
CRST	Crest
CRSS	Cross
CSAC	Cul-de-sac
CUTT	Cutting
DALE	Dale
DIP	Dip
DR	Drive
DVWY	Driveway
EDGE	Edge
ELB	Elbow
END	End
ENT	Entrance
ESP	Esplanade
EXP	Expressway
FAWY	Fairway
FOLW	Follow
FTWY	Footway
FORM	Formation
FWY	Freeway
FRTG	Frontage
GAP	Gap
GDNS	Gardens

GTE	Gate
GLDE	Glade
GLEN	Glen
GRA	Grange
GRN	Green
GR	Grove
HTS	Heights
HIRD	Highroad
HWY	Highway
HILL	Hill
INTG	Interchange
JNC	Junction
KEY	Key
LANE	Lane
LNWY	Laneway
LINE	Line
LINK	Link
LKT	Lookout
LOOP	Loop
MALL	Mall
MNDR	Meander
MEWS	Mews
MTWY	Motorway
NOOK	Nook
OTLK	Outlook
PDE	Parade
PWY	Parkway
PASS	Pass
PSGE	Passage
PATH	Path
PWAY	Pathway
PIAZ	Piazza
PLZA	Plaza
PKT	Pocket
PNT	Point
PORT	Port
PROM	Promenade
QDRT	Quadrant

QYS	Quays
RMBL	Ramble
REST	Rest
RTT	Retreat
RDGE	Ridge
RISE	Rise
RD	Road
RTY	Rotary
RTE	Route
ROW	Row
RUE	Rue
SVWY	Serviceway
SHUN	Shunt
SPUR	Spur
SQ	Square
ST	Street
SBWY	Subway
TARN	Tarn
TCE	Terrace
THFR	Thoroughfare
TLWY	Tollway
TOP	Top
TOR	Tor
TRK	Track
TRL	Trail
TURN	Turn
UPAS	Underpass
VALE	Vale
VIAD	Viaduct
VIEW	View
VSTA	Vista
WALK	Walk
WKWY	Walkway
WHRF	Wharf
WYND	Wynd

Collection and usage attributes

Guide for use: The recommended code description is the list of standard street type abbreviations in AS/NZS 4819.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Data element attributes

Collection and usage attributes

Guide for use:	Within a road name it is possible to find what appears to be a Road type. It is also possible to have a null Road type.
	For postal purposes the Road type should be abbreviated.
	Usage Example:
	MAIN ROAD
	In this case the street name is MAIN and the Road type is RD.
	This data element is one of a number of items that can be used to create a primary address, as recommended by the AS 4590-2006 *Interchange of client information* standard. Components of the primary address are:

- Address site (or Primary complex) name
- Address number or number range
- Road name (name/type/suffix)
- Locality
- State/Territory
- Postcode (optional)
- Country (if applicable).

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Related metadata references:	See also Address—road name, text X[(45)] Community Services, Standard 06/02/2012, Housing assistance, Standard 01/05/2013, Health, Standard 07/12/2011
Implementation in Data Set Specifications:	Community housing and Indigenous community housing service provider organisation address details cluster Housing assistance, Standard 01/05/2013
	DSS specific information: In this collection address line is recorded as a 40 character alphanumeric field, which concatenates the typical components such as street number and street

name.

[Community housing dwelling address details cluster](#)
Housing assistance, Standard 01/05/2013

[Indigenous community housing dwelling address details cluster](#) Housing assistance, Standard 01/05/2013

Secondary complex name

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—secondary complex name, text X[(50)]
Synonymous names:	Utility name
METeOR identifier:	429404
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
Definition:	The name associated with a building or area within a complex site, which forms part of the address, as represented by text.
Data Element Concept:	Address—secondary complex name

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	X[(50)]
Maximum character length:	50

Data element attributes

Collection and usage attributes

Guide for use:	This data element may represent the name given to an entire building within an address site that has its own separate address.

Usage Examples:
Biology Building B (Secondary Complex name)
20-24 Genetics Lane North
Blamey Research Institute (Address site name)
1-131 Sunshine Rd
CAIRNS QLD 4870

Rose Cottage (Secondary Complex name)
9 Garden Walk
Happy Valley Retirement Village (Address site name)
75 Davis Street
NORWOOD SA 5067

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client
                                    information. Sydney: Standards Australia.

Relational attributes

Implementation in Data Set   [Community housing and Indigenous community housing](#)
Specifications: [service provider organisation address details cluster](#) Housing
                                    assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of
> the service provider organisation.

[Community housing dwelling address details cluster](#) Housing
assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of
> the dwelling.

Service episode end reason

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service episode—service cessation reason, homelessness code N[N]
METeOR identifier:	401582
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The reason a service episode ended for a client of an agency, as represented by a code.
Data Element Concept:	Service episode—service cessation reason

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
1	Client referred to another specialist homelessness agency
2	Client referred to a mainstream agency
3	Client's immediate needs met/case management goals achieved
4	Maximum service period reached
5	Service withdrawn from client and no referral made
6	Client no longer requested assistance
7	Client did not turn up
8	Lost contact with client
9	Client institutionalised
10	Client incarcerated
11	Client died
12	Other

Supplementary values:

99	Not stated/unknown

Collection and usage attributes

Guide for use:	In the Specialist Homelessness Services NMDS, this data element is collected for clients.

CODE 1 Client referred to another specialist homelessness agency

Selected when the client is referred to another Specialist Homelessness agency or to another program within the same organisation/agency that has a different organisation identifier.

CODE 2 Client referred to another mainstream agency

Selected when the client referred is referred to an agency other than a Specialist Homelessness agency and no longer requires support from your agency.

CODE 3 Client's immediate needs met/ case management goals achieved

Selected when the client no longer requires support because their immediate needs have been met and/or case management goals have been achieved.

CODE 4 Maximum service period reached

This is selected when the agency has ended a support period because the maximum time period for which they can provide a service has been reached. That is, an agency may have conditions placed on their services relating to how long they can provide support to a client, for example 6 months.

CODE 5 Service withdrawn from client and no referral made

Selected when the client's support period is ended because the client has not complied with agency's rules or behaved inappropriately.

CODE 6 Client no longer requested assistance

Selected when the client has decided that they no longer require assistance or they have moved from the state/territory or region.

CODE 7 Client did not turn up

Selected when the client had an appointment with the agency and failed to show up and at the end of the collection period, there is no contact with the client the support period is closed.

CODE 8 Lost contact with client

Selected when the client has moved without notifying the agency and the agency has not been able to contact the client.

CODE 9 Client institutionalised

This is selected when a client has been placed in an institution, either voluntarily or involuntarily, for example a rehabilitation facility, or Psychiatric ward of a hospital, and as a result the client no longer requires a service, or the service can no longer be provided to the client.

CODE 10 Client incarcerated

This is selected when a client has been placed in a facility whose main role is to detain and rehabilitate either adult prisoners, or youth/juveniles, and as a result no longer requires a service, or the service can no longer be provided to the client.

CODE 11 Client died

Selected when the client has died during the period he/she was receiving assistance from your agency.

CODE 12 Other

Selected when the support period ended for a reason not covered by the categories above.

Data element attributes

Relational attributes

Implementation in Data Set Specifications:

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients if the support period has finished.

DSS specific information:
This collection records a response of Don't Know (CODE 99), which is equivalent to the code Not stated/unknown (CODE 99) in the Standard.

Service ongoing indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service episode—service ongoing indicator, code N
Synonymous names:	Support period ongoing
METeOR identifier:	401349
Registration status:	Community Services, Standard 17/11/2010
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	Whether a client was receiving ongoing assistance or support by the agency, as represented by a code.
Data Element Concept:	Service episode—service ongoing indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described
	This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	This information enables an accurate count of clients assisted at the agency to be made at the end of the reporting period.
Collection methods:	Was the client receiving support at the end of the reporting period?

Source and reference attributes

Origin:	SAAP National Data Collection Agency Collectors Manual July 2005.

Relational attributes

Implementation in Data Set Specifications:

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

   Implementation start date: 01/07/2013

   Implementation end date: 30/06/2014

   Conditional obligation:
   In the Specialist Homelessness Services NMDS, this item is only asked of clients.

   DSS specific information:
   The code Not stated/inadequately described (CODE 9) is not used by this collection.

Service requested

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—service requested, homelessness code N
METeOR identifier:	400408
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The service(s) requested by a person of a Specialist Homelessness Agency, as represented by a code.
Data Element Concept:	Person—services requested

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Short-term or emergency accommodation
	2	Other housing/accommodation
	3	General assistance and support
	4	Specialised services
Supplementary values:	9	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Guide for use:	CODE 1 Short-term or emergency accommodation
	Assistance with accommodation in a refuge, a crisis shelter, or in emergency accommodation arranged in hotels, motels by a specialist homelessness agency.
	CODE 2 Other housing/accommodation
	Other housing/accommodation should be selected where a person is requiring assistance for any other form of housing or accommodation that is not short term or emergency accommodation. This may include assistance to access other forms of accommodation, such as medium term or transitional accommodation, or assistance to maintain their current form of housing/accommodation (i.e. prevent foreclosure on a mortgage, assistance with rental arrears, etc.).

CODE 3 General assistance and support

General assistance and support refers to a wide range of support provided by an agency worker that it is not a specialised service. That is, the support is provided without the expectation that the worker has completed formal, specialised training in that area of assistance. General assistance may cover a range of assistance from financial assistance/information, employment/training assistance, to assistance for domestic/family violence and family/relationship assistance. For a more comprehensive list of possible services see, Service activity - type of service activity.

CODE 4 Specialised services

Specialised services refer to assistance that can be provided only by a person with formal, specialised training in that area of assistance. Specialised services may range from Psychological/psychiatric services to Professional legal services (For a more comprehensive list of possible specialised services see, Service activity - type of service activity). Specialised services may be provided by agency workers, or may require an agency worker to assist the client in receiving external services.

Collection methods:

The permissible values for this data element are used to form the response categories to the question:

'Please indicate the service(s) the person requires from your agency, from the list below:'

Relational attributes

Implementation in Data Set Specifications:

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *Conditional obligation:*
> In the Specialist Homelessness Services NMDS, this data element is only collected for 'turnaways'. Turnaways are people who have not received the requested services or assessment.
>
> *DSS specific information:*
> This question allows the client to check all responses that apply, and therefore the client may have up to 4 valid responses for this question.

Sex

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—sex, code N

METeOR identifier: 287316

Registration status: Community Services, Standard 25/08/2005
Housing assistance, Standard 10/02/2006
Health, Standard 04/05/2005
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010
WA Health, Draft 23/08/2012
Independent Hospital Pricing Authority, Standard
01/11/2012
Indigenous, Draft 18/10/2012

Definition: The biological distinction between male and female, as
represented by a code.

Data Element Concept: Person—sex

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Male
2	Female
3	Intersex or indeterminate

Supplementary values: 9   Not stated/inadequately described

Collection and usage attributes

Guide for use: Diagnosis and procedure codes should be checked against
the national ICD-10-AM sex edits, unless the person is
undergoing, or has undergone a sex change or has a genetic
condition resulting in a conflict between sex and ICD-10-
AM code.

CODE 3   Intersex or indeterminate

Intersex or indeterminate, refers to a person, who because
of a genetic condition, was born with reproductive organs
or sex chromosomes that are not exclusively male or female
or whose sex has not yet been determined for whatever

reason.

Intersex or indeterminate, should be confirmed if reported for people aged 90 days or greater.

Comments: The definition for Intersex in Guide for use is sourced from the ACT Legislation (Gay, Lesbian and Transgender) Amendment Act 2003.

Source and reference attributes

Origin: Australian Capital Territory 2003. Legislation (Gay, Lesbian and Transgender) Amendment Act 2003

Reference documents: Legislation (Gay, Lesbian and Transgender) Amendment Act 2003. See http://www.legislation.act.gov.au/a/2003-14/20030328-4969/pdf/2003-14.pdf.

Data element attributes

Collection and usage attributes

Collection methods: Operationally, sex is the distinction between male and female, as reported by a person or as determined by an interviewer.

When collecting data on sex by personal interview, asking the sex of the respondent is usually unnecessary and may be inappropriate, or even offensive. It is usually a simple matter to infer the sex of the respondent through observation, or from other cues such as the relationship of the person(s) accompanying the respondent, or first name. The interviewer may ask whether persons not present at the interview are male or female.

A person's sex may change during their lifetime as a result of procedures known alternatively as sex change, gender reassignment, transsexual surgery, transgender reassignment or sexual reassignment. Throughout this process, which may be over a considerable period of time, the person's sex could be recorded as either Male or Female.

In data collections that use the ICD-10-AM classification, where sex change is the reason for admission, diagnoses should include the appropriate ICD-10-AM code(s) that clearly identify that the person is undergoing such a process. This code(s) would also be applicable after the person has completed such a process, if they have a procedure involving an organ(s) specific to their previous sex (e.g. where the patient has prostate or ovarian cancer).

CODE 3   Intersex or indeterminate

Is normally used for babies for whom sex has not been determined for whatever reason.

Should not generally be used on data collection forms

completed by the respondent.

Should only be used if the person or respondent volunteers that the person is intersex or where it otherwise becomes clear during the collection process that the individual is neither male nor female.

CODE 9   Not stated/inadequately described

Is not to be used on primary collection forms. It is primarily for use in administrative collections when transferring data from data sets where the item has not been collected.

Source and reference attributes

Origin:	Australian Institute of Health and Welfare (AIHW) National Mortality Database 1997/98 AIHW 2001 National Diabetes Register, Statistical Profile, December 2000 (Diabetes Series No. 2.)
Reference documents:	Australian Bureau of Statistics
	AS4846 Health Care Provider Identification, 2004, Sydney: Standards Australia
	AS5017 Health Care Client Identification, 2002, Sydney: Standards Australia
	In AS4846 and AS5017 alternative codes are presented. Refer to the current standard for more details.

Relational attributes

Related metadata references:	Is used in the formation of Episode of admitted patient care—diagnosis related group, code (AR-DRG v 6) ANNA Health, Standard 22/09/2009, Tasmanian Health, Draft 23/07/2012
	Is used in the formation of Episode of admitted patient care—diagnosis related group, code (AR-DRG v 7) ANNA Health, Standardisation pending 13/03/2013
	Is used in the formation of Episode of admitted patient care—diagnosis related group, code (AR-DRG v5.1) ANNA Health, Superseded 22/12/2009
	Is used in the formation of Episode of admitted patient care—major diagnostic category, code (AR-DRG v 6) NN Health, Standard 22/12/2009, Tasmanian Health, Draft 23/07/2012
	Is used in the formation of Episode of admitted patient care—major diagnostic category, code (AR-DRG v 7) NN Health, Standardisation pending 13/03/2013
	Is used in the formation of Episode of admitted patient care—major diagnostic category, code (AR-DRG v5.1) NN Health, Superseded 22/12/2009
	Is used in the formation of Record—linkage key, code 581 XXXXXDDMMYYYYN Community Services, Standard

21/05/2010, Housing assistance, Standard 23/08/2010, Health, Standard 07/12/2011, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010

Implementation in Data Set Specifications:	[Household file cluster (Indigenous community housing)](#) Housing assistance, Standard 01/05/2013

    DSS specific information:
    Unknown values (code="U") should be mapped to Not stated/inadequately described (code="9"). Intersex (code="3") is not used for this collection.

[Person (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

Intersex (code="3") is not used for this collection.

[Person file cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013

    DSS specific information:
    The Community Housing collection does not record the value "3" = Intersex. Unknown values are recorded as "U" and should be mapped to "Code 9 = Not stated/inadequately described".

[Private rent assistance DSS 2011-12](#) Housing assistance, Standard 01/05/2013

    Implementation start date: 01/07/2011

    Implementation end date: 30/06/2012

    DSS specific information:
    In the Private Rental Assistance collection, this item refers to the sex of the main applicant. Intersex (code="3") is not used for this collection.

[Statistical linkage key 581 cluster](#) Community Services, Standard 21/05/2010
Housing assistance, Standard 23/08/2010
Health, Standard 07/12/2011
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Single/couple status

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—household single/couple status, code N
METeOR identifier:	456321
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	Whether or not a person identifies as being involved in a couple relationship with another household member, as represented by a code.
Data Element Concept:	Person—household single/couple status

Value domain attributes

Representational attributes

Representation class:	Code	
Data type:	Number	
Format:	N	
Maximum character length:	1	
Permissible values:	Value	Meaning
	1	Single status OR couple relationship with non-household member
	2	Couple relationship with another household member (de facto or married)
Supplementary values:	9	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Guide for use:	A relationship status is assigned to each member of the household, including children.
	CODE 1 Single status OR couple relationship with non-household member
	This code includes individuals that identify as being single, and those that are involved in a couple relationship but the partner is not a member of the household (i.e. not nominated on the tenancy agreement).
	CODE 2 Couple relationship with another household member
	This code includes individuals that identify as being in a couple relationship, and live in the same dwelling (i.e. both nominated as a household member on the tenancy agreement).

CODE 9 Not stated/inadequately described

This code is not for use in primary data collections.

Comments: This item is used to determine whether overcrowding exists in a dwelling, under the Canadian National Occupancy Standard (CNOS). CNOS guidelines use age, sex and relationship status of the tenants and number of bedrooms in the dwelling, to determine whether the household is overcrowded.

The standard specifies:

• no more than two people shall share a bedroom

• parents or couples may share a bedroom

• children under 5 years, either of the same sex or opposite sex may share a bedroom

• children under 18 years of the same sex may share a bedroom

• a child aged 5 to 17 years should not share a bedroom with a child under 5 of the opposite sex

• single adults 18 years and over and any unpaired children require a separate bedroom.

If the total number of bedrooms required by a household exceeds the number of bedrooms available to the household by one or more, then the household is deemed overcrowded.

Source and reference attributes

Steward: Housing and Homelessness Information Management Group

Reference documents: AIHW. Indigenous community housing collection manual, 2009-10.

AIHW. Public rental housing collection manual, 2009-10.

AIHW. SOMIH collection manual, 2009-10.

Relational attributes

Implementation in Data Set Specifications: Person (housing assistance) cluster Housing assistance, Standard 01/05/2013

Person file cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
Unknown values are recorded as "U" and should be mapped to "Code 9" = Not stated/inadequately described.

Relationship in household cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
Unknown values (code = "U") should be mapped to Not stated/inadequately described (Code= "9").

Source of information indicating mental illness

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—source of information on a mental health condition, code N
METeOR identifier:	400112
Registration status:	Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	Source of information available that indicates a person may have a mental illness or mental health condition, as represented by a code.
Data Element Concept:	Person—source of information on a mental health condition

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Agency worker
	2	Health professional
	3	Non-government agency
	4	Family, friends, carers
	5	Self-identified
	6	Other
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:

CODE 1   Agency worker

The person appears to the agency worker to have an undiagnosed mental health condition.

CODE 2   Health professional

The person has been diagnosed with a mental health condition by a doctor, nurse or other health professional.

CODE 3   Non-government agency

A non-government agency offering disability support programs, or a local community support program, whose target population includes those with a mental illness.

CODE 4   Family, friends, carers

Family, carers, friends or others who know the applicant well, and are concerned that the person may have an undiagnosed mental illness.

CODE 5   Self-identified

The person reports that they have a mental illness but does not have contact with specialised mental health service or other relevant service providers at this point in time.

Data element attributes

Collection and usage attributes

Collection methods:	The permissible values for this data element are used to form the response categories to the question:
	"Is there additional information about the client, either formal or informal, that indicates a mental health condition?"
Comments:	This data element is based on the PHaMs (Personal Helpers and Mentors Program) screening tool; it is a useful flag for mental health issues where more accurate evidence is not available.

Relational attributes

Related metadata references:	See also Person—formally diagnosed mental health condition indicator, code N Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also Person—source of information on a mental health condition indicator, code N Housing assistance, Standard 01/05/2013, Homelessness, Standard 01/05/2013
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
	Implementation start date: 01/07/2013
	Implementation end date: 30/06/2014
	Conditional obligation: In the Specialist Homelessness Services NMDS, this data element is conditional on the client providing consent to release their personal data to the AIHW. The data element Client—consent obtained indicator, yes/no code N, must receive a response of Yes (CODE 1).
	It is also conditional on a response of Yes (CODE 1) to *Person—source of information on a mental health condition indicator, code N.*
	DSS specific information: In the Specialist Homelessness Services NMDS, this

data element is collected at the date of presentation.

This data element is collected from the perspective of the agency worker. The agency worker may answer this question based on their personal observations, or from information volunteered by the client. If the client does not agree to answer the questions which require consent, the agency worker will be unable to report this information.

Source of information indicating mental illness indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—source of information on a mental health condition indicator, code N
METeOR identifier:	508415
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	Whether a source of information is available that indicates a person may have a mental illness or mental health condition, as represented by a code.
Data Element Concept:	Person—source of information on a mental health condition

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Collection methods:	The permissible values for this data element are used to form the response categories to the question: "Is there additional information about the client, either formal or informal, that indicates a mental health condition?"
Comments:	This data element is based on the PHaMs (Personal Helpers and Mentors Program) screening tool; it is a useful flag for mental health issues where more accurate evidence is not available.

Relational attributes

Related metadata references: See also Person—formally diagnosed mental health condition indicator, code N Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010

See also Person—source of information on a mental health condition, code N Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010

Implementation in Data Set Specifications: Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *Conditional obligation:*
> In the Specialist Homelessness Services NMDS, this data element is conditional on the client providing consent to release their personal data to the AIHW. The data element Client—consent obtained indicator, yes/no code N, must receive a response of Yes (CODE 1)
>
> *DSS specific information:*
> In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

Sources of income

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—source of cash income (all), code NNNN
METeOR identifier:	408120
Registration status:	Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	The source(s) from which a person derives any part of his/her income, as represented by a code.
Context:	This data element is an indicator of the needs and circumstances of individuals and may be used in assessment of income equity.
Data Element Concept:	Person—source of cash income (all)

Value domain attributes

Representational attributes

Classification scheme:	Australian Classification for Source of Income 2010
Representation class:	Code
Data type:	Number
Format:	NNNN
Maximum character length:	4
Permissible values:	Value Meaning

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare.

Data element attributes

Collection and usage attributes

Guide for use:	All sources of cash income are included in this concept.
	Cash income may be received from employment (Employee cash income), as a profit or loss from an unincorporated enterprise (**Unincorporated business** cash income), from the ownership of assets (Property cash income). Income may also be derived from current transfers from government (pensions and benefits) or from private sources, such as superannuation funds. An individual may receive cash income from more than one source.
	Excluded from this concept is income in kind e.g. barter for goods or services.

Collection methods:	If the person has multiple sources of income, all sources should be counted.
	This question is not asked of persons aged less than 15 years because they are generally dependants.
	The 4-digit level is detailed below, including two supplementary codes:

<u>Detailed (four-digit) level of sources of cash income</u>

1101 Employee income

2101 Unincorporated business income

3101 Age pension

3102 Newstart Allowance

3103 Service pension (DVA)

3104 Disability support pension (Centrelink)

3105 Wife Pension

3106 Sickness allowance

3107 Widow Allowance (Centrelink)

3108 Special Benefit

3109 Partner Allowance

3110 Carer Payment

3111 Family Tax Benefit

3112 War Widow(er)'s Pension (Including income support supplement) (DVA)

3113 Disability Pension (DVA)

3114 Parenting Payment

3115 Carer Allowance

3116 Youth allowance

3117 Austudy/ABSTUDY

3118 Pensions and allowances from overseas governments

3199 Other Government pensions and allowances nec (not elsewhere classified)

9101 Interest

9102 Dividends

9103 Rent

9104 Royalties

9199 Investment income nec

9201 Superannuation pensions and annuities

9301 Workers' compensation

9302 Payments from accident/sickness insurance

9303 Transfers from other households

9304 Scholarships

9399 Other current transfers nec

9499 Other income nec

8888 Nil income

9999 Not stated/not known/inadequately described

Relational attributes

Related metadata references: See also Person—source of cash income (principal)
Community Services, Standard 29/04/2006, Housing
assistance, Standard 10/02/2006

Sources of income (housing)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—source of cash income (all), housing assistance code N[.N.N.N]
METeOR identifier:	513378
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The source(s) from which a housing assistance client derives any part of his/her income, as represented by a code.
Context:	This data element is an indicator of the needs and circumstances of individuals and may be used in assessment of income equity.
Data Element Concept:	Person—source of cash income (all)

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[.N.N.N]
Maximum character length:	4

Permissible values:

Value	Meaning
1	Employee cash income
2	Unincorporated business income
3.1.1	Youth allowance
3.1.2	Newstart allowance
3.1.3	Other allowances for students and the unemployed
3.2.1	Age pension
3.2.2	Disability Support pension
3.2.3	Other Centrelink pensions/allowances for the aged and people with disability
3.3.1	Family Tax Benefit (Parts A and B)
3.3.2.1	Parenting Payment - partnered
3.3.2.2	Parenting Payment - single
3.3.3	Double Orphan Pension
3.3.4	Wife Pension
3.3.5	Widow B Pension

	3.3.6	Bereavement Allowance
	3.3.8	Carer Payment
	3.3.9	Carer Allowance
	3.3.10	Carer Supplement
	3.3.11	Partner Allowance
	3.3.12	Widow Allowance
	3.3.13	CDEP Participant Supplement
	3.3.14	Special Benefit
	3.3.15	Service pension (DVA)
	3.3.16	Disability pension (DVA)
	3.3.17	War widow's pension (DVA)
	3.3.18	Pensions and allowances from overseas governments
	3.3.19	Other government cash pensions and allowances
	4	Other cash income (e.g. superannuation, compensation)
	5	Nil Income
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Comments: This value domain does not follow the standard ABS classification code set, and is not recommended for wider use.

Source and reference attributes

Origin: Australian Bureau of Statistics. 1997. [Standards for Social, Labour and Demographic Variables](#). Viewed June 1, 2012.

Data element attributes

Collection and usage attributes

Guide for use: All sources of cash income are included in this concept.

Cash income may be received from employment (Employee cash income), as a profit or loss from an unincorporated enterprise (**Unincorporated business** cash income), from the ownership of assets (Property cash income). Income may also be derived from current transfers from government (pensions and benefits) or from private sources, such as superannuation funds. An individual may receive cash income from more than one source.

Excluded from this concept is income in kind e.g. barter for

goods or services.

Income source is used to derive low income status of households and whether they may be eligible to receive Commonwealth rent assistance if the same household was living in the private rental market.

Collection methods: If the person has multiple sources of income, all sources should be counted.

This question is not asked of persons aged less than 15 years because they are generally dependants.

Relational attributes

Related metadata references: See also Person—principal source of cash income, code N[.N.N.N] Housing assistance, Standard 01/05/2013

See also Person—source of cash income (principal) Community Services, Standard 29/04/2006, Housing assistance, Standard 10/02/2006

Implementation in Data Set Specifications: Person income (housing assistance) cluster Housing assistance, Standard 01/05/2013

Statistical linkage key 581

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Record—linkage key, code 581 XXXXXDDMMYYYYN
METeOR identifier:	349895
Registration status:	Community Services, Standard 21/05/2010
	Housing assistance, Standard 23/08/2010
	Health, Standard 07/12/2011
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
Definition:	A key that enables two or more records belonging to the same individual to be brought together. It is represented by a code consisting of the second, third and fifth characters of a person's family name, the second and third letters of the person's given name, the day, month and year when the person was born and the sex of the person, concatenated in that order.
Data Element Concept:	Record—linkage key

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	String
Format:	XXXXXDDMMYYYYN
Maximum character length:	14

Data element attributes

Collection and usage attributes

Collection methods:	Information about whether or not the person's date of birth is accurate should be noted. By knowing that date of birth is accurate it is possible to reduce underestimation of total service user numbers and overestimation of service users' ages.
Comments:	The linkage key is designed to make it possible to count number of clients and services they received, without counting the same client more than once. It can also be used for linking to other related data collections. It is for statistical linkage purposes only, not for case management or the tracking of individual persons. This may be done using a range of identifiers and/or keys.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare.
Steward:	Australian Institute of Health and Welfare

Relational attributes

Related metadata references:	See also Date—accuracy indicator, code AAA Community Services, Standard 30/09/2005, Housing assistance, Standard 23/08/2010, Health, Standard 04/05/2005, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010
	Is formed using Person—date of birth, DDMMYYYY Community Services, Standard 25/08/2005, Housing assistance, Standard 20/06/2005, Health, Standard 04/05/2005, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010, Tasmanian Health, Draft 23/07/2012, WA Health, Draft 23/08/2012, Independent Hospital Pricing Authority, Standard 01/11/2012, Indigenous, Draft 18/10/2012
	Is formed using Person—letters of family name, text XXX Community Services, Standard 27/03/2007, Housing assistance, Standard 23/08/2010, Health, Standard 07/12/2011, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010
	Is formed using Person—letters of given name, text XX Community Services, Standard 27/03/2007, Housing assistance, Standard 23/08/2010, Health, Standard 07/12/2011, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010
	Is formed using Person—sex, code N Community Services, Standard 25/08/2005, Housing assistance, Standard 10/02/2006, Health, Standard 04/05/2005, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010, WA Health, Draft 23/08/2012, Independent Hospital Pricing Authority, Standard 01/11/2012, Indigenous, Draft 18/10/2012
Implementation in Data Set Specifications:	Statistical linkage key 581 cluster Community Services, Standard 21/05/2010 Housing assistance, Standard 23/08/2010 Health, Standard 07/12/2011 Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010

Student indicator

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—student/employment training indicator, code N
METeOR identifier:	349588
Registration status:	Community Services, Standard 30/11/2007 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	Whether a person is undertaking formal study or vocational education or employment training, as represented by a code.
Data Element Concept:	Person—student/employment training indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No
Supplementary values:	9	Not stated/inadequately described

Collection and usage attributes

Guide for use:	CODE 9 Not stated/ inadequately described This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use:	The person must be formally enrolled in an academic institution or technical college, or other accredited teaching institution, and or engaged in employment related formal training. This can include migrant English classes.

Relational attributes

Related metadata references:	See also Person—student type, code N Community Services, Standard 17/11/2010, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
Implementation in Data Set	Specialist Homelessness Services NMDS 2013-14 Housing

Specifications: assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this
item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this
data element is collected four times, for the following
points in time:

- one week before the start of the support period (the
  Service episode—episode start date, DDMMYYYY)

- at the date of presentation

- at the end of the reporting period (the Service
  event—last service provision date, DDMMYYYY)

- at the end of the support period (the Service
  episode—episode end date, DDMMYYYY).

Only one permissible value is selected in each case.

This collection records a response of Don't know
(CODE 99), which is equivalent to the code Not
stated/inadequately described (CODE 9) in the
Standard.

Student type

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—student type, code N

METeOR identifier: 398244

Registration status: Community Services, Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The type of education or training undertaken by a person, as represented by a code.

Data Element Concept: Person—student type

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Preschool student
2	Primary school student
3	Secondary school student
4	University student
5	Vocational education and training
6	Other education or training

Supplementary values:

9	Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 1   Preschool student

This option refers to a person who is enrolled, either full-time or part-time, in an accredited preschool teaching institution, during the school year.

CODE 2   Primary school student

This option refers to a person who is enrolled, either full-time or part-time, in an accredited teaching institution providing instruction up to the end of primary school. The school year is counted from January 1 to December 31, so a school student finishing school and waiting to go on to further training would still be considered a school student.

CODE 3   Secondary school student

This option refers to a person who is enrolled, either full-time or part-time, in an accredited teaching institution providing instruction from the start of secondary schooling up to year 12. The school year is counted from January 1 to December 31, so a school student finishing school and waiting to go on to further training would still be considered a school student. This option also includes any person undertaking secondary school education at a TAFE.

CODE 4   University student

This option refers to part-time or full-time attendance at university; it excludes vocational education students.

CODE 5   Vocational education and training

This option includes:

- a person who receives a training allowance such as Newstart or are required by their employer to attend a post-secondary institution for job training

- a person participating in education in order to enhance employment opportunities (such as migrant English classes and job readiness training)

- a person enrolled in a vocational education course at a TAFE or other type of vocational institution. It excludes students studying secondary school education at a TAFE or Vocational Education and Training (VET) institution, these students are classified to CODE 3

- a person undertaking an apprenticeship.

CODE 6   Other education or training

This option refers to a person undertaking any other education and training not classified above, ie. non-award study (including Post-school Options).

CODE 9   Not stated/inadequately described

Not stated/inadequately described is chosen if there is insufficient information to determine a person's student status either before or after support, or if a client did not want to answer this question.

Data element attributes

Collection and usage attributes

Guide for use:	Collection of this data element should be preceded by the collection of the data element Person—student/employment training indicator, code N.
	Because reference periods may vary it is possible that more than one category of the Value Domain may be a valid response to a question on student type. For example over a number of months a student may move from primary to secondary education. Therefore it is preferable for this Data Element to refer to a specific point in time rather than a

period of time. When a period of time is referenced it should be precisely specified.

Collection methods:	The permissible values for this data element are used to form the response categories to the question:
	"Which category below best describes your education or training status?"

Relational attributes

Related metadata references:	See also Person—student/employment training indicator, code N Community Services, Standard 30/11/2007, Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
Conditional on responding to *Person— student/employment training indicator, code N with a Yes (CODE 1).*

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected four times, for the following points in time:

- one week before the start of the support period (the Service episode—episode start date, DDMMYYYY)
- at the date of presentation
- at the end of the reporting period (the Service event—last service provision date, DDMMYYYY)
- at the end of the support period (the Service episode—episode end date, DDMMYYYY).

Only one permissible value is selected in each case.

This collection records a response of Don't Know (CODE 99), which is equivalent to the code Not stated/inadequately described (CODE 9) in the Standard.

Sub-dwelling unit number

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—sub-dwelling unit number, identifier [X(7)]
METeOR identifier:	429012
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
Definition:	A numeric identifier used to distinguish an address within a building/sub-complex or marina.
Data Element Concept:	Address—sub-dwelling unit number

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	[X(7)]
Maximum character length:	7

Data element attributes

Collection and usage attributes

Guide for use:	This data element may include a leading alphabetic prefix or a trailing alphabetic suffix.
	Example:
	Mrs Joyce Citizen
	Apartment 7 (Sub-dwelling unit number is 7)
	Level 3
	Apex Building
	48 Johnson Rd
	CLAYTON VIC 3168
	Mr XYZ
	Suite 54 (Sub-dwelling unit number is 54)
	Beacon Cove Foodstore
	103 Beach Road
	PORT MELBOURNE VIC 3207

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Implementation in Data Set   [Community housing and Indigenous community housing](#)
Specifications: [service provider organisation address details cluster](#) Housing
assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of
> the service provider organisation.

[Community housing dwelling address details cluster](#) Housing
assistance, Standard 01/05/2013

> *Conditional obligation:*
> Conditional on this component being part of the address of
> the dwelling.

Suburb/town/locality name (person)

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person (address)—suburb/town/locality name, text [A(50)]
METeOR identifier:	287326
Registration status:	Community Services, Superseded 06/02/2012
	Housing assistance, Standard 23/08/2010
	Health, Superseded 07/12/2011
	Early Childhood, Superseded 09/03/2012
	Homelessness, Standard 23/08/2010
Definition:	The full name of the locality contained within the specific address of a person, as represented by text.
Data Element Concept:	Person (address)—suburb/town/locality name

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	[A(50)]
Maximum character length:	50

Data element attributes

Collection and usage attributes

Guide for use:	The suburb/town/locality name may be a town, city, suburb or commonly used location name such as a large agricultural property or Aboriginal community.
	This metadata item may be used to describe the location of person. It can be a component of a street or postal address.
	The Australian Bureau of Statistics has suggested that a maximum field length of 50 characters should be sufficient to record the vast majority of locality names.
Collection methods:	Enter 'Unknown' when the locality name or geographic area for a person or event is not known. Enter 'No fixed address' when a person has no fixed address or is **homeless**.

Source and reference attributes

Origin:	National Health Data Committee
	National Community Services Data Committee

Reference documents: AS5017 Health Care Client Identification, 2002, Sydney:
Standards Australia

AS4846 Health Care Provider Identification, 2004, Sydney:
Standards Australia

Australia Post 2005. Australia Postcode File.

Viewed 12 April, www.auspost.com.au/postcodes

Relational attributes

Related metadata references: Is used in the formation of Dwelling—geographic location,
remoteness structure code (ASGC 2004) N[N] Housing
assistance, Retired 10/02/2006

Is used in the formation of Person (address)—postal
delivery point identifier, {N(8)} Community Services,
Superseded 06/02/2012, Health, Standard 04/05/2005

Suburb/town/locality name within address

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—suburb/town/locality name, text X[(46)]
Synonymous names:	Suburb name; Locality name
METeOR identifier:	429889
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
	Early Childhood, Standard 09/03/2012
	Tasmanian Health, Draft 12/09/2012
	WA Health, Draft 23/08/2012
Definition:	The name of the locality/suburb of the address, as represented by text.
Data Element Concept:	Address—suburb/town/locality name

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	X[(46)]
Maximum character length:	46

Data element attributes

Collection and usage attributes

Guide for use:	The suburb/town/locality name may be a town, city, suburb or commonly used location name such as a large agricultural property or Aboriginal community.

This metadata item may be used to describe the location of an organisation or person. It can be a component of a street or postal address.

If used for mailing purposes, the format of this data element should be upper case. Refer to Australia Post Address Presentation Standard. Any forced abbreviations shall be done by truncation from the right.

This data element is one of a number of items that can be used to create a primary address, as recommended by the AS 4590-2006 *Interchange of client information* standard. Components of the primary address are:

- Address site (or Primary complex) name

- Address number or number range
- Road name (name/type/suffix)
- Locality
- State/Territory
- Postcode (optional)
- Country (if applicable).

Comments: Official locality names and their associated boundary extents are assigned by relevant state naming committees/protocols. Their correct usage is encouraged.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Related metadata references: Supersedes Person (address)—suburb/town/locality name, text [A(50)] Community Services, Superseded 06/02/2012, Housing assistance, Standard 23/08/2010, Health, Superseded 07/12/2011, Early Childhood, Superseded 09/03/2012, Homelessness, Standard 23/08/2010

Implementation in Data Set Specifications: Community housing and Indigenous community housing service provider organisation address details cluster Housing assistance, Standard 01/05/2013

Community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

Home purchase assistance DSS 2011-12 Housing assistance, Standard 01/05/2013

   Implementation start date: 01/07/2011

   Implementation end date: 30/06/2012

   DSS specific information:
   This item is used to collect the suburb in which the dwelling is located. The field for *suburb name* may be truncated to 15 characters in this collection.

Indigenous community housing dwelling address details cluster Housing assistance, Standard 01/05/2013

Private rent assistance DSS 2011-12 Housing assistance, Standard 01/05/2013

   Implementation start date: 01/07/2011

   Implementation end date: 30/06/2012

   DSS specific information:
   This item is used to collect the suburb or locality in which the dwelling is located. This field may be

truncated to 15 characters by this collection.

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is reported twice, for:

- where the person lived one week before the first service contact (the Service episode—episode start date, DDMMYYYY)

- where the person lived the last time they had a permanent place to live.

Support service referral arranged

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Client—referral arranged, homelessness activity type code N[N]
METeOR identifier:	508817
Registration status:	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
Definition:	The type(s) of service or assistance for which a client has a referral interview or appointment arranged, as represented by a code.
Data Element Concept:	Client—referral arranged

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	String
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
Housing/accommodation	
1	Short term or emergency accommodation
2	Medium term /Transitional housing
3	Long term housing
4	Assistance to sustain tenancy or prevent tenancy failure or eviction
5	Assistance to prevent foreclosures or for mortgage arrears
General assistance	
6	Assertive outreach
7	Assistance to obtain/maintain government allowance
8	Employment assistance
9	Training assistance

10	Educational assistance
11	Financial information
12	Material aid/brokerage
13	Assistance for incest/sexual assault
14	Assistance for domestic/family violence
15	Family/relationship assistance
16	Assistance for trauma
17	Assistance with challenging social/behavioural problems
18	Living skills/personal development
19	Legal information
20	Court support
21	Advice/information
22	Retrieval/storage/removal of personal belongings
23	Advocacy/liaison on behalf of client
24	School liaison
25	Child care
26	Structured play/skills development
27	Child contact and residence arrangements
28	Meals
29	Laundry/shower facilities
30	Recreation
31	Transport
32	Other basic assistance
Specialised services	
33	Child protection services
34	Parenting skills education
35	Child specific specialist counselling services
36	Psychological services
37	Psychiatric services
38	Mental health services

39	Pregnancy assistance
40	Family planning support
41	Physical disability services
42	Intellectual disability services
43	Health/medical services
44	Professional legal services
45	Financial advice and counselling
46	Counselling for problem gambling
47	Drug/alcohol counselling
48	Specialist counselling services
49	Interpreter services
50	Assistance with immigration services
51	Culturally specific services
52	Assistance to connect culturally
53	Other specialised service

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Data element attributes

Relational attributes

Related metadata references: See also Client—service activity type, homelessness code N[N] Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010

Supersedes Client—service activity type, homelessness code N[N] Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010

Implementation in Data Set Specifications: Specialist Homelessness Services activity cluster Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Support service type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—support service type, code N[N]
METeOR identifier:	462314
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The type of support services offered by a service provider organisation, as represented by a code.
Data Element Concept:	Service provider organisation—support service type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
1	Daily living support
2	Personal support
3	Community living support
4	Support for children, families and carers
5	Training, vocational rehabilitation and employment
6	Financial and material assistance
7	Information, advice and referral
88	Other

Supplementary values:	99	Not stated/inadequately described

Collection and usage attributes

Guide for use:

CODE 1   Daily living support

Covers assistance that provides support for personal or social functioning in daily life. The purpose of the assistance is generally to enable recipients to live and function in their own homes or normal places of residence (where this is an independent living setting). Such support includes assistance with personal tasks, e.g. showering, dressing and grooming, and domestic tasks, e.g. washing, cooking, cleaning, , shopping, gardening, and companionship.

