

Service Contact Details & Date Summary

For each service contact during the episode of grief and bereavement counselling, provide the following information. Record the service contact details for a maximum of five (5) service contacts during the episode of grief and bereavement counselling.

1a Service contact date		D	D	M	M	Y	Y	Y	Y
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1b Session type		<ul style="list-style-type: none"> • Tick one box only. • A group is defined as two or more persons receiving services at the same time from the same service provider. • 'Group session' excludes the situation where individuals all belong to the same client group. In such cases, the service is being provided to the client group and as a result the session should be counted as an individual session. 							
Individual session <input type="checkbox"/> 1 Group session <input type="checkbox"/> 2									
1c Type of assistance provided		<ul style="list-style-type: none"> • Tick one box only. • 'Spiritual care' refers to care relating to the spirit or soul as distinguished from a person's physical condition. • 'Social support' refers to assistance primarily directed towards meeting the person's need for social contact and/or accompaniment in order to participate in community life. • 'Other counselling' includes marriage and family counselling. 							
Bereavement/grief counselling <input type="checkbox"/> 1 Spiritual care <input type="checkbox"/> 2 Social support <input type="checkbox"/> 3 Other counselling (please specify) _____ <input type="checkbox"/> 8									
1d Occupation of service provider		<ul style="list-style-type: none"> • Tick one box only. • The service provider can only be someone who is employed by the palliative care agency or is subcontracted to provide services to clients on behalf of the agency. Volunteers are not included. • A 'Grief counsellor' may be known as a bereavement counsellor. • 'Spiritual carer' is often referred to as a pastoral carer, and may be a priest, Minister of religion, Aboriginal ceremonial celebrant, Buddhist monk or nun. • 'Other counsellor' includes marriage and family counsellors 							
Grief counsellor <input type="checkbox"/> 1 Psychologist <input type="checkbox"/> 2 Spiritual carer <input type="checkbox"/> 3 Social worker <input type="checkbox"/> 4 Other counsellor (please specify) _____ <input type="checkbox"/> 8									
Is the service provider a specialist palliative care provider?		<ul style="list-style-type: none"> • Tick one box only. • A specialist palliative care provider is a provider who has completed training or has qualifications in providing care specifically to palliative care clients. 							
Yes <input type="checkbox"/> 1 No <input type="checkbox"/> 2									
1e Contact method of service provider		<ul style="list-style-type: none"> • Tick one box only. • 'Face to face' contact includes one-to-one contact as well as contact made as a group i.e. two or more people. • 'Written contact' is contact that is not of an administrative nature but is required for case management e.g. care notes for forwarding to other service providers at the end of an episode of palliative care. Written contact may include email or fax. • 'Telehealth' is the delivery of health related services, enabled by use of technology without the need for travel. It includes videoconferencing, but does not include telephone contact. 							
Face to face <input type="checkbox"/> 1 Telephone <input type="checkbox"/> 2 Written <input type="checkbox"/> 3 Telehealth <input type="checkbox"/> 4 Other method (please specify) _____ <input type="checkbox"/> 8									

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Service Contact Details & Date Summary

2a Service contact date		D	D	M	M	Y	Y	Y	Y
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2b Session type		<ul style="list-style-type: none"> • Tick one box only. • A group is defined as two or more persons receiving services at the same time from the same service provider. • 'Group session' excludes the situation where individuals all belong to the same client group. In such cases, the service is being provided to the client group and as a result the session should be counted as an individual session. 							
Individual session <input type="checkbox"/> 1 Group session <input type="checkbox"/> 2									
2c Type of assistance provided		<ul style="list-style-type: none"> • Tick one box only. • 'Spiritual care' refers to care relating to the spirit or soul as distinguished from a person's physical condition. • 'Social support' refers to assistance primarily directed towards meeting the person's need for social contact and/or accompaniment in order to participate in community life. • 'Other counselling' includes marriage and family counselling. 							
Bereavement/grief counselling <input type="checkbox"/> 1 Spiritual care <input type="checkbox"/> 2 Social support <input type="checkbox"/> 3 Other counselling (please specify) _____ <input type="checkbox"/> 8									
2d Occupation of service provider		<ul style="list-style-type: none"> • Tick one box only. • The service provider can only be someone who is employed by the palliative care agency or is subcontracted to provide services to clients on behalf of the agency. Volunteers are not included. • A 'Grief counsellor' may be known as a bereavement counsellor. • 'Spiritual carer' is often referred to as a pastoral carer, and may be a priest, Minister of religion, Aboriginal ceremonial celebrant, Buddhist monk or nun. • 'Other counsellor' includes marriage and family counsellors 							
Grief counsellor <input type="checkbox"/> 1 Psychologist <input type="checkbox"/> 2 Spiritual carer <input type="checkbox"/> 3 Social worker <input type="checkbox"/> 4 Other counsellor (please specify) _____ <input type="checkbox"/> 8									
Is the service provider a specialist palliative care provider?		<ul style="list-style-type: none"> • Tick one box only. • A specialist palliative care provider is a provider who has completed training or has qualifications in providing care specifically to palliative care clients. 							
Yes <input type="checkbox"/> 1 No <input type="checkbox"/> 2									
2e Contact method of service provider		<ul style="list-style-type: none"> • Tick one box only. • 'Face to face' contact includes one-to-one contact as well as contact made as a group i.e. two or more people. • 'Written contact' is contact that is not of an administrative nature but is required for case management e.g. care notes for forwarding to other service providers at the end of an episode of palliative care. Written contact may include email or fax. • 'Telehealth' is the delivery of health related services, enabled by use of technology without the need for travel. It includes videoconferencing, but does not include telephone contact. 							
Face to face <input type="checkbox"/> 1 Telephone <input type="checkbox"/> 2 Written <input type="checkbox"/> 3 Telehealth <input type="checkbox"/> 4 Other method (please specify) _____ <input type="checkbox"/> 8									