CODE 2   Personal support

Covers assistance that provides support for successful functioning as an individual or as a family member, e.g. individual advocacy, needs assessment and management, counselling.

CODE 3   Community living support

Covers assistance that provides support or develops the capacity for independent living and/or social interaction within the community through the provision of opportunities for learning, developing and maintaining personal and social surviving skills. Includes living skills development, community transport, social and personal development, recreation/leisure.

CODE 4   Support for children, families and carers

Covers the provision of care, educational, developmental and recreational activities for children usually between the ages of 0 and 12 years by paid workers. Includes carer support which refers to assistance received by a carer from a substitute carer who provides supervision and assistance to their care recipient in their absence. Includes child care, respite care, parenting skills.

CODE 5   Training, vocational rehabilitation and employment

Covers assistance to support people who are disadvantaged in the labour market by providing training, job search skills, help in finding work, placement and support in open employment or, where appropriate, supported employment. Excludes health rehabilitative activities aimed at improvement in functional capacity.

CODE 6   Financial and material assistance

Covers assistance that is designed to enhance personal functioning and to facilitate access to community services through the provision of emergency, or immediate, financial assistance and material goods. Includes financial relief, household goods, clothing, furniture and food. Excludes income support provided by Centrelink, such as pensions and benefits, and concessions through the taxation system.

CODE 7   Information, advice and referral

Covers assistance that provides information, advice and referral to support personal or social functioning and/or to facilitate access to and use of community services and resources. Includes provision of housing/tenancy, consumer and legal, financial, general service availability information, advice and referral.

CODE 88   Other

Covers any other areas of assistance able to be offered to a household or tenant.

Source and reference attributes

Reference documents: National Classification of Community Services Version 2.0, 2003

Data element attributes

Collection and usage attributes

Guide for use: Include those areas for which a service provider organisation did not directly provide the assistance, but ensured the links to appropriate support services were established and maintained.

Collection methods: More than one support service type can be recorded.

Relational attributes

Implementation in Data Set Specifications: Service provider organisation support type cluster Housing assistance, Standard 01/05/2013

Conditional obligation:
Conditional on 'yes' being recorded for Service provider organisation—support service type indicator, yes/no code N

DSS specific information:
This data element refers to services, other than housing assistance, which can be provided by the service provider organisation.

Support service type needed

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Client—service activity type needed, homelessness activity type code N[N]
Synonymous names:	Support service needs identified
METeOR identifier:	508813
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	The type(s) of service or assistance needed by a client, as represented by a code.
Data Element Concept:	Client—service activity type needed

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	String
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
Housing/accommodation	
1	Short term or emergency accommodation
2	Medium term /Transitional housing
3	Long term housing
4	Assistance to sustain tenancy or prevent tenancy failure or eviction
5	Assistance to prevent foreclosures or for mortgage arrears
General assistance	
6	Assertive outreach
7	Assistance to obtain/maintain government allowance
8	Employment assistance
9	Training assistance
10	Educational assistance

11	Financial information
12	Material aid/brokerage
13	Assistance for incest/sexual assault
14	Assistance for domestic/family violence
15	Family/relationship assistance
16	Assistance for trauma
17	Assistance with challenging social/behavioural problems
18	Living skills/personal development
19	Legal information
20	Court support
21	Advice/information
22	Retrieval/storage/removal of personal belongings
23	Advocacy/liaison on behalf of client
24	School liaison
25	Child care
26	Structured play/skills development
27	Child contact and residence arrangements
28	Meals
29	Laundry/shower facilities
30	Recreation
31	Transport
32	Other basic assistance
Specialised services	
33	Child protection services
34	Parenting skills education
35	Child specific specialist counselling services
36	Psychological services
37	Psychiatric services
38	Mental health services
39	Pregnancy assistance

40	Family planning support
41	Physical disability services
42	Intellectual disability services
43	Health/medical services
44	Professional legal services
45	Financial advice and counselling
46	Counselling for problem gambling
47	Drug/alcohol counselling
48	Specialist counselling services
49	Interpreter services
50	Assistance with immigration services
51	Culturally specific services
52	Assistance to connect culturally
53	Other specialised service

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Data element attributes

Collection and usage attributes

Guide for use: Agency workers may select multiple support services to meet the identified needs of the client.

Comments: This information can be used to show the range of support services that agencies provide, and whether the needs of clients can be met either through direct service provision at the agency or through referrals to other services. This is important information for service and program planning.

An unmet need is indicated where, a client has been identified as needing a support service, but the support has not been provided directly by the agency, and there has been no referral arranged to another service in order to receive services that cannot be provided by the agency.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications: Specialist Homelessness Services activity cluster Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Support service type provided

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Client—service activity type provided, homelessness activity type code N[N]
Synonymous names:	Service activity type provided
METeOR identifier:	508811
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
Definition:	The type(s) of service or assistance provided to a client, as represented by a code.
Data Element Concept:	Client—service activity type provided

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	String
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
Housing/accommodation	
1	Short term or emergency accommodation
2	Medium term /Transitional housing
3	Long term housing
4	Assistance to sustain tenancy or prevent tenancy failure or eviction
5	Assistance to prevent foreclosures or for mortgage arrears
General assistance	
6	Assertive outreach
7	Assistance to obtain/maintain government allowance
8	Employment assistance
9	Training assistance
10	Educational assistance

11	Financial information
12	Material aid/brokerage
13	Assistance for incest/sexual assault
14	Assistance for domestic/family violence
15	Family/relationship assistance
16	Assistance for trauma
17	Assistance with challenging social/behavioural problems
18	Living skills/personal development
19	Legal information
20	Court support
21	Advice/information
22	Retrieval/storage/removal of personal belongings
23	Advocacy/liaison on behalf of client
24	School liaison
25	Child care
26	Structured play/skills development
27	Child contact and residence arrangements
28	Meals
29	Laundry/shower facilities
30	Recreation
31	Transport
32	Other basic assistance
Specialised services	
33	Child protection services
34	Parenting skills education
35	Child specific specialist counselling services
36	Psychological services
37	Psychiatric services
38	Mental health services
39	Pregnancy assistance

40	Family planning support
41	Physical disability services
42	Intellectual disability services
43	Health/medical services
44	Professional legal services
45	Financial advice and counselling
46	Counselling for problem gambling
47	Drug/alcohol counselling
48	Specialist counselling services
49	Interpreter services
50	Assistance with immigration services
51	Culturally specific services
52	Assistance to connect culturally
53	Other specialised service

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Data element attributes

Collection and usage attributes

Guide for use: Multiple support services may be chosen that have been provided directly by the agency to the client.

Comments: This information can be used to show the range of support services that agencies provide, and whether the needs of clients can be met either through direct service provision at the agency or potentially through referrals to other services. This is important information for service and program planning.

An unmet need is indicated where, the client has a need that has been identified for a support service, but the support has not been provided directly by the agency, and there has been no referral arranged to another service in order to receive services that cannot be provided by the agency.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications: Specialist Homelessness Services activity cluster Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Supported accommodation type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service event—supported accommodation type, code N
Synonymous names:	Accommodation type
METeOR identifier:	399396
Registration status:	Community Services, Standard 17/11/2010 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	The type of supported accommodation that is provided to a client, based on length of stay and level of service, as represented by a code.
Data Element Concept:	Service event—supported accommodation type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:

Value	Meaning
1	Short term or emergency accommodation
2	Medium term/ transitional accommodation
3	Long term accommodation
4	Other supported accommodation

Collection and usage attributes

Guide for use:

CODE 1   Short term or emergency accommodation

This option refers to accommodation that is generally provided for up to three months.

CODE 2   Medium term accommodation

This option refers to accommodation that is generally provided for three months or longer and for a fixed term. Support provided is generally less intensive than that provided in short-term emergency or crisis accommodation. This accommodation is not expected to be ongoing.

CODE 3   Long term accommodation

This option refers to accommodation that is generally provided for three months or longer and with the expectation that it will be ongoing. It includes accommodation provided under programs such as Common Ground.

CODE 4   Other supported accommodation

Accommodation that has not been demarcated as being either short-term emergency or crisis, or medium or long-term accommodation.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Data element attributes

Collection and usage attributes

Guide for use: This data element refers to a discrete accommodation period within a service episode. There may be a number of accommodation periods within a service episode.

Collection methods: The permissible values for this data element are used to form the response categories to the question:

"Which category best describes the accommodation provided to the client?"

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications: Specialist Homelessness Services accommodation type and start/end date cluster Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 10/12/2012
>
> *DSS specific information:*
> In the Specialist Homelessness Services (SHS) NMDS, the accommodation type *Other* (CODE 4) is not a valid permissible value.

Survey response flag

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—survey response indicator, yes/no code N
METeOR identifier:	463320
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether a service provider organisation has returned a survey for the collection period, as represented by a code.
Data Element Concept:	Service provider organisation—survey response indicator

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Boolean
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Yes
	2	No

Data element attributes

Relational attributes

Implementation in Data Set Specifications:

[Service provider organisation cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
>
> Survey responses recorded as Y=Yes and N=No.
> For jurisdictions providing all unit record data using the Australian Institute of Health and Welfare survey:
>
> If the organisation hasn't returned a survey (survey response = N), then we would only expect admin organisation and dwelling data (supplied by jurisdictions). If the organisation has returned the survey (survey response = Y), we would expect the survey variables in addition to the admin variables in the organisation and dwelling files. Additionally we would also expect a tenancy file and person file from the organisation. Note that NT does not survey the sector and so all survey responses are set to N.

For jurisdictions providing finalised figures (NSW and Qld):

Jurisdictions who provide finalised figures only ever provide unit record organisation and dwelling admin data (the information provided by non responding organisation as above). NSW uses their own survey to collect the data from organisations. Their survey response indicates those organisations who have completed their survey. Qld also uses its own survey however they do not indicate which organisations have completed their survey or not (all survey responses are N). Qld provide coverage information separately.

Tenancy (rental) unit identifier

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—tenancy rental unit identifier, X[X(14)]
METeOR identifier:	387586
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	A unique alphanumeric identifier for a **tenancy rental unit**.
Data Element Concept:	Dwelling—tenancy rental unit identifier

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	X[X(14)]
Maximum character length:	15

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Tenancy/vacancy cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

Tenancy end date

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service event—tenancy end date, DDMMYYYY
Synonymous names:	Date assistance completed
METeOR identifier:	498318
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The date at which a tenancy agreement between the client and a service provider organisation ends.
Data Element Concept:	Service event—tenancy end date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use:	This item may be used to record the date that housing assistance was completed. The client may continue receiving housing assistance after this date.

Relational attributes

Implementation in Data Set Specifications:	[Household (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This metadata item is used in calculation of measures of periods of support and duration of assistance and for measuring various point in time data.
>
> The date on which provision of housing assistance by an agency was completed, ceased or terminated.
>
> This metadata item should always be recorded as an 8 digit valid date comprising day, month and year. Year should always be recorded in its full 4 digit format. For days and months with a numeric value of less than 10, zeros should be used to ensure that the date contains the required 8 digits. For example, if an episode is completed on July 1 2002 date should be recorded as 01072002.
>
> Tenancy end date must be related to a particular housing

assistance episode. For each separate housing assistance episode a separate date should be recorded.

For the public rental housing and state owned and managed Indigenous housing data collections the tenancy end date should be taken from the date specified on the tenancy agreement. Tenants may actually move out prior to this date.

Tenancy start date

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service event—tenancy start date, DDMMYYYY
Synonymous names:	Date assistance commenced
METeOR identifier:	474692
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The date at which a tenancy agreement between the client and a service provider organisation commences.
Data Element Concept:	Service event—tenancy start date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use:	This item may be used to record the date that housing assistance commenced.

Relational attributes

Implementation in Data Set Specifications:	[Household (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This metadata item is used in calculation of measures of periods of support and duration of assistance and for measuring various point in time data.
>
> The date on which the provision of housing assistance to a household by an agency commenced, as distinct from the date the household applies and is entered on the waiting list or assessed for eligibility. The date recorded should be the date on which the client has begun to receive some form of assistance.
>
> This metadata item should always be recorded as an 8-digit valid date comprising day, month and year. Year should always be recorded in its full 4-digit format. For days and months with a numeric value of less than 10, zeros should be used to ensure that the date contains the

required 8 digits. For example, if an episode starts on July 1 2000 the date should be recorded as 01072000.

For each separate tenancy, a separate start date should be recorded. Same address transfers, mutual exchanges and succession of tenancy of dwellings are not considered separate housing assistance events.

For the public rental housing and state owned and managed Indigenous housing data collections the tenancy start date should be taken from the date specified on the tenancy agreement. Tenants may actually move in at a later date than this date.

Tenantable vacancies

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—number of tenantable vacancies, N[NN]
METeOR identifier:	480192
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of vacancies in a dwelling that are in a suitable state of repair or condition for a tenant.
Data Element Concept:	Dwelling—number of tenantable vacancies

Value domain attributes

Representational attributes

Representation class:	Total	
Data type:	Number	
Format:	N[NN]	
Maximum character length:	3	
Supplementary values:	Value	Meaning
	999	Not stated/inadequately described.

Data element attributes

Relational attributes

Related metadata references:	See also Dwelling—number of untenantable vacancies, N[NN] Housing assistance, Standard 01/05/2013
Implementation in Data Set Specifications:	Dwelling file cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> This refers to the number of tenantable vacancies as at 30 June of the collection year. Code "U" = Unknown should be mapped to Code "999" = Not stated/inadequately described.

Tenure type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—housing tenure type, homelessness code N
METeOR identifier:	399288
Registration status:	Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	A person seeking specialist homelessness services legal right to occupy a dwelling, as represented by a code.
Data Element Concept:	Person—housing tenure type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
Renter	
1	Renter - private housing
2	Renter - public housing
3	Renter - community housing
4	Renter - transitional housing
5	Renter - caravan park
6	Renter - boarding/rooming house
7	Renter - emergency accommodation/night shelter/women's refuge/youth shelter where rent is charged
8	Other renter
Rent free	
9	Rent free - private housing
10	Rent free - public housing
11	Rent free - community housing
12	Rent free- transitional housing
13	Rent free - caravan park
14	Rent free - boarding/rooming house
15	Rent free - emergency accommodation/night shelter/women's refuge/youth shelter

		where rent is not charged
	16	Other rent free
	Life tenure	
	17	Life tenure scheme
	Owner	
	18	Owner - shared equity or rent/buy scheme
	19	Owner - being purchased/with mortgage
	20	Owner - fully owned
	Other	
	21	Other tenure type not elsewhere specified
	22	No tenure
Supplementary values:	99	Not stated/inadequately described

Collection and usage attributes

Guide for use:

Renter

CODE 1   Renter - private housing

A person paying money in the private rental market in return for accommodation.

CODE 2   Renter - public housing

A person paying money to a housing authority or housing assistance agency in return for accommodation.

CODE 3   Renter - community housing

A person paying money to a housing association, housing cooperative or other not-for-profit community service organisation in return for accommodation.

CODE 4   Renter - transitional housing

A person paying money to occupy accommodation for transition towards independent living or towards returning home. The accommodation is generally more stable and provided for longer than crisis accommodation, and is linked to external support through another agency.

CODE 5   Renter - caravan park

A person paying money to rent a cabin or caravan in a caravan park.

CODE 6   Renter - boarding/rooming house

A person paying money to rent a place, room or rooms in a boarding or rooming house.

CODE 7   Renter - Emergency accommodation/night shelter/women's refuge/youth shelter where rent is charged.

CODE 8   Other renter

Rent Free

CODE 9   Rent free - private housing

A person paying no money, in exchange for accommodation in the private rental market. Excludes owners with or without a mortgage, house-sitters, and those paying accommodation in goods and services.

CODE 10   Rent free - public housing

A person paying no money, in exchange for accommodation from a housing authority or housing assistance agency. Excludes owners with or without a mortgage, house-sitters, and those paying accommodation in goods and services.

CODE 11   Rent free - community housing

A person paying no money, in exchange for accommodation, to a housing association, housing cooperative or other not-for-profit community service organisation. Excludes owners with or without a mortgage, house-sitters, and those paying accommodation in goods and services.

CODE 12   Rent free - transitional housing

A person paying no money, in exchange for accommodation for transition towards independent living or towards returning home. The accommodation is generally more stable and provided for longer than crisis accommodation, and is linked to external support through another agency.

CODE 13   Rent free - caravan park

A person paying no money, in exchange for accommodation, to occupy a cabin or caravan in a caravan park. Excludes owners with or without a mortgage, house-sitters, and those paying accommodation in goods and services.

CODE 14   Rent free - boarding/rooming house

A person paying no money, in exchange for accommodation, to occupy a place, room or rooms in a boarding or rooming house. Excludes owners with or without a mortgage, house-sitters, and those paying accommodation in goods and services.

CODE 15   Rent free - emergency accommodation/night shelter/women's refuge/youth shelter where no rent is charged.

CODE 16   Rent free - other

A person paying no money, in exchange for accommodation, to occupy any other dwelling. Excludes owners with or without a mortgage, house-sitters, and those paying accommodation in goods and services.

CODE 17   Life tenure scheme

A person with a contract to live in the dwelling for the term of his/her life but without the full rights of ownership and

usually with limited or no equity in the dwelling. This is a common arrangement in retirement villages.

Owner

CODE 18   Owner - shared equity or rent/buy scheme

A person purchasing a proportion of the equity in the dwelling, and paying rent for the remainder.

CODE 19   Owner - being purchased/with mortgage

A person who owns their dwelling and is repaying a mortgage or loans secured against the dwelling, regardless of the purpose of the mortgage or secured loan.

CODE 20   Owner - fully owned

A person who owns their dwelling and is not making any payments on mortgages or loans secured against the dwelling. (Thus persons who have repaid a loan but technically not discharged the associated mortgage are included in this category).

CODE 21   Other tenure type not elsewhere specified

The tenure does not fit any of the above categories. For example: house-sitting, payment in kind, for a specific service.

CODE 22   No tenure

Data element attributes

Collection and usage attributes

Guide for use:	This data element is intended for use specifically for data collections on homeless persons and those at risk of homelessness.
Collection methods:	The permissible values for this data element are used to form the response categories to the question: 'Which of the following best describes your tenure?'

Relational attributes

Related metadata references:	See also Person—conditions of occupancy, code N Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
	See also Person—residential type, homelessness code N[N] Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010
Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
	Implementation start date: 01/07/2013
	Implementation end date: 30/06/2014
	Conditional obligation:

In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected four times, for the following points in time:

- one week before the start of the support period (the Service episode—episode start date, DDMMYYYY)

- at the date of presentation

- at the end of the reporting period (the Service event—last service provision date, DDMMYYYY)

- at the end of the support period (the Service episode—episode end date, DDMMYYYY).

Only one permissible value is selected in each case.

Time since most recent address

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Person—time elapsed since last permanent residence, code N

METeOR identifier: 401738

Registration status: Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The period of time elapsed since the person last had a permanent place to live, as represented by a code.

Data Element Concept: Person—time elapsed since last permanent residence

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Less than 1 week ago
2	1 week to 1 month ago
3	More than 1 month, to 6 months ago
4	More than 6 months, to 1 year ago
5	More than 1 year, to 5 years ago
6	More than 5 years ago

Supplementary values:

9	Don't know/not sure

Data element attributes

Collection and usage attributes

Guide for use: This data element allows a calculation of the length of time a person has experienced homelessness.

A permanent place to live is defined as a conventional dwelling, typically with its own residential address. It refers to a person's usual residence that lasts for at least 3 months. The characteristics of the accommodation must be such, that it is considered outside the scope of the definition of homelessness.

Ascertaining that a person did at some time have a permanent place to live indicates that their experience of homelessness commenced subsequently. Thus the length of the period of homelessness is measured from that time.

| Collection methods: | The permissible values for this data element are used to form the response categories to the question: |
| | "How long is it since you had a permanent place to live?" |

Relational attributes

| Implementation in Data Set Specifications: | Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 |
| | Homelessness, Standard 01/05/2013 |

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

This collection records a response of Don't Know (CODE 99), which is equivalent to the code Don't know/Not sure (CODE 9) in the Standard.

Total capital expenditure

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—gross capital expenditure, total Australian currency N[N(8)].NN
METeOR identifier:	461534
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total expenditure on the acquisition or enhancement of a **non-financial asset** by a service provider organisation, expressed in dollars and cents.
Data Element Concept:	Service provider organisation—gross capital expenditure

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[N(8)].NN
Maximum character length:	11
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Organisation file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> In the Indigenous Community Housing (ICH) collection, capital expenditure is defined according to the following parameters:
> **Include:**
> - Total expenditure on non-financial assets defined as net expenditure on new and second-hand fixed assets, land and intangible assets excluding capitalised interest. Fixed assets are durable goods intended to be employed in the production process for longer than a year. Expenditure on non-financial assets includes:
>   Total expenditure on purchases of existing dwellings.
>   Total expenditure on purchases of new non-financial assets:

The purchase of assets intended to be used in the production process for longer than a year. Includes: fixed assets constructed on own account, valued at cost of materials, capitalised salaries and wages, reimbursements received by public authorities for amounts spent on capital works while acting as an agent for other government and private bodies.

Total expenditure on purchases of second-hand non-financial assets:

The purchase of assets which have been previously used in production in the country.

Total expenditure on sales of non-financial assets:

The disposal of previously rented dwellings, non-residential buildings, used plant and equipment. Refers to the sale of land (including the sale of residential leases in the ACT). The sale of land and buildings as a package is treated as sales of fixed assets unless a separate value can be determined for the land component. Also refers to the outright sales of intangible assets and disposal of motor vehicles.

Total expenditure on assets acquired under finance leases defined as assets acquired under leases and other arrangements, which effectively transfer most of the risks and benefits associated with ownership of the leased property from the lessor to the lessee.

Exclude:

- Expenditure on the acquisition of financial assets
- Second-hand assets imported into the country for the first time which are regarded as new.
- Assets acquired under finance lease arrangements.
- From total expenditure on purchases of new non-financial assets:

  Capitalised interest;

  Houses built for sale; and

  Assets acquired under finance lease arrangements.

Total household rent collected

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—total household rent collected, Australian currency N[N(8)].NN
METeOR identifier:	412868
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total amount of rent collected from all households by a service provider organisation, in dollars and cents.
Data Element Concept:	Service provider organisation—total household rent collected

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[N(8)].NN
Maximum character length:	11
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Data element attributes

Collection and usage attributes

Guide for use:	Include:

- rent arrears collected in the year ending 30 June for the current and previous years; and
- prepaid rent collected in the year ending 30 June for the current and subsequent years.

Exclude:

- arrears still outstanding at the end of the period.

Rent paid by individual households is defined as *Household—rent paid (weekly), total Australian currency N[NNNNN].NN.*

Relational attributes

Related metadata references:	See also Household—rent paid (weekly), total Australian currency N[NNNNN].NN Housing assistance, Standard 10/02/2006
Implementation in Data Set Specifications:	Organisation file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
Unknown dollar values are recorded as "U".

Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
Unknown dollar values are recorded as "U".

  The total amount of rent paid by all tenants includes rent arrears collected in the year ending 30 June. This also includes prepaid rent collected before 30 June, for the current and subsequent years. As such, the total rent collected over a 12 month period may be more than the total rent charged in the same period.

Total improvised dwellings managed

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—number of improvised dwellings managed, total N[NNN]
METeOR identifier:	479695
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of structures under the management of a service provider organisation which are used as a place of residence, but do not meet the building requirements to be considered a permanent dwelling.
Data Element Concept:	Service provider organisation—number of improvised dwellings managed

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Number
Format:	N[NNN]
Maximum character length:	4

Supplementary values:	Value	Meaning
	9999	Not stated/inadequately described

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	[Organisation file cluster (Indigenous community housing)](#) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Unknown values (code = "U") should be mapped to Not stated/inadequately described (code= "9999").

Total permanent dwellings managed

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—number of permanent dwellings managed, total N[NNN]
METeOR identifier:	479675
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of permanent dwellings under the management of a service provider organisation.
Data Element Concept:	Service provider organisation—number of permanent dwellings managed

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Number
Format:	N[NNN]
Maximum character length:	4

Supplementary values:	Value	Meaning
	9999	Not stated/inadequately described

Data element attributes

Relational attributes

Implementation in Data Set Specifications:	Organisation file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> Unknown values (code = "U") should be mapped to Not stated/inadequately described (code= "9999").

Total rent charged

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Service provider organisation—total household rent charged, Australian currency N[N(8)].NN
METeOR identifier:	412876
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total amount of rent charged by a service provider organisation to all households, in dollars and cents.
Data Element Concept:	Service provider organisation—total household rent charged

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Currency
Format:	N[N(8)].NN
Maximum character length:	11
Unit of measure:	Australian currency (AU$)
Unit of measure precision:	2

Data element attributes

Collection and usage attributes

Guide for use:	The rent charged is the amount of money households are required to pay. Rent charged may or may not be equivalent to the market rent and may not have been received.
	Rent charged to individual households is defined in the metadata item: *Household—rent charged (weekly), total Australian currency N[NNNNN].NN*.

Relational attributes

Related metadata references:	Supersedes Household—rent charged (weekly), total Australian currency N[NNNNN].NN Housing assistance, Standard 10/02/2006
	See also Household—rent charged (weekly), total Australian currency N[NNNNN].NN Housing assistance, Standard 10/02/2006
Implementation in Data Set Specifications:	Organisation file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
Unknown dollar values are recorded as "U".

Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
Unknown dollar values are recorded as "U".

The total amount of rent charged to all tenants is the amount of money the households have been asked to pay during the financial year (ending 30 June). It may differ from market rent and may not have been received. The amount of rent charged excludes charges for utilities.

Transfer status

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Household—transfer status (financial year), Yes/no code N

METeOR identifier: 301987

Registration status: Housing assistance, Standard 10/02/2006

Definition: Whether the applicant/household has relocated from one dwelling to another dwelling within the same housing program during the financial year as represented by a code.

Data Element Concept: Household—transfer status

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values: 9   Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9   Not stated/ inadequately described

This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use: **Code 1. Yes:** record if the applicant/household relocated from one dwelling to another dwelling within the same housing program.
Code 2. No: record if the applicant/household has not relocated from one dwelling to another dwelling within the same housing program.

In the mainstream community housing data collection transfers refer to households that move between dwellings managed by the same provider.

Collection methods: Include households that wish to transfer to another dwelling for reasons other than applying for assistance different from what they currently receive.

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Relational attributes

Implementation in Data Set   [Household (housing assistance) cluster](#) Housing assistance,
Specifications: Standard 01/05/2013

[Tenancy/vacancy cluster (Mainstream community housing)](#)
Housing assistance, Standard 01/05/2013

Type of facility recently left

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—type of institution recently left, homelessness code N[N]
METeOR identifier:	404019
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	A description of the type(s) of facilities which a person may have resided in within a designated time period previously, and has now left, as represented by a code.
Data Element Concept:	Person—type of institution recently left

Value domain attributes

Representational attributes

Representation class:	Code	
Data type:	Number	
Format:	N[N]	
Permissible values:	Value	Meaning
	1	Hospital (excluding psychiatric)
	2	Psychiatric hospital/unit
	3	Disability support
	4	Rehabilitation
	5	Adult, correctional facility
	6	Youth/juvenile justice correctional centre
	7	Immigration detention centre
Supplementary values:	98	Other
	99	Don't know/can't remember

Collection and usage attributes

Guide for use:	CODE 1 Hospital (excluding psychiatric)
	Includes hospitals and other health care facilities but not specialised prison health facilities.
	CODE 2 Psychiatric hospital/unit
	Includes mental health units and forensic health units of corrective services systems.
	CODE 3 Disability support
	Includes all units whose primary role is disability support.
	CODE 4 Rehabilitation facility

Includes facilities that cater for drug and alcohol rehabilitation. Excludes rehabilitation in prisons and correctional facilities.

CODE 5   Adult correctional facility

Includes those facilities whose main role is to detain and rehabilitate adult prisoners.

CODE 6   Youth/juvenile justice correctional centre

Includes those facilities whose main role is to detain and rehabilitate youth or juveniles. Community custodial facilities are included in this category.

CODE 7   Immigration detention centre

Includes immigration residential housing and immigration transit accommodation.

Data element attributes

Collection and usage attributes

Guide for use:	The question allows multiple responses.
Collection methods:	The permissible values for this data element are used to form the response categories to the question:
	"Have you recently been in any of these facilities?"

Relational attributes

Implementation in Data Set Specifications:

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this data element is conditional on the client providing consent to release their personal data to the AIHW. The data element Client—consent obtained indicator, yes/no code N, must receive a response of Yes (CODE 1).

This item is also conditional on a response of Yes in the data element *Person—previously resided in institution/facility indicator, code N.*

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation. This data element refers to institutions or facilities the client may have been in during the last 12 months. This question allows the client to check all responses that apply, and therefore the client may have up to 7 valid responses.

The value Other (CODE 98) is not used by this collection.

Type of service activity

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Client—service activity type, homelessness code N[N]
METeOR identifier:	406091
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The type of service activity for which a client may seek support, or have provided to them, or be referred for, as represented by a code.
Data Element Concept:	Client—service activity type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	String
Format:	N[N]
Maximum character length:	2

Permissible values:

Value	Meaning
Housing/accommodation	
1	Short term or emergency accommodation
2	Medium term /Transitional housing
3	Long term housing
4	Assistance to sustain tenancy or prevent tenancy failure or eviction
5	Assistance to prevent foreclosures or for mortgage arrears
General assistance	
6	Assertive outreach
7	Assistance to obtain/maintain government allowance
8	Employment assistance
9	Training assistance
10	Educational assistance

11	Financial information
12	Material aid/brokerage
13	Assistance for incest/sexual assault
14	Assistance for domestic/family violence
15	Family/relationship assistance
16	Assistance for trauma
17	Assistance with challenging social/behavioural problems
18	Living skills/personal development
19	Legal information
20	Court support
21	Advice/information
22	Retrieval/storage/removal of personal belongings
23	Advocacy/liaison on behalf of client
24	School liaison
25	Child care
26	Structured play/skills development
27	Child contact and residence arrangements
28	Meals
29	Laundry/shower facilities
30	Recreation
31	Transport
32	Other basic assistance
Specialised services	
33	Child protection services
34	Parenting skills education
35	Child specific specialist counselling services
36	Psychological services
37	Psychiatric services
38	Mental health services
39	Pregnancy assistance

40	Family planning support
41	Physical disability services
42	Intellectual disability services
43	Health/medical services
44	Professional legal services
45	Financial advice and counselling
46	Counselling for problem gambling
47	Drug/alcohol counselling
48	Specialist counselling services
49	Interpreter services
50	Assistance with immigration services
51	Culturally specific services
52	Assistance to connect culturally
53	Other specialised service

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Data element attributes

Collection and usage attributes

Guide for use: This data element is used in combination with the data element Client—service activity outcome, code N, to ensure that the outcome is captured for any or all of the possible service activities available.

Relational attributes

Related metadata references: See also Client—needs assessment service activity outcome, code N Housing assistance, Standard 23/08/2010, Homelessness, Standard 23/08/2010

See also Client—referral arranged, homelessness activity type code N[N] Housing assistance, Standard 01/05/2013, Homelessness, Standard 01/05/2013

Unstructured address line

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Address—unstructured address line, text X[(50)]
Synonymous names:	Overseas address line
METeOR identifier:	430158
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Tasmanian Health, Draft 12/09/2012
Definition:	A description of an address, written in an unstructured address line format, as represented by text.
Data Element Concept:	Address—unstructured address line

Value domain attributes

Representational attributes

Representation class:	Text
Data type:	String
Format:	X[(50)]
Maximum character length:	50

Data element attributes

Collection and usage attributes

Guide for use:	Where there is a need to transfer an Australian address that does not conform with the commonly used address format, the unstructured address lines may be used. These data elements should not be used except when it is impossible to use the other more structured address data elements.

Example
Cabin 44 Block 7 (Unstructured Address Line 1)
HMAS Watson (Unstructured Address Line 2)
Watsons Bay Wharf (Unstructured Address Line 3)
WATSONS BAY NSW 2030 (Unstructured Address Line 4)

Overseas addresses have many formats. To accommodate this the use of unstructured lines of detail are used. While 4 lines have been provided for overseas address details, not all lines need to be used.

Overseas addresses may follow different formats to that of Australian addresses.
Common differences are:
- Street name preceding street number
- Postcode format

- Postcode preceding locality name

Example:
32, Kasumigaseki 1 Chome (Overseas Address Line 1)
Chiyoda-ku (Overseas Address Line 2)
TOKYO 100-90 (Overseas Address Line 3)
JAPAN (Country name. Note: for client data interchange this standard uses the country code)

Collection methods:	Unstructured address may be repeated up to 4 lines.
	While 4 lines have been provided for unstructured Australian address details, not all lines need to be used.
	Where there is an overseas address the country name code becomes mandatory.
	Unstructured address lines, when used, should contain the entire address.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Implementation in Data Set Specifications:	[Community housing and Indigenous community housing service provider organisation address details cluster](#) Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> The unstructured address line may be used, if the service provider address does not easily conform to the standard structure.

[Community housing dwelling address details cluster](#) Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> The unstructured address line may be used, if the dwelling address does not easily conform to the standard structure.

[Indigenous community housing dwelling address details cluster](#) Housing assistance, Standard 01/05/2013

> *Conditional obligation:*
> The unstructured address line may be used, if the dwelling address does not easily conform to the standard structure.

Untenantable vacancies

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—number of untenantable vacancies, N[NN]
METeOR identifier:	480194
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of vacancies in a dwelling due to the dwelling being in a unsuitable state of repair or condition for a tenant.
Data Element Concept:	Dwelling—number of untenantable vacancies

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Number
Format:	N[NN]
Maximum character length:	3
Supplementary values:	

Value	Meaning
999	Not stated/inadequately described.

Data element attributes

Relational attributes

Related metadata references:	See also Dwelling—number of tenantable vacancies, N[NN] Housing assistance, Standard 01/05/2013
Implementation in Data Set Specifications:	Dwelling file cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
This refers to the number of untenantable vacancies as at 30 June of the collection year. Code "U" = Unknown should be mapped to Code "999" = Not stated/inadequately described.

Urgency of requested assistance

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—urgency of requested assistance, time period code N
METeOR identifier:	400421
Registration status:	Community Services, Standard 17/11/2010 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	The time period within which a person requires the assistance which has been requested, as represented by a code.
Context:	Provides an indication of the urgency of need for people requesting services.
Data Element Concept:	Person—urgency of requested assistance

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	Within 24 hours
	2	Between 24 and 48 hours
	3	In 3-4 days
	4	In 5-6 days
	5	In 7-14 days
	6	In more than two weeks
	7	Don't know/not sure
Supplementary values:	9	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Guide for use:	If a person does not know or is unsure as to when they may need assistance select the code 7 'Don't know/unsure'. Immediately is covered in code 1 'Within 24 hours'.
Collection methods:	The permissible values for this data element are used to form the response categories to the question: 'How long is it until you need assistance from this agency?'

Relational attributes

Implementation in Data Set Specifications:

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

> *Implementation start date:* 01/07/2013
>
> *Implementation end date:* 30/06/2014
>
> *Conditional obligation:*
> In the Specialist Homelessness Services NMDS, this data element is only collected for 'turnaways'. Turnaways are people who have not received the requested services or assessment.
>
> *DSS specific information:*
> This collection records a response of Don't know (CODE 99), which is equivalent to the code Don't know/Not sure (CODE 7) in the Standard.

Vacancy end date

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—vacancy end date, DDMMYYYY
METeOR identifier:	474746
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The date a tenancy agreement for a dwelling commences, thereby ending a period of vacancy, expressed as DDMMYYYY.
Data Element Concept:	Dwelling—vacancy end date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use:	In housing collections the vacancy start and end dates are used to measure the average time taken for tenantable vacant stock to be occupied by a tenant. The vacancy end date is the day that the next household starts their tenancy in the dwelling (i.e. equal to dt_start on the household file). However, if one household's tenancy ends and another household's tenancy starts in the same dwelling on the same day, the vacancy start date should be set equal to the date the previous household ended their tenancy, (i.e. equal to dt_end of the previous household on the household file. Such a vacancy episode has a duration of zero days).

Relational attributes

Related metadata references:	See also Dwelling—vacancy start date, DDMMYYYY Housing assistance, Standard 01/05/2013
Implementation in Data Set Specifications:	Dwelling history (housing assistance) cluster Housing assistance, Standard 01/05/2013

Vacancy reason

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—vacancy reason, code N.N
METeOR identifier:	478921
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The reason a dwelling is untenanted, as represented by a code.
Data Element Concept:	Dwelling—vacancy reason

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N.N
Maximum character length:	2

Permissible values:

Value	Meaning
1.1	Dwellings that are available to rent through normal processes (including dwellings that are undergoing normal maintenance)
1.2	Dwellings that are newly constructed, or purchased from when the certificate of occupancy was completed, or the keys were received
1.3	Dwellings that have undergone major redevelopment work from when the certificate of occupancy was completed or the keys were received
1.4	Dwellings that are considered hard-to-let
1.5	Dwellings that are vacant because of other or unknown reasons
2.1	Dwellings newly constructed, or purchased prior to the issue of the certificate of occupancy, or the receipt of keys
2.2	Dwellings undergoing major redevelopment work prior to the certificate of occupancy being completed, or the keys being received (e.g. the time during which redevelopment work occurred)
2.3	Dwellings that are offline or not available to rent through normal processes due to dwelling condition (e.g. uninhabitable condition and still

waiting for repair)

	2.4	Dwellings that are offline or not available to rent through normal processes due to dwelling management (e.g. hold for sale, transfer or other management purpose)
	2.5	Dwellings for which there is no suitable applicant
	2.6	Dwellings that are excluded because of other or unknown reasons

Data element attributes

Source and reference attributes

Steward: Housing and Homelessness Performance Reporting Working Group

Origin: Australian Institute of Health and Welfare (AIHW). Public rental housing and State owned and managed Indigenous Housing (SOMIH) national data collection: processing manual 2010-2011. Canberra: AIHW.

Relational attributes

Implementation in Data Set Specifications: Dwelling history (housing assistance) cluster Housing assistance, Standard 01/05/2013

Vacancy start date

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—vacancy start date, DDMMYYYY
METeOR identifier:	473940
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The start date of a dwelling vacancy period, which begins on the date that the previous tenancy agreement ends, expressed as DDMMYYYY.
Data Element Concept:	Dwelling—vacancy start date

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	DDMMYYYY
Maximum character length:	8

Data element attributes

Collection and usage attributes

Guide for use: In housing collections, the vacancy start and end dates are used to measure the average time taken for tenantable vacant stock to be occupied by a tenant. The vacancy start date is generally the day after the previous household has ended their tenancy, (i.e. equal to dt_end on the household file). However, if one household's tenancy ends and another household's tenancy starts in the same dwelling on the same day, the vacancy start date should be set equal to the date the previous household ended their tenancy, (i.e. equal to dt_end of the previous household on the household file. Such a vacancy episode has a duration of zero days.)

Relational attributes

Related metadata references: See also Dwelling—vacancy end date, DDMMYYYY Housing assistance, Standard 01/05/2013

Implementation in Data Set Specifications: Dwelling history (housing assistance) cluster Housing assistance, Standard 01/05/2013

Vacant days

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Dwelling—number of days vacant, total N[NNN]
METeOR identifier:	459071
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The total number of days a dwelling is untenanted.
Data Element Concept:	Dwelling—number of days vacant

Value domain attributes

Representational attributes

Representation class:	Total
Data type:	Number
Format:	N[NNN]
Maximum character length:	4
Unit of measure:	Day

Data element attributes

Collection and usage attributes

Guide for use:	In housing assistance a vacancy episode occurs when a dwelling is untenanted, but is available to be tenanted. The number of days in each vacancy episode is calculated by subtracting the date the dwelling was last occupied from the date the dwelling was first vacated. The vacancy start date is generally the day after the previous household has ended their tenancy, i.e. equal to *Dwelling – vacancy start date, DDMMYYYY* on the Household (housing assistance) cluster. The vacancy end date is the day that the next household starts their tenancy in the dwelling, i.e. equal to *Dwelling – vacancy end date, DDMMYYYY* of the previous household.

Source and reference attributes

Steward:	Housing and Homelessness Performance Reporting Working Group
Origin:	Australian Institute of Health and Welfare (AIHW). Public rental housing and SOMIH national data collection: processing manual 2009-2010. Canberra: AIHW.

Relational attributes

Implementation in Data Set Specifications:	[Dwelling history (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

Waitlist applicant type

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Waitlist applicant—applicant type, code N
METeOR identifier:	270331
Registration status:	Housing assistance, Standard 01/03/2005
Definition:	The type of applicant household seeking assistance for rental housing, as represented by a code.
Data Element Concept:	Waitlist applicant—applicant type

Value domain attributes

Representational attributes

Representation class:	Code
Data type:	Number
Format:	N
Maximum character length:	1

Permissible values:	Value	Meaning
	1	New applicant/household
	2	Transfer applicant/household
	3	Other
Supplementary values:	9	Not stated/inadequately described

Data element attributes

Collection and usage attributes

Guide for use:	The waiting list population refers to applicants who are still:

- residing in the state of application;
- eligible for assistance; and
- wishing to pursue their application.

Potential applicants still awaiting eligibility assessment are excluded.

Collection methods:	Households that were waitlist applicant type 'transfer applicant/household' and received public housing assistance for that financial year should be counted. This includes households that wish to transfer to another dwelling for reasons other than applying for assistance different from what they currently receive.

Include applicants who have been assisted by another program such as temporary or crisis accommodation while

waiting for public housing assistance.

Mutual exchanges and same address transfers are excluded from the count of total number of applicant households on the waiting list.

In the public rental housing and state owned and managed Indigenous housing data collections this metadata item is measured over a financial year.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee
Origin:	CSHA Public rental housing data manual 2001-02

Relational attributes

Related metadata references:	Supersedes Waitlist applicant type, version 2, DE, NHADD, NHDAMG, Superseded 01/03/2005.pdf (15.0 KB)

Waitlist application indicator

Identifying and definitional attributes

Metadata item type: Data Element

Technical name: Household—application allocation indicator, yes/no code N

METeOR identifier: 444367

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator of whether a household's application for services remains on a waitlist, or has been removed from a waitlist due to the allocation of services, as represented by a code.

Data Element Concept: Household—application allocation indicator

Value domain attributes

Representational attributes

Representation class: Code

Data type: Number

Format: N

Maximum character length: 1

Permissible values:

Value	Meaning
1	Yes
2	No

Supplementary values: 9   Not stated/inadequately described

Collection and usage attributes

Guide for use: CODE 9   Not stated/ inadequately described
                               This code is not for use in primary data collections.

Data element attributes

Collection and usage attributes

Guide for use: **CODE 1   YES**
                               Record CODE 1 if the application has been removed from the waitlist, as a result of the household being allocated services. Allocation of services does not necessarily mean the service has been received by the household, however it means the household will receive the service.
                               CODE 2   NO
                               Record CODE 2 if the application remains on the waitlist. Households on the waiting list have not been allocated services.
                               CODE 9   Not stated/inadequately described
                               Record if the status of the application is not

stated/inadequately described.

Relational attributes

Implementation in Data Set Specifications: [Waitlist (housing assistance) cluster](#) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> In the public rental housing cluster, code 1 (yes) = (A) Allocated (i.e. rental housing assistance has been allocated) and code 2 (no) = (W) Waiting (i.e. applicant is still waiting for rental housing assistance to be allocated), and code 9 = (U) Unknown (i.e. application status is unknown).

Waitlist identifier

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Waitlist applicant—waitlist applicant identifier, X[X(14)]
METeOR identifier:	302685
Registration status:	Housing assistance, Standard 10/02/2006
Definition:	A unique identifier for an applicant household on the waitlist of a housing assistance agency.
Data Element Concept:	Waitlist applicant—waitlist applicant identifier

Value domain attributes

Representational attributes

Representation class:	Identifier
Data type:	String
Format:	X[X(14)]
Maximum character length:	15

Data element attributes

Collection and usage attributes

Collection methods:	For each separate service episode a separate waitlist identifier is usually recorded. Same address transfers, mutual exchanges, and succession of tenancy of dwellings are not considered separate episodes of assistance.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee
Origin:	CSHA Public rental housing data manual 2001-02

Relational attributes

Implementation in Data Set Specifications:	Household (housing assistance) cluster Housing assistance, Standard 01/05/2013
	Waitlist (housing assistance) cluster Housing assistance, Standard 01/05/2013

Year of arrival in Australia

Identifying and definitional attributes

Metadata item type:	Data Element
Technical name:	Person—year of first arrival in Australia, date YYYY
METeOR identifier:	269929
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Health, Standard 04/05/2005
	Homelessness, Standard 23/08/2010
Definition:	The year a person (born outside of Australia) first arrived in Australia, from another country, with the intention of staying in Australia for one year or more.
Data Element Concept:	Person—year of first arrival in Australia

Value domain attributes

Representational attributes

Representation class:	Date
Data type:	Date/Time
Format:	YYYY
Maximum character length:	4

Data element attributes

Collection and usage attributes

Collection methods:	Actual year of arrival in Australia.

Recommended question:

In what year did you/the person first arrive in Australia to live here for one year or more?

(Write in the calendar year of arrival or mark the box if here less than one year)

Calendar year of arrival

Will be here less than one year

It is anticipated that for the majority of people their response to the question will be the year of their only arrival in Australia. However, some respondents may have multiple arrivals in Australia. To deal with these cases in self-enumerated collections, an instruction such as 'Please indicate the year of first arrival only' should be included with the question.

While agencies are encouraged to use the recommended question described above, it is acknowledged that this is not always possible in practice. For example, where the data collection is a by-product of the provision of a health or

community service, the information may be ascertained using different means. However, the recommended question should be used wherever practically possible.

Source and reference attributes

Origin: The Australian Bureau of Statistics Standard for Year of Arrival in Australia. (last viewed 05/12/2006)

Reference documents: The ABS standard for Year of arrival in Australia appears on the ABS website http://www.abs.gov.au/AUSSTATS/abs@.nsf/Latestproducts/ 4AD888364A44E87DCA25697E0018FE4C?opendocument select Other ABS Statistical Standards/Standards for Social, Labour and Demographic Variables/Cultural Diversity Variable.

Relational attributes

Related metadata references: Supersedes Year of arrival in Australia, version 2, DE, NCSDD, NCSIMG, Superseded 01/03/2005.pdf (15.5 KB)

Implementation in Data Set Specifications: Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this Data Element is ascertained for all clients who have indicated that their Country of Birth is not Australia.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at the date of presentation.

The supplementary code Don't know (Code 9999) is used to process client data if a valid year of arrival is not provided.

Data set specifications

Administrator net recurrent cost cluster

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 494445

Registration status: Housing assistance, Standard 01/05/2013

DSS type: Data Element Cluster

Scope: This cluster describes the net recurrent expenditure a housing **administrator** incurs through the provision of community housing programs. Net recurrent expenditure includes both administration and operational costs.

Collection and usage attributes

Guide for use: Exclude:

- Administrator net recurrent costs should exclude all costs expended by community housing providers
- Administrator costs associated with tenancy (rental) units that fall outside of the scope of the collection
- Administrative costs directly attributable to capital acquisitions, depreciation and amortisation.

Relational attributes

Implementation in Data Set Specifications: [Mainstream community housing 2011-12](#) Housing assistance, Standard 01/05/2013

> *Implementation start date:* 01/07/2011
>
> *Implementation end date:* 30/06/2012

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	[Net recurrent administration expenditure](#)	Mandatory	1
-	[Net recurrent operational expenditure](#)	Mandatory	1

Community housing and Indigenous community housing service provider organisation address details cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	497755
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	The Community housing and Indigenous community housing address details cluster is used to collect information pertaining to the address of the service providers in the Community Housing DSS and the Indigenous Community Housing DSS.

The fields to be reported for address are:

- Address—road number 1, road number X[6]
- Address—road name, text X[45]
- Address—road type, code AA[AA]
- Address—suburb/town/locality name, text X[46]
- Address—Australian postcode, code (Postcode datafile) {NNNN}
- Service provider organisation—Australian state/territory identifier, code N.

All other data elements are to be reported if that data element is a component of the address of the service provider organisation.

Where the given address is a P.O. Box or G.P.O. Box, the road number, road name, and road type should be replaced with the following items:

- Address—postal delivery service type identifier, code AA[A(9)]
- Address—postal delivery number, identifier [X(11)].

The unstructured address line may be used, if the service provider address does not easily conform to the standard.

Relational attributes

Implementation in Data Set Specifications:	[Organisation file cluster (Indigenous community housing)](#) Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> The data elements in this cluster provide a detailed description of the individual components used to create a dwelling address as described by AS4590. This cluster enables the collection of street name, street number, suburb, postcode and state/territory identifier.
>
> Additional items have been provided to describe other

common aspects of address, such as building or complex name, post office boxes etc., if required.

This collection collected address information in an alternative manner, with a single 40 character alphanumeric field.

[Service provider organisation cluster (Mainstream community housing)](#) Housing assistance, Standard 01/05/2013

DSS specific information:
The data elements in this cluster provide a detailed description of the individual components used to create an address as described by AS 4590—2006 Interchange of client information standard.

The collection records address information in an alternative manner, as follows:

- Dwelling address (concatenated number and street name) - 40 character alphanumeric field
- Dwelling suburb -40 character alphanumeric
- Postcode - 4 character numeric and unknown postcodes are recorded as "U".

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	[Address site name](#)	Conditional	1
-	[Australian postcode (address)](#)	Mandatory	1
-	[Australian state/territory identifier (service provider organisation)](#)	Mandatory	1
-	[Complex road name](#)	Conditional	1
-	[Complex road number 1](#)	Conditional	1
-	[Complex road number 2](#)	Conditional	1
-	[Complex road type](#)	Conditional	1
-	[Level number identifier](#)	Conditional	1
-	[Lot number](#)	Conditional	1
-	[Physical address indicator](#)	Mandatory	1
-	[Postal delivery number](#)	Conditional	1
-	[Postal delivery service type identifier](#)	Conditional	1
-	[Road name](#)	Mandatory	1
-	[Road number 1](#)	Mandatory	1
-	[Road number 2](#)	Conditional	1
-	[Road type](#)	Mandatory	1
-	[Secondary complex name](#)	Conditional	1

Community housing dwelling address details cluster

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 497772

Registration status: Housing assistance, Standard 01/05/2013

DSS type: Data Element Cluster

Scope: The Community housing address details cluster is used to collect information pertaining to the address of dwellings included in the Community Housing DSS.

The fields to be reported for address are:

- Address—road number 1, road number X[6]
- Address—road name, text X[45]
- Address—road type, code AA[AA]
- Address—suburb/town/locality name, text X[46]
- Address—Australian postcode, code (Postcode datafile) {NNNN}
- Dwelling—Australian state/territory identifier, code AA[A]

All other data elements are to be reported if that data element is a component of the address of the dwelling. The unstructured address line may be used, if the dwelling address does not easily conform to the standard.

Relational attributes

Implementation in Data Set Specifications: [Dwelling file cluster (Mainstream community housing)](#)
Housing assistance, Standard 01/05/2013

> *DSS specific information:*
> The data elements in this cluster provide a detailed description of the individual components used to create a dwelling address as described by AS4590.
>
> The collection records address information in an alternative manner, as follows:
>
> - Dwelling address (concatenated number and street name) - 40 character alphanumeric field
> - Dwelling suburb -15 character alphanumeric
> - Postcode - 4 character numeric and unknown postcodes are recorded as "U".

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	[Address site name](#)	Conditional	1

-	[Australian postcode (address)](#)	Mandatory	1
-	[Complex road name](#)	Conditional	1
-	[Complex road number 1](#)	Conditional	1
-	[Complex road number 2](#)	Conditional	1
-	[Complex road type](#)	Conditional	1
-	[Level number identifier](#)	Conditional	1
-	[Road name](#)	Mandatory	1
-	[Road number 1](#)	Mandatory	1
-	[Road number 2](#)	Conditional	1
-	[Road type](#)	Mandatory	1
-	[Secondary complex name](#)	Conditional	1
-	[Sub-dwelling unit number](#)	Conditional	1
-	[Suburb/town/locality name within address](#)	Mandatory	1
-	[Unstructured address line](#)	Conditional	1

Community housing waiting list cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	480130
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	These items are used in combination to ascertain:

- the number of applicants on a community organisation managed waiting list
- the number of new applicants community organisation managed waiting list who were deemed to be in greatest need of priority access to services.

Relational attributes

Implementation in Data Set Specifications:

Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

Conditional obligation:
This cluster is conditional on whether the organisation is listed on a jurisdictional common waitlist. If an organisation is on a common waitlist the jurisdiction will supply wait list information on their behalf. If an organisation is not on a common waitlist then they are required to supply their wait list information.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Greatest need indicator	Mandatory	1
-	Housing assistance application type	Mandatory	1
-	Number of applicants on waiting list	Mandatory	2

Dwelling (housing assistance) cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	459147
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	The Dwelling cluster describes data on all occupied and vacant dwellings that are managed by the public rental housing and State owned and managed Indigenous housing (SOMIH) programs at 30 June. One record should be provided for each dwelling.

Include:

- Dwellings headleased from private market or other programs and managed by the jurisdiction.

Exclude:

- Dwellings no longer under the administration of the property manager/agent at 30 June
- Dwellings not yet available to the property manager/agency at 30 June, such as those still under construction or being purchased
- Dwellings owned but not administered by the jurisdiction (e.g. leased to other program areas and not administered by state housing authority).

Collection and usage attributes

Collection methods:	Data qualifications:

- Bedsits are to be reported as 1 bedroom AND counted as 1 bedroom for performance indicator calculations
- Occupied dwellings can be tenantable or untenantable
- Dwellings undergoing major redevelopment should be coded as 2 No and DEVSTAT should be set to 1 Yes.

Comments:	Refer to the collection period of the data set to determine the reference year for this cluster.

Source and reference attributes

Steward:	Housing and Homelessness Performance Reporting Working Group
Origin:	Australian Institute of Health and Welfare (AIHW). Public rental housing and SOMIH national data collection: processing manual 2010-2011. Canberra: AIHW.

Relational attributes

Implementation in Data Set	[Public rental housing DSS 2011-12](#) Housing assistance,

Specifications: Standard 01/05/2013

   Implementation start date: 01/07/2011

   Implementation end date: 30/06/2012

State owned and managed Indigenous housing (SOMIH) DSS 2011-12 Housing assistance, Standard 01/05/2013

   Implementation start date: 01/07/2011

   Implementation end date: 30/06/2012

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Australian postcode (address)	Mandatory	1
-	Dwelling Australian state/territory identifier	Mandatory	1
-	Dwelling identifier	Mandatory	1
-	Dwelling occupancy status	Mandatory	1
-	Dwelling redevelopment indicator	Mandatory	1
-	Dwelling structure	Mandatory	1
-	Dwelling tenantability status	Mandatory	1
-	Housing program type (public housing/SOMIH)	Mandatory	1
-	Market rent weekly value	Mandatory	1
-	Number of bedrooms	Mandatory	1

Dwelling file cluster (Indigenous community housing)

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 498635

Registration status: Housing assistance, Standard 01/05/2013

DSS type: Data Element Cluster

Scope: Indigenous community housing (ICH) for the purpose of this collection includes dwellings:

- managed by Indigenous Community Housing Organisations (ICHOs) who received funding both in the current and/or previous financial years; and
- targeted to Indigenous people.

A principle of the ICHO must be to provide medium- to long-term housing tenure to tenants.

This collection excludes dwellings managed under:

- mainstream community housing (i.e. not managed by an ICHO)
- public rental housing
- state owned and managed Indigenous housing (SOMIH)
- the Crisis Accommodation Program (CAP).

Collection and usage attributes

Statistical unit: [Dwellings](#) and [Households](#)

Collection methods: Commonwealth, state and territory governments provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.

Relational attributes

Implementation in Data Set Specifications: [Indigenous community housing 2011-12](#) Housing assistance, Standard 01/05/2013

> *Implementation start date:* 01/07/2011
>
> *Implementation end date:* 30/06/2012

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	[Indigenous community housing dwelling address details cluster](#)	Mandatory	1
-	[Indigenous community housing dwelling occupancy status cluster](#)	Mandatory	1
-	[Dwelling identifier](#)	Mandatory	1
-	[Dwelling occupancy status](#)	Mandatory	1

-	Dwelling permanency status	Mandatory	1
-	Dwelling tenancy management status	Mandatory	1
-	Dwelling tenantability status	Mandatory	1
-	Number of bedrooms	Mandatory	1
-	Number of households	Mandatory	1
-	Number of occupants	Mandatory	1
-	Organisation identifier	Mandatory	1

Dwelling file cluster (Mainstream community housing)

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	498690
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	This file captures information about dwellings provided for low to moderate income or special needs households. These dwellings are managed by community-based organisations that have received capital or recurrent subsidy from government. Community housing models vary across jurisdictions, and the housing stock may be owned by a variety of groups including government.

Collection and usage attributes

Statistical unit:	Dwelling, **Tenancy rental unit** and Households
Collection methods:	Data is collected via a survey of community housing providers and forwarded to state or territory housing authorities.
	State and territory housing authorities provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.

Relational attributes

Implementation in Data Set Specifications:	Mainstream community housing 2011-12 Housing assistance, Standard 01/05/2013
	Implementation start date: 01/07/2011
	Implementation end date: 30/06/2012

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Community housing dwelling address details cluster	Mandatory	1
-	Boarding house unit indicator	Conditional	1
-	Community housing program type	Mandatory	1
-	Dwelling Australian state/territory identifier	Mandatory	1
-	Dwelling identifier	Mandatory	1
-	Dwelling structure	Mandatory	1
-	Number of bedrooms	Mandatory	1
-	Number of tenancies	Mandatory	1
-	Number of tenancies at full capacity	Mandatory	1
-	Organisation identifier	Mandatory	1

-	[Tenantable vacancies](#)	Mandatory	1
-	[Untenantable vacancies](#)	Mandatory	1

Dwelling history (housing assistance) cluster

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 478915

Registration status: Housing assistance, Standard 01/05/2013

DSS type: Data Element Cluster

Scope: The Dwelling history cluster describes one record for each vacancy episode during the financial year for dwellings that are occupied or vacant at 30 June, and are managed by the public rental housing and State owned and managed Indigenous housing (SOMIH) programs.

Include:

- Vacancy episodes from the date the certificate of occupancy was completed for newly constructed dwellings or the date when the keys were received for newly purchased dwellings

- Vacancy episodes of **dwellings headleased from private market** or other programs used to house public rental housing and SOMIH households and managed by the jurisdiction.

Exclude:

- Vacancy episodes of dwellings earmarked for demolition, sale or cancellation, unless subsequently re-tenanted

- Dwellings owned but not administered by the jurisdiction (e.g. leased to other program areas and not administered by state housing authority).

Collection and usage attributes

Collection methods: Data qualifications:

- Where a dwelling has had a period of vacancy during with more than one vacancy reason the vacancy should be recorded as follows: if a dwelling's vacancy has both 'available to let' (vacancy reason code 1.X) and 'not available to let' (vacancy reason code 2.X) periods it should be recorded as multiple vacancy episodes with the new episode starting each time the reason changes from 1.X to 2.X; if a dwelling's vacancy has multiple contiguous 'available to let' reason periods then they should be recorded as a single vacancy, reporting the vacancy reason as the one that was applicable for the greatest number of days; and if a dwelling's vacancy has multiple contiguous 'not available to let' reason periods then they should be recorded as a single vacancy, reporting the vacancy reason as the one that was applicable for the greatest number of days

- Vacancy start date is generally the day after the previous household has ended their tenancy, i.e. equal to dt_end on the household file. Vacancy end date is the day that the next household starts their tenancy in the dwelling, i.e. equal to dt_start on the household file. However, if one household's tenancy ends and another household's tenancy starts in the same dwelling on the same day, the vacancy start date should be set equal to the date the previous household ended their tenancy, i.e. equal to dt_end of the previous household on the household file. (Such a vacancy episode has duration 0 days)
- The following formula should be used to calculate the number of vacant days: VACDAYS = (VACEND - VACSTART)
- Dwellings still vacant at 30 June of the current financial year are excluded from P10 calculations. However, jurisdictions must assign a value to VAC_DDV (vacancy reason) for EVERY vacancy episode, both ongoing and non-ongoing.

Comments:	Refer to the collection period of the data set to determine the reference year for this cluster.

Note: The data items VACRSN, VADCESC and VACTYPE have been removed and replaced by a new variable VAC_DDV which is populated with a standard set of vacancy reason codes (see Dwelling—vacancy reason, code N.N).

As a result of this change the following data elements from the Public Housing 2009-10 DSS and SOMIH 2009-10 DSS have been discontinued.

- Dwelling—vacancy reason (jurisdiction), text [X(70)]
- Dwelling—vacancy reason (jurisdiction), identifier XXXXXX
- Dwelling—normal vacancy indicator, yes/no code N

Source and reference attributes

Steward:	Housing and Homelessness Performance Reporting Working Group
Origin:	Australian Institute of Health and Welfare (AIHW). Public rental housing and SOMIH national data collection: processing manual 2010-2011. Canberra: AIHW.

Relational attributes

Implementation in Data Set Specifications:	Public rental housing DSS 2011-12 Housing assistance, Standard 01/05/2013

> *Implementation start date:* 01/07/2011
>
> *Implementation end date:* 30/06/2012

State owned and managed Indigenous housing (SOMIH) DSS

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Dwelling Australian state/territory identifier	Mandatory	1
-	Dwelling identifier	Mandatory	1
-	Housing program type (public housing/SOMIH)	Mandatory	1
-	Vacancy end date	Mandatory	1
-	Vacancy reason	Mandatory	1
-	Vacancy start date	Mandatory	1
-	Vacant days	Mandatory	1

Home purchase assistance DSS 2011-12

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	480487
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Set Specification (DSS)
Scope:	Home purchase assistance for the purpose of this collection relates to the provision of financial assistance to households to improve their access to home ownership.

Includes:

- direct lending (including government loans, shared equity loans and bridging loans)
- deposit assistance
- interest rate assistance
- mortgage relief
- other assistance grants.

Excludes:

- non-financial assistance, e.g. home purchase advisory and counselling services
- home renovation/maintenance services
- sale to tenant programs
- any assistance that does not directly facilitate the purchase of a home.

Any household that had monies outstanding on repayable home purchase assistance provided in a previous period at the commencement of the 2011-12 financial year are within the scope of this collection.

Any households that received transfers of home purchase assistance in the 2011-12 financial year are within the scope of this collection.

Households that received transfers of home purchase assistance in the 2011-12 financial year are those that commenced receiving home purchase assistance in the 2011-12 financial year and those that commenced receiving ongoing home purchase assistance in a previous financial year and continued to receive that assistance in the 2011-12 financial year.

Collection and usage attributes

Statistical unit:	Households
Collection methods:	**Include:**

- households that received transfers of assistance in the 2011-12 financial year

- household that had monies outstanding on repayable assistance provided in a previous period at the commencement of the 2011-12 financial year.

Include:

The value of assistance provided to a household during the 2011–12 financial year for:

- all households who commenced receiving assistance for the year ending 30 June 2012 regardless of the form of assistance (i.e. whether assistance is one-off, ongoing, repayable or non-repayable)
- all households who commenced receiving an ongoing form of assistance in a previous financial year (i.e. prior to 1 July 2011) and they continued to receive this assistance from 1 July 2011.

Exclude:

- Related administrative and operational costs associated with providing the home purchase assistance
- The value of assistance provided to a household prior to 1 July 2011 (i.e. for households continuing to receive ongoing forms of assistance that commenced prior to 1 July 2011)
- The value of outstanding repayable monies where a repayable form of assistance was provided prior to 1 July 2011 and outstanding monies had not been repaid by 30 June 2011 (i.e. report HPA_TYPE, HPA_PAYMENT and HPA_DATE but do not report HPA_AMOUNT).

Data qualifications:

- For those households who commenced receiving assistance in a previous financial year (i.e. prior to 1 July 2011) and they continued to receive this assistance, include only the value of assistance provided for the year ending 30 June 2012 (i.e. disregard the value of assistance provided prior to 1 July 2011)
- For those households who commenced receiving assistance in a previous financial year (i.e. prior to 1 July 2011) and they continued to receive this assistance, report the originating date of the assistance (i.e. the date the household first received the assistance)
- A separate record should be provided for each type of assistance provided to a household
- Households receiving ongoing assistance should be counted once for the financial year only for each program type where assistance was provided — regardless of which financial year assistance commenced
- The main applicant identifier should be the same person identifier that is used by the social housing authority across different housing programs. This field may be used to link home purchase assistance records with corresponding

public rental housing, state owned and managed Indigenous housing, and/or private rent assistance records. If no such identifier exists, this field should be left blank.

Jurisdictions are requested to provide details of all programs of home purchase assistance (financial only) available to households during the 2011-12 reporting period, excluding those specified as outside the scope of the collection, i.e. home renovation/maintenance services and sale to tenant programs. An Excel spreadsheet is provided for this purpose and includes the following fields:

- name of program
- description of program
- eligibility criteria.

Implementation start date:	01/07/2011
Implementation end date:	30/06/2012

Source and reference attributes

Submitting organisation:	AIHW
Steward:	Housing and Homelessness Information Management Group
Origin:	Australian Institute of Health and Welfare, Home purchase assistance data collection 2011-12, Jurisdictional data manual, June 2012.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Amount of assistance received	Mandatory	1
-	Assistance received date	Mandatory	1
-	Australian postcode (address)	Mandatory	1
-	Date of birth	Mandatory	1
-	Dwelling Australian state/territory identifier	Mandatory	1
-	Home purchase assistance payment type	Mandatory	1
-	Home purchase assistance type	Mandatory	1
-	Household identifier	Mandatory	1
-	Household Indigenous status	Mandatory	1
-	Household weekly gross income	Mandatory	1
-	Person ID	Mandatory	1
-	Suburb/town/locality name within address	Mandatory	1

Household (housing assistance) cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	459886
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	The Household cluster describes one record for all households assisted during the financial year, irrespective of whether they are ongoing at 30 June or ceased assistance before 1 July (of the same calendar year).

Records requested:

Include:

- 1 record per *Household – household identifier, X[X(14)]*
- 1 household per rental tenancy unit
- Households residing in **dwellings headleased from private market** or **government programs** used to house public rental housing and State owned and managed Indigenous housing (SOMIH) households and managed by the jurisdiction.

Exclude:

- Households residing in dwellings owned but not administered by the jurisdiction (e.g. leased to other program areas and not administered by state housing authority).

Collection and usage attributes

Statistical unit:	[Dwellings](#) and [Households](#)
Collection methods:	Data qualifications:

- All newly allocated households should have a WAITID and application date if they were waitlisted (i.e., not directly tenanted).
- End date should be blank for any household who ceased assistance after 30 June or for any household who is still receiving assistance at point of extraction.
- Descriptors at 30 June include those households with an end date of 30 June and those with a blank end date.

Comments:	Refer to the collection period of the data set to determine the reference year for this cluster.

Source and reference attributes

Steward:	Housing and Homelessness Information Management Group
Origin:	Australian Institute of Health and Welfare (AIHW). Public

rental housing and SOMIH national data collection: processing manual 2010-2011. Canberra: AIHW

Reference documents: Australian Institute of Health and Welfare (AIHW) 2006. National Housing Assistance Data Dictionary Version 3 (Housing Assistance Data Development Series). AIHW cat. no. HOU 147. Canberra: AIHW

Relational attributes

Implementation in Data Set Specifications: Public rental housing DSS 2011-12 Housing assistance, Standard 01/05/2013

    Implementation start date: 01/07/2011

    Implementation end date: 30/06/2012

    Conditional obligation:
Conditional on the basis of a household tenanting for a public rental housing dwelling during the collection period.

State owned and managed Indigenous housing (SOMIH) DSS 2011-12 Housing assistance, Standard 01/05/2013

    Implementation start date: 01/07/2011

    Implementation end date: 30/06/2012

    Conditional obligation:
Conditional on the basis of a household tenanting a SOMIH dwelling during the collection period.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Application date (household)	Mandatory	1
-	Assessable weekly income	Mandatory	1
-	Disability household	Mandatory	1
-	Dwelling identifier	Mandatory	1
-	Greatest need date	Mandatory	1
-	Greatest need indicator	Mandatory	1
-	Greatest need reason	Mandatory	1
-	Household Australian State/Territory identifier	Mandatory	1
-	Household identifier	Mandatory	1
-	Household Indigenous status	Mandatory	1
-	Household weekly gross income	Mandatory	1
-	Household weekly rebate amount	Mandatory	1
-	Housing program type (public housing/SOMIH)	Mandatory	1
-	Market rent weekly value	Mandatory	1
-	New allocation status	Mandatory	1
-	Number of occupants	Mandatory	1

-	[Rebated household status](#)	Mandatory	1
-	[Rent charged](#)	Mandatory	1
-	[Tenancy end date](#)	Mandatory	1
-	[Tenancy start date](#)	Mandatory	1
-	[Transfer status](#)	Mandatory	1
-	[Waitlist identifier](#)	Mandatory	1

Household file cluster (Indigenous community housing)

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 480535

Registration status: Housing assistance, Standard 01/05/2013

DSS type: Data Element Cluster

Scope: The Household file cluster collects household demographic information and relevant information to link the household to a dwelling and service provider organisation. The household file information is recorded for all occupants of the dwelling.

Indigenous community housing (ICH) collection households, include those living in dwellings:

- managed by Indigenous Community Housing Organisations (ICHO) who received funding both in the current and/or previous financial years; and
- targeted to Indigenous people.

A principle of the ICHO must be to provide medium-term to long-term housing tenure to tenants. This collection excludes households living in dwellings managed under:

- mainstream community housing (i.e. not managed by an ICHO)
- public rental housing
- state owned and managed Indigenous housing (SOMIH)
- the Crisis Accommodation Program (CAP).

Collection and usage attributes

Statistical unit: Dwellings and Households

Collection methods: Commonwealth, state and territory governments provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.

Relational attributes

Implementation in Data Set Specifications: Indigenous community housing 2011-12 Housing assistance, Standard 01/05/2013

  Implementation start date: 01/07/2011

  Implementation end date: 30/06/2012

  Conditional obligation:
  This is conditional on a household occupying the dwelling.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Relationship in household cluster (Indigenous community housing)	Mandatory	1
-	Date of birth	Mandatory	1
-	Dwelling identifier	Mandatory	1
-	Household identifier	Mandatory	1
-	Organisation identifier	Mandatory	1
-	Person ID	Mandatory	1
-	Sex	Mandatory	1

Indigenous community housing 2011-12

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 480513

Registration status: Housing assistance, Standard 01/05/2013

DSS type: Data Set Specification (DSS)

Scope: Indigenous community housing (ICH) for the purpose of this collection includes dwellings:

- managed by Indigenous Community Housing Organisations (ICHO) who received funding both in the current and/or previous financial years
- targeted to Indigenous people.

A principle of the ICHO must be to provide medium- to long-term housing tenure to tenants.

This collection excludes dwellings managed under:

- mainstream community housing (i.e. not managed by an ICHO)
- public rental housing
- state owned and managed Indigenous housing (SOMIH)
- the Crisis Accommodation Program (CAP).

Collection and usage attributes

Statistical unit: [Dwellings](#) and [Households](#)

Collection methods: Commonwealth, state and territory governments provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	[Organisation file cluster (Indigenous community housing)](#)	Mandatory	1
2	[Dwelling file cluster (Indigenous community housing)](#)	Mandatory	1
3	[Household file cluster (Indigenous community housing)](#)	Conditional	1

Indigenous community housing dwelling address details cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	498022
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	The Indigenous community housing address details cluster is used to collect information pertaining to the address of dwellings included in the Indigenous Community Housing DSS.

The fields to be reported for address are:

- Address—road number 1, road number X[6]
- Address—road number 2, road number X[6]
- Address—road name, text X[45]
- Address—road type, code AA[AA]
- Address—lot number, identifier X[XXXXX]
- Address—suburb/town/locality name, text X[46]
- Address—Australian postcode, code (Postcode datafile) {NNNN}
- Address—geocode latitude, decimal degrees XN[N][.N(9)]
- Address—geocode longitude, decimal degrees XN[NN][.N(9)]
- Address—location descriptor, text X[50]
- Dwelling—Australian state/territory identifier, code N
- Dwelling—geographic remoteness, classification (ASGC-RA) N.

The unstructured address line may be used, if the dwelling address does not easily conform to the standard.

Relational attributes

Implementation in Data Set Specifications:	Dwelling file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

DSS specific information:
The data elements in this cluster provide a detailed description of the individual components used to create a dwelling address as described by AS4590. This cluster enables the collection of street name, street number, suburb, postcode and state/territory identifier etc.

Additional items have been provided to describe other common aspects of address, such as building or complex

name, post office boxes etc.

In the Indigenous Community Housing collection, the dwelling address details were collected in an alternative manner:

- House/lot number - 4 numeric characters
- Street name - 40 alphanumeric characters
- Suburb - 15 alphanumeric characters
- Postcode - 4 numeric characters. Unknown values recorded as "U"
- Dwelling Longitude - 15 alphanumeric characters. Unknown values recorded as "U"
- Dwelling Latitude - 15 alphanumeric characters. Unknown values recorded as "U"
- Dwelling remoteness - ASCG code set and Unknown values recorded as "U"
- Dwelling other (location) - 40 alphanumeric characters.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Australian postcode (address)	Mandatory	1
-	Dwelling Australian state/territory identifier	Mandatory	1
-	Geocode latitude decimal degrees	Mandatory	1
-	Geocode longitude decimal degrees	Mandatory	1
-	Geographic remoteness	Mandatory	1
-	Location descriptor	Conditional	1
-	Lot number	Conditional	1
-	Road name	Mandatory	1
-	Road number 1	Mandatory	1
-	Road number 2	Conditional	1
-	Road type	Mandatory	1
-	Suburb/town/locality name within address	Mandatory	1
-	Unstructured address line	Conditional	1

Indigenous community housing dwelling occupancy status cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	494607
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	In the Indigenous Community Housing collection this item is used to measure the number of dwellings that are currently occupied, available to be tenanted and those in need of maintenance or repairs.

Collection and usage attributes

Collection methods:	The current standards for dwelling occupancy and tenantability status have been added to this data set, to align the Indigenous community housing collection with other housing collections.
	The Indigenous Housing collection does not collect all concepts described in the standard data elements for occupancy and tenantability (i.e. does not collect whether a dwelling is tenantable). Alternate code values are also used by the collection, which differ from the METeOR standards.
	The following table shows the codes and labels collected for the Indigenous Community Housing Collection (ICH), against the mappable METeOR standard values:

METeOR standard code	METeOR standard label	ICH Code	ICH Label
Occupancy standard			
1	Occupied	1	Occupied
2	Unoccupied	0	Unoccupied
Tenantability standard			
1	Tenantable	-	-
2	Untenantable	2	Untenantable
Supplementary values (applicable to both standards)			
9	Not stated/inadequately described	U	Unknown

Code 1. Occupied - A household has a formal tenancy agreement for a particular dwelling. Occupied dwellings include any structures that people actually live in regardless of its intended purpose. The structure may or may not be tenantable.

Code 2. Untenantable - Record if the dwelling is not tenantable. An untenantable dwelling does not meet the required minimum level of basic amenity and maintenance.

Code 0. Unoccupied - No formal tenancy agreement exists between a household and a housing provider for a particular dwelling. An unoccupied structure is only a dwelling if it is intended for human residence. The structure may or may not be tenantable. Thus a shed, garage, office, etc. is counted as an occupied dwelling if people are living there, but is not counted as vacant if there are no residents as the purpose of the structure is not for human habitation.

Code U. Unknown - Code if Unknown.

Relational attributes

Implementation in Data Set Specifications: [Dwelling file cluster (Indigenous community housing)](#) Housing assistance, Standard 01/05/2013

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	[Dwelling occupancy status](#)	Mandatory	1
-	[Dwelling tenantability status](#)	Mandatory	1

Mainstream community housing 2011-12

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	480507
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Set Specification (DSS)
Scope:	Community housing is rental housing provided for low to moderate income or special needs households, managed by community-based organisations that have received capital or recurrent subsidy from government. Community housing models vary across jurisdictions, and the housing stock may be owned by a variety of groups including government.

Dwellings are excluded where the tenancy is managed under:

- Public Rental Housing
- the Aboriginal Rental Housing Program state/territory owned and managed Indigenous housing
- the Crisis Accommodation Program.

Collection and usage attributes

Statistical unit:	Dwelling, **Tenancy rental unit** and Households
Collection methods:	Data is collected via a survey of community housing providers and forwarded to state or territory housing authorities.
	State and territory housing authorities provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.
Implementation start date:	01/07/2011
Implementation end date:	30/06/2012

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	Service provider organisation cluster (Mainstream community housing)	Mandatory	1
2	Dwelling file cluster (Mainstream community housing)	Mandatory	1
3	Tenancy/vacancy cluster (Mainstream community housing)	Conditional	1
4	Person file cluster (Mainstream community housing)	Conditional	1
5	Administrator net recurrent cost cluster	Mandatory	1

Organisation file cluster (Indigenous community housing)

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 498620

Registration status: Housing assistance, Standard 01/05/2013

DSS type: Data Element Cluster

Scope: This cluster collects information about service provider organisations that manage Indigenous community housing (ICH) dwellings. Dwellings in the collection include those:

- managed by Indigenous Community Housing Organisations (ICHOs) who received funding both in the current and/or previous financial years
- targeted to Indigenous people.

A principle of the ICHO must be to provide medium-term to long-term housing tenure to tenants. This collection excludes dwellings managed under:

- mainstream community housing (i.e. not managed by an ICHO)
- public rental housing
- state owned and managed Indigenous housing (SOMIH)
- the Crisis Accommodation Program (CAP).

Collection and usage attributes

Statistical unit: Dwellings and Households

Collection methods: Commonwealth, state and territory governments provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.

Relational attributes

Implementation in Data Set Specifications: Indigenous community housing 2011-12 Housing assistance, Standard 01/05/2013

    Implementation start date: 01/07/2011

    Implementation end date: 30/06/2012

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Community housing and Indigenous community housing service provider organisation address details cluster	Mandatory	1
-	Funding status	Mandatory	1
-	Maintenance expenditure	Mandatory	1
-	Organisation identifier	Mandatory	1

-	[Organisation name](#)	Mandatory	1
-	[Organisation tenancy management status](#)	Mandatory	1
-	[Recurrent net expenditure](#)	Mandatory	1
-	[Recurrent total expenditure](#)	Mandatory	1
-	[Total capital expenditure](#)	Mandatory	1
-	[Total household rent collected](#)	Mandatory	1
-	[Total improvised dwellings managed](#)	Mandatory	1
-	[Total permanent dwellings managed](#)	Mandatory	1
-	[Total rent charged](#)	Mandatory	1

Person (housing assistance) cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	459133
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	The Person cluster describes details of all persons who received assistance during the year (ongoing and non-ongoing).

Include:

- 1 record for each person in each Household—household identifier, X[X(14)] (i.e. where persons are attached to two households then there should be two records for that individual)
- Persons in dwellings headleased from private market or other programs and managed by the jurisdiction.

Exclude:

- Persons in households residing in dwellings owned but not administered by the jurisdiction (e.g. leased to other program areas and not administered by state housing authority).

Collection and usage attributes

Statistical unit:	[Dwellings](#) and [Households](#)
Guide for use:	All jurisdictions are asked to supply the single/couple codes in the reference period data extractions. Previously, a household's bedroom requirement has been calculated using the Proxy Occupancy Standard (POS), however under National Affordable Housing Agreement (NAHA) reporting requirements, the match of a dwelling to household size is based on Canadian National Occupancy Standard (CNOS).
	New low income cut–off measures for low income households based on new definition under NAHA.
Collection methods:	Data qualifications:

- If records for persons in ended household cannot be supplied, special needs status for the ended household should be set in the household file to ensure all households are captured in the P5 special needs indicator.

Comments:	Refer to the collection period of the data set to determine the reference year for this cluster.