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Service Contact Details & Date Summary

3a Service contact date		D	D	M	M	Y	Y	Y	Y	
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
3b Session type		Individual session <input type="checkbox"/> 1		Group session <input type="checkbox"/> 2		<ul style="list-style-type: none"> • Tick one box only. • A group is defined as two or more persons receiving services at the same time from the same service provider. • 'Group session' excludes the situation where individuals all belong to the same client group. In such cases, the service is being provided to the client group and as a result the session should be counted as an individual session. 				
3c Type of assistance provided		Bereavement/grief counselling <input type="checkbox"/> 1		Spiritual care <input type="checkbox"/> 2		Social support <input type="checkbox"/> 3		Other counselling (please specify) _____ <input type="checkbox"/> 8		<ul style="list-style-type: none"> • Tick one box only. • 'Spiritual care' refers to care relating to the spirit or soul as distinguished from a person's physical condition. • 'Social support' refers to assistance primarily directed towards meeting the person's need for social contact and/or accompaniment in order to participate in community life. • 'Other counselling' includes marriage and family counselling.
3d Occupation of service provider		Grief counsellor <input type="checkbox"/> 1		Psychologist <input type="checkbox"/> 2		Spiritual carer <input type="checkbox"/> 3		Social worker <input type="checkbox"/> 4		<ul style="list-style-type: none"> • Tick one box only. • The service provider can only be someone who is employed by the palliative care agency or is subcontracted to provide services to clients on behalf of the agency. Volunteers are not included. • A 'Grief counsellor' may be known as a bereavement counsellor. • 'Spiritual carer' is often referred to as a pastoral carer, and may be a priest, Minister of religion, Aboriginal ceremonial celebrant, Buddhist monk or nun. • 'Other counsellor' includes marriage and family counsellors
Is the service provider a specialist palliative care provider?		Yes <input type="checkbox"/> 1		No <input type="checkbox"/> 2		<ul style="list-style-type: none"> • Tick one box only. • A specialist palliative care provider is a provider who has completed training or has qualifications in providing care specifically to palliative care clients. 				
3e Contact method of service provider		Face to face <input type="checkbox"/> 1		Telephone <input type="checkbox"/> 2		Written <input type="checkbox"/> 3		Telehealth <input type="checkbox"/> 4		<ul style="list-style-type: none"> • Tick one box only. • 'Face to face' contact includes one-to-one contact as well as contact made as a group i.e. two or more people. • 'Written contact' is contact that is not of an administrative nature but is required for case management e.g. care notes for forwarding to other service providers at the end of an episode of palliative care. Written contact may include email or fax. • 'Telehealth' is the delivery of health related services, enabled by use of technology without the need for travel. It includes videoconferencing, but does not include telephone contact.
Other method (please specify) _____ <input type="checkbox"/> 8										

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Service Contact Details & Date Summary