Source and reference attributes

Steward:	Housing and Homelessness Performance Reporting Working Group

	Origin:	Australian Institute of Health and Welfare (AIHW). Public rental housing and SOMIH national data collection: processing manual 2009-2010. Canberra: AIHW.

Origin: Australian Institute of Health and Welfare (AIHW). Public rental housing and SOMIH national data collection: processing manual 2009-2010. Canberra: AIHW.

Reference documents: Australian Institute of Health and Welfare (AIHW) 2006. National Housing Assistance Data Dictionary Version 3 (Housing Assistance Data Development Series). AIHW cat. no. HOU 147. Canberra: AIHW.

Relational attributes

Implementation in Data Set Specifications: Public rental housing DSS 2011-12 Housing assistance, Standard 01/05/2013

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

Conditional obligation:
Conditional on the basis of a household tenanting for a public rental housing dwelling during the collection period.

State owned and managed Indigenous housing (SOMIH) DSS 2011-12 Housing assistance, Standard 01/05/2013

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

Conditional obligation:
Conditional on the basis of a household tenanting a State owned and managed Indigenous housing (SOMIH) dwelling during the collection period.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Australian state/territory identifier (person)	Mandatory	1
-	Date of birth	Mandatory	1
-	Disability status	Mandatory	1
-	Household identifier	Mandatory	1
-	Housing program type (public housing/SOMIH)	Mandatory	1
-	Income unit ID	Mandatory	1
-	Indigenous status	Mandatory	1
-	Person ID	Mandatory	1
-	Relationship to reference person	Mandatory	1
-	Relationship within income unit	Mandatory	1
-	Sex	Mandatory	1
-	Single/couple status	Mandatory	1

Person file cluster (Mainstream community housing)

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 480125

Registration status: Housing assistance, Standard 01/05/2013

DSS type: Data Element Cluster

Scope: This file captures information about tenants who live in housing provided for low to moderate income or special needs households. These dwellings are managed by community-based organisations that have received capital or recurrent subsidy from government. Community housing models vary across jurisdictions, and the housing stock may be owned by a variety of groups including government.

Collection and usage attributes

Statistical unit: Person

Collection methods: Data is collected via a survey of community housing providers and forwarded to state or territory housing authorities.

State and territory housing authorities provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.

Relational attributes

Implementation in Data Set Specifications: Mainstream community housing 2011-12 Housing assistance, Standard 01/05/2013

> *Implementation start date:* 01/07/2011
>
> *Implementation end date:* 30/06/2012
>
> *Conditional obligation:*
> This cluster is conditional on the basis of a person/household having an active tenancy in mainstream community housing during the collection period.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Australian state/territory identifier (person)	Mandatory	1
-	Date of birth	Mandatory	1
-	Household identifier	Mandatory	1
-	Organisation identifier	Mandatory	1
-	Principal tenant indicator	Mandatory	1
-	Sex	Mandatory	1
-	Single/couple status	Mandatory	1

Person income (housing assistance) cluster

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 478940

Registration status: Housing assistance, Standard 01/05/2013

DSS type: Data Element Cluster

Scope: The Person income cluster describes income records for week ending 30 June, for all persons in households ongoing at 30 June, and whose details are provided in the Person cluster.

Collection and usage attributes

Statistical unit: [Persons](#) and [Households](#)

Collection methods: State and territory housing authorities provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.

Include:

- Multiple income records for persons with different income types.
- Income records for persons in households in dwellings headleased and managed by state housing authority.

Exclude:

- Income records for persons in households residing in dwellings owned but not administered by the jurisdiction (e.g. leased to other program areas and not administered by state housing authority).

Data qualifications:

- No rounding should be applied to income amounts

Comments: Refer to the collection period of the data set to determine the reference year for this cluster.

Source and reference attributes

Steward: Housing and Homelessness Information Management Group

Origin: Australian Institute of Health and Welfare (AIHW). Public rental housing and SOMIH national data collection: processing manual 2010-2011. Canberra: AIHW

Reference documents: Australian Institute of Health and Welfare (AIHW) 2006. National Housing Assistance Data Dictionary Version 3 (Housing Assistance Data Development Series). AIHW cat no. HOU 147. Canberra: AIHW.

Relational attributes

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Australian state/territory identifier (person)	Mandatory	1
-	Gross income (person)	Mandatory	1
-	Household identifier	Mandatory	1
-	Housing program type (public housing/SOMIH)	Mandatory	1
-	Income - assessable	Mandatory	1
-	Income unit ID	Mandatory	1
-	Person ID	Mandatory	1
-	Principal income source (housing)	Mandatory	1
-	Sources of income (housing)	Mandatory	1

Private rent assistance DSS 2011-12

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 480492

Registration status: Housing assistance, Standard 01/05/2013

DSS type: Data Set Specification (DSS)

Scope: Private rent assistance relates to the provision of financial assistance to enable households to access and maintain accommodation in the private rental market and **includes**:

- bond loans
- rental grants
- rental subsidies
- relocation expenses and
- other assistance grants.

The collection **excludes** non-financial assistance, for example, tenancy support services and tenancy guarantees.

Collection and usage attributes

Statistical unit: Households

Guide for use: Households receiving ongoing assistance should be counted once for the financial year only for each program type where assistance was provided—regardless of which financial year assistance commenced.

Collection methods: Include:

- all households who received private rent assistance during the 2011–12 financial year.

The value of assistance provided to a household during the 2011–12 financial year for:

- all households who commenced receiving assistance for the year ending 30 June 2012 regardless of the form of assistance (i.e. whether assistance is one-off, ongoing, repayable or non-repayable)
- all households who commenced receiving an ongoing form of assistance in a previous financial year (i.e. prior to 1 July 2011) and continued to receive this assistance from 1 July 2011.

Exclude:

- Households with outstanding monies to repay for assistance provided in a previous financial year, where no new assistance was provided for year ending 30 June 2012
-
- Related administrative and operational costs associated with providing the private rent assistance

- The value of assistance provided to a household prior to 1 July 2011 (i.e. for households continuing to receive ongoing forms of assistance that commenced prior to 1 July 2011)
- The value of outstanding repayable monies where a repayable form of assistance was provided prior to 1 July 2011 and outstanding monies had not been repaid by 30 June 2011.

Data qualifications:

- For those households who commenced receiving assistance in a previous financial year (i.e. prior to 1 July 2011) and they continued to receive this assistance, include only the value of assistance provided for the year ending 30 June 2012 (i.e. disregard the value of assistance provided prior to 1 July 2011)

- For those households who commenced receiving assistance in a previous financial year (i.e. prior to 1 July 2011) and they continued to receive this assistance, report the originating date of the assistance (i.e. the date the household first received the assistance).

Jurisdictions are requested to provide details of all programs of private rent assistance (financial only) available to households during the 2011-12 reporting period. An Excel spreadsheet is provided for this purpose and includes the following fields:

- name of program
- description of program
- eligibility criteria.

Implementation start date:	01/07/2011
Implementation end date:	30/06/2012

Source and reference attributes

Submitting organisation:	AIHW
Steward:	Housing and Homelessness Information Management Group
Origin:	Australian Institute of Health and Welfare (AIHW). Private rent assistance data collection, Jurisdiction manual 2011-2012. Canberra: AIHW.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Amount of assistance received	Mandatory	1
-	Assistance received date	Mandatory	1
-	Australian postcode (address)	Mandatory	1
-	Date of birth	Mandatory	1
-	Dwelling Australian state/territory identifier	Mandatory	1
-	Household identifier	Mandatory	1

-	Household Indigenous status	Mandatory	1
-	Household weekly gross income	Mandatory	1
-	Person ID	Mandatory	1
-	Principal household income source (housing assistance)	Mandatory	1
-	Private rent assistance type	Mandatory	1
-	Rent paid	Mandatory	1
-	Sex	Mandatory	1
-	Suburb/town/locality name within address	Mandatory	1

Public rental housing DSS 2011-12

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	480520
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Set Specification (DSS)
Scope:	The purpose of the Public rental housing data set specification is to describe information about tenants in public rental housing covered by the National Affordable Housing Agreement (NAHA). Included are households residing in public rental housing dwellings where the dwelling is either:

- owned by the housing authority; or
- leased from the private sector or other housing program areas and used for provision of public rental housing.

Public rental housing dwellings leased to other program areas such as community housing or crisis and emergency accommodation programs are not included in this collection.

Dwellings no longer under the administration of the property manager/agency at 30 June 2012, (including dwellings demolished, sold or disposed of) and dwellings not yet available to the property manager/agency at 30 June 2012, (such as those still under construction or being purchased) are excluded.

Collection and usage attributes

Statistical unit:	Persons, Households, [Dwellings](#) and Vacancy episodes.
Guide for use:	Low income cut–off measures for low income households based on definition under NAHA.
Collection methods:	State and territory housing authorities provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.

Include:

- Dwellings headleased from private market or other programs and managed by the jurisdiction.

Exclude:

- Dwellings no longer under the administration of the property manager/agent at 30 June 2012.
- Dwellings not yet available to the property manager/agency at 30 June 2012, such as those still under construction or being purchased
- Dwellings owned but not administered by the

jurisdiction (e.g. leased to other program areas and not administered by state housing authority).

Data qualifications:

- Bedsits are to be reported as 1 bedroom AND counted as 1 bedroom for performance indicator calculations
- Occupied dwellings can be tenantable or untenantable.

Implementation start date:	01/07/2011
Implementation end date:	30/06/2012

Source and reference attributes

Steward:	Housing and Homelessness Performance Reporting Working Group
Origin:	Australian Institute of Health and Welfare (AIHW). Public rental housing and SOMIH national data collection: processing manual 2011-12. Canberra: AIHW.

Relational attributes

Related metadata references:	See also State owned and managed Indigenous housing (SOMIH) DSS 2011-12 Housing assistance, Standard 01/05/2013

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	Dwelling (housing assistance) cluster	Mandatory	1
2	Dwelling history (housing assistance) cluster	Mandatory	1
3	Household (housing assistance) cluster	Conditional	1
4	Person (housing assistance) cluster	Conditional	1
5	Person income (housing assistance) cluster	Conditional	1
6	Waitlist (housing assistance) cluster	Conditional	1

Relationship in household cluster (Indigenous community housing)

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	491674
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	The purpose of the cluster is to determine relationships of household members, to other household members.
	Two indicators collect information on whether a household member is:
	• in a couple relationship with another household member
	• single/not in a couple relationship with another household member
	• a child residing in the household.
	This information is used in conjunction with other data items to determine whether overcrowding is present in the household, under the Canadian National Occupancy Standard (CNOS).

Relational attributes

Implementation in Data Set Specifications:	Household file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Child indicator	Mandatory	1
-	Single/couple status	Mandatory	1

Service provider organisation cluster (Mainstream community housing)

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	498639
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	This file captures information about service provider organisations that manage housing provided for low to moderate income or special needs households. These service providers are community-based organisations that have received capital or recurrent subsidy from government. Community housing models vary across jurisdictions, and the housing stock may be owned by a variety of groups including government.

Collection and usage attributes

Statistical unit:	Dwelling, **Tenancy rental unit** and households
Collection methods:	Data is collected via a survey of community housing providers and forwarded to state or territory housing authorities.
	State and territory housing authorities provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.

Relational attributes

Implementation in Data Set Specifications:	Mainstream community housing 2011-12 Housing assistance, Standard 01/05/2013
	Implementation start date: 01/07/2011
	Implementation end date: 30/06/2012

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Community housing and Indigenous community housing service provider organisation address details cluster	Mandatory	1
-	Community housing waiting list cluster	Conditional	1
-	Service provider organisation support type cluster	Mandatory	1
-	Common waitlist indicator	Mandatory	1
-	Community housing provider type	Mandatory	1
-	Dwelling identifier	Mandatory	1
-	Number of boarding house buildings	Mandatory	1

-	[Number of boarding house rooms](#)	Mandatory	1
-	[Number of boarding units managed](#)	Mandatory	1
-	[Number of head leased dwellings](#)	Mandatory	1
-	[Number of tenancy rental units](#)	Mandatory	1
-	[Organisation identifier](#)	Mandatory	1
-	[Organisation name](#)	Mandatory	1
-	[Recurrent net expenditure](#)	Mandatory	1
-	[Survey response flag](#)	Mandatory	1
-	[Total household rent collected](#)	Mandatory	1
-	[Total rent charged](#)	Mandatory	1

Service provider organisation support type cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	462322
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	Data elements in this cluster are used to identify whether support services other than housing assistance are provided and the type of services available. A code set is used to identify common support types, and a secondary text field is used to identify other support services.

Relational attributes

Implementation in Data Set Specifications:	Service provider organisation cluster (Mainstream community housing) Housing assistance, Standard 01/05/2013

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	Assistance/support other than housing assistance indicator	Mandatory	1
2	Support service type	Conditional	8
3	Other support service type	Conditional	1

Specialist Homelessness Services accommodation type and start/end date cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	508932
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	The Specialist Homelessness Services accommodation type and start/end date cluster captures information on the accommodation provided to a client during a collection month.

The cluster collects:

- the type of accommodation (e.g. short term/emergency, medium term/transitional, or long term) the client was provided
- the date the accommodation period commenced (record the date in the format DDMMYYYY)
- the date the accommodation period ceased (record the date in the format DDMMYYYY).

Table 1: Accommodation types by date

	Accommodation calendar dates														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	Etc.
Short term															
Medium term															
Long term															

Collection and usage attributes

Guide for use:	Only one type of accommodation should be recorded for each night. If a client is marked down as staying in two different types of accommodation for the same date, it will be recorded as an error. If a client crosses the whole month check box, the first of the month should be recorded as the start date, and the last valid calendar day for that month should be recorded as the end date.
Implementation start date:	10/12/2012

Relational attributes

Implementation in Data Set	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013

Specifications: Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
Clients may enter start and end dates for each of the accommodation types provided during the collection month.

Multiple accommodation types, start dates and end dates may be entered. In a month of 31 days, up to 16 accommodation types, and related start dates or end dates are possible. The dates selected should be valid for the collection month (i.e. For September the 30th is a valid date, but the 31st is not a valid date.)

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Accommodation period end date	Mandatory	1
-	Accommodation period start date	Mandatory	1
-	Supported accommodation type	Mandatory	1

Specialist Homelessness Services activity cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	508815
Registration status:	Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	The Specialist Homelessness Services activity cluster (the service activity type cluster) captures information on the assessed need for service activities for a client in a Specialist Homelessness Agency setting. Specifically it details the types of service activities, and whether they have been assessed as a requirement for a client, provided to a client, or the client has been referred to another agency in order to receive those services.

Collection and usage attributes

Guide for use:	This data cluster is designed to facilitate the collection of data from Specialist Homelessness Services clients. Agency workers indicate any service activity which the worker and the client assess together as being needed. Subsequent referral for or provision of those services are also recorded. Information is recorded for this data cluster for each reporting period, i.e. each calendar month.

Relational attributes

Implementation in Data Set Specifications:	Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013 *Implementation start date:* 01/07/2013 *Implementation end date:* 30/06/2014 *Conditional obligation:* In the Specialist Homelessness Services NMDS, this item is only asked of clients.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Support service referral arranged	Mandatory	53
-	Support service type needed	Mandatory	53
-	Support service type provided	Mandatory	53

Specialist Homelessness Services disability flag cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	509290
Registration status:	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	In the Specialist Homeless Services NMDS, these data elements are used together to assess the functional status of a person across a range of life areas.

The cluster combines the two data elements: *Person – activity and participation life area, disability flag homelessness code N* and *Person – need for assistance with activities in a life area, disability flag homelessness code N*, to complete the following matrix:

	Always/ sometimes need help and/or supervision	Have difficulty, but don't need help/supervision	Don't have difficulty, but use aids/ equipment	Have no difficulty
Self-care				
Mobility				
Communication				

Collection and usage attributes

Collection methods: It is expected that the data elements in this cluster will be used to collect information from the individual being assessed, or a proxy/carer or service worker answering on their behalf. The responses are phrased in answer to the question 'For each of the following activities, do you need help/supervision, have difficulty, or use aids/equipment? (choose one answer for each row)'.

Also required is the following preamble to the question:

'The next question is about whether a long-term health condition or disability restricts your everyday activities. A long-term health condition is one that has lasted, or is expected to last, 6 months or more. Examples of long-term health conditions that might restrict your everyday activities include severe asthma, epilepsy, hearing loss, arthritis, depression, autism, kidney disease, chronic pain, speech impairment, stroke.'

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Implementation in Data Set Specifications:	[Specialist Homelessness Services NMDS 2013-14](#) Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Conditional obligation:
In the Specialist Homelessness Services NMDS, this item is only asked of clients.

DSS specific information:
In the Specialist Homelessness Services NMDS, this data element is collected at presentation.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	[Disability flag activity and participation life area (homelessness)](#)	Mandatory	1
-	[Homelessness disability flag need for assistance](#)	Mandatory	1

Specialist Homelessness Services financial assistance type and amount cluster

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 508949

Registration status: Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

DSS type: Data Element Cluster

Scope: This cluster captures the financial assistance type(s) and amount(s) received by clients during a reporting period. It specifically relates to assistance provided by the specialist homelessness agency and not assistance provided by any other source.

Financial assistance type	Total amount (Dollars)
Payment for short term or emergency accommodation	$
Payment for establishing/ maintaining a tenancy	$
Payment for training/ education/ employment	$
Payment for accessing external specialist services	$
Other payment	$

Relational attributes

Implementation in Data Set Specifications: Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

    Implementation start date: 01/07/2013

    Implementation end date: 30/06/2014

    Conditional obligation:
    In the Specialist Homelessness Services NMDS, this item is only asked of clients.

    DSS specific information:
    In the Specialist Homelessness Services NMDS, this cluster is collected at the end of the reporting period (for the current service episode only).

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Financial assistance amount	Mandatory	5
-	Financial assistance type (homelessness)	Mandatory	5

Specialist Homelessness Services NMDS 2013-14

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	505626
Registration status:	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
DSS type:	National Minimum Data Set (NMDS)
Scope:	The Specialist Homelessness Services (SHS) National Minimum Data Set (NMDS) aims to provide quality information about people who are either homeless or at risk of homelessness and who are seeking services from specialist homelessness agencies.

The Specialist Homelessness Services (SHS) National Minimum Data Set (NMDS) aims to provide quality information about people who are either homeless or at risk of homelessness and who are seeking services from specialist homelessness agencies.

This collection is intended to obtain information about clients receiving ongoing or short term support as well as people who are seeking assistance but did not receive any services. Data collection includes basic socio-demographic information and the services required by and provided to each client. Details about accompanying children are also recorded. Additionally, information is obtained about the client circumstances before, during and after receiving support.

The base unit of this collection is a person who present to a Specialist Homelessness Services (SHS) agency requesting a service or services. A person becomes a client once they receive a service or services. The period of time a client receives assistance from a SHS agency is commonly referred to as a support period. It relates to the provision of assistance and/or supported accommodation. A support period is considered finished when the relationship between the client and the agency ends or the client has reached their maximum amount of support.

During a support period there are, in most cases, a series of service episodes or assistance, other than supported accommodation, provided to the client by the SHS agency. For the purposes of the Specialist Homelessness Services NMDS, assistance also includes contact with a client, or work on behalf of a client.

The SHS NMDS has three 'views' for collection purposes, they are: Unassisted person, Client and Specialist homelessness agency.

An 'Unassisted person' in the context of this collection is any person who seeks assistance from an agency and is not successful in obtaining that assistance. A 'Client' is a person who receives services either directly or indirectly from an agency. A 'Specialist homelessness agency' is an organisation which receives government funding to deliver a specialist homelessness service to a client. If clients present collectively

information is collected for each client but the group is referred to as a 'Presenting unit'.

The 2011 SHS NMDS was developed to support the collection of data under the Intergovernmental Agreement on Federal Financial Relations for Homelessness. It replaced the Supported Accommodation Assistance Program (SAAP) collection from July 2011.

 In 2008 the Council of Australian Governments (COAG) agreed to reform federal financial relations to improve the quality and effectiveness of government services. These reforms led to the establishment of the National Affordable Housing Agreement (NAHA) and the National Partnership Agreement on Homelessness (NPAH), which includes specific performance measures in relation to homelessness.

In conjunction with these reforms, the Australian Government initiated a comprehensive policy review, setting out a national approach to reducing homelessness in the White Paper: The Road Home, A National Approach to Reducing Homelessness.

The 2013-14 SHS NMDS continues to reflect the outcome based performance framework promoted by the COAG Reforms and White Paper. It supports the collection, analysis and reporting of client-based data. This allows for the production of statistical information about clients' circumstances, the assistance they receive and the outcomes that are achieved for them. This information can be used to inform policy design, evaluation, service improvement and monitoring of specialist homelessness services in Australia.

In addition the 2013-14 SHS NMDS provides for the collection of information about SHS clients with disabilities. This information will be used to better understand the circumstances and experiences of clients with disabilities who access SHS agencies.

Collection and usage attributes

Guide for use: For jurisdictions who have high volume central intake or localised entry point agencies (for example ACT and Victoria), data for unmet demand and unassisted requests for services are not directly comparable with other states and territories.

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

Source and reference attributes

Submitting organisation: Housing and Homelessness Information Management Group.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs

-	Specialist Homelessness Services accommodation type and start/end date cluster	Conditional	16
-	Specialist Homelessness Services activity cluster	Conditional	1
-	Specialist Homelessness Services disability flag cluster	Conditional	1
-	Specialist Homelessness Services financial assistance type and amount cluster	Conditional	1
-	Statistical linkage key 581 cluster	Mandatory	1
-	Agency identifier	Mandatory	1
-	Assistance request date	Mandatory	1
-	Australian postcode (address)	Conditional	2
-	Australian state/territory identifier (person)	Conditional	2
-	Care arrangements (care and protection order)	Conditional	4
-	Case management goal status	Conditional	1
-	Case management plan indicator	Conditional	1
-	Centrelink customer reference number	Conditional	1
-	Collection month	Mandatory	1
-	Conditions of occupancy	Conditional	4
-	Consent obtained indicator	Conditional	1
-	Country of birth	Conditional	1
-	Education at presentation	Conditional	1
-	Episode end date	Conditional	1
-	Episode start date	Conditional	1
-	First service contact date	Conditional	1
-	First service request indicator	Conditional	1
-	Formal referral source	Conditional	1
-	Formally diagnosed mental health condition indicator	Conditional	1
-	Full-time/part-time status	Conditional	4
-	Indigenous status	Conditional	1
-	Labour force status	Conditional	4
-	Last service provision date	Conditional	1
-	Living arrangement (homelessness)	Conditional	4
-	Mental health services received indicator	Conditional	1
-	Mental health services received timeframe	Conditional	1
-	New client indicator	Conditional	1
-	Number of people in presenting unit	Mandatory	1
-	Other reason case management plan does not exist	Conditional	1
-	Other reason for seeking assistance (homelessness)	Conditional	1
-	Other relationship to presenting unit head	Conditional	1
-	Previously homeless indicator	Conditional	6

-	Principal income source	Conditional	4
-	Reason case management plan does not exist	Conditional	1
-	Reason for seeking assistance (homelessness)	Conditional	27
-	Reason(s) services not provided	Conditional	11
-	Recently left facility/institution indicator	Conditional	1
-	Registered/awaiting government payment indicator	Conditional	4
-	Relationship to presenting unit head	Mandatory	1
-	Residential type	Conditional	4
-	Service episode end reason	Conditional	1
-	Service ongoing indicator	Conditional	1
-	Service requested	Conditional	4
-	Source of information indicating mental illness	Conditional	1
-	Source of information indicating mental illness indicator	Conditional	1
-	Student indicator	Conditional	4
-	Student type	Conditional	4
-	Suburb/town/locality name within address	Conditional	2
-	Tenure type	Conditional	4
-	Time since most recent address	Conditional	1
-	Type of facility recently left	Conditional	7
-	Urgency of requested assistance	Conditional	1
-	Year of arrival in Australia	Conditional	1

State owned and managed Indigenous housing (SOMIH) DSS 2011-12

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	480485
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Set Specification (DSS)
Scope:	The purpose of the State owned and managed Indigenous housing (SOMIH) data set specification is to describe information about tenants in SOMIH dwellings covered by the National Affordable Housing Agreement (NAHA). Included are households residing in SOMIH dwellings where the dwelling is either:

- owned by the housing authority
- leased from the private sector or other housing program areas and used for provision of public rental housing

SOMIH dwellings leased to other program areas such as community housing or crisis and emergency accommodation programs are not included in this collection.

Dwellings no longer under the administration of the property manager/agency at 30 June 2012, (including dwellings demolished, sold or disposed of) and dwellings not yet available to the property manager/agency at 30 June 2012, (such as those still under construction or being purchased) are excluded.

Collection and usage attributes

Statistical unit:	Persons, Households, Dwellings and Vacancy episodes.
Guide for use:	All jurisdictions are asked to supply the single/couple codes in 2011-12 data extractions. Previously, a household's bedroom requirement has been calculated using the Proxy Occupancy Standard (POS), however under NAHA reporting requirements, the match of a dwelling to household size is based on Canadian National Occupancy Standard (CNOS).
	New low income cut–off measures for low income households based on new definition under NAHA.
Collection methods:	State and territory housing authorities provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis. The SOMIH program is not applicable to Victoria, Western Australia, Australian Capital Territory, and Northern Territory.

Include:

- Dwellings headleased from private market or other programs and managed by the jurisdiction.

Exclude:

- Dwellings no longer under the administration of the property manager/agent at 30 June 2012
- Dwellings not yet available to the property manager/agency at 30 June 2012, such as those still under construction or being purchased
- Dwellings owned but not administered by the jurisdiction (e.g. leased to other program areas and not administered by state housing authority).

Data qualifications:

- Bedsits are to be reported as 1 bedroom AND counted as 1 bedroom for performance indicator calculations
- Occupied dwellings can be tenantable or untenantable.

Implementation start date:	01/07/2011
Implementation end date:	30/06/2012

Source and reference attributes

Steward:	Housing and Homelessness Performance Reporting Working Group
Origin:	Australian Institute of Health and Welfare (AIHW). Public rental housing and SOMIH national data collection: processing manual 2011-2012. Canberra: AIHW.
Reference documents:	Australian Institute of Health and Welfare (AIHW) 2006. National Housing Assistance Data Dictionary Version 3 (Housing Assistance Data Development Series). AIHW cat. no. HOU 147. Canberra: AIHW.

Relational attributes

Related metadata references:	See also Public rental housing DSS 2011-12 Housing assistance, Standard 01/05/2013

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	Dwelling (housing assistance) cluster	Mandatory	1
2	Dwelling history (housing assistance) cluster	Mandatory	1
3	Household (housing assistance) cluster	Conditional	1
4	Person (housing assistance) cluster	Conditional	1
5	Person income (housing assistance) cluster	Conditional	1
6	Waitlist (housing assistance) cluster	Conditional	1

Statistical linkage key 581 cluster

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	349510
Registration status:	Community Services, Standard 21/05/2010
	Housing assistance, Standard 23/08/2010
	Health, Standard 07/12/2011
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
DSS type:	Data Element Cluster
Scope:	Statistical data linkage refers to the bringing together of data from different sources to gain a greater understanding of a situation or individual from the combined (or linked) dataset. This facilitates a better understanding of the patterns of service use by groups of clients for research, statistical or policy analysis, planning and evaluation purposes.

Its form is: **XXXXXDDMMYYYYN**

The sequence in which the linkage key is completed is as follows:

Family name (the first 3 Xs)

Given name (the 4th and 5th X)

Date of birth by day, month and four-digit year

Sex

XXX 2nd, 3rd and 5th letters of the family name.

In the first three spaces the agency should record the 2nd, 3rd and 5th letters of the client's family name.

For example: If the client's family name is Smith the reported value should be MIH. If the client's family name is Jones the reported value should be ONS.

Regardless of the length of a person's name, the reported value should always be three characters long. If the legal family name is not long enough to supply the requested letters (i.e. a legal family name of less than five letters) then agencies should substitute the number '2' to reflect the missing letters. The placement of a number '2' should always correspond to the same space that the missing letter would have within the 3-digit field. A number (rather than a letter) is used for such a substitution in order to clearly indicate that an appropriate corresponding letter from the person's name is not available.

Cases where the family name has less than 5 letters:

If a person's family name is Farr, then value reported would be AR2 because the 2 is substituting for a missing

5th letter of the family name. Similarly, if the person's family name was Hua, then the value reported would be UA2 because the 2 is substituting for the missing 5th letter of the family name.

If a client's family name is missing altogether the agency should record the number 999 for all three spaces associated with the family name, (not the number 2). In some cultures it is traditional to state the family name first. To overcome discrepancies in recording/reporting that may arise as a result of this practice, agencies should always ask the person to specify their legal first given name and their legal family name separately. These should then be recorded as first given name and family name as appropriate, regardless of the order in which they may be traditionally given.

If the client's family name includes non-alphabetic characters—for example hyphens (as in Lee-Archer), apostrophes (as in O'Mara) or blank spaces (as in De Vries)—these non-alphabetic characters should be ignored when counting the position of each character.

XX 2nd and 3rd letters of given name

In the fourth and fifth spaces the agency should record the 2nd and 3rd letters of the client's given name.

For example: If the client's given name is Elizabeth the reported value should be LI. If the client's given name is Robert the reported value should be OB.

If the client's given name includes non-alphabetic characters—for example hyphens (as in Jo-Anne) or apostrophes (as in D'Arcy), these non-alphabetic characters should be ignored when counting the position of each character.

Regardless of the length of a person's given name, the reported value should always be two characters long. If the given name of the person is not long enough to supply the requested letters (i.e. a name of less than three letters) then agencies should substitute the number '2' to reflect the missing letters. The placement of a number '2' should always correspond to the same space that the missing letter would have within the 2-digit field. A number (rather than a letter) is used for such substitutions in order to clearly indicate that an appropriate corresponding letter from the person's name is not available.

For example: If the person's legal name was Jo then the value reported would be O2 because the 2 is substituting for the missing 3rd letter of the given name.

If the person's given name is missing altogether the agency should record 99 for the two spaces associated with the given name. In some cultures it is traditional to state the

family name first. To overcome discrepancies in recording/reporting that may arise as a result of this practice, agencies should always ask the person to specify their given name and their family name separately. These should then be recorded as first given name and family name as appropriate, regardless of the order in which they may be traditionally given.

Date of Birth

DD represents the day in the month a person was born

MM represents the month in the year a person was born

YYYY represents the year a person was born

If date of birth is not known or cannot be obtained, provision should be made to collect or estimate age. Collected or estimated age would usually be in years for adults and to the nearest three months (or less) for children aged less than two years. Additionally, an estimated date flag or a date accuracy indicator should be reported in conjunction with all estimated dates of birth.

For data collections concerned with children's services, it is suggested that the estimated date of birth of children aged under 2 years should be reported to the nearest 3 month period, i.e. 0101, 0104, 0107, 0110 of the estimated year of birth. For example, a child who is thought to be aged 18 months in October of one year would have his/her estimated date of birth reported as 0104 of the previous year. Again, an estimated date flag or date accuracy indicator http://meteor.aihw.gov.au/content/index.phtml/ itemId/294429 should be reported in conjunction with all estimated dates of birth.

Sex

N represents whether or not the person is a 1. Male or 2. Female.

Operationally, sex is the distinction between male and female, as reported by a person or as determined by an interviewer.

When collecting data on sex by personal interview, asking the sex of the respondent is usually unnecessary and may be inappropriate, or even offensive. It is usually a simple matter to infer the sex of the respondent through observation, or from other cues such as the relationship of the person(s) accompanying the respondent, or first name. The interviewer may ask whether persons not present at the interview are male or female.

A person's sex may change during their lifetime as a result of procedures known alternatively as sex change, gender reassignment, transsexual surgery, transgender reassignment or sexual reassignment. Throughout this

process, which may be over a considerable period of time, the person's sex could be recorded as either Male or Female.

In data collections that use the ICD-10-AM classification, where sex change is the reason for admission, diagnoses should include the appropriate ICD-10-AM code(s) that clearly identify that the person is undergoing such a process. This code(s) would also be applicable after the person has completed such a process, if they have a procedure involving an organ(s) specific to their previous sex (e.g. where the patient has prostate or ovarian cancer).

Code 3   Intersex or indeterminate

Is normally used for babies for whom sex has not been determined for whatever reason.

Should not generally be used on data collection forms completed by the respondent.

Should only be used if the person or respondent volunteers that the person is intersex or where it otherwise becomes clear during the collection process that the individual is neither male nor female.

Code 9   Not stated/inadequately described

Is not to be used on primary collection forms. It is primarily for use in administrative collections when transferring data from data sets where the item has not been collected.

Data that has been produced by linkage for statistical and research purposes should not be used subsequently for client management purposes.

This data cluster contains a set of specific data elements to be reported on in a predetermined combination.

Collection and usage attributes

Guide for use:　　Where a date of birth is estimated the date accuracy indicator should be used. Please see Relational attributes.

Source and reference attributes

Submitting organisation:　　Australian Institute of Health and Welfare.

Steward:　　Australian Institute of Health and Welfare

Origin:　　AIHW 1998. Home and Community Care (HACC) Data Dictionary Version 1.0. Report prepared for the Commonwealth and State/Territory government HACC Officials.

Reference documents:　　NCSIMG 2001. Statistical Data Linkage in Community Services Data Collections. Canberra: Australian Institute of Health and Welfare.

Relational attributes

Related metadata references:　　See also Date—accuracy indicator, code AAA Community

Services, Standard 30/09/2005, Housing assistance, Standard 23/08/2010, Health, Standard 04/05/2005, Early Childhood, Standard 21/05/2010, Homelessness, Standard 23/08/2010

Implementation in Data Set Specifications:

Specialist Homelessness Services NMDS 2013-14 Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Implementation start date: 01/07/2013

Implementation end date: 30/06/2014

DSS specific information:
In the Specialist Homelessness Services NMDS, this cluster is collected at the date of presentation.

For the purposes of the Specialist Homelessness Services NMDS the SLK of the Presenting Unit Head will be recorded on each their accompanying member's forms.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
1	Letters of family name	Mandatory	1
2	Letters of given name	Mandatory	1
3	Date of birth	Mandatory	1
4	Sex	Mandatory	1
5	Statistical linkage key 581	Mandatory	1
6	Date accuracy indicator	Conditional	1

Tenancy/vacancy cluster (Mainstream community housing)

Identifying and definitional attributes

Metadata item type:	Data Set Specification
METeOR identifier:	480127
Registration status:	Housing assistance, Standard 01/05/2013
DSS type:	Data Element Cluster
Scope:	This file captures information about tenancies in housing provided for low to moderate income or special needs households. These dwellings are managed by community-based organisations that have received capital or recurrent subsidy from government. Community housing models vary across jurisdictions, and the housing stock may be owned by a variety of groups including government.

Collection and usage attributes

Statistical unit:	Dwelling, **Tenancy rental unit** and Households
Collection methods:	Data is collected via a survey of community housing providers and forwarded to state or territory housing authorities.
	State and territory housing authorities provide the data to the Australian Institute of Health and Welfare for national collation on an annual basis.

Relational attributes

Implementation in Data Set Specifications:	Mainstream community housing 2011-12 Housing assistance, Standard 01/05/2013
	Implementation start date: 01/07/2011
	Implementation end date: 30/06/2012
	Conditional obligation: This cluster is conditional on the basis of an active tenancy in mainstream community housing during the collection period.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Assessable weekly income	Mandatory	1
-	Commonwealth Rent Assistance (CRA) amount	Mandatory	1
-	Date dwelling occupied	Mandatory	1
-	Date dwelling vacated	Mandatory	1
-	Disability household	Mandatory	1
-	Dwelling identifier	Mandatory	1

-	Dwelling tenantability status	Mandatory	1
-	Greatest need indicator	Mandatory	1
-	Homeless prior to allocation indicator	Mandatory	1
-	Household Australian State/Territory identifier	Mandatory	1
-	Household composition (housing assistance)	Mandatory	1
-	Household identifier	Mandatory	1
-	Household Indigenous status	Mandatory	1
-	Household weekly gross income	Mandatory	1
-	Main language other than English spoken at home indicator	Mandatory	1
-	Market value of rent paid indicator	Mandatory	1
-	Number of bedrooms	Mandatory	1
-	Number of occupants	Mandatory	1
-	Organisation identifier	Mandatory	1
-	Principal household income source (community housing)	Mandatory	1
-	Rent charged	Mandatory	1
-	Tenancy (rental) unit identifier	Mandatory	1
-	Transfer status	Mandatory	1

Waitlist (housing assistance) cluster

Identifying and definitional attributes

Metadata item type: Data Set Specification

METeOR identifier: 459131

Registration status: Housing assistance, Standard 01/05/2013

DSS type: Data Element Cluster

Scope: The Waitlist cluster describes all households who were on the public rental housing and State owned and managed Indigenous housing (SOMIH) waitlist as a transfer applicant or new applicant in the financial year. This includes households who are still waiting at 30 June or were first housed during the financial year.

Collection and usage attributes

Statistical unit: **Household**

Guide for use: Include:

- 1 Waitlist applicant—waitlist applicant identifier, X[X(14)] per applicant household per program
- 1 record per Waitlist applicant—waitlist applicant identifier, X[X(14)]
- Indigenous applicants to be placed under one program (either PH or SOMIH)
- New applicants
- Transfer applicants.

Exclude:

- Mutual exchanges
- Same address transfers.

Comments: Refer to the collection period of the data set to determine the reference year for this cluster.

Source and reference attributes

Steward: Housing and Homelessness Information Management Group

Origin: Australian Institute of Health and Welfare (AIHW). Public rental housing and SOMIH national data collection: processing manual 2009-2010. Canberra: AIHW.

Reference documents: Australian Institute of Health and Welfare (AIHW) 2006. National Housing Assistance Data Dictionary Version 3 (Housing Assistance Data Development Series). AIHW cat. no. HOU 147. Canberra: AIHW.

Relational attributes

Implementation in Data Set Specifications: Public rental housing DSS 2011-12 Housing assistance, Standard 01/05/2013

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

Conditional obligation:
Conditional on the basis of a household being on a waitlist for a public rental housing dwelling during the collection period.

State owned and managed Indigenous housing (SOMIH) DSS 2011-12 Housing assistance, Standard 01/05/2013

Implementation start date: 01/07/2011

Implementation end date: 30/06/2012

Conditional obligation:
Conditional on the basis of a household being on the waitlist for a State owned and managed Indigenous housing (SOMIH) dwelling during the collection period.

Metadata items in this Data Set Specification

Seq No.	Metadata item	Obligation	Max occurs
-	Application date (household)	Mandatory	1
-	Greatest need date	Conditional	1
-	Greatest need indicator	Mandatory	1
-	Greatest need reason	Conditional	1
-	Household Australian State/Territory identifier	Mandatory	1
-	Housing assistance application type	Mandatory	1
-	Housing program type (public housing/SOMIH)	Mandatory	1
-	Waitlist application indicator	Mandatory	1
-	Waitlist identifier	Mandatory	1

Supporting metadata items

Object classes

Address

Identifying and definitional attributes

Metadata item type: Object Class

METeOR identifier: 428657

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011
Early Childhood, Standard 09/03/2012
Tasmanian Health, Draft 14/09/2012
Independent Hospital Pricing Authority, Standard 31/10/2012

Definition: A collection of information used for describing the location of
an entity and/or details describing how the entity can be
contacted.