<p>4a Service contact date</p>	<p style="text-align: center;">D D M M Y Y Y Y</p> <table style="margin: auto;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>								
<p>4b Session type</p> <p style="text-align: right;">Individual session <input type="checkbox"/> 1 Group session <input type="checkbox"/> 2</p>	<ul style="list-style-type: none"> • Tick one box only. • A group is defined as two or more persons receiving services at the same time from the same service provider. • 'Group session' excludes the situation where individuals all belong to the same client group. In such cases, the service is being provided to the client group and as a result the session should be counted as an individual session. 								
<p>4c Type of assistance provided</p> <p style="text-align: right;">Bereavement/grief counselling <input type="checkbox"/> 1 Spiritual care <input type="checkbox"/> 2 Social support <input type="checkbox"/> 3 Other counselling (please specify) _____ <input type="checkbox"/> 8</p>	<ul style="list-style-type: none"> • Tick one box only. • 'Spiritual care' refers to care relating to the spirit or soul as distinguished from a person's physical condition. • 'Social support' refers to assistance primarily directed towards meeting the person's need for social contact and/or accompaniment in order to participate in community life. • 'Other counselling' includes marriage and family counselling. 								
<p>4d Occupation of service provider</p> <p style="text-align: right;">Grief counsellor <input type="checkbox"/> 1 Psychologist <input type="checkbox"/> 2 Spiritual carer <input type="checkbox"/> 3 Social worker <input type="checkbox"/> 4 Other counsellor (please specify) _____ <input type="checkbox"/> 8</p>	<ul style="list-style-type: none"> • Tick one box only. • The service provider can only be someone who is employed by the palliative care agency or is subcontracted to provide services to clients on behalf of the agency. Volunteers are not included. • A 'Grief counsellor' may be known as a bereavement counsellor. • 'Spiritual carer' is often referred to as a pastoral carer, and may be a priest, Minister of religion, Aboriginal ceremonial celebrant, Buddhist monk or nun. • 'Other counsellor' includes marriage and family counsellors 								
<p>Is the service provider a specialist palliative care provider?</p> <p style="text-align: right;">Yes <input type="checkbox"/> 1 No <input type="checkbox"/> 2</p>	<ul style="list-style-type: none"> • Tick one box only. • A specialist palliative care provider is a provider who has completed training or has qualifications in providing care specifically to palliative care clients. 								
<p>4e Contact method of service provider</p> <p style="text-align: right;">Face to face <input type="checkbox"/> 1 Telephone <input type="checkbox"/> 2 Written <input type="checkbox"/> 3 Telehealth <input type="checkbox"/> 4 Other method (please specify) _____ <input type="checkbox"/> 8</p>	<ul style="list-style-type: none"> • Tick one box only. • 'Face to face' contact includes one-to-one contact as well as contact made as a group i.e. two or more people. • 'Written contact' is contact that is not of an administrative nature but is required for case management e.g. care notes for forwarding to other service providers at the end of an episode of palliative care. Written contact may include email or fax. • 'Telehealth' is the delivery of health related services, enabled by use of technology without the need for travel. It includes videoconferencing, but does not include telephone contact. 								

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Service Contact Details & Date Summary

5a Service contact date		D	D	M	M	Y	Y	Y	Y
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5b Session type		Individual session <input type="checkbox"/> 1		Group session <input type="checkbox"/> 2		<ul style="list-style-type: none"> • Tick one box only. • A group is defined as two or more persons receiving services at the same time from the same service provider. • 'Group session' excludes the situation where individuals all belong to the same client group. In such cases, the service is being provided to the client group and as a result the session should be counted as an individual session. 			
5c Type of assistance provided		Bereavement/grief counselling <input type="checkbox"/> 1		Spiritual care <input type="checkbox"/> 2		Social support <input type="checkbox"/> 3		Other counselling (please specify) _____ <input type="checkbox"/> 8	
						<ul style="list-style-type: none"> • Tick one box only. • 'Spiritual care' refers to care relating to the spirit or soul as distinguished from a person's physical condition. • 'Social support' refers to assistance primarily directed towards meeting the person's need for social contact and/or accompaniment in order to participate in community life. • 'Other counselling' includes marriage and family counselling. 			
5d Occupation of service provider		Grief counsellor <input type="checkbox"/> 1		Psychologist <input type="checkbox"/> 2		Spiritual carer <input type="checkbox"/> 3		Social worker <input type="checkbox"/> 4	
		Other counsellor (please specify) _____ <input type="checkbox"/> 8		<ul style="list-style-type: none"> • Tick one box only. • The service provider can only be someone who is employed by the palliative care agency or is subcontracted to provide services to clients on behalf of the agency. Volunteers are not included. • A 'Grief counsellor' may be known as a bereavement counsellor. • 'Spiritual carer' is often referred to as a pastoral carer, and may be a priest, Minister of religion, Aboriginal ceremonial celebrant, Buddhist monk or nun. • 'Other counsellor' includes marriage and family counsellors 					
Is the service provider a specialist palliative care provider?		Yes <input type="checkbox"/> 1		No <input type="checkbox"/> 2		<ul style="list-style-type: none"> • Tick one box only. • A specialist palliative care provider is a provider who has completed training or has qualifications in providing care specifically to palliative care clients. 			
5e Contact method of service provider		Face to face <input type="checkbox"/> 1		Telephone <input type="checkbox"/> 2		Written <input type="checkbox"/> 3		Telehealth <input type="checkbox"/> 4	
		Other method (please specify) _____ <input type="checkbox"/> 8		<ul style="list-style-type: none"> • Tick one box only. • 'Face to face' contact includes one-to-one contact as well as contact made as a group i.e. two or more people. • 'Written contact' is contact that is not of an administrative nature but is required for case management e.g. care notes for forwarding to other service providers at the end of an episode of palliative care. Written contact may include email or fax. • 'Telehealth' is the delivery of health related services, enabled by use of technology without the need for travel. It includes videoconferencing, but does not include telephone contact. 					

Thank you for completing this form.

If you have any problems completing this form please telephone 1800 443 182 or email pcdwgsec@aihw.gov.au