Specialisation of: Location

Relational attributes

*Data Element Concepts
implementing this Object
Class:*   Address—address site name Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

Address—Australian postcode Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011
Early Childhood, Standard 09/03/2012
Tasmanian Health, Draft 14/09/2012
Independent Hospital Pricing Authority, Standard 31/10/2012

Address—Australian state/territory identifier Community
Services, Standard 06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011
Early Childhood, Standard 09/03/2012

Address—complex road name Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

Address—complex road number 1 Community Services,
Standard 06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

Address—complex road number 2 Community Services,
Standard 06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

Address—complex road type Community Services, Standard

06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Address—geocode latitude Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013

Address—geocode longitude Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013

Address—level number Community Services, Standard
06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Address—location descriptor Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013

Address—lot number Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013

Address—physical address indicator Community Services,
Standard 06/02/2012
Housing assistance, Standard 01/05/2013

Address—postal delivery number Community Services,
Standard 06/02/2012
Housing assistance, Standard 01/05/2013

Address—postal delivery service type identifier Community
Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013

Address—road name Community Services, Standard
06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Address—road number 1 Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

Address—road number 2 Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

Address—road type Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

Address—secondary complex name Community Services,
Standard 06/02/2012
Housing assistance, Standard 02/05/2013

Health, Standard 07/12/2011

Address—sub-dwelling unit number Community Services, Standard 06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

Address—suburb/town/locality name Community Services, Standard 06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011
Early Childhood, Standard 09/03/2012
Tasmanian Health, Draft 14/09/2012

Address—unstructured address line Community Services, Standard 06/02/2012
Housing assistance, Standard 02/05/2013

Centrelink income unit

Identifying and definitional attributes

Metadata item type:	Object Class
Synonymous names:	Centrelink income unit
METeOR identifier:	287067
Registration status:	Housing assistance, Standard 11/04/2005
Definition:	An income unit is the base unit that is used to calculate a Commonwealth Rent Assistance (CRA) entitlement amount. It consists of a person and:
	(a) Any other person treated as their current partner under the Social Security Act 1991
	(b) Any other person for whom either them, or their partner, receives Family Tax Benefit.
Specialisation of:	Person/group of persons

Source and reference attributes

Submitting organisation:	Department of Families, Community Services and Indigenous Affairs
Origin:	Census of Income Support Customers

Relational attributes

Related metadata references:	See also Income unit Community Services, Standard 31/08/2007, Housing assistance, Standard 01/03/2005
Data Element Concepts implementing this Object Class:	Centrelink income unit—Commonwealth Rent Assistance amount Housing assistance, Standard 01/03/2005
	Centrelink income unit—income unit type Housing assistance, Standard 01/03/2005
	Centrelink income unit—rent deduction flag Housing assistance, Standard 01/03/2005

Child

Identifying and definitional attributes

Metadata item type:	Object Class
METeOR identifier:	268987
Registration status:	Community Services, Standard 01/12/2004
	Housing assistance, Standard 23/08/2010
	Health, Standard 25/02/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
Definition:	An individual under the age of 18 years.
Specialisation of:	Person/group of persons

Source and reference attributes

Submitting organisation:	Australia Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Object Class:	Child—care arrangements Community Services, Standard 30/04/2008
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Client

Identifying and definitional attributes

Metadata item type: Object Class

Synonymous names: Client

METeOR identifier: 268969

Registration status: Community Services, Standard 01/03/2005
                               Housing assistance, Standard 23/08/2010
                               Health, Standard 01/03/2005
                               Homelessness, Standard 23/08/2010
                               Indigenous, Draft 18/10/2012

Definition: A person, group or organisation eligible to receive services either directly or indirectly from an agency.

Context: Agencies may provide assistance to individual persons, groups of persons (e.g. support groups) or to other organisations. All of these may be considered clients of an agency. Specific data collections may circumscribe the Type of clients that are included in the collection. For example, at the current stage of development of the Home and Community Care (HACC) Minimum Data Set (MDS), HACC funded agencies are only required to report on clients who are individual persons. Future developments may extend the coverage of the HACC MDS collection to include organisational or group clients.

                               The definition of a 'client' may also be circumscribed by the definition of 'assistance'. What is included as 'assistance' may depend on what activities are considered significant enough to warrant separate recording and reporting of the nature and/or amount of the assistance provided to a person. For example, an agency worker answering a telephone call from an anonymous member of the public seeking some basic information (e.g. a phone number for someone) would not usually consider that this interaction constituted assistance of sufficient significance to warrant recording that person as a 'client'.

                               Furthermore, what constitutes 'assistance' may be influenced by the type of assistance the agency was established to provide. In the above example, the agency in question was funded specifically to provide telephone advice, and referral information, to members of the public or specific sub-groups of the public. The agency may have a policy that all persons telephoning the agency for information are classified as clients, albeit anonymous clients.

                               The level of support or the amount of support given to a person by an agency can also be used to define them as a

client or not. For example in the Supported Accommodation Assistance Program (SAAP) National data collection, clients are defined by either taking up an amount of time of an agency; being accommodated by an agency; or by entering an ongoing support relationship with an agency.

Specialisation of:	Person/group of persons

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Related metadata references:	Supersedes Client, version 1, DEC, NCSDD, NCSIMG, Superseded 01/03/2005.pdf (15.7 KB)
Data Element Concepts implementing this Object Class:	Client—amount of assistance Community Services, Standard 27/04/2007 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010 Client—case management goal status Community Services, Standard 30/11/2007 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010 Client—case management plan indicator Community Services, Standard 01/03/2005 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010 Client—consent indicator Community Services, Standard 30/11/2007 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010 Indigenous, Draft 18/10/2012 Client—needs assessment service activity outcome Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010 Client—reason case management plan does not exist Community Services, Standard 15/09/2007 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010 Client—referral arranged Housing assistance, Standard 01/05/2013 Homelessness, Standard 01/05/2013 Client—service activity type Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010 Client—service activity type needed Community Services, Standard 15/09/2007 Housing assistance, Standard 01/05/2013

Homelessness, Standard 01/05/2013

Client—service activity type provided Community
Services, Standard 15/09/2007

Housing assistance, Standard 01/05/2013

Homelessness, Standard 01/05/2013

Date

Identifying and definitional attributes

Metadata item type:	Object Class
METeOR identifier:	294409
Registration status:	Community Services, Standard 30/09/2005
	Housing assistance, Standard 23/08/2010
	Health, Standard 04/05/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
	Tasmanian Health, Draft 23/07/2012
Definition:	The day of the month and year as specified by a number.
Specialisation of:	Service/care event

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Reference documents:	Oxford English dictionary.

Relational attributes

Data Element Concepts implementing this Object Class:	Date—accuracy indicator Community Services, Standard 30/09/2005
	Housing assistance, Standard 23/08/2010
	Health, Standard 04/05/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010

Dwelling

Identifying and definitional attributes

Metadata item type:	Object Class
Synonymous names:	Dwelling
METeOR identifier:	268982
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 01/03/2005
Definition:	A structure or a discrete space within a structure intended for people to live in or where a person or group of people live. Thus a structure that people actually live in is a dwelling regardless of its intended purpose, but a vacant structure is only a dwelling if intended for human residence. A dwelling may include one or more rooms used as an office or workshop provided the dwelling is in residential use.
Context:	Dwellings are the main counting unit in the housing sector. Dwellings are reported for a variety of purposes including number of untenantable or tenantable, and occupied or vacant dwellings. Dwellings may be owned and/or, managed, and/or available for a use by a specific program, including headleased stock from **private** and **government** sources. A dwelling includes a **boarding house building** and **boarding house units**.
Specialisation of:	Environmental factors

Collection and usage attributes

Guide for use:	**Boarding house rooms** or beds are not identified as separate dwellings unless they are self-contained. Self-contained rooms are therefore defined as units and are counted as a separate dwelling.
	For the public rental housing and state owned and managed Indigenous housing data collections, the number of tenancy (rental) units is used as a proxy for counting the number of dwellings.

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee
Origin:	Australian Bureau of Statistics: 2001 Census Data Dictionary (Cat. no. 2901.0). Reference through: http://www.abs.gov.au.

Relational attributes

Data Element Concepts implementing this Object Class:	Dwelling—age Housing assistance, Standard 01/03/2005
	Dwelling—Australian postcode Housing assistance, Standard 10/02/2006
	Dwelling—Australian state/territory identifier Housing

assistance, Standard 10/02/2006

Dwelling—boarding house unit indicator Housing assistance, Standard 01/05/2013

Dwelling—construction completion date Housing assistance, Standard 01/03/2005

Dwelling—construction cost Housing assistance, Retired 10/02/2006

Dwelling—date occupied Housing assistance, Standard 10/02/2006

Dwelling—date occupied Housing assistance, Superseded 10/02/2006

Dwelling—date vacated Housing assistance, Standard 10/02/2006

Dwelling—date vacated Housing assistance, Superseded 10/02/2006

Dwelling—dwelling identifier Housing assistance, Standard 10/02/2006

Dwelling—dwelling identifier Housing assistance, Superseded 10/02/2006

Dwelling—geographic location Housing assistance, Retired 10/02/2006

Dwelling—Geographic remoteness Housing assistance, Standard 01/05/2013

Dwelling—habitability status Housing assistance, Retired 10/02/2006

Dwelling—housing program type Housing assistance, Standard 01/05/2013

Dwelling—major redevelopment indicator Housing assistance, Standard 01/05/2013

Dwelling—market rent value Housing assistance, Standard 01/03/2005

Dwelling—modification requirement status Housing assistance, Retired 10/02/2006

Dwelling—modification status Housing assistance, Retired 10/02/2006

Dwelling—National Partnership Agreement on Remote Indigenous Housing (NPARIH) funding indicator Housing assistance, Retired 01/05/2013

Dwelling—normal vacancy indicator Housing assistance, Superseded 01/05/2013

Dwelling—number of bedrooms Housing assistance, Standard 10/02/2006

Dwelling—number of bedrooms Housing assistance, Superseded 10/02/2006

Dwelling—number of bedrooms Housing assistance, Standard 01/05/2013

Dwelling—number of days vacant Housing assistance, Standard 01/05/2013

Dwelling—number of households Housing assistance, Standard 01/05/2013

Dwelling—number of occupants Housing assistance, Standard 01/05/2013

Dwelling—number of tenancies Housing assistance, Standard 01/05/2013

Dwelling—number of tenancies at full capacity Housing assistance, Standard 01/05/2013

Dwelling—number of tenancy agreements Housing assistance, Standard 01/03/2005

Dwelling—number of tenancy/rental units Housing assistance, Standard 01/03/2005

Dwelling—number of tenantable vacancies Housing assistance, Standard 01/05/2013

Dwelling—number of untenantable vacancies Housing assistance, Standard 01/05/2013

Dwelling—occupancy status Housing assistance, Superseded 10/02/2006

Dwelling—occupancy status Housing assistance, Standard 10/02/2006

Dwelling—permanency status Housing assistance, Standard 10/02/2006

Dwelling—purchase completion date Housing assistance, Standard 01/03/2005

Dwelling—purchase cost Housing assistance, Retired 10/02/2006

Dwelling—structure type Housing assistance, Standard 01/03/2005

Dwelling—tenancy management status Housing assistance, Standard 01/05/2013

Dwelling—tenancy rental unit identifier Housing assistance, Standard 01/05/2013

Dwelling—tenantability status Housing assistance, Standard 01/03/2005

Dwelling—upgrade requirement status Housing assistance, Standard 10/02/2006

Dwelling—utility status (electricity supply) Housing assistance, Standard 10/02/2006

Dwelling—utility status (sewerage system) Housing assistance, Standard 10/02/2006

Dwelling—utility status (water supply) Housing assistance, Standard 10/02/2006

Dwelling—vacancy end date Housing assistance, Standard 01/05/2013

Dwelling—vacancy reason Housing assistance, Standard 01/05/2013

Dwelling—vacancy start date Housing assistance, Standard 01/05/2013

Dwelling—weekly market rent value Housing assistance, Standard 01/05/2013

Household

Identifying and definitional attributes

Metadata item type:	Object Class
METeOR identifier:	268977
Registration status:	Community Services, Superseded 27/04/2007
	Housing assistance, Standard 01/03/2005
	Health, Standard 04/05/2005
Definition:	A group of two or more related or unrelated people who usually reside in the same dwelling, and who make common provision for food or other essentials for living. Or a single person living in a dwelling who makes provision for his or her own food and other essentials for living, without combining with any other person.
Context:	Together with family, household is considered one of the basic groups of social aggregation. Information on household numbers and composition aids in identifying groups within the population such as Indigenous households or the number of people living alone.
Specialisation of:	Person/group of persons

Collection and usage attributes

Guide for use:	For housing data collections, the number of tenancy agreements is a practical proxy for calculating the number of households receiving housing assistance.
	The persons in the group may pool their incomes and have a common budget to a greater or lesser extent: they may be related or unrelated persons, or a combination of both.
	Only usual residents of the household are included as members of the household. Visitors to a household are, by definition, excluded from the household.

Source and reference attributes

Origin:	CSHA Public rental housing data manual 2001-02

Relational attributes

Related metadata references:	Supersedes Household, version 2, DEC, NCSDD, NCSIMG, Superseded 01/03/2005.pdf (13.7 KB)
	Supersedes Household, version 2, DEC, NHADD, NHDAMG, Superseded 01/03/2005.pdf (13.6 KB)
Data Element Concepts implementing this Object Class:	Household (tenant)—rent charged Housing assistance, Superseded 10/02/2006
	Household (tenant)—rent paid Housing assistance, Superseded 10/02/2006

Household—application allocation indicator Housing assistance, Standard 01/05/2013

Household—application date Housing assistance, Standard 01/05/2013

Household—application type Housing assistance, Standard 01/05/2013

Household—assessable income Housing assistance, Standard 01/05/2013

Household—assessable income Housing assistance, Retired 10/02/2006

Household—assistance eligibility date Housing assistance, Standard 01/03/2005

Household—Australian state/territory identifier Housing assistance, Standard 01/05/2013

Household—disability status Housing assistance, Standard 01/05/2013

Household—disability status Housing assistance, Retired 10/02/2006

Household—financial assistance amount Housing assistance, Standard 01/05/2013

Household—greatest need date Housing assistance, Standard 01/05/2013

Household—greatest need indicator Housing assistance, Standard 01/05/2013

Household—greatest need reason Housing assistance, Standard 01/05/2013

Household—greatest need reason Housing assistance, Standard 10/02/2006

Household—greatest need status Housing assistance, Superseded 10/02/2006

Household—gross income Housing assistance, Standard 01/05/2013
Health, Standard 15/12/2005

Household—homeless prior to allocation indicator Housing assistance, Standard 01/05/2013

Household—homeless status (Commonwealth State Housing Agreement) Housing assistance, Retired 10/02/2006

Household—household composition Housing assistance, Standard 10/02/2006

Household—household composition Housing assistance, Superseded 10/02/2006

Household—household group Housing assistance, Retired 10/02/2006

Household—household identifier Housing assistance, Standard 10/02/2006

Household—household identifier (state/territory) Housing assistance, Superseded 10/02/2006

Household—housing program type Housing assistance, Standard 01/03/2005

Household—Indigenous status Housing assistance, Standard 01/05/2013

Household—low income status Housing assistance, Standard 01/03/2005

Household—main language other than English spoken at home Housing assistance, Standard 01/05/2013

Household—market value of rent paid indicator Housing assistance, Standard 01/05/2013

Household—new allocation status Housing assistance, Standard 01/03/2005

Household—principal source of cash income Housing assistance, Standard 01/05/2013

Household—rebated rent status Housing assistance, Superseded 10/02/2006

Household—rebated rent status Housing assistance, Standard 10/02/2006

Household—rent charged Housing assistance, Standard 10/02/2006

Household—rent charged date Housing assistance, Superseded 10/02/2006

Household—rent charged date Housing assistance, Standard 10/02/2006

Household—rent paid Housing assistance, Standard 10/02/2006

Household—rent paid date Housing assistance, Superseded 10/02/2006

Household—rent paid date Housing assistance, Standard 10/02/2006

Household—rental subsidy amount Housing assistance, Retired 10/02/2006

Household—support services required status Housing assistance, Retired 10/02/2006

Household—tenure type Housing assistance, Standard 01/03/2005

Household—transfer status Housing assistance, Standard 10/02/2006

Household—weekly rebate amount Housing assistance, Standard 01/05/2013

Low income household—special need status Housing assistance, Retired 10/02/2006

Income unit

Identifying and definitional attributes

Metadata item type:	Object Class
Synonymous names:	Income unit
METeOR identifier:	268986
Registration status:	Community Services, Standard 31/08/2007 Housing assistance, Standard 01/03/2005
Definition:	One person or a group of related persons within a household, whose command over income is shared, or any person living in a non private dwelling who is in receipt of personal income.
Context:	Income units are restricted to relationships of marriage (registered or de facto) and of parent/**dependant** who usually reside in the same household. This means that an income unit can be defined as:

- a married couple or sole parent, and dependent children only
- a married couple only with no dependent children present
- a person who is not related to any other household member either by marriage or by the parent/**dependant** relationship.

This is the standard statistical unit for analyses of economic wellbeing, and can be an important measure in assessing the needs and circumstances of individuals and families.

Specialisation of:	Person/group of persons

Source and reference attributes

Submitting organisation:	National Housing Data Development Committee

Relational attributes

Related metadata references:	See also [Centrelink income unit](#) Housing assistance, Standard 11/04/2005
	Supersedes [Income unit, version 1, DEC, NHADD, NHDAMG, Superseded 01/03/2005.pdf](#) (13.9 KB)
	Supersedes [Income unit, version 2, DEC, NCSDD, NCSIMG, Superseded 01/03/2005.pdf](#) (14.0 KB)
Data Element Concepts implementing this Object Class:	Income unit—Commonwealth government payment type Housing assistance, Retired 10/02/2006
	Income unit—income unit identifier Housing assistance, Superseded 10/02/2006
	Income unit—income unit identifier Housing assistance, Standard 10/02/2006

Income unit—income unit type Community Services,
Standard 31/08/2007
Housing assistance, Standard 01/03/2005

Organisation

Identifying and definitional attributes

Metadata item type:	Object Class
METeOR identifier:	354505
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 05/12/2007
	Early Childhood, Standard 09/03/2012
Definition:	The smallest type of accounting unit within a management unit within a State or Territory of Australia which controls its productive activities and for which a specified range of detailed data is available, at least on an annual basis, thus enabling measures such as value added to be calculated.
Specialisation of:	Organisation

Source and reference attributes

Reference documents:	Australian Bureau of Statistics 2002. Standard Economic Sector Classifications of Australia (SESCA). ABS cat. no. 1218.0. Canberra: ABS.

Relational attributes

Data Element Concepts implementing this Object Class:	Organisation—net recurrent administration housing expenditure Housing assistance, Standard 01/05/2013
	Organisation—net recurrent operational housing expenditure Housing assistance, Standard 01/05/2013

Person

Identifying and definitional attributes

Metadata item type:	Object Class
METeOR identifier:	268955
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 01/03/2005
	Health, Standard 01/03/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
	Tasmanian Health, Draft 23/07/2012
	Independent Hospital Pricing Authority, Standard 01/11/2012
	Indigenous, Draft 18/10/2012
Definition:	A human being, whether man, woman or child.
Specialisation of:	Person/group of persons

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Macquarie University 2003. *The Macquarie Dictionary 3rd ed.* Sydney: The Macquarie Library Pty. Ltd

Relational attributes

Data Element Concepts implementing this Object Class:	Person (address)—Australian postcode Community Services, Superseded 06/02/2012
	Housing assistance, Standard 10/02/2006
	Health, Superseded 07/12/2011
	Early Childhood, Superseded 09/03/2012
	Homelessness, Standard 23/08/2010
	Person (address)—suburb/town/locality name Community Services, Superseded 06/02/2012
	Housing assistance, Standard 23/08/2010
	Health, Superseded 07/12/2011
	Early Childhood, Superseded 09/03/2012
	Homelessness, Standard 23/08/2010
	Person (employed)—full-time/part-time status Community Services, Standard 14/12/2005
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
	Person (income unit member)—relationship to reference person (income unit) Housing assistance, Superseded 10/02/2006
	Person (income unit member)—relationship to reference person (income unit) Housing assistance, Standard 10/02/2006
	Person (name)—family name Community Services, Standard 01/03/2005
	Housing assistance, Standard 28/07/2005
	Health, Standard 01/03/2005

Tasmanian Health, Draft 23/07/2012

Person (name)—given name Community Services, Standard
01/03/2005

Housing assistance, Standard 01/08/2005

Health, Standard 01/03/2005

Tasmanian Health, Draft 23/07/2012

Person (tenant)—landlord type Housing assistance, Retired
10/02/2006

Person—activity and participation life area Community
Services, Standard 16/10/2006

Housing assistance, Standard 01/05/2013

Health, Standard 29/11/2006

Homelessness, Standard 01/05/2013

Person—age Community Services, Standard 04/05/2005

Housing assistance, Standard 17/06/2005

Health, Standard 04/05/2005

Early Childhood, Standard 21/05/2010

Tasmanian Health, Draft 23/07/2012

Person—age (housing assistance) Housing assistance, Retired
17/06/2005

Person—assessable income Housing assistance, Standard
10/02/2006

Person—Australian state/territory identifier Community
Services, Standard 01/03/2005

Housing assistance, Standard 10/02/2006

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010

Homelessness, Standard 01/05/2013

Person—child indicator Housing assistance, Standard
01/05/2013

Person—Conditions of occupancy arrangement Housing
assistance, Standard 23/08/2010

Homelessness, Standard 23/08/2010

Person—country of birth Community Services, Standard
01/03/2005

Housing assistance, Standard 27/07/2005

Health, Standard 01/03/2005

Homelessness, Standard 23/08/2010

Tasmanian Health, Draft 23/07/2012

Independent Hospital Pricing Authority, Standard 01/11/2012

Person—date of birth Community Services, Standard
01/03/2005

Housing assistance, Standard 27/07/2005

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010

Homelessness, Standard 23/08/2010

Tasmanian Health, Draft 23/07/2012

Independent Hospital Pricing Authority, Standard 01/11/2012

Indigenous, Draft 18/10/2012

Person—disability status Housing assistance, Standard
01/03/2005

Person—financial assistance amount Community Services,
Standard 17/11/2010

Housing assistance, Standard 23/08/2010

Homelessness, Standard 23/08/2010

Person—financial assistance type Housing assistance, Standard
23/08/2010

Homelessness, Standard 23/08/2010

Person—first language spoken Community Services, Standard
01/03/2005

Housing assistance, Standard 01/08/2005

Health, Standard 13/10/2011

Homelessness, Standard 13/10/2011

Person—first service request indicator Community Services,
Standard 17/11/2010

Housing assistance, Standard 23/08/2010

Homelessness, Standard 23/08/2010

Person—formally diagnosed mental health condition indicator
Housing assistance, Standard 23/08/2010

Homelessness, Standard 23/08/2010

Person—government funding identifier Community Services,
Standard 31/08/2007

Housing assistance, Standard 23/08/2010

Health, Standard 01/03/2005

Homelessness, Standard 23/08/2010

Tasmanian Health, Draft 23/07/2012

Person—gross income Housing assistance, Superseded
10/02/2006

Person—gross income Community Services, Standard
06/02/2012

Housing assistance, Standard 10/02/2006

Person—household single/couple status Housing assistance,
Standard 01/05/2013

Person—housing tenure type Community Services, Standard
15/09/2007

Housing assistance, Standard 23/08/2010

Homelessness, Standard 23/08/2010

Person—Indigenous community acceptance Housing
assistance, Retired 10/02/2006

Person—Indigenous status Community Services, Standard
01/03/2005

Housing assistance, Standard 01/03/2005

Health, Standard 01/03/2005

Early Childhood, Standard 21/05/2010

Homelessness, Standard 23/08/2010

Tasmanian Health, Draft 23/07/2012

Independent Hospital Pricing Authority, Standard 01/11/2012

Person—interpreter service required status (housing assistance)
Housing assistance, Retired 10/02/2006

Person—labour force status Community Services, Standard
01/03/2005
Housing assistance, Standard 01/08/2005
Health, Standard 01/03/2005
Homelessness, Standard 23/08/2010

Person—letters of family name Community Services, Standard
27/03/2007
Housing assistance, Standard 23/08/2010
Health, Standard 07/12/2011
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Person—letters of given name Community Services, Standard
27/03/2007
Housing assistance, Standard 23/08/2010
Health, Standard 07/01/2011
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Person—living arrangement Community Services, Standard
01/03/2005
Housing assistance, Standard 23/08/2010
Health, Standard 19/04/2005
Homelessness, Standard 23/08/2010

Person—main language other than English spoken at home
Community Services, Standard 01/03/2005
Housing assistance, Standard 10/02/2006
Health, Standard 01/03/2005
Homelessness, Standard 13/10/2011

Person—marital status Community Services, Standard
01/03/2005
Housing assistance, Standard 10/02/2006
Health, Standard 01/03/2005

Person—mental health services received indicator Housing
assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Person—mental health services received timeframe Housing
assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—need for assistance with activities in a life area
Community Services, Standard 16/10/2006
Housing assistance, Standard 01/05/2013
Health, Standard 29/11/2006
Homelessness, Standard 01/05/2013

Person—new client indicator Community Services, Standard
17/11/2010
Housing assistance, Standard 23/08/2010

Homelessness, Standard 23/08/2010

Person—number of people in the presenting unit Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—occupation (main) Community Services, Superseded 27/03/2007
Housing assistance, Superseded 10/08/2007
Health, Superseded 04/07/2007

Person—occupation (main) Community Services, Standard 27/03/2007
Housing assistance, Standard 10/08/2007
Health, Standard 04/07/2007
Tasmanian Health, Draft 23/07/2012

Person—occupation (main) (housing assistance) Housing assistance, Superseded 10/02/2006

Person—person identifier (household) Housing assistance, Standard 10/02/2006

Person—person identifier (household) Housing assistance, Superseded 10/02/2006

Person—preferred language Community Services, Standard 10/04/2006
Housing assistance, Standard 13/10/2011
Health, Standard 01/03/2005
Homelessness, Standard 13/10/2011
Tasmanian Health, Draft 23/07/2012

Person—previously homeless status Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—previously resided in institution/facility indicator Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Person—principal source of cash income Community Services, Standardisation pending 22/03/2013
Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Person—principal tenant indicator Housing assistance, Standard 01/05/2013

Person—proficiency in spoken English Community Services, Standard 01/03/2005
Housing assistance, Standard 10/02/2006
Health, Standard 01/03/2005

Person—qualification status Housing assistance, Standard 10/02/2006

Person—reason for seeking assistance Community Services, Standard 15/09/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—reason(s) services not provided Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—reference person status (household) Housing assistance, Superseded 10/02/2006

Person—reference person status (household) Community Services, Standard 30/08/2007
Housing assistance, Standard 30/08/2007

Person—registered/awaiting government payment indicator Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—relationship to reference person (household) Housing assistance, Standard 01/03/2005

Person—relationship to the presenting unit head Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—residential type Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—school enrolment and attendance status Community Services, Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—services requested Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—sex Community Services, Standard 01/03/2005
Housing assistance, Standard 10/02/2006
Health, Standard 01/03/2005
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010
Independent Hospital Pricing Authority, Standard 01/11/2012
Indigenous, Draft 18/10/2012

Person—sex (housing assistance) Housing assistance, Superseded 10/02/2006

Person—source of cash income (all) Community Services, Standard 29/04/2006
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—source of cash income (principal) Community Services, Standard 29/04/2006
Housing assistance, Standard 10/02/2006

Person—source of information on a mental health condition Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—student status Housing assistance, Retired 10/02/2006

Person—student type Community Services, Standard
15/09/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—student/employment training indicator Community
Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—time elapsed since last permanent residence Housing
assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—type of institution recently left Housing assistance,
Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—urgency of requested assistance Community Services,
Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—year of first arrival in Australia Community Services,
Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Health, Standard 04/05/2005
Homelessness, Standard 23/08/2010

Record

Identifying and definitional attributes

Metadata item type:	Object Class
METeOR identifier:	300208
Registration status:	Community Services, Standard 27/03/2007
	Housing assistance, Standard 23/08/2010
	Health, Standard 07/12/2011
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
Definition:	An account of something, preserved in a lasting form.
Specialisation of:	Service/care event

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Object Class:	Record—linkage key Community Services, Standard 21/05/2010
	Housing assistance, Standard 23/08/2010
	Health, Standard 07/12/2011
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010

Referral

Identifying and definitional attributes

Metadata item type:	Object Class
METeOR identifier:	269015
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Health, Recorded 13/05/2008
	Homelessness, Standard 23/08/2010
	Tasmanian Health, Draft 23/07/2012
Definition:	A recommendation for further care or services.
Specialisation of:	Service/care event

Source and reference attributes

Submitting organisation:	Australia Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Object Class:	Referral—referral source Community Services, Standard 02/06/2005
	Housing assistance, Standard 23/08/2010
	Health, Recorded 13/05/2008
	Homelessness, Standard 23/08/2010

Service episode

Identifying and definitional attributes

Metadata item type: Object Class

METeOR identifier: 320994

Registration status: Community Services, Standard 29/04/2006
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: A period of time during which a client receives assistance
from an agency.

Context: Service provision and planning:

The concept of a service episode (and associated metadata
items) is necessary for the analysis, of the length of
provision of assistance to clients. In conjunction with
information about the amount and type of assistance
received by clients, information about the length of the
service episode also gives some indication of the intensity
of assistance provided by agencies.

A client's service episode always begins and ends with
dates that mark the first and last time that the person
received assistance from the agency. That is, a service
episode will always begin and end with service event (see
metadata item the service event).

The pathway or process followed by a person entering or
exiting from a service episode varies from one agency to
another and from one type of assistance to another. It
cannot be assumed, for example, that every client has
undergone an assessment (or the same type of assessment)
before entering a service episode. At times, a client may
receive services from an agency on the basis of a referral
from an established source with which the agency has well-
developed referral protocols. At other times, a client who
has been previously assisted by the agency may begin to
receive services again without undergoing the same level of
assessment on entry into a subsequent service episode.

The definition of service episode has not assumed that any
standard sequence of events applies to all service episodes
for all clients across all types of agencies and across all
programs. Rather, the definition of a service episode allows
for the receipt of any of the types of assistance to serve as a
trigger for the beginning of a service episode. That is, the
service activity associated with the beginning of a service
episode (i.e. the first service event) will vary across
agencies.

While agency policies and practices will impact upon the
determination of a Service episode to some extent (e.g.

different policies for taking clients 'off the books') the basic feature across agencies remain the first and the last Service events received by a client within a period of receipt of assistance. Establishing greater consistency in the determination of Service episodes would require a national cross-program approach to standardising entry and exit procedures across the community service sector.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Home and Community Care (HACC) Data Dictionary Version 1.0, 1998

Relational attributes

Related metadata references: Supersedes [Service episode, version 1, DEC, NCSDD, NCSIMG, Superseded 01/03/2005.pdf](#) (15.3 KB)

Data Element Concepts implementing this Object Class: Service episode—episode end date Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010
Service episode—episode start date Community Services, Standard 16/05/2006
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010
Service episode—reporting period Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013
Service episode—service cessation reason Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010
Service episode—service ongoing indicator Community Services, Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Service event

Identifying and definitional attributes

Metadata item type: Object Class

METeOR identifier: 320989

Registration status: Community Services, Standard 07/03/2006
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: An instance or occasion of assistance received by a client from a service provider.

Context: Information about individual instances of the receipt of assistance by a client from a service agency is of fundamental interest to service providers, but may or may not be required for national reporting purposes. However, information about an individual service event is a basic building block for other information that is of relevance to national reporting and statistical analysis. For example, if information about the length of time that certain types of persons have received particular types of assistance from specific types of agencies is required, then information about each instance of service provision should be recorded in a standard way. This should enable reliable, valid and comparable data to be reported nationally.

Generally, a service event is described by a cluster of data elements that provide information about when it happened, where it happened, what assistance was received, how much and from whom. The need for information about service events reflects an interest in locating community service assistance to clients in time. This information may help to identify the intensity of assistance received by a person during a time period. Knowing when a person received assistance from an agency also helps to identify those records that are of interest to particular data collections. For example, an agency may be required to report on all assistance provided to clients during, say 1999-2000.

As with the definition of *client*, what constitutes a *service event* is influenced by the definition of 'assistance'. That is, every interaction between an agency and a client may not be considered of sufficient significance to warrant recording as a *service event*. Furthermore, decisions about what is included or excluded from the definition of 'assistance' may be affected by specific program requirements as well as practical considerations related to the amount of time and resources it takes to record every interaction between an agency and a client.

Source and reference attributes

Submitting organisation:	Australia Institute of Health and Welfare
Reference documents:	Home and Community Care (HACC) Data Dictionary Version 1.0, 1998

Relational attributes

Data Element Concepts implementing this Object Class:

Service event—accommodation period end date Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Service event—accommodation period start date Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Service event—assistance received date Community Services, Standard 01/03/2005
Housing assistance, Standard 01/05/2013

Service event—assistance request date Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Service event—assistance type Housing assistance, Standard 01/05/2013

Service event—first service contact date Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Service event—last service provision date Community Services, Standard 07/03/2006
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Service event—payment type Housing assistance, Standard 01/05/2013

Service event—supported accommodation type Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Service event—tenancy end date Housing assistance, Standard 01/05/2013

Service event—tenancy start date Housing assistance, Standard 01/05/2013

Service provider organisation

Identifying and definitional attributes

Metadata item type:　　　　Object Class

METeOR identifier:　　　　269022

Registration status:　　　　Community Services, Standard 01/03/2005
　　　　　　　　　　　　　　Housing assistance, Standard 01/03/2005
　　　　　　　　　　　　　　Health, Standard 01/03/2005
　　　　　　　　　　　　　　Early Childhood, Standard 21/05/2010
　　　　　　　　　　　　　　Homelessness, Standard 23/08/2010
　　　　　　　　　　　　　　Tasmanian Health, Draft 23/07/2012

Definition:　　　　　　　An organisation that provides services and/or care.

Specialisation of:　　　　Organisation

Source and reference attributes

Submitting organisation:　　Australian Institute of Health and Welfare

Relational attributes

Related metadata references:　　Supersedes [Housing assistance agency](#) Housing assistance, Standard 10/02/2006

Data Element Concepts implementing this Object Class:　　Service provider organisation (name)—organisation name Community Services, Superseded 06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 04/05/2005
Early Childhood, Superseded 09/03/2012

Service provider organisation—assistance/support other than housing assistance indicator Housing assistance, Standard 01/05/2013

Service provider organisation—Australian state/territory identifier Community Services, Standard 07/12/2005
Housing assistance, Standard 01/05/2013
Health, Standard 04/05/2005
Early Childhood, Standard 21/05/2010
Tasmanian Health, Draft 23/07/2012

Service provider organisation—common waitlist indicator Housing assistance, Standard 01/05/2013

Service provider organisation—community housing provider type Housing assistance, Standard 01/05/2013

Service provider organisation—funding indicator Housing assistance, Standard 01/05/2013

Service provider organisation—gross capital expenditure Housing assistance, Standard 01/05/2013

Service provider organisation—housing maintenance expenditure Housing assistance, Standard 01/05/2013

Service provider organisation—net recurrent housing

expenses Housing assistance, Standard 01/05/2013

Service provider organisation—number of boarding house buildings Housing assistance, Standard 01/05/2013

Service provider organisation—number of boarding house rooms Housing assistance, Standard 01/05/2013

Service provider organisation—number of boarding house units Housing assistance, Standard 01/05/2013

Service provider organisation—number of dwellings managed Housing assistance, Superseded 01/05/2013

Service provider organisation—number of head leased dwellings Housing assistance, Standard 01/05/2013

Service provider organisation—number of improvised dwellings managed Housing assistance, Standard 01/05/2013

Service provider organisation—number of permanent dwellings managed Housing assistance, Standard 01/05/2013

Service provider organisation—number of tenancy rental units Housing assistance, Standard 01/05/2013

Service provider organisation—organisation identifier
Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Service provider organisation—Organisation identifier
Housing assistance, Standard 10/02/2006

Service provider organisation—support service type
Housing assistance, Standard 01/05/2013

Service provider organisation—survey response indicator
Housing assistance, Standard 01/05/2013

Service provider organisation—tenancy management status
Housing assistance, Standard 01/05/2013

Service provider organisation—total household rent charged Housing assistance, Standard 01/05/2013

Service provider organisation—total household rent collected Housing assistance, Standard 01/05/2013

Service provider organisation—total recurrent housing expenses Housing assistance, Standard 01/05/2013

Service provider organisation—waiting list Housing assistance, Standard 01/05/2013

Waitlist applicant

Identifying and definitional attributes

Metadata item type: Object Class

Synonymous names: Waitlist applicant

METeOR identifier: 302632

Registration status: Housing assistance, Standard 10/02/2006

Definition: A household who has applied for rental housing assistance and has been deemed eligible but has not received the assistance applied for.

Specialisation of: Person/group of persons

Source and reference attributes

Submitting organisation: National Housing Data Development Committee

Origin: CSHA Public rental housing data manual 2001-02

Relational attributes

Data Element Concepts implementing this Object Class: Waitlist applicant—applicant type Housing assistance, Standard 01/03/2005

Waitlist applicant—waitlist applicant identifier Housing assistance, Standard 10/02/2006

Properties

Accommodation period end date

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 350906

Registration status: Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The date at which a period of lodging is completed.

Property group: Service provision event

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

*Data Element Concepts
implementing this Property:*   Service event—accommodation period end date Community
Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Accommodation period start date

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	350925
Registration status:	Community Services, Standard 30/11/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The date at which a period of lodging commences.
Property group:	Service provision event

Relational attributes

Data Element Concepts implementing this Property:	Service event—accommodation period start date Community Services, Standard 30/11/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Accuracy indicator

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	294414
Registration status:	Community Services, Standard 30/09/2005
	Housing assistance, Standard 23/08/2010
	Health, Standard 04/05/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
Definition:	The level of detail to which recorded information is correct.
Property group:	Performance indicators

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Date—accuracy indicator Community Services, Standard 30/09/2005
	Housing assistance, Standard 23/08/2010
	Health, Standard 04/05/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010

Activity and participation life area

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	324432
Registration status:	Community Services, Standard 16/10/2006
	Housing assistance, Standard 01/05/2013
	Health, Standard 29/11/2006
	Homelessness, Standard 01/05/2013
Definition:	Life areas in which individuals may participate or undertake activities.
Property group:	Physical characteristics

Relational attributes

Data Element Concepts implementing this Property:	Person—activity and participation life area Community Services, Standard 16/10/2006
	Housing assistance, Standard 01/05/2013
	Health, Standard 29/11/2006
	Homelessness, Standard 01/05/2013

Address site name

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 429196

Registration status: Community Services, Standard 06/02/2012
                                 Housing assistance, Standard 02/05/2013
                                 Health, Standard 07/12/2011

Definition: The official place name or culturally accepted name for an
                                 address site, including the name of a building, homestead,
                                 building complex, agricultural property, park or unbounded
                                 address site.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client
                                 information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts   Address—address site name Community Services, Standard
implementing this Property: 06/02/2012
                                 Housing assistance, Standard 02/05/2013
                                 Health, Standard 07/12/2011

Amount of assistance

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	308133
Registration status:	Community Services, Standard 27/04/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The amount of assistance provided to a person.
Property group:	Service provision event

Relational attributes

Data Element Concepts implementing this Property:	Client—amount of assistance Community Services, Standard 27/04/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Applicant type

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269278

Registration status: Housing assistance, Standard 01/03/2005

Definition: A descriptor of the class of applicant.

Property group: Entry into service event

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts Waitlist applicant—applicant type Housing assistance,
implementing this Property: Standard 01/03/2005

Application allocation indicator

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	444358
Registration status:	Housing assistance, Standard 02/05/2013
Definition:	An indicator of whether a formal request for services, which has been placed on a waitlist, has been allocated and subsequently removed from the waitlist.
Property group:	Entry into service event

Relational attributes

Data Element Concepts implementing this Property:	Household—application allocation indicator Housing assistance, Standard 01/05/2013

Application date

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	472560
Registration status:	Housing assistance, Standard 02/05/2013
Definition:	The date on which an application for the receipt of services is lodged.
Property group:	Entry into service event

Relational attributes

Data Element Concepts implementing this Property:	Household—application date Housing assistance, Standard 01/05/2013

Application type

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 462476

Registration status: Housing assistance, Standard 02/05/2013

Definition: The categorisation of a formal request or appeal.

Property group: Entry into service event

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Related metadata references: Supersedes Applicant type Housing assistance, Standard 01/03/2005

Data Element Concepts implementing this Property: Household—application type Housing assistance, Standard 01/05/2013

Assessable income

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269269

Registration status: Housing assistance, Standard 01/03/2005

Definition: Amount of income from sources that are used to assess eligibility for receipt of a service.

Property group: Financial characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Household—assessable income Housing assistance, Standard 01/05/2013

Household—assessable income Housing assistance, Retired 10/02/2006

Person—assessable income Housing assistance, Standard 10/02/2006

Assistance received date

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269249

Registration status: Community Services, Standard 01/03/2005
Housing assistance, Standard 02/05/2013

Definition: The date on which assistance is formally received.

Property group: Service provision event

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Service event—assistance received date Community Services, Standard 01/03/2005
Housing assistance, Standard 01/05/2013

Assistance request date

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269250

Registration status: Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The date on which assistance is formally requested.

Property group: Entry into service event

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Service event—assistance request date Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Assistance type

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 307880

Registration status: Community Services, Standard 30/04/2008
                                 Housing assistance, Standard 02/05/2013

Definition: A class of service activity.

Property group: Service provision event

Relational attributes

Data Element Concepts   Service event—assistance type Housing assistance, Standard
implementing this Property: 01/05/2013

Assistance/support other than housing assistance indicator

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	463981
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether assistance or support, other than housing assistance, can be offered.
Property group:	Organisational characteristics

Relational attributes

Data Element Concepts implementing this Property:	Service provider organisation—assistance/support other than housing assistance indicator Housing assistance, Standard 01/05/2013

Australian postcode

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269316
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 22/10/2005
	Health, Standard 01/03/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
	Tasmanian Health, Draft 23/07/2012
	Independent Hospital Pricing Authority, Standard 31/10/2012
Definition:	The numeric descriptor for a postal delivery area, aligned with locality, suburb or place.
Context:	Postcode is an important part of a postal address and facilitates written communication. It is one of a number of geographic identifiers that can be used to determine a geographic location.
Property group:	Location characteristics

Source and reference attributes

Submitting organisation:	Standards Australia
	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Address—Australian postcode Community Services, Standard 06/02/2012
	Housing assistance, Standard 02/05/2013
	Health, Standard 07/12/2011
	Early Childhood, Standard 09/03/2012
	Tasmanian Health, Draft 14/09/2012
	Independent Hospital Pricing Authority, Standard 31/10/2012
	Dwelling—Australian postcode Housing assistance, Standard 10/02/2006
	Housing assistance agency—Australian postcode Housing assistance, Superseded 01/05/2013
	Person (address)—Australian postcode Community Services, Superseded 06/02/2012
	Housing assistance, Standard 10/02/2006
	Health, Superseded 07/12/2011
	Early Childhood, Superseded 09/03/2012
	Homelessness, Standard 23/08/2010

Australian state/territory identifier

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269056

Registration status: Community Services, Standard 01/03/2005
Housing assistance, Standard 22/10/2005
Health, Standard 01/03/2005
Early Childhood, Standard 21/05/2010
Homelessness, Standard 01/05/2013
Tasmanian Health, Draft 23/07/2012

Definition: An identifier of the Australian state or territory.

Context: This is a **geographic indicator** which is used for analysis of the distribution of clients or patients, agencies or establishments and services.

Property group: Location characteristics

Relational attributes

Data Element Concepts implementing this Property: Address—Australian state/territory identifier Community Services, Standard 06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011
Early Childhood, Standard 09/03/2012

Dwelling—Australian state/territory identifier Housing assistance, Standard 10/02/2006

Household—Australian state/territory identifier Housing assistance, Standard 01/05/2013

Housing assistance agency—Australian state/territory identifier Housing assistance, Standard 10/02/2006

Person—Australian state/territory identifier Community Services, Standard 01/03/2005
Housing assistance, Standard 10/02/2006
Health, Standard 01/03/2005
Early Childhood, Standard 21/05/2010
Homelessness, Standard 01/05/2013

Service provider organisation—Australian state/territory identifier Community Services, Standard 07/12/2005
Housing assistance, Standard 01/05/2013
Health, Standard 04/05/2005
Early Childhood, Standard 21/05/2010
Tasmanian Health, Draft 23/07/2012

Boarding house unit indicator

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	464176
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether the accommodation in a **boarding house building** is a self-contained unit within a boarding house (also referred to as a rooming or lodging house) with separate cooking, bathroom and toilet facilities.
Property group:	Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property:	Dwelling—boarding house unit indicator Housing assistance, Standard 01/05/2013

Care arrangements

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	367634
Registration status:	Community Services, Standard 30/04/2008 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	A descriptor of the class of care arrangements.
Property group:	Accommodation/living characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Child—care arrangements Community Services, Standard 30/04/2008 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010

Case management goal status

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	348557
Registration status:	Community Services, Standard 30/11/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The extent to which case management goals have been achieved.
Property group:	Performance indicators

Relational attributes

Data Element Concepts implementing this Property:	Client—case management goal status Community Services, Standard 30/11/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Case management plan indicator

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269312
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	An indicator of the extent to which a case management plan has been implemented in the provision of a service.
Property group:	Service provision event

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Client—case management plan indicator Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Child indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 491668

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator of whether an individual is under 18 years of age.

Property group: Client characteristic

Relational attributes

Data Element Concepts   Person—child indicator Housing assistance, Standard
implementing this Property: 01/05/2013

Common waitlist indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 465118

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator of whether a list of applicants waiting for the provision of services is part of a common consolidated jurisdiction waiting list.

Property group: Material resource characteristics

Relational attributes

Data Element Concepts implementing this Property: Service provider organisation—common waitlist indicator Housing assistance, Standard 01/05/2013

Commonwealth Rent Assistance amount

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269117
Registration status:	Housing assistance, Standard 01/03/2005
Definition:	The amount of Commonwealth Rent Assistance (CRA) funds which are entitled to be claimed.
Property group:	Financial characteristics

Relational attributes

Data Element Concepts implementing this Property:	Centrelink income unit—Commonwealth Rent Assistance amount Housing assistance, Standard 01/03/2005

Community housing provider type

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	414992
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	A descriptor of the class of community housing organisation.
Property group:	Organisational characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Service provider organisation—community housing provider type Housing assistance, Standard 01/05/2013

Complex road name

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 429363

Registration status: Community Services, Standard 06/02/2012
                                 Housing assistance, Standard 01/05/2013
                                 Health, Standard 07/12/2011

Definition: The name of the road or thoroughfare within a complex.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client
                                 information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts   Address—complex road name Community Services, Standard
implementing this Property: 06/02/2012
                                 Housing assistance, Standard 02/05/2013
                                 Health, Standard 07/12/2011

Complex road number 1

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 429183

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Definition: The number, or start number in a ranged address, of
the building/dwelling in the road or thoroughfare within a
complex.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client
information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts
implementing this Property: Address—complex road number 1 Community Services,
Standard 06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

Complex road number 2

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	429257
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
Definition:	The last number for a ranged address in the road or thoroughfare in which a complex is located.
Property group:	Location characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts implementing this Property:	Address—complex road number 2 Community Services, Standard 06/02/2012
	Housing assistance, Standard 02/05/2013
	Health, Standard 07/12/2011

Complex road type

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 429381

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Definition: A descriptor of the class of road or thoroughfare within a complex.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts implementing this Property: Address—complex road type Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Conditions of occupancy arrangement

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	411827
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	A description of the type of conditions of occupancy.
Property group:	Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property:	Person—Conditions of occupancy arrangement Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Consent indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 338733

Registration status: Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: An indication of consent obtained.

Property group: Legal characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Client—consent indicator Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010
Indigenous, Draft 18/10/2012

Country of birth

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269206

Registration status: Community Services, Standard 01/03/2005
Housing assistance, Standard 22/10/2005
Health, Standard 01/03/2005
Homelessness, Standard 23/08/2010
Tasmanian Health, Draft 23/07/2012
Independent Hospital Pricing Authority, Standard 01/11/2012

Definition: The country in which an individual was born.

Property group: Demographic/social/cultural characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Person—country of birth Community Services, Standard 01/03/2005
Housing assistance, Standard 27/07/2005
Health, Standard 01/03/2005
Homelessness, Standard 23/08/2010
Tasmanian Health, Draft 23/07/2012
Independent Hospital Pricing Authority, Standard 01/11/2012

Date occupied

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269208

Registration status: Housing assistance, Standard 01/03/2005

Definition: The date on which a structure is occupied.

Property group: Material resource characteristics

Relational attributes

Data Element Concepts implementing this Property: Dwelling—date occupied Housing assistance, Superseded 10/02/2006

Dwelling—date occupied Housing assistance, Standard 10/02/2006

Date of birth

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269318

Registration status: Community Services, Standard 01/03/2005
Housing assistance, Standard 22/10/2005
Health, Standard 01/03/2005
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010
Tasmanian Health, Draft 23/07/2012
Independent Hospital Pricing Authority, Standard 01/11/2012
Indigenous, Draft 18/10/2012

Definition: The date on which an individual was born.

Property group: Demographic/social/cultural characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Person—date of birth Community Services, Standard 01/03/2005
Housing assistance, Standard 27/07/2005
Health, Standard 01/03/2005
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010
Tasmanian Health, Draft 23/07/2012
Independent Hospital Pricing Authority, Standard 01/11/2012
Indigenous, Draft 18/10/2012

Date vacated

Identifying and definitional attributes

Metadata item type:　　　　Property

METeOR identifier:　　　　269211

Registration status:　　　　Housing assistance, Standard 01/03/2005

Definition:　　　　　　　　The date on which a structure is vacated.

Property group:　　　　　Material resource characteristics

Source and reference attributes

Submitting organisation:　　Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:　Dwelling—date vacated Housing assistance, Superseded 10/02/2006

Dwelling—date vacated Housing assistance, Standard 10/02/2006

Disability status

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269240

Registration status: Housing assistance, Standard 01/03/2005

Definition: An indicator that a disability is experienced.

Property group: Health and wellbeing

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Household—disability status Housing assistance, Standard 01/05/2013

Household—disability status Housing assistance, Retired 10/02/2006

Person—disability status Housing assistance, Standard 01/03/2005

Dwelling identifier

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269362

Registration status: Housing assistance, Standard 01/03/2005

Definition: A sequence of characters identifying a dwelling.

Property group: Identifier characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts   Dwelling—dwelling identifier Housing assistance, Superseded
implementing this Property: 10/02/2006

                               Dwelling—dwelling identifier Housing assistance, Standard
                               10/02/2006

Dwelling tenancy management status

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 479733

Registration status: Housing assistance, Standard 01/05/2013

Definition: The type of organisation responsible for the management of a dwelling tenancy.

Property group: Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property: Dwelling—tenancy management status Housing assistance, Standard 01/05/2013

Service provider organisation—tenancy management status Housing assistance, Standard 01/05/2013

Episode end date

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269252

Registration status: Community Services, Standard 16/05/2006
Housing assistance, Standard 23/08/2010
Health, Standard 01/03/2005
Homelessness, Standard 23/08/2010
Independent Hospital Pricing Authority, Standard 01/11/2012

Definition: The date on which an episode is completed.

Property group: Exit/leave from service event

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Service episode—episode end date Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Episode start date

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269253

Registration status: Community Services, Standard 16/05/2006
Housing assistance, Standard 23/08/2010
Health, Standard 01/03/2005
Homelessness, Standard 23/08/2010

Definition: The date on which an episode commenced.

Property group: Entry into service event

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Service episode—episode start date Community Services, Standard 16/05/2006
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Financial assistance amount

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 401987

Registration status: Community Services, Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The value of monetary assistance.

Property group: Financial characteristics

Relational attributes

Data Element Concepts implementing this Property: Household—financial assistance amount Housing assistance, Standard 01/05/2013

Person—financial assistance amount Community Services, Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Financial assistance type

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	401974
Registration status:	Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	The type of financial assistance.
Property group:	Financial characteristics

Relational attributes

Data Element Concepts implementing this Property:	Person—financial assistance type Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010

First service contact date

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269346
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Health, Standard 07/12/2011
	Homelessness, Standard 23/08/2010
Definition:	Date on which the first service contact occurs.
Property group:	Entry into service event

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Service event—first service contact date Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

First service request indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 400249

Registration status: Community Services, Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: Whether this is the first request for a service.

Property group: Entry into service event

Relational attributes

Data Element Concepts implementing this Property: Person—first service request indicator Community Services, Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Formally diagnosed mental health condition indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 404163

Registration status: Housing assistance, Standard 23/08/2010
                          Homelessness, Standard 23/08/2010

Definition: Whether a mental health condition has been diagnosed by an
                          appropriately qualified health professional.

Property group: Health and wellbeing

Relational attributes

Data Element Concepts   Person—formally diagnosed mental health condition indicator
implementing this Property: Housing assistance, Standard 23/08/2010
                                Homelessness, Standard 23/08/2010

Full-time/part-time status

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 318676

Registration status: Community Services, Standard 14/12/2005
                               Housing assistance, Standard 23/08/2010
                               Homelessness, Standard 23/08/2010

Definition: A categorisation by actual hours worked or intent to work.

Property group: Labour characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts   Person (employed)—full-time/part-time status Community
implementing this Property: Services, Standard 14/12/2005
                               Housing assistance, Standard 23/08/2010
                               Homelessness, Standard 23/08/2010

Funding indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 322172

Registration status: Community Services, Standard 27/04/2007
Housing assistance, Standard 01/05/2013

Definition: An indicator of the funding status of an entity.

Property group: Funding characteristics

Relational attributes

Data Element Concepts
implementing this Property:
Service provider organisation—funding indicator Housing
assistance, Standard 01/05/2013

Geocode latitude

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	430352
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
Definition:	The angular distance of a point on the earth north or south of the equator measured along a meridian.
Property group:	Location characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts implementing this Property:	Address—geocode latitude Community Services, Standard 06/02/2012
	Housing assistance, Standard 02/05/2013

Geocode longitude

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 430459

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013

Definition: The angular distance of a point on earth east or west of the
Greenwich Meridian.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client
information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts
implementing this Property: Address—geocode longitude Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013

Geographic remoteness

Identifying and definitional attributes

Metadata item type:　　　　Property

METeOR identifier:　　　　396537

Registration status:　　　　Community Services, Standardisation pending 22/03/2013
　　　　　　　　　　　　　Housing assistance, Standard 01/05/2013
　　　　　　　　　　　　　Health, Standard 07/12/2011

Definition:　　　　　　　The remoteness of a location, based on the physical road
　　　　　　　　　　　　　distance to the nearest urban centre and its population size.

Context:　　　　　　　　Geographic remoteness is essentially a measure of a physical
　　　　　　　　　　　　　location's level of access to goods and services. Large
　　　　　　　　　　　　　population centres tend to have a greater range of goods and
　　　　　　　　　　　　　services available than small centres. Typically, a population
　　　　　　　　　　　　　centre is not likely to provide a full range of goods and services
　　　　　　　　　　　　　until its population reaches around 250,000 people.

Property group:　　　　　Location characteristics

Source and reference attributes

Submitting organisation:　　Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts　　　Dwelling—Geographic remoteness Housing assistance,
implementing this Property:　Standard 01/05/2013

Government funding identifier

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269238

Registration status: Community Services, Standard 31/08/2007
Housing assistance, Standard 23/08/2010
Health, Standard 01/03/2005
Homelessness, Standard 23/08/2010
Tasmanian Health, Draft 23/07/2012

Definition: An identifier allocated by a government department for the purpose of identifying those eligible for specific services.

Property group: Identifier characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Person—government funding identifier Community Services, Standard 31/08/2007
Housing assistance, Standard 23/08/2010
Health, Standard 01/03/2005
Homelessness, Standard 23/08/2010
Tasmanian Health, Draft 23/07/2012

Greatest need date

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	388449
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The date on which the need for being given priority access to services was determined.
Property group:	Service/care urgency

Relational attributes

Data Element Concepts implementing this Property:	Household—greatest need date Housing assistance, Standard 01/05/2013

Greatest need indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 456554

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator of whether there is a need for priority access to services.

Property group: Service/care urgency

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Household—greatest need indicator Housing assistance, Standard 01/05/2013

Greatest need reason

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	462469
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The reason for being identified as in need for priority access to services.
Property group:	Service/care urgency

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Related metadata references:	Supersedes Greatest need reason Housing assistance, Standard 22/10/2005
Data Element Concepts implementing this Property:	Household—greatest need reason Housing assistance, Standard 01/05/2013

Gross capital expenditure

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269024

Registration status: Housing assistance, Standard 10/02/2006
Health, Standard 01/03/2005

Definition: Expenditure on the acquisition or enhancement of a **non-financial asset**.

Property group: Financial characteristics

Collection and usage attributes

Guide for use: National health data dictionary specific:

Gross capital expenditure is capital expenditure as reported by the particular establishment having regard to state health authority and other authoritative guidelines as to the differentiation between capital and recurrent expenditure. (A concise indication of the basis on which capital and recurrent expenditure have been differentiated is to form part of national minimum data sets).

National housing assistance data dictionary specific:

Expenditure on the acquisition or enhancement of an asset (excluding financial assets). A non-financial asset is an entity functioning as a store of value, over which ownership may be derived over a period of time, and which is not a financial asset. Capital includes: acquisitions (purchase of properties); construction costs; redevelopment and improvement (of properties); land acquisitions and development; joint ventures.

Source and reference attributes

Submitting organisation: National minimum data set working parties

Relational attributes

Data Element Concepts implementing this Property: Housing assistance agency—gross capital expenditure Housing assistance, Standard 10/02/2006

Housing assistance agency—gross capital expenditure (assets acquired under finance leases) Housing assistance, Superseded 10/02/2006

Housing assistance agency—gross capital expenditure (assets acquired under finance leases) Housing assistance, Standard 10/02/2006

Housing assistance agency—gross capital expenditure (expenditure on non-financial assets) Housing assistance, Superseded 10/02/2006

Housing assistance agency—gross capital expenditure (expenditure on non-financial assets) Housing assistance,

Standard 10/02/2006

Housing assistance agency—gross capital expenditure (purchases of new non-financial assets) Housing assistance, Superseded 10/02/2006

Housing assistance agency—gross capital expenditure (purchases of new non-financial assets) Housing assistance, Standard 10/02/2006

Housing assistance agency—gross capital expenditure (purchases of second-hand non-financial assets) Housing assistance, Superseded 10/02/2006

Housing assistance agency—gross capital expenditure (purchases of second-hand non-financial assets) Housing assistance, Standard 10/02/2006

Housing assistance agency—gross capital expenditure (sales of non-financial assets) Housing assistance, Standard 10/02/2006

Housing assistance agency—gross capital expenditure (sales of non-financial assets) Housing assistance, Superseded 10/02/2006

Service provider organisation—gross capital expenditure Housing assistance, Standard 01/05/2013

Gross income

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269270

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/03/2005
Health, Standard 04/05/2005

Definition: The total income before business and tax deductions are
accounted for.

Property group: Financial characteristics

Source and reference attributes

Origin: Australian taxation office 2004. Definitions. Australian taxation
office, Canberra. Viewed 22 October 2004

Relational attributes

Data Element Concepts
implementing this Property:

Household—gross income Housing assistance, Standard
01/05/2013
Health, Standard 15/12/2005

Person—gross income Housing assistance, Superseded
10/02/2006

Person—gross income Community Services, Standard
06/02/2012
Housing assistance, Standard 10/02/2006

Homeless prior to allocation indicator

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	464238
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	An indicator of whether homelessness was experienced prior to the allocation of services.
Property group:	Client characteristic

Relational attributes

Data Element Concepts implementing this Property:	Household—homeless prior to allocation indicator Housing assistance, Standard 01/05/2013

Household composition

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269118
Registration status:	Housing assistance, Standard 01/03/2005
Definition:	The relationship between people who reside together.
Property group:	Accommodation/living characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Household—household composition Housing assistance, Superseded 10/02/2006
	Household—household composition Housing assistance, Standard 10/02/2006

Household identifier

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269366

Registration status: Housing assistance, Standard 01/03/2005

Definition: A sequence of characters which identify a household.

Property group: Identifier characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Household—household identifier Housing assistance, Standard 10/02/2006

Household—household identifier (state/territory) Housing assistance, Superseded 10/02/2006

Household single/couple status

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 456314

Registration status: Housing assistance, Standard 01/05/2013

Definition: Whether or not a couple relationship exists between household members.

Property group: Demographic/social/cultural characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Person—household single/couple status Housing assistance, Standard 01/05/2013

Housing maintenance expenditure

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	464805
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The costs incurred to maintain the value of an asset or restore the asset to its original condition. This includes: day-to-day maintenance reflecting general wear and tear; cyclical maintenance which is part of a planned maintenance program; and other maintenance (e.g. repairs due to vandalism).
Property group:	Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property:	Service provider organisation—housing maintenance expenditure Housing assistance, Standard 01/05/2013

Housing program type

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269221

Registration status: Housing assistance, Standard 01/03/2005

Definition: A descriptor of the type of housing program.

Property group: Service provision event

Relational attributes

Data Element Concepts implementing this Property: Dwelling—housing program type Housing assistance, Standard 01/05/2013

Household—housing program type Housing assistance, Standard 01/03/2005

Housing tenure type

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269296
Registration status:	Community Services, Standard 15/09/2007
	Housing assistance, Standard 01/03/2005
	Homelessness, Standard 23/08/2010
Definition:	The type of legal right to occupy a dwelling.
Property group:	Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property:	Household—tenure type Housing assistance, Standard 01/03/2005
	Person—housing tenure type Community Services, Standard 15/09/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Income unit identifier

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269370
Registration status:	Housing assistance, Standard 01/03/2005
Definition:	A sequence of characters which identify an income unit.
Property group:	Identifier characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Income unit—income unit identifier Housing assistance, Superseded 10/02/2006
	Income unit—income unit identifier Housing assistance, Standard 10/02/2006

Income unit type

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269153
Registration status:	Community Services, Standard 31/08/2007
	Housing assistance, Standard 01/03/2005
Definition:	A descriptor of the class of income unit.
Property group:	Accommodation/living characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Centrelink income unit—income unit type Housing assistance, Standard 01/03/2005
	Income unit—income unit type Community Services, Standard 31/08/2007
	Housing assistance, Standard 01/03/2005

Indigenous status

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269161
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 22/10/2005
	Health, Standard 01/03/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
	Tasmanian Health, Draft 23/07/2012
	Independent Hospital Pricing Authority, Standard 01/11/2012
Definition:	An indicator of identification as an Aboriginal and/or Torres Strait Islander.
Property group:	Demographic/social/cultural characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Household—Indigenous status Housing assistance, Standard 01/05/2013
	Person—Indigenous status Community Services, Standard 01/03/2005
	Housing assistance, Standard 01/03/2005
	Health, Standard 01/03/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
	Tasmanian Health, Draft 23/07/2012
	Independent Hospital Pricing Authority, Standard 01/11/2012

Labour force status

Identifying and definitional attributes

Metadata item type:	Property
Synonymous names:	Employment status
METeOR identifier:	269067
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 22/10/2005
	Health, Standard 01/03/2005
	Homelessness, Standard 23/08/2010
Definition:	An indicator of participation in paid employment or economic inactivity.
Property group:	Labour characteristics

Relational attributes

Data Element Concepts implementing this Property:	Person—labour force status Community Services, Standard 01/03/2005
	Housing assistance, Standard 01/08/2005
	Health, Standard 01/03/2005
	Homelessness, Standard 23/08/2010

Last service provision date

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269246
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	Date on which the last service occurred.
Property group:	Service provision event

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Service event—last service provision date Community Services, Standard 07/03/2006
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Letters of family name

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 349486

Registration status: Community Services, Standard 27/03/2007
Housing assistance, Standard 23/08/2010
Health, Standard 07/12/2011
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Definition: A specific combination of letters selected from a family name (surname).

Property group: Identifier characteristics

Relational attributes

Data Element Concepts implementing this Property: Person—letters of family name Community Services, Standard 27/03/2007
Housing assistance, Standard 23/08/2010
Health, Standard 07/12/2011
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Letters of given name

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 314125

Registration status: Community Services, Standard 27/03/2007
Housing assistance, Standard 23/08/2010
Health, Standard 07/12/2011
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Definition: A specific combination of letters selected from a person's first name.

Property group: Identifier characteristics

Relational attributes

Data Element Concepts implementing this Property: Person—letters of given name Community Services, Standard 27/03/2007
Housing assistance, Standard 23/08/2010
Health, Standard 07/01/2011
Early Childhood, Standard 21/05/2010
Homelessness, Standard 23/08/2010

Level number

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 429053

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Definition: The number used to distinguish the floor or level of a multi-storey building/sub-complex.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts implementing this Property: Address—level number Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Linkage key

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	349889
Registration status:	Community Services, Standard 21/05/2010 Housing assistance, Standard 23/08/2010 Health, Standard 07/12/2011 Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010
Definition:	A key that enables the bringing together of two or more things.
Property group:	Identifier characteristics

Relational attributes

Data Element Concepts implementing this Property:	Record—linkage key Community Services, Standard 21/05/2010 Housing assistance, Standard 23/08/2010 Health, Standard 07/12/2011 Early Childhood, Standard 21/05/2010 Homelessness, Standard 23/08/2010

Living arrangement

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269314

Registration status: Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Health, Standard 19/04/2005
Homelessness, Standard 23/08/2010

Definition: An arrangement of living alone or with others.

Property group: Accommodation/living characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Person—living arrangement Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Health, Standard 19/04/2005
Homelessness, Standard 23/08/2010

Location descriptor

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	430298
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
Definition:	A description of the position of a particular location relative to another physical site.
Property group:	Location characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590−2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts implementing this Property:	Address—location descriptor Community Services, Standard 06/02/2012
	Housing assistance, Standard 02/05/2013

Lot number

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 429529

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013

Definition: The number given to a property for subdivison administration
purposes prior to road numbering.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client
information. Sydney: Standards Australia.

Relational attributes

*Data Element Concepts
implementing this Property:*   Address—lot number Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013

Main language other than English spoken at home

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269176

Registration status: Community Services, Standard 01/03/2005
Housing assistance, Standard 22/10/2005
Health, Standard 01/03/2005
Homelessness, Standard 13/10/2011

Definition: The primary language spoken at home, excluding English.

Property group: Demographic/social/cultural characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Household—main language other than English spoken at home
Housing assistance, Standard 01/05/2013

Person—main language other than English spoken at home
Community Services, Standard 01/03/2005
Housing assistance, Standard 10/02/2006
Health, Standard 01/03/2005
Homelessness, Standard 13/10/2011

Major redevelopment indicator

Identifying and definitional attributes

Metadata item type:　　　　Property

METeOR identifier:　　　　459049

Registration status:　　　　Housing assistance, Standard 01/05/2013

Definition:　　　　An indicator of whether a structure has undergone substantial non-routine works to either improve its condition or to restore it to its former condition.

Property group:　　　　Material resource characteristics

Source and reference attributes

Submitting organisation:　　　　Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:　　　　Dwelling—major redevelopment indicator Housing assistance, Standard 01/05/2013

Market value of rent paid indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 465304

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator of whether the market rent value for a dwelling, charged in the private rental market, was paid.

Property group: Financial characteristics

Relational attributes

Data Element Concepts implementing this Property: Household—market value of rent paid indicator Housing assistance, Standard 01/05/2013

Mental health services received indicator

Identifying and definitional attributes

Metadata item type:　　　　Property

METeOR identifier:　　　　508403

Registration status:　　　　Housing assistance, Standard 01/05/2013
　　　　　　　　　　　　　　Homelessness, Standard 01/05/2013

Definition:　　　　　　　　An indicator of whether mental health services have been
　　　　　　　　　　　　　　received.

Property group:　　　　　　Entry into service event

Relational attributes

Data Element Concepts　　　Person—mental health services received indicator Housing
implementing this Property:　assistance, Standard 01/05/2013
　　　　　　　　　　　　　　Homelessness, Standard 01/05/2013

Mental health services received timeframe

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 400436

Registration status: Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The length of time since the last mental health service.

Property group: Service provision event

Relational attributes

Data Element Concepts
implementing this Property: Person—mental health services received timeframe Housing
assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Need for assistance with activities in a life area

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	324428
Registration status:	Community Services, Standard 16/10/2006
	Housing assistance, Standard 01/05/2013
	Health, Standard 29/11/2006
	Homelessness, Standard 01/05/2013
Definition:	The need for personal assistance and/or supervision to perform tasks and actions in a life area.
Property group:	Health and wellbeing

Relational attributes

Data Element Concepts implementing this Property:	Person—need for assistance with activities in a life area
	Community Services, Standard 16/10/2006
	Housing assistance, Standard 01/05/2013
	Health, Standard 29/11/2006
	Homelessness, Standard 01/05/2013

Needs assessment service provision outcome

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	406137
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The action taken regarding provision of services post needs assessment.
Property group:	Service provision event

Relational attributes

Data Element Concepts implementing this Property:	Client—needs assessment service activity outcome Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Net recurrent administration housing expenditure

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	494437
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The net recurrent administration cost of maintaining tenancy and program management offices and personnel, including employee expenses, supplies and services, rent, grants and subsidies, and contracted management services.
Property group:	Financial characteristics

Relational attributes

Data Element Concepts implementing this Property:	Organisation—net recurrent administration housing expenditure Housing assistance, Standard 01/05/2013

Net recurrent housing expenses

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 464829

Registration status: Housing assistance, Standard 01/05/2013

Definition: The net recurrent expenses to maintain the operation of government funded housing stock.

Property group: Financial characteristics

Relational attributes

Data Element Concepts   Service provider organisation—net recurrent housing expenses
implementing this Property: Housing assistance, Standard 01/05/2013

Net recurrent operational housing expenditure

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	494430
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The net recurrent operational cost of maintaining government funded housing stock, including expenses related to repair and maintenance, rates, cost of disposals, market rent paid, and interest expense.
Property group:	Financial characteristics

Relational attributes

Data Element Concepts implementing this Property:	Organisation—net recurrent operational housing expenditure Housing assistance, Standard 01/05/2013

New allocation status

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269190
Registration status:	Housing assistance, Standard 01/03/2005
Definition:	An indicator of newly allocated housing assistance.
Property group:	Service provision event

Relational attributes

Data Element Concepts implementing this Property:	Household—new allocation status Housing assistance, Standard 01/03/2005

New client indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 400371

Registration status: Community Services, Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: Whether the person has previously been a client.

Property group: Client characteristic

Relational attributes

Data Element Concepts implementing this Property: Person—new client indicator Community Services, Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Number of bedrooms

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 489862

Registration status: Housing assistance, Standard 01/05/2013

Definition: The number of rooms which are used or intended to be used primarily for the purpose of sleeping.

Property group: Material resource characteristics

Relational attributes

Related metadata references: Supersedes Number of bedrooms Housing assistance, Standard 01/03/2005

Data Element Concepts implementing this Property: Dwelling—number of bedrooms Housing assistance, Standard 01/05/2013

Number of boarding house buildings

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	444733
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	A count of separate buildings (also referred to as a rooming or lodging house) that contain multiple boarding/rooming/lodging house bedrooms and/or boarding house units.
Property group:	Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property:	Service provider organisation—number of boarding house buildings Housing assistance, Standard 01/05/2013

Number of boarding house rooms

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 444559

Registration status: Housing assistance, Standard 01/05/2013

Definition: A count of the bedrooms within a boarding house (also referred to as a rooming or lodging house) that are not self-contained, and usually share a common kitchen and/or bathroom.

Property group: Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property: Service provider organisation—number of boarding house rooms Housing assistance, Standard 01/05/2013

Number of boarding house units

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	444541
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	A count of the self-contained units within a boarding house (also referred to as a rooming or lodging house) with separate cooking, bathroom and toilet facilities.
Property group:	Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property:	Service provider organisation—number of boarding house units Housing assistance, Standard 01/05/2013

Number of days vacant

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	459064
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	A count of days that a structure is untentanted.
Property group:	Material resource characteristics

Relational attributes

Data Element Concepts implementing this Property:	Dwelling—number of days vacant Housing assistance, Standard 01/05/2013

Number of head leased dwellings

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	444523
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	A count of the dwellings owned by private individuals or private corporations that are leased to Commonwealth-State Housing Agreement (CSHA) housing providers via head-leasing arrangements. The CSHA housing provider is usually responsible for tenant selection and tenancy management functions.
Property group:	Material resource characteristics

Relational attributes

Data Element Concepts implementing this Property:	Service provider organisation—number of head leased dwellings Housing assistance, Standard 01/05/2013

Number of households

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 463933

Registration status: Housing assistance, Standard 01/05/2013

Definition: A count of the identified **household** units.

Property group: Demographic/social/cultural characteristics

Relational attributes

Data Element Concepts   Dwelling—number of households Housing assistance,
implementing this Property: Standard 01/05/2013

Number of improvised dwellings managed

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	479691
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The number of structures under the management of an organisation which are used as a place of residence, but do not meet the building requirements to be considered a permanent dwelling. This includes caravans, tin sheds without internal walls, humpies, dongas etc.
Property group:	Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property:	Service provider organisation—number of improvised dwellings managed Housing assistance, Standard 01/05/2013

Number of occupants

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 443860

Registration status: Housing assistance, Standard 01/05/2013

Definition: A count of the people living in a building.

Property group: Accommodation/living characteristics

Relational attributes

Data Element Concepts   Dwelling—number of occupants Housing assistance, Standard
implementing this Property: 01/05/2013

Number of people in the presenting unit

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	401591
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The number of people in the presenting unit.
Property group:	Client characteristic

Relational attributes

Data Element Concepts implementing this Property:	Person—number of people in the presenting unit Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Number of permanent dwellings managed

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 479686

Registration status: Housing assistance, Standard 01/05/2013

Definition: The number of permanent dwellings under the management of an organisation. A permanent dwelling has fixed walls, roof and doors. They usually have kitchen and bathroom facilities, though this is not necessary provided these facilities could be built into the structure. These structures are made from regular building materials and are intended for long-term residential use.

Property group: Material resource characteristics

Relational attributes

Data Element Concepts implementing this Property: Service provider organisation—number of permanent dwellings managed Housing assistance, Standard 01/05/2013

Number of tenancies

Identifying and definitional attributes

Metadata item type:　　　Property

METeOR identifier:　　　462660

Registration status:　　　Housing assistance, Standard 01/05/2013

Definition:　　　　　　　A count of the number of occupied lands, buildings, or other property by title, under a lease, or on payment of rent.

Property group:　　　　　Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property:　Dwelling—number of tenancies Housing assistance, Standard 01/05/2013

Number of tenancies at full capacity

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	442226
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	A count of the number of rooms or areas, occupied under a lease, or on payment of rent, normally assigned to a building when it is considered to be a full capacity.
Property group:	Material resource characteristics

Relational attributes

Data Element Concepts implementing this Property:	Dwelling—number of tenancies at full capacity Housing assistance, Standard 01/05/2013

Number of tenancy rental units

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 465128

Registration status: Housing assistance, Standard 01/05/2013

Definition: The number of units of accommodation (dwelling or part of a dwelling) to which a rental agreement can be made.

Property group: Material resource characteristics

Relational attributes

Related metadata references: Supersedes Number of tenancy/rental units Housing assistance, Standard 01/03/2005

Data Element Concepts implementing this Property: Service provider organisation—number of tenancy rental units Housing assistance, Standard 01/05/2013

Number of tenantable vacancies

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 462634

Registration status: Housing assistance, Standard 01/05/2013

Definition: The number of vacancies in a building that are in a suitable state of repair or condition for a tenant.

Property group: Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property: Dwelling—number of tenantable vacancies Housing assistance, Standard 01/05/2013

Number of untenantable vacancies

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 444180

Registration status: Housing assistance, Standard 01/05/2013

Definition: A count of the vacancies in a building due to the building being
                             in a unsuitable state of repair or condition for a tenant.

Property group: Material resource characteristics

Relational attributes

Data Element Concepts   Dwelling—number of untenantable vacancies Housing
implementing this Property: assistance, Standard 01/05/2013

Occupancy status

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269139

Registration status: Housing assistance, Standard 01/03/2005

Definition: An indicator that a structure is being lived in.

Property group: Material resource characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Dwelling—occupancy status Housing assistance, Superseded 10/02/2006

Dwelling—occupancy status Housing assistance, Standard 10/02/2006

Organisation identifier

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269367
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 01/03/2005
	Health, Standard 01/03/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
	Independent Hospital Pricing Authority, Standard 31/10/2012
	Indigenous, Draft 18/10/2012
Definition:	A sequence of characters which identify an organisation.
Property group:	Identifier characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Indigenous housing organisation—organisation identifier
	Housing assistance, Retired 10/02/2006
	Service provider organisation—organisation identifier
	Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
	Service provider organisation—Organisation identifier
	Housing assistance, Standard 10/02/2006

Organisation name

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	288901
Registration status:	Community Services, Standard 30/09/2005
	Housing assistance, Standard 01/05/2013
	Health, Standard 04/05/2005
	Early Childhood, Standard 07/06/2011
Definition:	The appellation by which an establishment, agency or organisation is known or called.
Property group:	Name characteristics

Source and reference attributes

Submitting organisation:	Standards Australia

Relational attributes

Data Element Concepts implementing this Property:	Service provider organisation (name)—organisation name
	Community Services, Superseded 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 04/05/2005
	Early Childhood, Superseded 09/03/2012

Payment type

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	388809
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The mode of reimbursement required for the delivery of goods and/or services.
Property group:	Service provision event

Relational attributes

Data Element Concepts implementing this Property:	Service event—payment type Housing assistance, Standard 01/05/2013

Permanency status

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	292333
Registration status:	Housing assistance, Standard 22/10/2005
Definition:	An indicator that a structure is permanent.
Property group:	Material resource characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Dwelling—permanency status Housing assistance, Standard 10/02/2006

Person identifier

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269369

Registration status: Community Services, Standard 01/03/2005
                         Housing assistance, Standard 01/03/2005
                         Health, Standard 01/03/2005
                         Early Childhood, Standard 08/04/2013
                         Independent Hospital Pricing Authority, Standard 01/11/2012
                         Indigenous, Draft 20/05/2013

Definition: A sequence of characters which identify a person.

Property group: Identifier characteristics

Source and reference attributes

Submitting organisation: National minimum data set working parties

Relational attributes

Data Element Concepts implementing this Property:
Person—person identifier (household) Housing assistance, Superseded 10/02/2006

Person—person identifier (household) Housing assistance, Standard 10/02/2006

Physical address indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 428944

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013

Definition: An indicator of whether an address reflects a geographical place.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts implementing this Property: Address—physical address indicator Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013

Postal delivery number

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 450751

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013

Definition: An identification number for the channel of postal delivery.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client
information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts implementing this Property: Address—postal delivery number Community Services,
Standard 06/02/2012
Housing assistance, Standard 01/05/2013

Postal delivery service type identifier

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269381

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 01/03/2005

Definition: The specification of the identification of a postal delivery
service such as General Post Office Box, Community Mail Bag,
etc. to clearly distinguish it from another when applicable.

Context: Australian addresses.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Health Data Standards Committee

Relational attributes

*Data Element Concepts
implementing this Property:*   Address—postal delivery service type identifier Community
Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013

Previously homeless status

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	400340
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	Whether there has been an episode of homelessness prior to the current episode of homelessness.
Property group:	Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property:	Person—previously homeless status Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Previously resided in institution/facility indicator

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	403703
Registration status:	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
Definition:	An indicator of whether a person has previously resided in an institution or facility.
Property group:	Entry into service event

Relational attributes

Data Element Concepts implementing this Property:	Person—previously resided in institution/facility indicator
	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013

Principal source of cash income

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 462226

Registration status: Community Services, Standardisation pending 22/03/2013
Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Definition: The main source from which cash income is derived.

Property group: Financial characteristics

Collection and usage attributes

Comments: This property relates to a cash income, as opposed to all income that includes income in kind (e.g. barter for goods or services etc).

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Household—principal source of cash income Housing assistance, Standard 01/05/2013

Person—principal source of cash income Community Services, Standardisation pending 22/03/2013
Housing assistance, Standard 01/05/2013
Homelessness, Standard 01/05/2013

Principal tenant indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 463011

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator to determine the tenant who is party to the residential tenancy agreement or where this is not clear, the party responsible for rental payments.

Property group: Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property: Person—principal tenant indicator Housing assistance, Standard 01/05/2013

Reason case management plan does not exist

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 350391

Registration status: Community Services, Standard 15/09/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The reason a case management or personal support plan does not exist.

Property group: Service provision event

Relational attributes

Data Element Concepts implementing this Property: Client—reason case management plan does not exist
Community Services, Standard 15/09/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Reason for seeking assistance

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 337015

Registration status: Community Services, Standard 15/09/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The reason for seeking assistance.

Property group: Service/care urgency

Relational attributes

Data Element Concepts implementing this Property: Person—reason for seeking assistance Community Services, Standard 15/09/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Reason(s) services not provided

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 407450

Registration status: Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The reason or reasons why services were not provided.

Property group: Service provision event

Relational attributes

Data Element Concepts implementing this Property: Person—reason(s) services not provided Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Rebated rent status

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269194

Registration status: Housing assistance, Standard 01/03/2005

Definition: An indicator of payment of less than market rent value.

Property group: Financial characteristics

Relational attributes

Data Element Concepts implementing this Property: Household—rebated rent status Housing assistance, Superseded 10/02/2006

Household—rebated rent status Housing assistance, Standard 10/02/2006

Referral arranged

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	338269
Registration status:	Community Services, Standard 15/09/2007
	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
Definition:	A descriptor of the class of service activity, for a service where an appointment or interview is created.
Property group:	Referral event

Relational attributes

Data Element Concepts implementing this Property:	Client—referral arranged Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013

Referral source

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269061

Registration status: Community Services, Standard 02/06/2005
Housing assistance, Standard 23/08/2010
Health, Standard 01/03/2005
Homelessness, Standard 23/08/2010
Tasmanian Health, Draft 17/09/2012

Definition: A person or organisation from which a person or group of people is referred.

Property group: Referral event

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Referral—referral source Community Services, Standard 02/06/2005
Housing assistance, Standard 23/08/2010
Health, Recorded 13/05/2008
Homelessness, Standard 23/08/2010

Registered/awaiting government payment indicator

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	350303
Registration status:	Community Services, Standard 30/11/2007 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010
Definition:	An indicator of whether an application has been made for a government benefit, pension or allowance, with the first payment is still being awaited.
Property group:	Financial characteristics

Relational attributes

Data Element Concepts implementing this Property:	Person—registered/awaiting government payment indicator Community Services, Standard 30/11/2007 Housing assistance, Standard 23/08/2010 Homelessness, Standard 23/08/2010

Relationship to reference person

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269216

Registration status: Community Services, Standard 27/04/2007
Housing assistance, Standard 01/03/2005

Definition: The type of relationship an individual has with a designated person.

Property group: Accommodation/living characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Person (income unit member)—relationship to reference person (income unit) Housing assistance, Superseded 10/02/2006

Person (income unit member)—relationship to reference person (income unit) Housing assistance, Standard 10/02/2006

Person—relationship to reference person (household) Housing assistance, Standard 01/03/2005

Relationship to the presenting unit head

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 401603

Registration status: Housing assistance, Standard 23/08/2010
                                     Homelessness, Standard 23/08/2010

Definition: The relationship between a person and another person who is a
                                     presenting unit head.

Property group: Client characteristic

Relational attributes

Data Element Concepts   Person—relationship to the presenting unit head Housing
implementing this Property: assistance, Standard 23/08/2010
                                     Homelessness, Standard 23/08/2010

Rent charged

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269199
Registration status:	Housing assistance, Standard 01/03/2005
Definition:	The amount of rent charged.
Property group:	Financial characteristics

Relational attributes

Data Element Concepts implementing this Property:	Household (tenant)—rent charged Housing assistance, Superseded 10/02/2006
	Household—rent charged Housing assistance, Standard 10/02/2006

Rent paid

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269272

Registration status: Housing assistance, Standard 01/03/2005

Definition: The amount of rent paid.

Property group: Financial characteristics

Relational attributes

Data Element Concepts implementing this Property: Household (tenant)—rent paid Housing assistance, Superseded 10/02/2006

Household—rent paid Housing assistance, Standard 10/02/2006

Reporting period

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	387416
Registration status:	Community Services, Standard 14/09/2009
	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
Definition:	The timeframe during which information is related.
Property group:	Service provision event

Relational attributes

Data Element Concepts implementing this Property:	Service episode—reporting period Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013

Residential type

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	398896
Registration status:	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The physical or functional description of an individual dwelling.
Property group:	Material resource characteristics

Relational attributes

Data Element Concepts implementing this Property:	Person—residential type Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Road name

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	429740
Registration status:	Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011
Definition:	The name given to a road or thoroughfare.
Property group:	Location characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts implementing this Property:	Address—road name Community Services, Standard 06/02/2012
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011

Road number 1

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 429548

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Definition: The number, or start number in a ranged address, of the building/dwelling in the road or thoroughfare.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts implementing this Property: Address—road number 1 Community Services, Standard 06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

Road number 2

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 429588

Registration status: Community Services, Standard 06/02/2012
           Housing assistance, Standard 01/05/2013
           Health, Standard 07/12/2011

Definition: The last number for a ranged address in a road or thoroughfare.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client
           information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts Address—road number 2 Community Services, Standard
implementing this Property: 06/02/2012
           Housing assistance, Standard 02/05/2013
           Health, Standard 07/12/2011

Road type

Identifying and definitional attributes

Metadata item type:　　　　　Property

METeOR identifier:　　　　　429752

Registration status:　　　　　Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Definition:　　　　　　　　An identifier used to distinguish a type of road or
thoroughfare.

Property group:　　　　　　Location characteristics

Source and reference attributes

Submitting organisation:　　Australian Institute of Health and Welfare

Origin:　　　　　　　　　Standards Australia 2006. AS 4590—2006 Interchange of client
information. Sydney: Standards Australia.

Relational attributes

*Data Element Concepts
implementing this Property:*　Address—road type Community Services, Standard
06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

School enrolment status

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 401799

Registration status: Community Services, Standard 17/11/2010
                          Housing assistance, Standard 23/08/2010
                          Homelessness, Standard 23/08/2010

Definition: A categorisation of school enrolment and attendance.

Property group: Educational characteristics

Relational attributes

Data Element Concepts   Person—school enrolment and attendance status Community
implementing this Property: Services, Standard 17/11/2010
                          Housing assistance, Standard 23/08/2010
                          Homelessness, Standard 23/08/2010

Secondary complex name

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 429399

Registration status: Community Services, Standard 06/02/2012
                           Housing assistance, Standard 01/05/2013
                           Health, Standard 07/12/2011

Definition: The name associated with a building or area within a complex
                           site.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client
                            information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts   Address—secondary complex name Community Services,
implementing this Property: Standard 06/02/2012
                            Housing assistance, Standard 02/05/2013
                            Health, Standard 07/12/2011

Service activity type

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	406069
Registration status:	Community Services, Standard 13/03/2013
	Housing assistance, Standard 23/08/2010
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
Definition:	The nature of a service activity type.
Property group:	Service provision event

Relational attributes

Related metadata references:	Supersedes Service activity type needed Community Services, Standard 01/03/2005, Housing assistance, Standard 01/05/2013, Early Childhood, Superseded 08/04/2013, Homelessness, Standard 01/05/2013
Data Element Concepts implementing this Property:	Client—service activity type Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Service activity type needed

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269332
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 01/05/2013
	Early Childhood, Superseded 08/04/2013
	Homelessness, Standard 01/05/2013
Definition:	A descriptor of the class of service activity needed.
Property group:	Client characteristic

Relational attributes

Data Element Concepts implementing this Property:	Client—service activity type needed Community Services, Standard 15/09/2007
	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013

Service activity type provided

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	357196
Registration status:	Community Services, Standard 15/09/2007
	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013
Definition:	A descriptor of the class of service activity provided.
Property group:	Client characteristic

Relational attributes

Data Element Concepts implementing this Property:	Client—service activity type provided Community Services, Standard 15/09/2007
	Housing assistance, Standard 01/05/2013
	Homelessness, Standard 01/05/2013

Service cessation reason

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269358
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	The reason why the delivery of a service ceased.
Property group:	Exit/leave from service event

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property:	Service episode—service cessation reason Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Service ongoing indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 338781

Registration status: Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: An indicator of the provision of ongoing assistance and support.

Property group: Service provision event

Relational attributes

Data Element Concepts implementing this Property: Service episode—service ongoing indicator Community Services, Standard 17/11/2010
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Services requested

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 400402

Registration status: Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The main services which are requested.

Property group: Client characteristic

Relational attributes

Data Element Concepts implementing this Property: Person—services requested Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Sex

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	269231
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 22/10/2005
	Health, Standard 01/03/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
	Independent Hospital Pricing Authority, Standard 01/11/2012
	Indigenous, Draft 18/10/2012
Definition:	The biological distinction between male and female.
Property group:	Demographic/social/cultural characteristics

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Australian Bureau of Statistics 1999. Standards for Social, Labour and Demographic Variables Demographic Variables, Sex

Relational attributes

Data Element Concepts implementing this Property:	Person—sex Community Services, Standard 01/03/2005
	Housing assistance, Standard 10/02/2006
	Health, Standard 01/03/2005
	Early Childhood, Standard 21/05/2010
	Homelessness, Standard 23/08/2010
	Independent Hospital Pricing Authority, Standard 01/11/2012
	Indigenous, Draft 18/10/2012
	Person—sex (housing assistance) Housing assistance, Superseded 10/02/2006

Source of cash of income

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269271

Registration status: Community Services, Standard 29/04/2006
Housing assistance, Standard 01/03/2005
Homelessness, Standard 23/08/2010

Definition: The source from which cash income is derived.

Property group: Financial characteristics

Collection and usage attributes

Comments: This property relates to a cash income, as opposed to all income that includes income in kind (e.g. barter for goods or services etc).

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Person—source of cash income (all) Community Services, Standard 29/04/2006
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Person—source of cash income (principal) Community Services, Standard 29/04/2006
Housing assistance, Standard 10/02/2006

Source of information on a mental health condition

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 400467

Registration status: Housing assistance, Standard 23/08/2010
                               Homelessness, Standard 23/08/2010

Definition: The origin of information regarding a person's mental health condition.

Property group: Health and wellbeing

Relational attributes

Data Element Concepts   Person—source of information on a mental health condition
implementing this Property: Housing assistance, Standard 23/08/2010
                               Homelessness, Standard 23/08/2010

Structure type

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269140

Registration status: Housing assistance, Standard 01/03/2005

Definition: A descriptor of the class of physical structure.

Property group: Material resource characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Dwelling—structure type Housing assistance, Standard 01/03/2005

Student type

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	337602
Registration status:	Community Services, Standard 15/09/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	A descriptor of the class of a student based on level and type of study.
Property group:	Educational characteristics

Relational attributes

Data Element Concepts implementing this Property:	Person—student type Community Services, Standard 15/09/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Student/employment training indicator

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	349604
Registration status:	Community Services, Standard 30/11/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010
Definition:	An indicator of formal engagement in a course of study or employment training.
Property group:	Labour characteristics

Relational attributes

Data Element Concepts implementing this Property:	Person—student/employment training indicator Community Services, Standard 30/11/2007
	Housing assistance, Standard 23/08/2010
	Homelessness, Standard 23/08/2010

Sub-dwelling unit number

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 429006

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013
Health, Standard 07/12/2011

Definition: A number used to distinguish location within a building/sub-complex or marina.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts implementing this Property: Address—sub-dwelling unit number Community Services, Standard 06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011

Suburb/town/locality name

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269335

Registration status: Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Health, Standard 01/03/2005
Early Childhood, Standard 21/05/2011
Homelessness, Standard 23/08/2010
Tasmanian Health, Draft 23/07/2012

Definition: The full name of the general locality containing the specific address.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Address—suburb/town/locality name Community Services, Standard 06/02/2012
Housing assistance, Standard 02/05/2013
Health, Standard 07/12/2011
Early Childhood, Standard 09/03/2012
Tasmanian Health, Draft 14/09/2012

Person (address)—suburb/town/locality name Community Services, Superseded 06/02/2012
Housing assistance, Standard 23/08/2010
Health, Superseded 07/12/2011
Early Childhood, Superseded 09/03/2012
Homelessness, Standard 23/08/2010

Support service type

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 292134

Registration status: Housing assistance, Standard 22/10/2005

Definition: A descriptor of the types of assistance that can be provided.

Property group: Organisational characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Community housing provider—support service type Housing assistance, Superseded 01/05/2013

Service provider organisation—support service type Housing assistance, Standard 01/05/2013

Supported accommodation type

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 350876

Registration status: Community Services, Standard 30/11/2007
                          Housing assistance, Standard 23/08/2010
                          Homelessness, Standard 23/08/2010

Definition: A descriptor of the class of supported accommodation.

Property group: Accommodation/living characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Service event—supported accommodation type Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Survey response indicator

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 463316

Registration status: Housing assistance, Standard 01/05/2013

Definition: An indicator of whether a survey has been returned for the collection period.

Property group: Organisational characteristics

Relational attributes

Data Element Concepts implementing this Property: Service provider organisation—survey response indicator Housing assistance, Standard 01/05/2013

Tenancy end date

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 474672

Registration status: Housing assistance, Standard 01/05/2013

Definition: The date a formal tenancy agreement ends.

Context: Housing

Property group: Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property: Service event—tenancy end date Housing assistance, Standard 01/05/2013

Tenancy rental unit identifier

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 388468

Registration status: Housing assistance, Standard 01/05/2013

Definition: A sequence of characters identifying a unit of accommodation (dwelling or part of a dwelling) to which a rental agreement can be made.

Property group: Identifier characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Dwelling—tenancy rental unit identifier Housing assistance, Standard 01/05/2013

Tenancy start date

Identifying and definitional attributes

Metadata item type: Property

Synonymous names: Vacancy end date

METeOR identifier: 473936

Registration status: Housing assistance, Standard 01/05/2013

Definition: The date a structure is tenanted under a formal tenancy agreement.

Context: Housing

Property group: Accommodation/living characteristics

Collection and usage attributes

Guide for use: The vacancy end date is the day that the next household starts their tenancy in the dwelling, and is equal to tenancy start date.

Relational attributes

Data Element Concepts implementing this Property: Service event—tenancy start date Housing assistance, Standard 01/05/2013

Tenantability status

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269141

Registration status: Housing assistance, Standard 01/03/2005

Definition: An indicator that a structure is tenantable.

Property group: Material resource characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Dwelling—tenantability status Housing assistance, Standard 01/03/2005

Time elapsed since last permanent residence

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 401730

Registration status: Housing assistance, Standard 23/08/2010
                             Homelessness, Standard 23/08/2010

Definition: The period of time since a permanent place to live has been
                             occupied.

Property group: Accommodation/living characteristics

Relational attributes

Data Element Concepts   Person—time elapsed since last permanent residence Housing
implementing this Property: assistance, Standard 23/08/2010
                             Homelessness, Standard 23/08/2010

Total recurrent housing expenses

Identifying and definitional attributes

Metadata item type:　　　　Property

METeOR identifier:　　　　464854

Registration status:　　　　Housing assistance, Standard 01/05/2013

Definition:　　　　　　　　The total recurrent expenses to maintain the operation of government funded housing stock.

Property group:　　　　　　Financial characteristics

Relational attributes

Data Element Concepts implementing this Property:　　Service provider organisation—total recurrent housing expenses Housing assistance, Standard 01/05/2013

Total rent charged

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269287

Registration status: Housing assistance, Standard 01/03/2005

Definition: The total amount of rent charged.

Property group: Financial characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts   Housing assistance agency—total rent charged Housing
implementing this Property: assistance, Standard 01/03/2005

                               Service provider organisation—total household rent charged
                               Housing assistance, Standard 01/05/2013

Total rent collected

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269291

Registration status: Housing assistance, Standard 01/03/2005

Definition: The total amount of rent collected.

Property group: Financial characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts   Housing assistance agency—total rent collected Housing
implementing this Property: assistance, Standard 01/03/2005

                               Service provider organisation—total household rent collected
                               Housing assistance, Standard 01/05/2013

Transfer status

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 301981

Registration status: Housing assistance, Standard 22/10/2005

Definition: An indicator that relocation has occurred.

Property group: Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property: Household—transfer status Housing assistance, Standard 10/02/2006

Type of institution recently left

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 404006

Registration status: Housing assistance, Standard 23/08/2010
                               Homelessness, Standard 23/08/2010

Definition: The type of institution or facility in which a person previously resided.

Property group: Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property: Person—type of institution recently left Housing assistance, Standard 23/08/2010
                               Homelessness, Standard 23/08/2010

Unstructured address line

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 453241

Registration status: Community Services, Standard 06/02/2012
Housing assistance, Standard 01/05/2013

Definition: A composite of address components, that do not conform with the commonly used address format, that describe a low level of geographical/physical information regarding of a location.

Property group: Location characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Standards Australia 2006. AS 4590—2006 Interchange of client information. Sydney: Standards Australia.

Relational attributes

Data Element Concepts implementing this Property: Address—unstructured address line Community Services, Standard 06/02/2012
Housing assistance, Standard 02/05/2013

Urgency of requested assistance

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 400297

Registration status: Community Services, Standard 17/11/2010
                               Housing assistance, Standard 23/08/2010
                               Homelessness, Standard 23/08/2010

Definition: The time period in which services are needed.

Property group: Service/care urgency

Relational attributes

Data Element Concepts   Person—urgency of requested assistance Community Services,
implementing this Property: Standard 17/11/2010
                               Housing assistance, Standard 23/08/2010
                               Homelessness, Standard 23/08/2010

Vacancy end date

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 490236

Registration status: Housing assistance, Standard 01/05/2013

Definition: The date a tenancy agreement commences, thereby ending a period of vacancy.

Property group: Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property: Dwelling—vacancy end date Housing assistance, Standard 01/05/2013

Vacancy reason

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 459078

Registration status: Housing assistance, Standard 01/05/2013

Definition: The reason a structure is untenanted.

Property group: Material resource characteristics

Relational attributes

Data Element Concepts   Dwelling—vacancy reason Housing assistance, Standard
implementing this Property: 01/05/2013

Vacancy start date

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 474239

Registration status: Housing assistance, Standard 01/05/2013

Definition: The start date of a vacancy period, which begins on the date that the previous tenancy agreement ends.

Property group: Accommodation/living characteristics

Relational attributes

Data Element Concepts implementing this Property: Dwelling—vacancy start date Housing assistance, Standard 01/05/2013

Waiting list

Identifying and definitional attributes

Metadata item type: Property

Synonymous names: Wait list

METeOR identifier: 463123

Registration status: Housing assistance, Standard 01/05/2013

Definition: A list of people waiting for a service event.

Property group: Service provision event

Relational attributes

Data Element Concepts   Service provider organisation—waiting list Housing assistance,
implementing this Property: Standard 01/05/2013

Waitlist applicant identifier

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269376

Registration status: Housing assistance, Standard 01/03/2005

Definition: A sequence of characters which identify a waitlist applicant.

Property group: Identifier characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Waitlist applicant household—waitlist applicant identifier (state/territory) Housing assistance, Superseded 10/02/2006
Waitlist applicant—waitlist applicant identifier Housing assistance, Standard 10/02/2006

Weekly market rent value

Identifying and definitional attributes

Metadata item type:	Property
METeOR identifier:	444439
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The assigned value of weekly rent in the private rental market.
Property group:	Financial characteristics

Relational attributes

Data Element Concepts implementing this Property:	Dwelling—weekly market rent value Housing assistance, Standard 01/05/2013

Weekly rebate amount

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 461246

Registration status: Housing assistance, Standard 01/05/2013

Definition: An amount paid weekly by way of reduction, return or refund on what has been paid or contributed.

Property group: Financial characteristics

Source and reference attributes

Reference documents: LexisNexis Butterworths 2002. Business and Law Dictionary. Australia: LexisNexis Butterworths Australia

Relational attributes

Data Element Concepts implementing this Property: Household—weekly rebate amount Housing assistance, Standard 01/05/2013

Year of first arrival in Australia

Identifying and definitional attributes

Metadata item type: Property

METeOR identifier: 269050

Registration status: Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Health, Standard 04/05/2005
Homelessness, Standard 23/08/2010

Definition: The calendar year in which an individual first arrived in Australia.

Property group: Demographic/social/cultural characteristics

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Data Element Concepts implementing this Property: Person—year of first arrival in Australia Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Health, Standard 04/05/2005
Homelessness, Standard 23/08/2010

Classification schemes

Australian and New Zealand Standard Classification of Occupations, First edition, 2006

Identifying and definitional attributes

Metadata item type:	Classification Scheme
Synonymous names:	ANZSCO 1st edition
METeOR identifier:	350882
Registration status:	Community Services, Standard 27/03/2007 Health, Standard 04/07/2007
Definition:	The Australian Bureau of Statistics (ABS) classification for occupations.
Classification structure:	The structure of ANZSCO has five hierarchical levels - major group, sub-major group, minor group, unit group and occupation. The categories at the most detailed level of the classification are termed 'occupations'. These are grouped together to form 'unit groups', which in turn are grouped into 'minor groups'. Minor groups are aggregated to form 'sub-major groups' which in turn are aggregated at the highest level to form 'major groups'.
	These are the same hierarchical levels that are used in ASCO Second Edition and NZSCO 1999.
	Conceptual model
	ANZSCO is a skill-based classification used to classify all occupations and jobs in the Australian and New Zealand labour markets.
	To do this, ANZSCO identifies a set of occupations covering all jobs in the Australian and New Zealand labour markets, defines these occupations according to their attributes and groups them on the basis of their similarity into successively broader categories for statistical and other types of analysis. The individual objects classified in ANZSCO are jobs.
	In ANZSCO, occupations are organised into progressively larger groups on the basis of their similarities in terms of both skill level and skill specialisation.
	The conceptual model adopted for ANZSCO uses a combination of skill level and skill specialisation as criteria to design major groups which are meaningful and useful for most purposes. The eight major groups are formed by grouping together sub-major groups using aspects of both skill level and skill specialisation. In designing the major groups, intuitive appeal and usefulness in both statistical and administrative applications were also important considerations.
	The skill level criterion is applied as rigorously as possible at the second level of the classification, the sub-major group

level, together with a finer application of skill specialisation than that applied at the major group level. Each sub-major group is made up of a number of minor groups.

Minor groups are distinguished from each other mainly on the basis of a finer application of skill specialisation than that applied at the sub-major group level. Within minor groups, unit groups are distinguished from each other on the basis of skill specialisation and, where necessary, skill level.

Virtually all unit groups are at one skill level. There are only eight unit groups which contain occupations at more than one skill level. In all but two of these unit groups, the vast majority of jobs classified to the unit group are at one skill level only. Data stored at unit group level can therefore be aggregated by skill level with a high degree of validity.

Within unit groups, the distinction between occupations amounts to differences between tasks performed in occupations. All occupations are at one skill level.

As a result, data classified at the major group level will provide only a broad indication of skill level. Data at the sub-major group level will provide a satisfactory indication of skill level for many analytical purposes. Data classified at the unit group level will provide an accurate indication of skill level. Unit groups can, therefore, be aggregated by skill level to provide an indicative measure of occupations classified by skill level.

Source and reference attributes

Origin: Australian Bureau of Statistics 2006. Australian and New Zealand Standard Classification of Occupations, First Edition, Cat no. 1220.0 Canberra: ABS. Viewed 13 March 2007.

Relational attributes

Related metadata references: Supersedes Australian Standard Classification of Occupations 2nd edition Community Services, Superseded 27/03/2007, Housing assistance, Standard 01/03/2005, Health, Superseded 04/07/2007

Value Domains based on this Classification Scheme: Occupation code (ANZSCO 1st edition) N[NNN]{NN} Community Services, Standard 27/03/2007
Housing assistance, Standard 10/08/2007
Health, Standard 04/07/2007
Tasmanian Health, Draft 23/07/2012

Australian Classification for Source of Income 2010

Identifying and definitional attributes

Metadata item type: Classification Scheme

METeOR identifier: 412558

Registration status: Housing assistance, Standard 23/08/2010

Definition: The Australian Bureau of Statistics (ABS) classification for sources from which persons, income units, families and households receive income. 'Sources of income' applies to all persons, income units, families and households reporting a value for 'Total income' in surveys.

Classification structure: The classification is a three level hierarchal classification that groups sources of income at the broad, narrow and detailed levels.

At the broad, or top, level of the classification for 'Total income', the income components are grouped according to whether they are received from:

- an employer, including their own incorporated business
- a profit or loss from their own unincorporated business
- a government pension or allowance paid by a government entity under social security and related government programs
- any other source. This is output as 'Other income'.

At the narrow, or second, level of the classification, 'Any other source' is classified according to whether income is received from:

- investments, that is income received as a result of the ownership of financial and non-financial assets
- superannuation pensions and annuities
- other current transfers.

At the detailed, or third, level of the classification, investment income, government pensions and allowances and other current transfers are further broken down into their component groupings.

Collection and usage attributes

Guide for use: An individual may receive income from more than one source. 'Total income' is the sum of the following income components, before income tax and the Medicare Levy are taken out:

- employee income
- profit or loss from self employment (own unincorporated business income)
- government pensions and allowances
- investment income

- superannuation pensions and annuities
- other current transfers received.

Source and reference attributes

Origin: Australian Bureau of Statistics 2010. Standards for Income Variables, 2010 Cat no. 1287.0 Canberra: ABS. Viewed 2 August 2010.

Revision status: If you require further information about this classification please email: social.classifications@abs.gov.au or telephone the Standards Support Hotline on (02) 6252 5736.

Relational attributes

Value Domains based on this Classification Scheme: Sources of income code NNNN Community Services, Standardisation pending 22/03/2013
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Australian Standard Classification of Languages 2011

Identifying and definitional attributes

Metadata item type:	Classification Scheme
Synonymous names:	ASCL 2011
METeOR identifier:	460114
Registration status:	Community Services, Standard 17/11/2011
	Housing assistance, Standard 17/11/2011
	Health, Standard 17/11/2011
	Homelessness, Standard 17/11/2011
	Tasmanian Health, Draft 13/09/2012
Definition:	The Australian Bureau of Statistics (ABS) classification for the languages spoken by Australians.
Classification structure:	The Australian Standard Classification of Languages (ASCL) has a three-level hierarchical structure.
	Languages are grouped together into progressively broader categories on the basis of their evolution from a common ancestral language, and on the basis of geographic proximity of areas where a particular language originated.

Collection and usage attributes

Guide for use:	The ASCL is intended for use in the collection, aggregation and dissemination of data relating to the language use of the Australian population, or subsets of the population.
	Indexes in alphabetical and numerical order are available, see the *Origin:* attribute.

Source and reference attributes

Origin:	Australian Bureau of Statistics 2005. *Australian Standard Classification of Languages (ASCL) 2011*. Cat No. 1267.0. Canberra: ABS. 16/8/2011.
Revision status:	If you require further information about this classification please email: standards@abs.gov.au.

Relational attributes

Related metadata references:	Supersedes Australian Standard Classification of Languages 2005 Community Services, Superseded 17/11/2011, Housing assistance, Standard 10/02/2006, Health, Superseded 17/11/2011
Value Domains based on this Classification Scheme:	Language code (ASCL 2011) NN{NN} Community Services, Standard 13/10/2011
	Housing assistance, Standard 13/10/2011
	Health, Standard 13/10/2011
	Homelessness, Standard 13/10/2011
	Tasmanian Health, Draft 13/09/2012

Australian Standard Geographical Classification 2010

Identifying and definitional attributes

Metadata item type:	Classification Scheme
Synonymous names:	ASGC 2010
METeOR identifier:	417518
Registration status:	Community Services, Superseded 26/10/2011 Health, Superseded 22/11/2011
Definition:	The Australian Bureau of Statistics classification for the classification of geographical locations.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Origin:	Australian Bureau of Statistics 2006. Australian Standard Geographical Classification (ASGC). Cat No. 1216.0. Canberra: ABS. Viewed on 16/09/2010.

Relational attributes

Value Domains based on this Classification Scheme:	Remoteness classification (ASGC-RA) N Community Services, Standardisation pending 22/03/2013 Housing assistance, Standard 01/05/2013 Health, Standard 07/12/2011

Postcode datafile

Identifying and definitional attributes

Metadata item type: Classification Scheme

METeOR identifier: 270561

Registration status: Community Services, Standard 01/03/2005
                             Housing assistance, Standard 10/02/2006
                             Health, Standard 01/03/2005
                             Independent Hospital Pricing Authority, Standard 31/10/2012

Definition: The numeric descriptor for a postal delivery area, aligned with
                             locality, suburb or place for the address of a party (person or
                             organisation), as defined by Australia Post.

Context: Postcode is an important part of a persons or organisations
                             postal address and facilitates written communication. It is one
                             of a number of geographic identifiers that can be used to
                             determine a geographic location. Postcode may assist with
                             uniquely identifying a person or organisation.

Collection and usage attributes

Guide for use: The postcode book is updated more than once annually as
                             postcodes are dynamic entities and are constantly changing.

Source and reference attributes

Origin: Australia Post Postcode book. Reference through:
                             http://www1.auspost.com.au/postcodes/

Relational attributes

Value Domains based on this   Australian postcode code (Postcode datafile) {NNNN}
Classification Scheme: Community Services, Superseded 06/02/2012
                                Housing assistance, Standard 10/02/2006
                                Health, Superseded 07/12/2011
                                Early Childhood, Superseded 09/03/2012
                                Homelessness, Standard 23/08/2010
                                Australian postcode code (Postcode datafile) {NNNN}
                                Community Services, Standard 06/02/2012
                                Housing assistance, Standard 02/05/2013
                                Health, Standard 07/12/2011
                                Early Childhood, Standard 09/03/2012
                                Tasmanian Health, Draft 13/09/2012
                                Independent Hospital Pricing Authority, Standard 31/10/2012

Standard Australian Classification of Countries 2011

Identifying and definitional attributes

Metadata item type:	Classification Scheme
Synonymous names:	SACC 2011
METeOR identifier:	459967
Registration status:	Community Services, Standard 17/11/2011
	Housing assistance, Standard 17/11/2011
	Health, Standard 17/11/2011
	Homelessness, Standard 17/11/2011
	Tasmanian Health, Draft 13/09/2012
	Independent Hospital Pricing Authority, Standard 01/11/2012
Definition:	The Australian Bureau of Statistics classification for countries.

Collection and usage attributes

Comments:	The Standard Australian Classification of Countries 2011 (SACC) Edition 1 supersedes the Australian Standard Australian Classification of Countries 2008 (SACC) Edition 2.

Source and reference attributes

Origin:	Australian Bureau of Statistics 2011. Standard Australian Classification of Countries 2011 (SACC). Cat No. 1269.0. Canberra: ABS (last viewed 22 August 2011)

Relational attributes

Value Domains based on this Classification Scheme:	Country code (SACC 2011) NNNN Community Services, Standard 13/10/2011
	Housing assistance, Standard 13/10/2011
	Health, Standard 13/10/2011
	Homelessness, Standard 13/10/2011
	Tasmanian Health, Draft 13/09/2012
	Independent Hospital Pricing Authority, Standard 01/11/2012

Glossary items

Accommodation period

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 357096

Registration status: Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Definition: The period during which a client was in supported accommodation. A client may have no accommodation periods or one or more accommodation periods within a support period.

Collection and usage attributes

Guide for use: The dates on which each accommodation period began and ended during the support period are collected for clients but not for accompanying children. However, it can be reasonably assumed that an accompanying child will have the same accommodation period start and end dates as their parent(s) or guardians(s) in the majority of cases.

Relational attributes

Metadata items which use this glossary item: Service event—accommodation period end date, DDMMYYYY Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Service event—accommodation period start date, DDMMYYYY Community Services, Standard 30/11/2007
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Assistance received

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327202

Registration status: Community Services, Standard 01/03/2005

Definition: The goods or services, or time or money received by a person (client) during a service episode or event.

Context: This is important for client centred collections. It may be used to measure the amounts and nature of assistance that are received directly by clients, which can be used to help assess the appropriateness and effectiveness of programs.

Collection and usage attributes

Comments: This is a client centred measure of amounts of assistance. This is not necessarily the same as an agency's total outlay to a particular client as it does not include administration costs, travel time for service providers, etc.

For example, a client that receives meals from a meals on wheels service. In this instance only that which is directly received by the client is recorded (i.e. the number of meals). The administration costs of providing this service, the costs of making the meal and the time and costs of the person delivering the meal are not included in the amount of assistance received.

This is only a measure of money, time or quantity of goods or services directly received by clients. It will not accrue to give a total of assistance provided on an agency basis (in terms of money, time or quantity of goods or services). Therefore it should not be used for National Accounts reporting.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin: Home and Community Care (HACC) Data Dictionary Version 1.0, 1998.

Relational attributes

Related metadata references: Supersedes Assistance received, version 1, DEC, NCSDD, NCSIMG, Superseded 01/03/2005.pdf (13.8 KB)

Metadata items which use this glossary item: Service event—assistance received date Community Services, Standard 01/03/2005
Housing assistance, Standard 01/05/2013

Service event—assistance received date, DDMMYYYY Community Services, Standard 01/03/2005

Assistance request reason

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327204

Registration status: Community Services, Standard 01/03/2005
                               Housing assistance, Standard 02/08/2010
                               Homelessness, Standard 02/08/2010

Definition: The reason(s) why a person has sought or requires
                               assistance from an agency.

Context: To better identify the needs of clients, to identify needs that
                               are not being met and to target assistance to clients more
                               effectively.

Collection and usage attributes

Comments: A person may seek or require assistance for a number of
                               reasons, some of which are the immediate presenting
                               reason, while others will be underlying or longer term
                               reasons. These will require particular and usually different
                               responses and services.

                               For example, a person's immediate reason for seeking
                               assistance may be that they have lost their accommodation
                               and require accommodation support. However, the
                               underlying reasons as to why they have no accommodation
                               may be because of a psychiatric condition, alcohol or drug
                               dependency, a gambling addiction, or because they are
                               being abused at home. These underlying reasons may or
                               may not have directly resulted in the homelessness, but
                               have been contributing factors.

                               Underlying reasons for a person requiring a service are
                               likely to be complex and more difficult to ascertain than the
                               immediate presenting reason.

                               A second example is in child protection. Many children that
                               come to the attention of community services agencies as
                               being in need of care and protection come from families in
                               crisis (for example, parents have psychiatric illnesses,
                               financial stress, domestic violence etc.). Without providing
                               a service to the family as well as the child then the child is
                               likely to be re-notified.

                               Providing a service for the client's immediate need will not
                               necessarily assist the client in the longer term, resulting in
                               the client continually requiring short term assistance, while
                               at the same time continuing to have an underlying problem
                               or need that is not being addressed.

                               Therefore by attempting to collect information on both the
                               immediate and the underlying reasons for a person's

current situation, agencies may be able to better assist them both in the short and longer term, while at the same time more effectively utilising the services available.

Many children that come to the attention of community services agencies as being in need of care and protection come from families in crisis (for example, parents have psychiatric illnesses, financial stress, domestic violence etc.).

Further research is required to develop a data domain to enable the measurement of this concept.

It is possible that a number of data elements could be developed out of this concept, such as 'Immediate reason for seeking assistance' and 'Underlying reason for seeking assistance'. Such items would need a great deal of consultation with input from community service agencies to develop meaningful and well structured data domains.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Relational attributes

Related metadata references: Supersedes [Assistance request reason, version 1, DEC, NCSDD, NCSIMG, Superseded 01/03/2005.pdf](15.6 KB)

Metadata items which use this glossary item: Service event—assistance request date, DDMMYYYY Community Services, Standard 01/03/2005
Housing assistance, Standard 23/08/2010
Homelessness, Standard 23/08/2010

Boarding house building

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327408

Registration status: Housing assistance, Standard 01/03/2005

Definition: A separate building (also referred to as a rooming or lodging house) containing multiple boarding/rooming/lodging house **bedrooms** and/or boarding house **units**.

Context: The identification of boarding house buildings from individual **boarding house rooms** or **units** is important in calculating the operational costs for this type of dwelling.

Collection and usage attributes

Guide for use: In Victoria, the term 'rooming house' is used and the term 'boarding house' is used to distinguish cases where meals are also provided.

Section 5A of the Social Security Act 1991 states that:

5A(5A) A person's accommodation is exempt accommodation (i.e. they are eligible for Commonwealth Rent Assistance (CRA) at the full single rate) if it is in premises that are, in the Secretary's opinion, a boarding house, guest house, hostel, private hotel, rooming house, lodging house or similar premises.

5A(5B) In forming an opinion about a person's accommodation for the purpose of subsection (5A), the Secretary is to have regard to the characteristics of the accommodation including, in particular, whether or not the following are characteristics of the accommodation:

(a) the premises are known as a boarding house, guest house, hostel, hotel, private hotel, rooming house, lodging house or similar premises;

(b) a manager or administrator (other than a real estate agent) is retained to manage the premises or administer the accommodation on a daily or other frequent regular basis;

(c) staff are retained by the proprietor or manager of the premises to work in the premises on a daily or other frequent regular basis;

(d) the residents lack control over the day-to-day management of the premises;

(e) there are house rules, imposed by the proprietor or manager, that result in residents having rights that are more limited than those normally enjoyed by a lessee of private residential accommodation (for example, rules limiting the hours of residents' access to their

accommodation or limiting residents' access to cooking facilities in the premises);

(f) the person does not have obligations to pay for his or her costs of gas, water or electricity separately from the cost of the accommodation;

(g) the accommodation is not private residential accommodation, having regard to:

- the number and nature of bedrooms in the premises; or
- the number of people who are not related to one another living at the premises; or
- the number and nature of bathrooms in the premises;

(h) the person's accommodation has not been offered to the person on a leasehold basis;

(i) there is no requirement that the person pay a bond as security for either the payment of rent or the cost of any damage caused by the person, or for both;

(j) the person's accommodation is available on a daily or other short-term basis.

5A(5C) Each of the characteristics set out in subsection 5(B) points towards the accommodation in question being exempt accommodation (i.e. the person is eligible for CRA at the full single rate)

Source and reference attributes

Submitting organisation:	New South Wales Department of Housing
	Australian Institute of Health and Welfare
Origin:	*CSHA Community housing data collection manual 2001-02.*

Relational attributes

Related metadata references:	Supersedes Boarding house building, version 1, DEC, NHADD, NHDAMG, Superseded 01/03/2005.pdf (16.3 KB)
Metadata items which use this glossary item:	Boarding house room Housing assistance, Standard 01/03/2005
	Boarding house unit Housing assistance, Standard 01/03/2005
	Boarding house unit indicator Housing assistance, Standard 01/05/2013
	Dwelling Community Services, Standard 01/03/2005 Housing assistance, Standard 01/03/2005
	Dwelling—boarding house unit indicator Housing assistance, Standard 01/05/2013
	Dwelling—boarding house unit indicator, yes/no code N Housing assistance, Standard 01/05/2013
	Dwelling—number of bedrooms, total N[NN] Housing assistance, Standard 01/05/2013

Dwelling—number of tenancy/rental units Housing assistance, Standard 01/03/2005

Service provider organisation—number of boarding house buildings, total number N[NNN] Housing assistance, Standard 01/05/2013

Boarding house room

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327410

Registration status: Housing assistance, Standard 01/03/2005

Definition: A bedroom within a boarding house (also referred to as a rooming or lodging house) that is not self-contained, and usually shares a common kitchen and/or bathroom. Boarding house bedrooms are usually accessed via a common entrance such as a foyer or hallway.

Context: The identification of individual boarding house **bedrooms** or **units** from boarding house **buildings** is important in calculating the operational costs for this type of dwelling.

Collection and usage attributes

Guide for use: Section 5A of the Social Security Act 1991 states that:

5A(5A) A person's accommodation is exempt accommodation (i.e. they are eligible for Commonwealth Rent Assistance (CRA) at the full single rate) if it is in premises that are, in the Secretary's opinion, a boarding house, guest house, hostel, private hotel, rooming house, lodging house or similar premises.

5A(5B) In forming an opinion about a person's accommodation for the purpose of subsection (5A), the Secretary is to have regard to the characteristics of the accommodation including, in particular, whether or not the following are
characteristics of the accommodation:

(a) the premises are known as a boarding house, guest house, hostel, hotel, private hotel, rooming house, lodging house or similar premises;

(b) a manager or administrator (other than a real estate agent) is retained to manage the premises or administer the accommodation on a daily or other frequent regular basis;

(c) staff are retained by the proprietor or manager of the premises to work in the premises on a daily or other frequent regular basis;

(d) the residents lack control over the day-to-day management of the premises;

(e) there are house rules, imposed by the proprietor or manager, that result in residents having rights that are more limited than those normally enjoyed by a lessee of private residential accommodation (for example, rules limiting the
hours of residents' access to their accommodation or

limiting residents' access to cooking facilities in the premises);

(f) the person does not have obligations to pay for his or her costs of gas, water or electricity separately from the cost of the accommodation;

(g) the accommodation is not private residential accommodation, having regard to:

- the number and nature of bedrooms in the premises; or
- the number of people who are not related to one another living at the premises; or
- the number and nature of bathrooms in the premises;

(h) the person's accommodation has not been offered to the person on a leasehold basis;

(i) there is no requirement that the person pay a bond as security for either the payment of rent or the cost of any damage caused by the person, or for both;

(j) the person's accommodation is available on a daily or other short-term basis.

5A(5C) Each of the characteristics set out in subsection 5(B) points towards the accommodation in question being exempt accommodation (i.e. the person is eligible for CRA at the full single rate).

Source and reference attributes

Submitting organisation:	New South Wales Department of Housing Australian Institute of Health and Welfare
Origin:	*CSHA Community housing data collection manual 2001-02*

Relational attributes

Related metadata references:	Supersedes Boarding house room, version 1, DEC, NHADD, NHDAMG, Superseded 01/03/2005.pdf (16.2 KB)
Metadata items which use this glossary item:	Boarding house building Housing assistance, Standard 01/03/2005
	Boarding house room Housing assistance, Standard 01/03/2005
	Boarding house unit Housing assistance, Standard 01/03/2005
	Dwelling Community Services, Standard 01/03/2005 Housing assistance, Standard 01/03/2005
	Dwelling—boarding house unit indicator, yes/no code N Housing assistance, Standard 01/05/2013
	Dwelling—number of bedrooms, total N[NN] Housing assistance, Standard 01/05/2013
	Service provider organisation—number of boarding house rooms, total number N[NNN] Housing assistance,

Boarding house unit

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327412

Registration status: Housing assistance, Standard 01/03/2005

Definition: A self-contained unit within a boarding house (also referred to as a rooming or lodging house) with separate cooking, bathroom and toilet facilities. Boarding house units are usually accessed via a common entrance such as a foyer or hallway.

Context: The identification of individual **boarding house bedrooms** or units from **boarding house buildings** is important in calculating the operational costs for this type of dwelling.

Collection and usage attributes

Guide for use: Section 5A of the Social Security Act 1991 states that:

5A(5A) A person's accommodation is exempt accommodation (i.e. they are eligible for Commonwealth Rent Assistance at the full single rate) if it is in premises that are, in the Secretary's opinion, a boarding house, guest house, hostel, private hotel, rooming house, lodging house or similar premises.

5A(5B) In forming an opinion about a person's accommodation for the purpose of subsection (5A), the Secretary is to have regard to the characteristics of the accommodation including, in particular, whether or not the following are characteristics of the accommodation:

(a) the premises are known as a boarding house, guest house, hostel, hotel, private hotel, rooming house, lodging house or similar premises;

(b) a manager or administrator (other than a real estate agent) is retained to manage the premises or administer the accommodation on a daily or other frequent regular basis;

(c) staff are retained by the proprietor or manager of the premises to work in the premises on a daily or other frequent regular basis;

(d) the residents lack control over the day-to-day management of the premises;

(e) there are house rules, imposed by the proprietor or manager, that result in residents having rights that are more limited than those normally enjoyed by a lessee of private residential accommodation (for example, rules limiting
the hours of residents' access to their accommodation or limiting residents' access to cooking facilities in the

premises);

(f) the person does not have obligations to pay for his or her costs of gas, water or electricity separately from the cost of the accommodation;

(g) the accommodation is not private residential accommodation, having regard to:

- the number and nature of bedrooms in the premises; or
- the number of people who are not related to one another living at the premises; or
- the number and nature of bathrooms in the premises;

(h) the person's accommodation has not been offered to the person on a leasehold basis;

(i) there is no requirement that the person pay a bond as security for either the payment of rent or the cost of any damage caused by the person, or for both;

(j) the person's accommodation is available on a daily or other short-term basis.

5A(5C) Each of the characteristics set out in subsection 5(B) points towards the accommodation in question being exempt accommodation (i.e. the person is eligible for CRA at the full single rate)

Source and reference attributes

Submitting organisation:	NSW Department of Housing
	Australian Institute of Health and Welfare
Origin:	*CHSA Community housing data collection manual 2001-02.*

Relational attributes

Metadata items which use this glossary item:	Boarding house building Housing assistance, Standard 01/03/2005
	Boarding house room Housing assistance, Standard 01/03/2005
	Dwelling Community Services, Standard 01/03/2005 Housing assistance, Standard 01/03/2005
	Dwelling structure type code N[N] Housing assistance, Standard 01/03/2005
	Dwelling—boarding house unit indicator Housing assistance, Standard 01/05/2013
	Dwelling—boarding house unit indicator, yes/no code N Housing assistance, Standard 01/05/2013
	Service provider organisation—number of boarding house units, total number N[NNN] Housing assistance, Standard 01/05/2013

Capital

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327222

Registration status: Housing assistance, Standard 01/03/2005

Definition: Capital includes:

acquisitions (purchase of properties), construction costs, redevelopment and improvement (of properties), land acquisitions and development, and joint ventures.

Relational attributes

Metadata items which use this glossary item:

Housing assistance agency—gross capital expenditure Housing assistance, Standard 10/02/2006

Housing assistance agency—recurrent expenditure (operational costs) Housing assistance, Standard 01/03/2005

Housing assistance agency—recurrent expenditure (repairs and maintenance costs) Housing assistance, Standard 10/02/2006

Service provider organisation—housing maintenance expenditure Housing assistance, Standard 01/05/2013

Dependant

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327458

Registration status: Community Services, Standard 30/11/2007
Housing assistance, Standard 01/03/2005

Definition: A dependant is defined as someone who lives in the primary care of parent(s), carer or guardian, is aged 24 years and under, and:

- is studying full-time (ages 5 and over); and/or
- is not in receipt of a pension, payment or benefit (e.g. Youth Allowance) or a Prescribed Education Scheme payment (e.g. ABSTUDY); and/or
- has an annual income of no more than the amount specified by Centrelink for basic eligibility for Family Tax Benefit Part A.

Source and reference attributes

Origin: Centrelink 2005. A guide to Australian Government payments - 20 March to 30 June 2005.

Relational attributes

Metadata items which use this glossary item: Centrelink income unit type code N Housing assistance, Standard 01/03/2005

Income unit Community Services, Standard 31/08/2007 Housing assistance, Standard 01/03/2005

Person (income unit member) — relationship to reference person (income unit) Housing assistance, Standard 10/02/2006

Disability

Identifying and definitional attributes

Metadata item type:	Glossary Item
METeOR identifier:	327304
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 01/03/2005
	Health, Standard 29/11/2006
Definition:	Disability is the umbrella term for any or all of: an impairment of body structure or function, a limitation in activities, or a restriction in participation.
	Disability is a multi-dimensional and complex concept and is conceived as a dynamic interaction between health conditions and environmental and personal factors (WHO 2001:6).

Collection and usage attributes

Comments:

Many different 'definitions' of disability are used in Australia, both in administrative data collections and in Acts of Parliament. The consistent identification of disability in national data collections has been recommended in a number of reports, for instance to enable:

- the monitoring of access to generic services by people with disability
- the collection of more consistent data on disability support and related services, including data on service use by different groups
- population data and service data to be related, thereby improving the nation's analytical capacity in relation to the need for and supply of services
- improved understanding of the relationship between disability, health conditions and other health outcomes.

Defining disability makes it possible to determine the number of people who are accessing services, both disability specific and generic, and also those with a disability in the general population with unmet need. Better definition of disability will aid better targeting of resources to those in need.

Disability arises from the interaction between health conditions and environmental and personal factors. A health condition may be a disease (acute or chronic), disorder, injury or trauma. Environmental factors make up the physical, social and attitudinal environment in which people live and conduct their lives. Personal factors relate to the individual, such as age, sex and Indigenous status.

The concept 'Disability' can be described using a combination of related metadata items as building blocks. The metadata items selected may vary depending on the definition of disability used. For example, in hospital rehabilitation, the focus may be on the impairment and **activity** dimensions and in community-based care the focus may be primarily on participation. Some applications may require a broad scope for inclusion (e.g. discrimination legislation). Data collections relating to services will select combinations of the data elements, which best reflect the eligibility criteria for the service.

This glossary item is based on the International Classification of Functioning, Disability and Health (ICF). The ICF was endorsed by the World Health Assembly in 2001 as a reference member of the WHO Family of International Classifications and of the Australian Family of Health and Related Classifications (endorsed by the National Health Information Management Group in 2002).

The ICF provides a framework for the description of human functioning and disability. The components of ICF are defined in relation to a health condition. A health condition is an 'umbrella term for disease (acute or chronic), disorder, injury or trauma' (WHO 2001). A health condition may be recorded, for example, as Episode of care principal diagnosis, code (ICD-10-AM 3rd Edn) ANN{.N[N]} and Episode of care additional diagnosis, code (ICD-10-AM 3rd Edn) ANN{.N[N]}.

Source and reference attributes

Origin:	World Health Organization (WHO) 2001. ICF: International Classification of Functioning, Disability and Health. Geneva: WHO
	Australian Institute of Health and Welfare (AIHW) 2003. ICF Australian User Guide Version 1.0. Canberra: AIHW
Reference documents:	Further information on the ICF can be found in the ICF itself and the ICF Australian User Guide (AIHW 2003) and the following websites • WHO ICF website http://www.who.int/classifications/icf/en • Australian Collaborating Centre ICF website http://www.aihw.gov.au/disability/icf/index.html

Relational attributes

Metadata items which use this glossary item:	Household in greatest need code N Housing assistance, Standard 10/02/2006
	Household—disability status, yes/no code N Housing

assistance, Standard 01/05/2013

Person—disability status, code N Community Services,
Recorded 17/10/2011
Housing assistance, Standard 01/05/2013

Family

Identifying and definitional attributes

Metadata item type:	Glossary Item
METeOR identifier:	351499
Registration status:	Community Services, Standard 31/08/2007
	Housing assistance, Standard 01/05/2013
	Health, Standard 31/08/2007
Definition:	Two or more people related by blood, marriage (registered or de facto), adoption, step or fostering who may or may not live together.

Source and reference attributes

Reference documents:	Australian Bureau of Statistics. Family, household and income unit variables. Cat No. 1286.0. Canberra: ABS. Viewed on 01/03/2007.

Relational attributes

Related metadata references:	Supersedes Family Community Services, Superseded 31/08/2007, Housing assistance, Standard 01/03/2005
Metadata items which use this glossary item:	Household—Indigenous status, yes/no code N Housing assistance, Standard 01/05/2013
	Person (name)—family name, text X[X(39)] Community Services, Superseded 06/02/2012
	Housing assistance, Standard 20/06/2005
	Health, Standard 04/05/2005
	Tasmanian Health, Draft 23/07/2012
	Person (name)—given name Community Services, Standard 01/03/2005
	Housing assistance, Standard 01/08/2005
	Health, Standard 01/03/2005
	Tasmanian Health, Draft 23/07/2012
	Person (name)—given name, text [X(40)] Community Services, Superseded 06/02/2012
	Housing assistance, Standard 20/06/2005
	Health, Standard 04/05/2005
	Tasmanian Health, Draft 23/07/2012

Geographic indicator

Identifying and definitional attributes

Metadata item type:	Glossary Item
METeOR identifier:	327306
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 22/10/2005
	Health, Standard 01/03/2005
	Homelessness, Standard 22/10/2005

Definition: A classification scheme that divides an area into mutually exclusive sub-areas based on geographic location. Some geographic indicators are:

- Australian Standard Geographical Classification (ASGC, ABS Cat No. 1216.0)
- administrative regions
- electorates
- Accessibility/Remoteness Index of Australia (ARIA)
- Rural, Remote and Metropolitan Area Classification (RRMA)
- country.

Context: To enable the analysis of data on a geographical basis. Facilitates analysis of service provision in relation to demographic and other characteristics of the population of a geographic area.

Collection and usage attributes

Comments: Person (address)—Australian postcode (Postcode datafile), code [NNNN] is not included in the above listing, as it is, strictly speaking, not a geographic indicator. Sometimes postcodes are used in the analysis of data on a geographical basis, which involves a conversion to Statistical Local Area (an Australian Bureau of Statistics geographical structure). This conversion results in some inaccuracy of information. However, in some data sets Person (address)—Australian postcode (Postcode datafile), code [NNNN]; is the only geographic identifier, therefore the use of other more accurate indicators (for example, conversion from address line to Statistical Local Area) is not always possible.

Source and reference attributes

Origin: Australian Institute of Health and Welfare.

Relational attributes

Related metadata references: Supersedes [Geographic indicator, version 2, DEC, NCSDD, NCSIMG, Superseded 01/03/2005.pdf](#) (14.0 KB)

Metadata items which use this glossary item: Australian state/territory identifier Community Services, Standard 01/03/2005
Housing assistance, Standard 22/10/2005
Health, Standard 01/03/2005
Early Childhood, Standard 21/05/2010
Homelessness, Standard 01/05/2013
Tasmanian Health, Draft 23/07/2012

Greatest need

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 494368

Registration status: Housing assistance, Candidate 01/10/2012

Definition: Greatest need households are low income households that at the time of allocation were subject to one or more of the following circumstances:

- they were homeless
- their life or safety was at risk in their accommodation
- their health condition was aggravated by their housing
- their housing was inappropriate to their needs
- they had very high rental housing costs.

Relational attributes

Metadata items which use this glossary item: Household—greatest need indicator Housing assistance, Standard 01/05/2013

Household—greatest need indicator, yes/no code N Housing assistance, Standard 01/05/2013

Head-leased dwelling (government)

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327318

Registration status: Housing assistance, Standard 01/03/2005

Definition: Dwellings owned by state and territory governments that are leased to other government or non-government organisations via head-leasing arrangements.

Context: Head-leasing involves at least two leases: one between the dwelling owner and the lessee, and one between the provider and the tenant. The Residential Tenancies Act applies to both leases.

Source and reference attributes

Submitting organisation: Australian Institute of Health and Welfare

Origin:

Relational attributes

Metadata items which use this glossary item: Dwelling Community Services, Standard 01/03/2005
Housing assistance, Standard 01/03/2005

Household (housing assistance) cluster Housing assistance, Standard 01/05/2013

Head-leased dwelling (private)

Identifying and definitional attributes

Metadata item type:　　　　　Glossary Item

METeOR identifier:　　　　　327414

Registration status:　　　　　Housing assistance, Standard 01/03/2005

Definition:　　　　　Dwellings owned by private individuals or private corporations that are leased to Commonwealth-State Housing Agreement (CSHA) housing providers via head-leasing arrangements. The CSHA housing provider is usually responsible for tenant selection and tenancy management functions.

Context:　　　　　Head-leasing involves at least two leases: one between the dwelling owner and the lessee, and one between the provider and the tenant. The Residential Tenancies Act applies to both leases.

Collection and usage attributes

Comments:　　　　　Head-leasing is commonly undertaken in the community housing sector, where non-Government organisations head-lease housing stock from the private sector and state and territory Governments, and sublease it directly to the tenants. It is important to identify those dwellings that are head-leased from the private sector, as maintenance and other management costs are generally incurred by the owner, and therefore may not be captured in the annual CSHA data collections.

Source and reference attributes

Submitting organisation:　　　　　NSW Department of Housing
Australian Institute of Health and Welfare.

Origin:　　　　　Department of Housing - Policy EST0012A: Headleasing
CSHA Community housing data collection manual 2001-02

Relational attributes

Related metadata references:　　　　　Supersedes [Head-leased dwelling (private), version 1, DEC, NHADD, NHDAMG, Superseded 01/03/2005.pdf](#)
(14.4 KB)

Metadata items which use this glossary item:　　　　　Dwelling Community Services, Standard 01/03/2005
Housing assistance, Standard 01/03/2005
Dwelling history (housing assistance) cluster Housing assistance, Standard 01/05/2013
Household (housing assistance) cluster Housing assistance, Standard 01/05/2013

Homeless

Identifying and definitional attributes

Metadata item type:	Glossary Item
METeOR identifier:	327244
Registration status:	Community Services, Standard 01/03/2005
	Housing assistance, Standard 23/08/2010
	Health, Standard 01/03/2005
	Homelessness, Standard 23/08/2010

Definition: A person is homeless if he or she does not have access to safe, secure and stable housing. Hence even if a person has a physical home, they would be considered homeless if:

- they were not safe at home,
- they had no legal right to continued occupation of their home (security of tenure), or
- the home lacked the amenities or resources necessary for living.

Context: There is considerable concern over the number of homeless people in society and the assistance they require. Collecting information on homeless people is problematic, as the concept of 'homelessness' encompasses elements in addition to whether, someone resides in a dwelling or not.

Source and reference attributes

Submitting organisation: SAAP National Data Collection Agency
Australian Institute of Health and Welfare

Origin: SAAP (Supported Accommodation Assistance Program) National Data Collection Agency 2001. *National Data Collection Data Dictionary*. Version 2. Unpublished

Relational attributes

Related metadata references: Supersedes Homelessness, version 1, DEC, NCSDD, NCSIMG, Superseded 01/03/2005.pdf (13.0 KB)

Metadata items which use this glossary item: Person (address)—suburb/town/locality name, text [A(50)] Community Services, Superseded 06/02/2012
Housing assistance, Standard 23/08/2010
Health, Superseded 07/12/2011
Early Childhood, Superseded 09/03/2012
Homelessness, Standard 23/08/2010

Household

Identifying and definitional attributes

Metadata item type:	Glossary Item
METeOR identifier:	465183
Registration status:	Housing assistance, Candidate 01/10/2012
Definition:	A group of two or more related or unrelated people who usually reside in the same dwelling, and who make common provision for food or other essentials for living, or a single person living in a dwelling who makes provision for his or her own food and other essentials for living, without combining with any other person.
Context:	Housing assistance; health sector

Relational attributes

Metadata items which use this glossary item:	Dwelling—number of households, total N[N] Housing assistance, Standard 01/05/2013
	Number of households Housing assistance, Standard 01/05/2013
	Waitlist (housing assistance) cluster Housing assistance, Standard 01/05/2013

Housing administrator

Identifying and definitional attributes

Metadata item type:	Glossary Item
METeOR identifier:	494435
Registration status:	Housing assistance, Standard 01/05/2013
Definition:	The State and Territory Government body with the responsibility of administering housing programs.

Relational attributes

Metadata items which use this glossary item:	Administrator net recurrent cost cluster Housing assistance, Standard 01/05/2013

Non-cash housing assistance expenses

Identifying and definitional attributes

Metadata item type:	Glossary Item
METeOR identifier:	497114
Registration status:	*No registration status*
Definition:	Non-cash expenses incurred by a service provider organisation through the provision of housing assistance, include:

- loss on disposal of assets
- loss on revaluation of assets
- impairment expenses
- assets and services provided free of charge
- cost of sale of inventory
- grants and subsidies

Relational attributes

Metadata items which use this glossary item:	Organisation file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

Non-financial asset

Identifying and definitional attributes

Metadata item type:	Glossary Item
METeOR identifier:	327196
Registration status:	Housing assistance, Standard 10/02/2006
	Health, Standard 01/03/2005
Definition:	A non-financial asset is an entity functioning as a store of value, over which ownership may be derived over a period of time, and which is not a financial asset.

Relational attributes

Metadata items which use this glossary item:	Gross capital expenditure Housing assistance, Standard 10/02/2006
	Health, Standard 01/03/2005
	Service provider organisation—gross capital expenditure, total Australian currency N[N(8)].NN Housing assistance, Standard 01/05/2013

Other non-salary housing assistance expenses

Identifying and definitional attributes

Metadata item type:	Glossary Item
METeOR identifier:	497112
Registration status:	*No registration status*
Definition:	Other non-salary expenses are incurred by the service provider organisation through the provision of housing assistance, include:

- property-related expenses (e.g. rates, costs of disposals)
- office supplies and services (e.g. stationery, postage, telephone, office equipment, vehicle expenses, insurance)
- borrowing costs (e.g. interest)
- depreciation and amortisation
- other expenses
- loss on disposal of assets
- loss on revaluation of assets
- impairment expenses
- assets and services provided free of charge
- cost of sale of inventory
- grants and subsidies.

Relational attributes

Metadata items which use this glossary item:	Organisation file cluster (Indigenous community housing) Housing assistance, Standard 01/05/2013

Tenancy composition

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327444

Registration status: Housing assistance, Standard 01/03/2005

Definition: The grouping of dwelling or tenancy occupants based on the presence or absence of one or more reported couple or parent-child relationships. Households can be single family, group or mixed composition households.

A single family household is a household consisting of a main tenant with or without a spouse and with or without children. A group household is a household consisting of two or more tenants who are aged 16 years and over and not in a reported couple or parent-child relationship. A mixed composition household is one which is neither a single family nor group household (they may contain multiple single family households).

Source and reference attributes

Origin: Commonwealth-State Housing Agreement User Guide for 2003-04 data: Public and stated owned and managed Indigenous housing.

Relational attributes

Metadata items which use this glossary item: Person—relationship to reference person (household), code N Housing assistance, Standard 01/03/2005

Tenancy rental unit

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 464221

Registration status: Housing assistance, Candidate 01/10/2012

Definition: The unit of accommodation (dwelling or part of a dwelling) to which a rental agreement can be made.

Collection and usage attributes

Guide for use: A tenancy rental unit is a way of counting the maximum number of distinct rentable units that a dwelling structure can contain.

Relational attributes

Metadata items which use this glossary item: Dwelling—tenancy rental unit identifier, X[X(14)] Housing assistance, Standard 01/05/2013

Mainstream community housing 2011-12 Housing assistance, Standard 01/05/2013

Service provider organisation—number of tenancy rental units Housing assistance, Standard 01/05/2013

Service provider organisation—number of tenancy rental units, total N[NNN] Housing assistance, Standard 01/05/2013

Unincorporated business

Identifying and definitional attributes

Metadata item type: Glossary Item

METeOR identifier: 327462

Registration status: Community Services, Standard 04/04/2006
                               Housing assistance, Standard 23/08/2010
                               Homelessness, Standard 23/08/2010

Definition: A business that does not possess a separate legal identity
                               from its owner(s). The owner(s) bear full liability for any
                               action or inaction of the business: they may sue and be
                               sued for business activity or inactivity. Unincorporated
                               enterprises include sole proprietorships, partnerships and
                               family trusts.

Source and reference attributes

Origin: Statistical concepts library, Standards for Social, Labour
                               and Demographic Variables, Cash Income Variables,
                               Framework for Standard Cash Income Variables,
                               Classification and Coding, Canberra: Australian Bureau of
                               Statistics.

Reference documents: Reference online through:

                               Ausstats Standards for Social, Labour and Demographic
                               Variables, Cash Income Variables

Relational attributes

Metadata items which use this   Person—source of cash income (all), code NNNN Housing
glossary item: assistance, Standard 23/08/2010
                                  Homelessness, Standard 23/08/2010

                                  Person—source of cash income (all), housing assistance
                                  code N[.N.N.N] Housing assistance, Standard 01/05/2013

Urban Centre

Identifying and definitional attributes

Metadata item type:	Glossary Item
Synonymous names:	UC
METeOR identifier:	467399
Registration status:	Health, Standard 07/12/2011
Definition:	A population cluster of 1,000 or more people.
Context:	Urban Centres, together with Localities, make up the Urban Centre/Locality (UC/L) structure maintained by the Australian Bureau of Statistics (ABS) as part of the Australian Standard Geographical Classification (ASGC).
	A **Locality** is a population cluster of between 200 and 999 people. For statistical purposes, people living in Urban Centres are classified as urban while those in Localities are classified as rural.

Source and reference attributes

Submitting organisation:	Australian Institute of Health and Welfare
Reference documents:	ABS cat. no. 2909.0. Statistical Geography: Volume 3 - Australian Standard Geographical Classification (ASGC) Urban Centres/Localities, Australia, 2006. Canberra: Australian Bureau of Statistics

Relational attributes

Metadata items which use this glossary item:	Remoteness classification (ASGC-RA) N Community Services, Standardisation pending 22/03/2013
	Housing assistance, Standard 01/05/2013
	Health, Standard 07/12/2011

Companion guide

What are the national data dictionaries?

The national data dictionaries contain standard data definitions and data elements for use in any Australian community services, health, and housing and homelessness data collection. The National Community Services Data Dictionary, the National health data dictionary and the National housing and homelessness data dictionary are the authoritative source of information about endorsed national metadata standards and provide the basis for consistent national collection and reporting. The national metadata standards are approved by the Australian Government and all state and territory relevant community services and health departments, as well as the Australian Bureau of Statistics (ABS) and the Australian Institute of Health and Welfare (AIHW). This work is funded under the auspices of the Community and Disability Services Ministers' Advisory Council (CDSMAC), the Australian Health Ministers' Advisory Council (AHMAC), and the Housing Ministers' Advisory Committee (HMAC),

Where possible, metadata standards in the dictionary are consistent with other national standard classifications to ensure overall comparability of national data. The ABS is the source of many key socioeconomic classifications used in data collections, for example, the Australian Standard Classification of Languages (ASCL), the Australian Standard Geographic Classification (ASGC) and the Australian and New Zealand Standard Classifications of Occupations (ANZSCO).

The data dictionaries have been downloaded from METeOR, which is an online metadata registry for developing, registering and disseminating metadata based on the second edition of the international standard ISO/IEC 11179 Information Technology–Metadata registries in 2003 (ISO/IEC 11179:2003). For more information about METeOR, see the METeOR section on page 753. The national community services, health, and housing and homelessness data dictionaries are also available online at <http://meteor.aihw.gov.au>.

Governance

The national community services, health, and housing and homelessness data dictionaries are, respectively, initiatives under the National Community Services Information Infrastructure Agreement; the National Health Information Agreement; and the National Housing and Homelessness Information Infrastructure Agreement.

Under these agreements, all parties agree to ensure that the collection, compilation and interpretation of national information are appropriate and carried out efficiently. This requires agreement on definitions, standards and rules for collecting information, and agreement on guidelines for coordinating the access, interpretation and publication of national community services, health, and housing and homelessness information.

Why use metadata standards?

Making data count

Metadata standards promote the quality, accuracy, interpretability, reliability, relevance, interchangeability, transparency, currency, accessibility, coherence and comparability of data and information.

Without metadata standards there is the potential for data to fail to measure what it is supposed to measure, or not be comparable across collections or over time.

Metadata standards enable consistent and comparable reporting of information about services, including describing what services are available, where they are located and how much they cost. Such standards also achieve consistency when reporting about people, for instance, who delivered a service and when, who received the service, and what happened to them as a result.

By making endorsed metadata standards readily available, users are assured that they can use these standards with confidence and that the standards will enable the maximum reuse of their data for future research: 'create once, use often'.

How are metadata standards developed?

Creating metadata standards is part of data development. Data development is the process of building a data set for a specific purpose. For example, a person might wish to build a data set that supports research into cancer diagnoses, treatment and outcomes, or that supports statistical reporting about specialist homelessness services.

Data development demands a clear understanding of why the data are needed; for example, to underpin the design and evaluation of community services policy, to assess the performance of services, or to support research into social inclusion.

It also requires an assessment of the practicalities of collecting the data. Building almost any data set will demand the assembly of data from multiple sources. Thus, there must be an understanding of the diverse information systems from which data are drawn, and there must be an effort to apply or develop common standards for concepts, classifications, terminologies, data values and so on.

The quality of data, including its consistency and comparability, is enhanced when metadata standards are used to support the collection and use of a data set.

Metadata standards development process

Stage 1: Project proposal

A submission is made to the relevant data committee outlining:

- the purpose and scope of the project
- a business case for adoption
- details of national consultation, including the composition of the data working group, (comprising members with expertise in the subject area of the data development project)
- the nominated project manager responsible for managing the data development project
- expected time frames for completion of the data development project.

Stage 2: Data development

The project manager works with the AIHW's METeOR and Metadata Unit and the data working group to develop the metadata items that will be stored in the national metadata registry system, METeOR.

Data collected for national reporting purposes must be defined in a standardised way. The standard adopted for community services data is the International Standards Organisation's metadata registry standard (ISO/IEC 11179:2003).

For more information about the data development process, see the AIHW publication *A guide to data development*, available at: <http://www.aihw.gov.au/publication-detail/?id=6442467947>.

Stage 3: Metadata standards review

The AIHW's METeOR and Metadata Unit undertakes a quality assurance review of the proposed metadata standards. This involves assessing all metadata standards for issues such as technical integrity, compliance with ISO/IEC 11179 and consistency with other standards, and the clarity of the content.

During this stage, the project manager receives feedback, makes adjustments and reports back to the data working group if required.

Stage 4: Endorsement of metadata standards

Once a final metadata assessment has been conducted, and the METeOR and Metadata Unit has provided a certification of the quality of the metadata standards, the metadata is submitted to the relevant endorsing body for final endorsement as a national standard.

Registration status progression

The registration status is the value assigned to a metadata item as it progresses through the standards development and review process. The registration statuses in METeOR are:

Proposed

- A developer has submitted this item for consideration by the METeOR registrar.

Recorded

- The METeOR registrar has conducted an initial technical review and determined that the item meets basic quality criteria.

Candidate

- The item has been compliance checked by the METeOR registrar and is ready for further development or review by the data developer.

Standardisation pending

- The item has undergone a final compliance check by the METeOR registrar and the data working group has recommended the item to a registration authority for approval as a standard.

Standard

- The item has been endorsed by a registration authority as a national data standard.

Superseded

- A registration authority has superseded this item with another standard.

Retired

- The item has been nominated by registration authority as retired.

Not progressed

- The item will no longer be considered by the registrar, a data committee or a registration authority.

Who benefits from using metadata standards?

Information managers use standard formats and definitions to support the receipt, transfer, storage and management of data.

Program managers use data standards as the basis for describing information requests (that is, data required under formal service or funding agreements, and contracts); measuring service activity, client flows, client characteristics and service usage; understanding demand; better planning of services; describing unmet need (need comparability of population and survey data); and understanding ways to integrate service delivery, resulting in better targeting and usage of services and ultimately cost savings.

Researchers use data standards as the common language to support survey work, as well as to integrate data from other sources.

Policy makers need aggregated information for future policy, management and funding decisions, that is, information to support comparisons across jurisdictions, programs and sectors.

Statisticians use data standards for interpreting and analysing data, analysing results, linking data sets for statistical purposes, and carrying out time series analysis (over a period of time) and longitudinal studies (over a period of time within groups).

Metadata structure

The metadata standards are based on the 2003 version of the ISO/IEC 11179 international standard for metadata registries. Part three of the standard is a model for a metadata registry and the formulation of metadata items.

There are six types of metadata defined by ISO/IEC 11179 that have been applied to METeOR and the data dictionaries:

- object class
- property
- data element concept
- data element
- value domain
- classification scheme.

The structure underlying a data element in the dictionary is illustrated in Figure 1.

Types of metadata
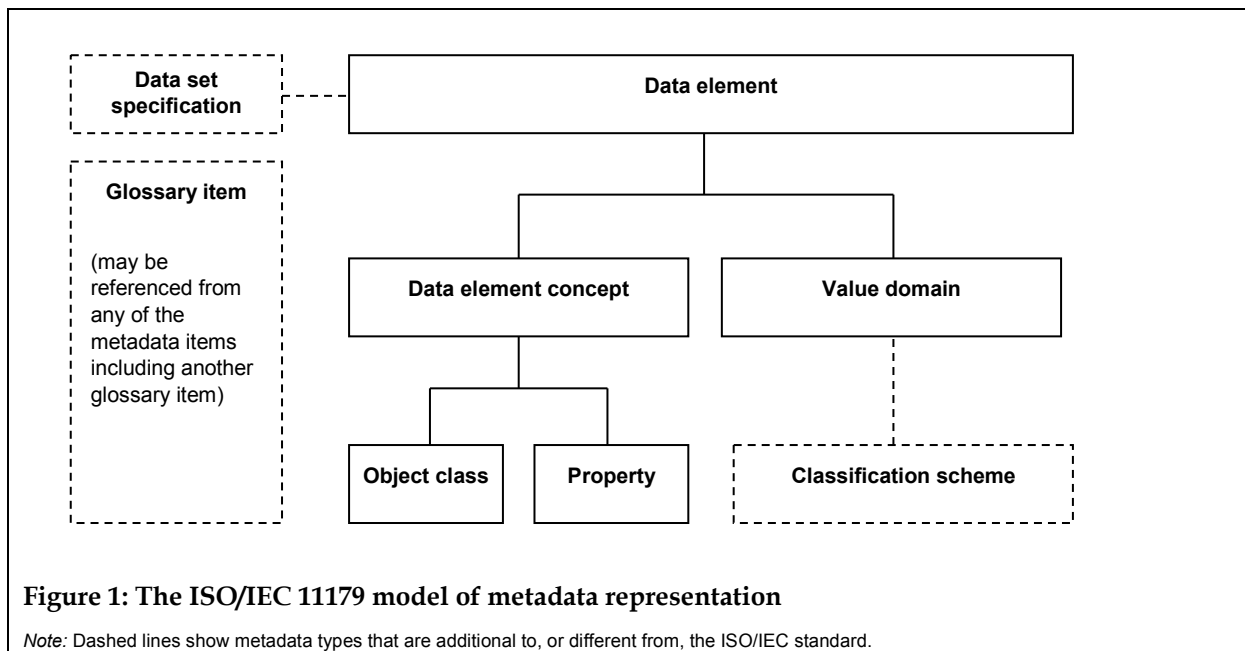
Figure 1: The ISO/IEC 11179 model of metadata representation

Note: Dashed lines show metadata types that are additional to, or different from, the ISO/IEC standard.

Components of data elements

The things that we want to know about include ideas (knowledge), persons, organisations, the environment and events. These things are termed *object classes*. Some examples of object classes are 'Person', 'Dwelling' and 'Service provider organisation'. A characteristic of the object class is known as a *property*. It is normally the item of interest. For example, the object class 'Person' can have properties such as 'Sex' and 'Date of birth'.

A *data element concept* is defined as a concept created by the union of an object class and a property. Only one object class and one property can be joined for each data element concept, for example, 'Person—date of birth'.

As can be seen from Figure 1, a *data element* is formed when a data element concept is represented in the real world by a set of values (a *value domain*).

A value domain specifies how something is to be represented. It can specify:

- the range of permitted values, for example, a measure of weight in grams represented by three numeric characters
- all permissible values as a set of codes, for example, 'Code 1 Male', 'Code 2 Female', 'Code 3 Intersex'
- all supplementary codes, for example 'Code 9 Not stated/inadequately described'
- the values referenced from a nationally or internationally endorsed classification, such as all codes in the Australian Standard Classification of Languages (ASCL) 2011, Standard Australian Classification of Countries (SACC) 2011, or all activity codes listed in the International statistical classification of diseases and related health problems, tenth revision, Australian modification, 7th edition.

A *glossary item* defines the meaning of a term within a specific context. Examples of glossary items include 'Adoption' and 'Family'. These are not currently defined as object classes but their meaning must be clarified as part of the data development process.

Data set specifications

A data set specification (DSS) is a grouping of a number of data elements and the conditions under which they are collected. A DSS defines:

- the scope of the collection, that is, the population that is the target of the data development
- the level at which the data will be collected and reported
- whether the inclusion of each data element is mandatory, optional or conditional, and the sequence in which data elements are included.

National minimum data sets

A national minimum data set (NMDS) is a type of DSS made up of a minimum set of data elements agreed by the national community services or health information groups for mandatory collection and reporting at a national level. An NMDS may include data elements that are also included in another NMDS.

An NMDS is contingent upon a national agreement to collect uniform data and to supply it as part of the national collection, but does not preclude agencies and service providers from collecting additional data to meet their own specific needs.

An example of an NMDS is the Specialist homelessness services NMDS, which aims to provide quality information about people who are either homeless or at risk of homelessness, and are seeking services from specialist homelessness agencies.

Non-mandatory data set specifications

DSSs are data sets that are not mandated for national collection and reporting, but are recommended as best practice.

For example, the Diabetes (clinical) data set specification is a non-mandatory data set that aims to ensure national consistency in defining, monitoring and recording information on patients diagnosed with diabetes.

Integration of data elements in data dictionaries

The national community services, health, housing and homelessness data dictionaries contain about 25 integrated data items that can be used consistently across the community services, health, housing and homelessness sectors. This is especially important for services that straddle sector boundaries, such as aged care, mental health, drug and alcohol services, and services for people with a disability.

Examples of integrated data items are:

Address—address site name, text X[(50)]

Address—Australian postcode, code (Postcode datafile) {NNNN}

Address—complex road name, text X[(45)]

Address—complex road number 1, road number X[(6)]

Address—complex road number 2, road number X[(6)]

Address—complex road type, code AA[AA]

Address—level number, identifier X[XXXX]

Address—road name, text X[(45)]

Address—road number 1, road number X[(6)]

Address—road number 2, road number X[(6)]

Address—road type, code AA[AA]

Address—secondary complex name, text X[(50)]

Address—suburb/town/locality name, text X[(46)]

Address—sub-dwelling unit number, identifier [X(7)]

Date—accuracy indicator, code AAA

Person—Australian state/territory identifier, code N

Person—country of birth, code (SACC 2011) NNNN

Person—date of birth, DDMMYYYY

Person—letters of family name, text XXX

Person—labour force status, code N

Person—Indigenous status, code N

Person—sex, code N

Person—year of first arrival in Australia, date YYYY

Record—linkage key, code 581 XXXXXDDMMYYYYN

Service provider organisation—Australian state/territory identifier, code N

Formulation of good data standards

Box 1: Guidelines for good data standards

These seven principles are based on the ISO/IEC 11179 guide for creating good definitions. The official ISO/IEC 11179 guide can be viewed on the website < http://metadata-standards.org/11179/>.

1. **A metadata item must have, at least, a name and a definition.**

2. **A metadata item can have an explicitly stated context within which the definition has meaning.**

3. **The name of the standard version of the metadata item must follow certain criteria**:
    a. the name must be unique within the context of the metadata item
    b. the name must be stated in the singular
    c. the name must reflect the concept being defined
    d. the name must avoid the use of abbreviations or acronyms other than those widely accepted (e.g. radar, laser, pH etc.)
    e. the name should avoid the use of words that imply a preselected single instance

4. **Definition rules and guidelines**

A definition must
    a. be stated in the singular
    b. state what the concept is, not only what it is not
    c. be stated as a descriptive phrase or sentence(s)
    d. contain only commonly understood abbreviations
    e. be expressed without embedding definitions of other data or underlying concepts

A data definition should:
    f. be expressed without embedding rationale, functional usage, domain information, or procedural information
    g. state the essential meaning of the concept
    h. be precise and unambiguous
    i. be concise
    j. be able to stand alone
    k. avoid circular reasoning
    l. use the same terminology and consistent logical structure for related definitions
    m. contain information appropriate for the type of metadata item being defined
    n. use a preferred term to represent the definition of a concept specified elsewhere in the document
    o. pass the substitution test

5. Context should be closely linked to definition.

6. Information must be included in a metadata item attribute only if it is appropriate for that attribute or metadata item.

a. Context

(i)   Metadata can exist within a specific context

(ii)   Only information that is relevant to the environment or framework within which the definition for the metadata item is valid must be included in the Context attribute.

(iii)   The contexts of two metadata items must be compatible when the definition of one metadata item references a term defined in another.

b. Guide for use

Guide for use information must be included in any metadata item only if it is intended to provide advice interpretation on how to use the particular metadata item or data collected using the metadata item.

(i)   In metadata items other than data elements Guide for use information should be about how to use the item itself and not about any data that can be collected or used.

(ii)   Data elements can also include information about how to use or interpret the data in the Guide for use.

c. Collection methods

(i)   The Collection methods attribute must only include information about how data is to be collected.

(ii)   The following metadata items must not have a metadata attribute of Collection methods:

- object class
- property
- data element concept
- value domain
- glossary item

d. Permissible values

(i)   In a value domain the actual value meanings must be exhaustive within the set

(ii)   Be made into an exhaustive set of values by adding an 'Other' value to aggregate all other possibilities not covered by the stated set of values.

(iii)   Be mutually exclusive within the set

(iv)   Be a true representation of the concept defined in the data element

e. Allocation of code values

(i)   In the Value attribute of the Permissible values of the metadata item avoid the use of a code value for 'Other' that is contiguous with the last code in the sequence of permissible values or that, in any other way, do not provide for inclusions in the future.

(ii)   Wherever possible, avoid the use of a coded value for 'Other' that may be commonly used as a supplementary value.

f. Supplementary values

(i)   Supplementary values must not be included in a value domain unless it is necessary.

(ii)   Do not include valid permissible values in the Supplementary values attribute of a value domain.

(iii) Avoid the use of values that are contiguous with the last code in the permissible value sequence.

(iv)   To limit variations in the meaning within a specific data collection, use a default supplementary value meaning of 'Not stated/inadequately described'.

(v)   When using more than one supplementary value, use a logical set.

(vi)   It is appropriate that the Supplementary value field size is the same number of characters as the permissible value.

(vii) Consistent use of supplementary codes/values across the data elements in a data set should be applied.

(viii) In non-enumerated value domains (that is those without defined value meanings such as in a measurement) the supplementary value used should not be a valid permissible value.

7. Always use a standard format for referencing publications and not a mixture of referencing methods.

METeOR

METeOR is the AIHW's online metadata registry.

It integrates and presents information about:

- the National community services data dictionary
- the National health data dictionary
- the National housing and homelessness data dictionary
- national minimum data sets
- data set specifications
- performance indicator specifications.

It includes:

- metadata search and browse tools that allow navigation of data standards of varying levels of endorsement and across the community services, health and housing assistance sectors
- metadata viewing, collation and download tools
- metadata development tools, including areas in which multiple data developers may collaborate on the development of data standards
- metadata submission tools that enable data developers to submit draft metadata standards for consideration as national standards
- metadata management tools that allow the registrar to change the registration status of metadata standards under authorisation of one or more registration authorities
- comprehensive guidelines for developing and reviewing metadata.

METeOR is based on the 2003 version of the ISO/IEC 11179, Information Technology—Metadata registries. This standard was applied to provide a detailed registry architecture in which metadata standards can be better defined, navigated and managed throughout the data development lifecycle. METeOR is an internet-based application accessible through the web address <http://meteor.aihw.gov.au>.

Data element technical names

List of figures

The National housing and homelessness data dictionary (NHHDD) provides national standards for the housing and homelessness sector. The dictionary replaces the National housing assistance data dictionary (NHADD) which was last published in 2006.

It includes data set specifications and data elements for Specialist Homelessness Services, public housing, state owned and managed Indigenous housing, community housing, Indigenous community housing, home purchase assistance, and private rent assistance.